

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from March 28, 2024

Members Present: Chief Scott Swanson, SCFD; Deputy Chief John Kessler, Batavia FD; Chief Mike Huneke, Elburn FD; Chief Mike Klemencic, North Aurora FD; Deputy Chief James Weaver, Sugar Grove FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz, Tri-Com

Members Absent: Assistant Chief Tony Cavallo, St. Charles FD
Deputy Chief James Weaver, Sugar Grove FD
Deputy Chief Matt Lohse, Geneva FD

Also Present: Andrew Kunstler, Training Manager, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

The meeting was called to order at 10:02 A.M. in the Tri-Com Training Room.

Director's Report:

Director Schelstreet reported the following:

- Agonal Breathing – The current EMD states that if agonal breathing is recognized, start CPR. Unless patient is conscious, CPR is suggested. Andrew Kunstler stated that the EMD card states that if not breathing, CPR. The current card also asks the caller if they want to do CPR. When EMD cards are updated, would like this changed to CPR instructions given. Chief Swanson stated that he would almost like to see it changed to give a sternum rub or another measure to check if patient is in cardiac arrest.
- Staffing – 20th dispatcher started. The 21st is in backgrounds.
- South Street Tower – the alarm system is almost done. Needed a new flood sensor.
- Outside Faucet Repair – need to go through kitchen wall to repair. Will be without water for a few hours.
- Applying for a building permit for electrical work for air purifiers and other outlets.
- Security/Fence Project - met with vendors for card scan system and cameras.
- Meeting with KaneComm for Radio Study implementation.
- Montgomery tower now down. Relocated transmitter and receive site to Prestbury. Let us know if there are any issues.
- Currently putting in switches for circuit installation.
- ETSB – submitting several reimbursement requests.

Deputy Director's Report:

Deputy Director Marz reported the following:

- Scene Evacuation Channel – An evacuation announcement could be given on impacted agency's talk group. After some discussion about concerns with time and safety, it was decided to leave it as is.
- Staging – asked if they would like dispatchers to proactively ask for a staging area. Yes.
- Utility Notification – asked if they would like dispatcher to automatically contact electric and gas utilities for generals or working fires. Yes.
- Batavia ESDA Rehab - DC Kessler stated that ESDA can be added to generals in tri-cities and Elburn. Chief Swanson added that they should be responded Code 5, non-emergency, for support only. This can be added to specific run cards.
- For C.O. alarms from the alarm companies and no contact with residents, do you want it coed as CO no illness until confirmed illness or an assessment has been made. Yes.
- Diesel on-scene refills. Is Feece Oil the only provider? Yes.
- Would like to have QA/QI do ride alongs with fire staff. All were fine with this.

CAD Analyst Report:

Tammy Kleveno reported the following:

- She will be at the ESO Conference next week.
- Emergency Reporting API alive and with the developer. She will see a demo at the conference. It is still at a standstill while interfaces are worked on.
- US Digital – types and stations were sent over. Tested to see if aliases worked. Central Square is working on an issue.
- CAD Upgrade - She will be at the CAD Conference from May 5-9. Central Square will be giving her a copy of the current CAD to use and revise. This will save a lot of time.

Chief Huneke left at 10:35AM

Training Coordinator Report:

Andrew Kunstler reported the following:

- There are 20 FT staff. One just started. One is on soft release and will start fire training in June. The 21st is in backgrounds.
- Let him know of any trainings that may be beneficial for dispatchers to attend.
- About 6-7 staff will need CPR recertification soon. Please let him know if you are doing any classes.

GIS Report:

Absent.

St. Charles Items:

Chief Swanson reported the following:

- He asked how long it takes for the CAD to show someone available after they go available. Tammy Kleveno will look at call he is referencing.

Geneva Items:

Absent

Batavia Items:

Deputy Chief Kessler reported the following:

- There is major construction in their town. Be aware of delays.
- Truck and squad will be moving to Station 2. There may be a longer response from the truck. This will go to November or longer.

Elburn Items:

Absent

Sugar Grove Items:

Absent

North Aurora Items:

Chief Klemencic reported the following:

- He asked if we still wanted to be advised of low volume issues. Yes, as soon as it happens if possible. DD Marz will check on the call he is referencing.
- He will send the construction manager's information discuss fiber at new station.

Action Items:

Kleveno:	Will check on call for time to go available for Chief Swanson
Marz:	Will check on low volume for Chief Klemencic
Klemencic:	Will send Dir. Schelstreet the construction manager's contact information.

Adjournment:

The meeting was adjourned at approximately 10:47 A.M.

Upcoming Meetings:

Fire Ops: Thursday, April 25, 2024 at 10:00AM

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant