



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from January 24, 2024

Chairman Passarelli called the meeting to order at 8:00 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Chief James Keegan, Alderman Steve Weber
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Shawn Mazza, Chief Craig Hanson, Alderman Dan Chanzit (8:07)
Contracted Agencies: Chief Pat Rollins
South Elgin: Deputy Chief Brian Polkinghorn

Members Absent:

St. Charles: Chief Scott Swanson
South Elgin: Chief Jerry Krawczyk

Others Present:

Rita Kruse, Finance Director, City of Geneva
Aaron Reinke, Attorney, Tri-Com
Joe Schelstreet, Director, Tri-Com
LaToya Marz, Deputy Director, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

OLD BUSINESS

Consent Agenda:

Motion to approve the Board Meeting Minutes from the December 13, 2023 Regular Board Meeting was made by Alderman Bruno and seconded by Chief Rollins.

The motion passed unanimously.

Motion to approve the financial reports from November 30, 2023 and December 31, 2023 was made by Alderman Bruno and seconded by Chief Antenore.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

A motion to approve the total aggregate bills for November 2023 of \$53,464.59 (Fifty-Three Thousand Four Hundred Sixty-Four Dollars and Fifty-Nine Cents) was made by Alderman Bruno and seconded by Chief Mazza.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

A motion to approve the total aggregate bills for December 2023 of \$72,204.52 (Seventy-Two Thousand Two Hundred Four Dollars and Fifty-Two Cents) was made by Alderman Bruno and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Update from Director Schelstreet:

Director Schelstreet reported that one trainee resigned. One is in training and two are in backgrounds.

Electric wall heaters are being replaced. New tables for the training room are arriving on February 5.

Restoring South Street tower monitoring. Increasing the monitoring at the 10th Street tower.

The lease will go to the St. Charles City Council soon. Must be completed before work is done on the parking lot project.

KaneComm is joining the RED Center CAD Hub. The RED Center Director is retiring. This may slow down the process.

The internet connection is in for fire station alerting. Chief Hanson stated that Batavia Fire's installation is on February 19. Their fiber is in.

The budget amendment is done. All reimbursements from ETSB have been received.

All radios will need to be tuned.

CESSA - The state has announced that they are willing to open the ETSB grant process for EMD cards. The cost is about \$80,000-\$100,000. The grant will be in by February 20.

Update from Structural Document Committee:

Chief Antenore reported that the committee met on December 18. They are working on the full integration of the IGA. It will be reviewed and brought to the Board. After approval, work on the funding formula will begin with a goal to be done by next fiscal year. Director Schelstreet thanked the Board for the financial policy changes.

NEW BUSINESS

Approval of Fiscal Year 2024-2025 Budget:

Director Schelstreet stated that there were a few small changes to the budget due to the final numbers on calls for service. Nothing new was added to the draft. The parking lot security project and fire station alerting are reimbursable from ETSB.

Chief Rollins stated that spend downs are appreciated, but not sustainable. He is in favor of no large increases for everyone and likes the 10% cap on increases. He said it is hard to explain large increases to the city councils. Chief Passarelli agreed that we are in a good position to have a 10% cap now. Chief Keegan agreed with 10% cap with the healthy reserves. He asked if they should look at cost

savings to all. Director Schelstreet stated that it is up to the Board, but there are some capital projects coming up and there is some time sensitivity. Rita Kruse stated that there is no time sensitivity is now out to May because the Geneva City Council no longer needs to approve it.

Chief Keegan thanked Director Schelstreet and Tri-Com staff on lowering costs. Since he has been Director, the budget has gone down. He appreciates the efforts of all staff.

A motion to approve the FY2024-2025 budget with the spend down and 10% cap was made by Chief Rollins and seconded by Chief Hanson.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Outside Training and Travel for MABAS Conference:

Director Schelstreet reported that two employees requested to attend the MABAS Conference. MABAS Division 13 reimburses all expenses for this. Requesting approval for overnight travel.

Motion to approve outside training and travel for the MABAS Conference was made by Alderman Bruno and seconded by Chief Mazza.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

EXECUTIVE SESSION

None

PUBLIC COMMENT

None

Adjournment:

With no further business to discuss, Alderman Weber motioned to adjourn the meeting and Chief Keegan seconded. The meeting adjourned at 8:24 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, March 13, 2024 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant