

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from January 25, 2024

Members Present: Assistant Chief Tony Cavallo, St. Charles FD; Deputy Chief John Kessler, Batavia FD; Chief Mike Huneke, Elburn FD; Chief Mike Klemencic, North Aurora FD; Deputy Chief James Weaver, Sugar Grove FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Deputy Chief Matt Lohse, Geneva FD

Also Present: Lt. Ryan Seggebruch, Elburn FD
Andrew Kunstler, Training Manager, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-om

The meeting was called to order at 9:00 A.M. in the Tri-Com Training Room.

Director's Report:

Director Schelstreet reported the following:

- Staffing – one trainee resigned. One in training. Two in backgrounds. Testing soon.
- Training Room – new tables arriving February 5.
- South Street Tower – the Board approved alarm monitoring at the South St. tower.
- Hub at RED Center – there may be grants available to pay for the Hub.
- The Tri-Com property lease will go to the St. Charles City Council for approval in March. This must be approved prior to the parking lot and security project.
- May be replacing the large chiller unit in the basement with two smaller units. Getting quotes.
- CAD/GIS – All special projects will be on hold while the CAD rebuilt and GIS updates are happening. Staff may not be able to assist with extra project requests.
- AT&T – the weather is impacting the circuit installations. The internet connection is installed. There is a meeting tomorrow regarding the final installation of Tri-Com equipment. Chief Huneke stated that AT&T showed up at Station 3 for installation without any notice.
- West Chicago is now part of Division 13. DUCOMM does not have any site that has VHF within the West Chicago FPD. Cannot be heard on IFERN. They know that this is an issue and are working on it.
- ETSB – meeting today to approve frequency analyzer. This would allow tuning of the radios in house. Quotes were \$75 per radio for tuning. Should take 2-3 minutes per radio.
- Discussing with the Board the possibility of including a part-time radio person in the FY26 budget.
- Financial Policy – has been revised and credit card limits have been increased.
- IGA/Funding Formula – the IGA will be revised. The funding formula will stay the same. Once IGA is complete, they will work on a funding formula which will be added once done.

- CESSA – the state is allowing grant requests for integration of EMD cards. Costs are estimated at \$80,000-\$100,000 with annual fees of \$10,000-\$12,000.

Deputy Director's Report:

Deputy Director Marz reported the following:

- Fire South – the Prestbury transmitter is being repaired by Andy Baumann. After testing, it will be reinstalled. He will be looking at long term solutions.
- Chief Klemencic is having issues with IFERN. Testing will be done.

CAD Analyst Report:

Tammy Kleveno reported the following:

- Data for occupancies and contacts was sent to ESO. Once loaded, they will need to add users. She will contact everyone to find out who users will be.
- With CAD and GIS changes, will let everyone know if any changes (polygons, etc.) need to be made.
- Breadcrumbing is working in IAMResponding. Chief Huneke stated that they have used it on a horse trail and it worked well.

Training Coordinator Report:

Andrew Kunstler reported the following:

- Last year he went to all agencies to offer training. He is willing to do this for any new or newly promoted staff. For new staff, he can do more in-depth training a few of months later.
- Having some issues with the Holmstad. Callers are calling locations by different names.

GIS Report:

Kristina Rohrbach had nothing to report.

St. Charles Items:

Assistant Chief Cavallo reported the following:

- They may need to update directives for mutual aid. They will not be going to assist without mutual aid agreement unless MABAS is activated.
- They are having an issue with 600 and 850 Dunham. They are calling in as lift assists and they are turning into medical calls. This delays patient care. He is looking more into it.

Geneva Items:

Absent

Batavia Items:

None

Elburn Items:

Chief Huneke reported the following:

- He had questions on a call last night regarding Burlington's division. DD Marz will check. They box cards may need to be updated.
- He had questions about Change of Quarters. This will need to be discussed by chiefs.

Sugar Grove Items:

Deputy Chief Weaver reported the following:

- They are starting the install for station alerting.
- He will send out information on a training for the Morris IL battery fire.

North Aurora Items:

Chief Klemencic reported the following:

- They have some residents who only want to be transported to Delnor and not Mercy. Delnor approved this. He will send the information to Tammy and she will put a note on the address.

Action Items:

Schelstreet:	Fire Station Alerting timeline and expectations for street configurations will be sent out after meeting
Marz:	Will get dates for tuning radios
Marz:	Will review Burlington box from last night
Kleveno:	Will request users for Emergency Reporting updates
Kleveno:	Will contact anyone who needs polygon updates for CAD refresh

Adjournment:

The meeting was adjourned at approximately 9:49 A.M.

Upcoming Meetings:

Joint Ops: Tuesday, February 13, 2024 at 10:00AM

Fire Ops: Thursday, March 28, 2024 at 10:00AM

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant