

# ***Tri-Com Central Dispatch***

## **FIRE OPERATIONS COMMITTEE**

### **Meeting Minutes from April 22, 2021**

Members Present: Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Assistant Chief Matt Hanson, Elburn FD

Also Present: Tammy Kleveno, CAD Administrator, Tri-Com  
Kristina Rohrbach, GIS Analyst, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. virtually via GoToMeeting.

#### **Update on COVID-19:**

Deputy Director Marz reported the following:

- No increased in call volume due to the mass vaccination site in Batavia.
- City of Geneva is still working remotely. May be able to meet in person soon.
- Tri-Com is open to member agencies with masks and temperature checks.

#### **Update on StarCom:**

Deputy Director Marz reported the following:

- KaneComm working on mobile go live. The radios are installed.
- The May 20 date for Radio Management Training is full. There are openings on May 21.
- Waiting for permits for 10<sup>th</sup> Street Tower.
- There is a microwave issue with VHF Fire South.

#### **Update on Basement Project:**

Deputy Director Marz reported the following:

- Construction is on hold while the new consoles are installed.
- Tile is on back order until June. The stair treads have arrived, but they will be done with the tiles.
- The concrete will be poured in the generator room after the electrical work and consoles are installed.
- The break room door was replaced. They will return to fix an issue and to paint.

### **Update on Staffing:**

Deputy Director Marz reported the following:

- The trainees are doing well. Caiti will move to day shift to continue fire training. She should complete fire training in June. Shelly will start fire training next.
- The first session for collective bargaining is this week. The next one is May 7.

### **Director Report:**

Director Schelstreet reported the following:

- Looking for short-term and long-term solutions to the South issues. May need to buy some parts. Microwave links are \$30,000 each. Andy Baumann is assisting with long-term solutions.
- There was a permit issue with the 10<sup>th</sup> Street Tower. Some scheduling issues need to be worked out with the contractor once the permit is ready.
- The St. Charles sewer treatment expansion will begin this summer. There are security issues and one way in/out issues. Would like to have gates; however, having only one entry is an issue.
- There is over \$1,000,000 in ETSB reserves for Tri-Com. He will be requesting about \$500,000 for capital projects. The Board is supportive of capital projects.
- Chief Antenore will be done as Board Chairman in May and Chief Eul will be take his place. Chief Swanson will be the Vice-Chairman. The Board is moving towards meeting in person.

### **Deputy Director Report:**

Deputy Director Marz reported the following:

- Thank you to everyone for the Telecommunicator Week support, meals, and gifts. It was appreciated.
- She will be sending out emails when there is a larger incident for review.
- The electricians have been working and the new console furniture arrives on Monday.
- She asked if everyone is accepting ride alongs again with our dispatchers. All are okay. Geneva will verify, but probably will not.
- Please pass on to the staff that when Tri-Com is working “on cards” that means that CAD is down. This means addresses cannot be verified. DC Klemencic asked if she could send out a summary of “on cards” to send to their staff.

### **CAD Report:**

Tammy Kleveno reported the following:

- There was an update to One Solution. Should not see any impact.
- Ops Center will be decommissioned. With the maps and portal Kristina created, it is an unnecessary cost.
- IM Responding seems to have an issue with pages leaving Tri-Com. Cell carriers are holding the messages and considering them spam. DC Klemencic said that IM Responding has been fine the last week, but nothing since 2:12 yesterday.
- There were issues with old keyholders. It was manually reset and imported again.

**GIS Report:**

Kristina Rohrbach reported the following:

- Receiving new addresses with construction starting.
- Let her know if you would like any customizations for the dashboard.

**Training Coordinator Report:**

Absent. None.

**St. Charles Items:**

None.

**Geneva Items:**

None.

**Batavia Items:**

None.

**Elburn Items:**

None.

**Sugar Grove Items:**

None.

**North Aurora Items:**

None

**Other Items**

None

**Action Items:**

DD Marz will send out an email with information on the meaning of “on cards” to all.

**Adjournment:**

The meeting was adjourned at approximately 11:15 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, May 27, 2021 at 10:00 A.M.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Assistant