

***Tri-Com Central Dispatch***  
**FIRE OPERATIONS COMMITTEE**  
**Meeting Minutes from October 22, 2020**

Members Present: Deputy Chief Mark Einwich Geneva FD; Assistant Chief Matt Hanson, Elburn FD; Deputy Chief Craig Hanson, Batavia FD; Deputy Chief Mike Klemencic, North Aurora FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Deputy Director LaToya Marz

Members Absent: Assistant Chief Mike Huneke, Elburn FD  
Battalion Chief Joshua Lopez, Sugar Grove FD  
Director Joe Schelstreet, Tri-Com

Also Present: Kristina Rohrbach, GIS Analyst, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. at Geneva Fire Station 1.

**Update on COVID-19:**

Deputy Director Marz reported the following:

- Lists are coming in more consistently from Southern Fox Valley and Kane County.

**Update on StarCom:**

Deputy Director Marz reported the following:

- Met with Motorola regarding the 10<sup>th</sup> Street tower location. The two proposed locations have issues. There is a sewer line at one and a zoning issue with the other.
- Tim Richardson from Motorola informed us that all lapel mics would be reset to the best settings. Please bring four radios to Station 1 at 9am for reprogramming and testing.
- BC Mauthe stated that our radios are five updates behind on firmware. They need to be all on the same version for testing. He will ask Steve Fiedler about this.

**Update on Basement Project:**

Deputy Director Marz reported the following:

- Reef Construction started work on October 5. They trenched the south and west walls and removed the flooring in the basement. They are on schedule and should be done by the end of November.

**Update on Staffing:**

Deputy Director Marz reported the following:

- One trainee will be released after phone and police training in December.

- Two more trainees are currently in training. Another is starting on November 30.

### **Board-Up Applications:**

Shevon Sherod-Ramirez asked if there were any changes to be made to the Board-Up Policy form 2020. There was none. Applications will be available in mid-November for 2021 on Tri-Com's website.

### **911 Eye Software:**

Deputy Director Marz stated that 911 Eye software could send caller a text that will activate their phone to enable them to send live feed, photos, etc. Will be looking into implementing this by the end of the year. This is a web-based program. Information is stored for 30 days on cloud. If anything needs to be held longer, need to notify prior to the 30 days.

### **Director Report:**

Absent

### **Deputy Director Report**

DD Marz stated there would be a new QA/QI software program that incorporates NENA standards. Incident critiques will come from this software.

### **CAD Report:**

DD Marz stated that Tammy Kleveno asked that pager audits be turned in. Also, if you haven't received the CAD hazard audit, let Tammy know.

### **GIS Report:**

Kristina Rohrbach stated that there are addresses in Sugar Grove that will have both a rural and a city address in the CAD.

The Fox Valley Trail in Batavia, Geneva, and St. Charles had mile markers set up by Kane County. Kane County Department of Transportation installed them.

### **Training Coordinator Report:**

Absent

### **St. Charles Items:**

BC Mauthe asked if the emergency activation worked in VHF. DD Marz stated that it does not and has always been digital. DC Einwich stated that it did not work on the old radios and that Steve Fiedler had said it was part of the profile for radios. This needs to be tested. DD Marz will check, but believes it will only activate on one channel. BC Mauthe will follow-up with Dir. Schelstreet. He also had questions on where the activation goes when they are at a DuComm incident. They will go to black for now because they cannot rely on the DVRS.

### **Geneva Items:**

None

**Batavia Items:**

Deputy Chief Hanson stated that they will change their responses and a second vehicle will go Code 5 response.

**Elburn Items:**

Assistant Chief Hanson reported that Station 3 construction is going well. The tender engine combo will be there with the ambulance. This will change some responses. They are still planning on December 15. Should be ready and in CAD by January 1.

**Sugar Grove Items:**

None.

**North Aurora Items:**

Deputy Chief Klemencic asked if anyone else is having issues with antennas. They have had two fall off. No one has had the issue.

**Other Items:****Action Items:**

- DD Marz will check on emergency activation buttons.
- DD Marz will follow-up with Dir. Schelstreet regarding DuComm programming.

**Adjournment:**

The meeting was adjourned at approximately 10:43 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, November 19, 2020 at 10:00 A.M. \*Change from usual date due to the Thanksgiving holiday.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Assistant