



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from January 8, 2025

Chairman Hanson called the meeting to order at 8:00 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Deputy Chief Eric Mahan, Alderman Steve Weber
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Shawn Mazza, Chief Craig Hanson, Alderman Tony Malay
Contracted Agencies: Chief Pat Rollins

Members Absent:

South Elgin: Chief Jerry Krawczyk
St. Charles: Chief Eric Majewski, Chief Jeremy Mauthe

Others Present:

Chief Nick Sikora, Elburn Police
Rita Kruse, Finance Director, City of Geneva
Aaron Reinke, Attorney, Tri-Com
Joe Schelstreet, Director, Tri-Com
LaToya Marz, Deputy Director, Tri-Com
Andrew Kunstler, Training Manager, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

OLD BUSINESS

Consent Agenda:

A motion to approve the consent agenda including the Board Meeting Minutes from the November 13, 2024 Regular Board Meeting, Financial Reports for October 31, 2024 and November 30, 2024 was made by Alderman Bruno and seconded by Alderman Malay.

The motion passed unanimously by voice vote. (9 yea, 0 nay, 2 absent)

Approval of Aggregate Bills:

A motion to approve the total aggregate bills for October 2024 of \$108,174.66 (One Hundred Eight Thousand One Hundred Seventy-Four Dollars and Sixty-Six Cents) was made by Alderman Bruno and seconded by Alderman Malay.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

A motion to approve the total aggregate bills for November 2024 of \$58,955.03 (Fifty-Eight Thousand Nine Hundred Fifty-Five Dollars and Three Cents) was made by Alderman Bruno and seconded by Alderman Malay.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Update from Director Schelstreet:

Director Schelstreet reported that one Telecommunicator candidate is in backgrounds. This will bring us to full staffing at 21.

The microwave vendor is working on permitting.

The fence gates are being installed today. The grant for the fence was assigned to the public works department of St. Charles. This is being worked out with them. The forms will be submitted, and St. Charles will send the funds over to Tri-Com. Geneva and St. Charles use the same auditors which will be helpful. A meeting was held with all the vendors for electric, fiber, etc.

The new tower replacement is on hold for now. The Elburn tower is back online. It was an Elburn issue.

The sealant between the patio and building was completed.

The speaker in the training room is being replaced.

An estimate for replacement of the MCC7500 came in at more than \$200,000 per position. Current end of life is 2030. An invitation for a demo of a console will go out.

Update from Structural Document Committee:

Chief Antenore stated that the committee would like to have a funding formula by May 1. He will send out potential meeting dates in mid-February. Chief Hansen stated that he would like to complete this before changes to the board and committee happen in May.

NEW BUSINESS

Approval of Resolution 25-01: FY2025-2026 Tri-Com Budget:

Alderman Bruno made a motion to approve the FY2026 Budget as presented. Alderman Malay seconded the motion.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Resolution 25-02: FY2024-2025 Budget Amendment:

Director Schelstreet stated that the reimbursement from ETSB is going back to the original accounts they were taken from. We are trying to spend down ETSB funds, so Tri-Com reserves will be higher. Because of the reimbursements, the fund balance is over 70%. The requirement is 25%. It is projected to be 44% at the end of FY2027.

Alderman Bruno made a motion to approve the FY25 Budget Amendment as presented. Alderman Malay seconded the motion.

Alderman Malay stated that the Executive Summary was missing from the Board Packet. Ramirez will resend the packet.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Outside Training and Travel for Telecommunicators Salski and Thomas to Attend the MABAS Illinois Conference:

Director Schelstreet stated that the City of Geneva requires board approval for overnight travel. The cost is under \$2,000 and is reimbursed by MABAS.

A motion to approve the outside travel to the MABAS conference for Telecommunicators Salski and Thomas was made by Alderman Bruno and seconded by Alderman Malay.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Presentation of Award to Batavia Police Chief Shawn Mazza:

Chief Hansen presented Chief Mazza with a plaque recognizing his 3 years of service on the Tri-Com Board. Chief Mazza thanked everyone for working together toward the same goals and mission. He praised the dispatchers and staff of Tri-Com. He also thanked those in the room who have become friends and mentors.

Chief Mazza stated that it would be a seamless transition with Deputy Chief Blowers becoming Chief.

EXECUTIVE SESSION

None

PUBLIC COMMENT

None

Adjournment:

With no further business to discuss, Chief Mazza motioned to adjourn the meeting and Alderman Malay seconded. The meeting adjourned at 8:28 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, March 12, 2025 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez
Administrative Coordinator