

# *Tri-Com Central Dispatch*

## **FIRE OPERATIONS COMMITTEE**

### **Meeting Minutes from November 16, 2023**

Members Present: Assistant Chief Tony Cavallo, St. Charles FD; Deputy Chief John Lucas, Batavia FD; Chief Mike Huneke, Elburn FD; Chief Mike Klemencic, North Aurora FD; Deputy Chief Matt Lohse, Geneva FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Chief Brendan Moran, Sugar Grove FD  
Deputy Chief James Weaver, Sugar Grove FD

Also Present: Lt. Stephen Coomes, Elburn FD  
Tammy Kleveno, CAD Administrator, Tri-Com  
Kristina Rohrbach, GIS Analyst, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-om

The meeting was called to order at 10:02 A.M. in the Tri-Com Training Room.

### **Director's Report:**

Director Schelstreet reported the following:

- Staffing – one in background failed to respond. Testing six at the end of November.
- South Street Tower – fence gate was recently repaired.
- Parking Log/Fence/Security – the storm water retention will not need to be expanded for new parking lot.
- FGM Architects is working on designs for a CAD office where the supervisor area is currently. Prior to this taking place, tests need to be done to see if the dispatch floor can be heard from the current CAD office.
- StarCom – There was an outage due to lack of a UPS backup. Outage was 17 minutes while generator turned on. Will be adding a UPS backup ourselves.
- AT&T is making progress. If you have not heard from AT&T, please contact them. There re are some price increases. Chief Klemencic said that his last email had an install date of April.
- The radio study is moving along. Data collection is almost done. Looking at background noise.
- IFERN issue on the north end of the county. IT starts near Fox River's area and goes north. Division 2 areas are being worked on.
- Received supplemental funds of \$386,000 from wireless revenue. Would like to put that towards the redevelopment of the CAD system, parking, and security.
- The language of the structural documents has been agreed on. The funding formula will remain the same and looked at later.
- For calls for C.O. with illness or Odor with illness, do you want a medic? Some require medics some don't. Please email him with if you want medics on all or not.

- For VHF Fire South, Montgomery will be sandblasting their water tower. The antenna will need to come down. Timing is between April and summer. Unsure how long it will be down. Unsure if they will put up a temporary monopole or not.
- CESSA may let the EMS systems take over instead of IDHS.

### **Deputy Director's Report:**

Deputy Director Marz reported the following:

- Wanted to remind everyone that when an alias is changed on a radio, it only changes it on that radio. It will not show up on all until an update is done on the entire fleet.
- SWIT (formerly ITTF) template has been released only St. Charles EMA has it so far. She will be going over templates with each agency.
- When sending any channel guide changes Lisa, please send to Tammy also.

### **CAD Analyst Report:**

Tammy Kleveno reported the following:

- The roundabout at Bliss road opens at 1:00 PM today.
- IamResponding bread crumbing is working. Will see a pin on address. Dots will show where caller is. Updates every two minutes.
- Will let you know if she does not have your CAD Hazards.
- There is a fire tab in MCT. Moving forward with emergency reporting. Fire House information is very outdated. All six fire agencies information is ready to be uploaded. Will need to know who needs a log in to enter information from each department. When using Freedom on an MCT, Emergency Reporting may take a few seconds to reload due to cloud storage. Would like to begin on January 1.
- Looking at changing how hub could work. RED Center is changing how they do this which could allow for statewide hub. RED Center is going live in early December.
- Should see the new nature codes tomorrow (psych, stab, suicide, gunshot)
- IamResponding hazard response group is set up. One message to go to hazmat advisor and one to go to hazmat team. IT is based on nature codes.

### **Training Coordinator Report:**

Absent

### **GIS Report:**

Kristina Rohrbach reported the following:

- The z-axis is live. No buildings have been surveyed. There is another company in beta testing with product that will use LIDAR data.

### **St. Charles Items:**

Assistant Chief Cavallo reported the following:

- They are not going live with dispatching M252 any time soon. Dir. Schelstreet asked that they get some direction from chiefs. He will contact them.

- There have been times when 10 codes are used in notes. Fire does not use them and need plain language. DD Marz will let dispatchers know.

#### **Geneva Items:**

None

#### **Batavia Items:**

None

#### **Elburn Items:**

Chief Huneke reported the following:

- Regarding change of quarters, he would like medics made automatically available after 30 minutes at the hospital. The chiefs would need to decide. Tammy will send out a message.
- When tender is clearing a scene because it is a jump, it will make both tender and 353 available even though the jump company is a far distance. Tammy will send out options.

#### **Sugar Grove Items:**

Chief Moran reported the following:

- He spoke to Todd at ChiComm. He is getting him on the schedule. Will order when the installation is scheduled.

#### **North Aurora Items:**

Chief Klemencic reported the following:

- A dispatcher is using “heart attack” instead of “cardiac arrest”. He will try to find an example of this.
- Turkey Raffle this weekend.

#### **Action Items:**

All:	Send Dir. Schelstreet an email on medics dispatched or not on CO w/illness and Odor w/illness
All:	Include Tammy on all channel guide changes.
Marz:	Will advise dispatchers to avoid using 10-codes
Marz:	Will advise dispatchers on use of “cardiac arrest” vs. “heart attack”
Kleveno:	Will send out email on ambulance availability at 30 minutes.
Kleveno:	EFD tender and returning to quarters options.

#### **Adjournment:**

The meeting was adjourned at approximately 11:15 A.M.

Upcoming Meetings:

Fire Ops: Thursday, January 25, 2024

Joint Ops: Tuesday, February 13, 2024

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Assistant