

Tri-Com Central Dispatch
FIRE OPERATIONS COMMITTEE
Meeting Minutes from September 24, 2020

Members Present: Deputy Chief Mark Einwich Geneva FD; Assistant Chief Matt Hanson, Elburn FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Craig Hanson, Batavia FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz

Members Absent: Battalion Chief Jeremy Mauthe, St. Charles FD

Also Present: Kevin Christensen, Assistant Chief, St. Charles FD
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. at Tri-Com.

Update on COVID-19:

Director Schelstreet reported the following:

- No new lists from Kane County Health Department in three weeks. Twelve new addresses from Delnor.

Update on StarCom:

Director Schelstreet reported the following:

- Will be meeting with City of St. Charles building department staff to discuss 10th Street tower site. Costs are not known yet.
- Additional frequencies will be needed; three for police, three for fire. Currently only able to get three. Costs are not known yet. DC C. Hanson asked if we could repurpose event channels. Director Schelstreet will check.
- The flash upgrade order went in yesterday. Once schedule received, it will be forwarded.
- St. Charles and Batavia need to contact Motorola regarding relays.
- Clarity issues on police radios has improved with audio settings. Fire has not improved and seems to be a problem with the microphones. DC Einwich stated that they had two radios using extreme noise reduction. Without the microphones, it was clear. DC C. Hanson tested with police microphones and West Chicago microphones. Seems to be clearer with different microphones.
- The microphone issues were discussed at the Board Meeting and will be brought up with Motorola.

Update on Staffing:

Director Schelstreet reported the following:

- One in training. Two more started this week. Another will start in October/November.
- Changing the training program. First trainee will be released after phone and police training. She will work on the floor and count as manpower. Prior to end of her probation, she will be trained on fire. This will build confidence.
- Kelly Davis will be retiring on November 29. He will work part-time.
- Supervisor promotion process began. Using an outside testing agency.

Director Report:

Director Schelstreet stated that Tri-Com would like to have a committee for accreditation. This committee could identify data needed. This would allow for ongoing tracking of information.

Please remind fire staff to put themselves en route either by voice or by using the button. Ms. Kleveno stated that this could also be a connection issue. If they are using the button while still in the station and connected to Wi-Fi, it will not work.

Deputy Director Report

Deputy Director Marz stated that she has been doing critique reviews of incidents like generals, river rescues, etc. She will look into doing them for EMS calls also. She asked if these could be reviewed after each Operations Meeting. All agreed.

CAD Report:

Tammy Kleveno stated that CAD hazards would go out soon for updates. COVID addresses will not be included. Premise alerts are invalid after two years. These need to be checked. They need to be back by mid-January. Tablets and laptops may be used (non-Freedom app users). They need to use a flash drive and download. This needs to be done in the station. She will send out information.

Documentation on Freedom 10 issues was sent out. Android phone users will need to do an extra step.

Routing on the MCT may route down a bike path or railroad tracks. They were not sure why this was not working. Received a tip to change railroad speed to one MPH and that seemed to fix the issue.

This is the last maintenance year for this CAD system.

GIS Report:

Kristina Rohrbach stated that addressed that have been annexed still have the fire signs up. When Tri-Com receives the information, it is changed in system. Residents still use the rural address. DC C. Hanson stated that they leave the fire sign up for about six months. Ms. Kleveno can send a report every six months on these properties.

The bike path app is ready. The users will need to know the Android or Apple ID. Users have been created. Device needs cell phone capability for GPS on phone, tablet, etc. Sign up for training. Will need mile markers and access points.

Elburn is verifying addresses. There were 141 corrections and 76 addresses we did not have. These are not always received from county. Would like another agency to begin this. BC Lopez said that Sugar Grove could do it. Mr. Rohrbach will send him the information.

Training Concerns:

Deputy Director Marz stated that Andrew Kunstler asked if for COVID change of quarters, the units are remaining outside or are they going back to normal. All agreed to keep them as is.

St. Charles Items:

AC Christensen stated that they would be at the meeting regarding the 10th Street tower site.

Geneva Items:

DC Einwich stated that they are reviewing their SOGs. He asked about the May Day procedure. It mirrors Tri-Com Directives. If everyone moves to a different channel, what if someone is patched? They will go to red instead.

Batavia Items:

Deputy Chief Hanson asked about the relay installation and how long simulcasting would continue. Director Schelstreet stated that once Chicago Communications notifies us, he would ask everyone when they could install. Simulcasting will continue until it is safe for all. The goal is to be completely on StarCom but only when it is safe.

Elburn Items:

Assistant Chief Hanson stated that BC Mauthe (St. Charles) would be testing the patch. Simplex is point to point, not to tower. Director Schelstreet stated that Duplex works like a mini tower. The patch is somehow being repeated. More testing needs to be done.

DC Klemencic stated that they are not sure that white works for them.

Sugar Grove Items:

None.

North Aurora Items:

Deputy Chief Klemencic stated that on Saturday a regular full still manpower for standbys did not go through. There was no ticket. He said he called and a ticket was generated but it said cancel.

He also stated that there was tones but no voice at box level. Director Schelstreet stated that there is already a ticket in for a fix with Motorola.

Other Items:

Action Items:

- Sign up for training with Kristina for bike path app.
- Microphone testing.

Adjournment:

The meeting was adjourned at approximately 11:25 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, October 22, 2020 at 10:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant