



3823 Karl Madsen Drive
St. Charles, Illinois 60175
Phone: (630) 232-4739
Fax: (630) 262-1911
www.tri-com911.org

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November 15, 2018

TO: Board Up Applicants
FROM: Shevon Sherod-Ramirez
Administrative Assistant

RE: Board-Up Service Application Packet

To submit an application for placement on the Tri-Com Board-Up Rotation List for the 2019 calendar year, you must submit all necessary items in person by the deadline of 12:00PM CST on Tuesday, December 11, 2018. Application packets received after this time will not be considered.

You must schedule an appointment to submit your application at Tri-Com prior to the deadline. Your packet will be reviewed and necessary items will be checked in. You will be notified of any missing or insufficient items and you will have until the deadline to submit these items. Incomplete application packets will not be considered.

To request an appointment to submit an application, please email SRamirez@tri-com911.org with "Board Up Application" in the subject line. (NO PHONE CALLS).