



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from November 13, 2024

Chairman Hanson called the meeting to order at 8:01 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Chief Eric Majewski, Chief Jeremy Mauthe, Alderman Steve Weber
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Shawn Mazza, Chief Craig Hanson, Alderman Tony Malay
Contracted Agencies: Chief Pat Rollins

Members Absent:

South Elgin: Chief Jerry Krawczyk
St. Charles: Chief James Keegan

Others Present:

Nick Bava, Sikich CPA
Rita Kruse, Finance Director, City of Geneva
Aaron Reinke, Attorney, Tri-Com
Joe Schelstreet, Director, Tri-Com
Kristina Rohrbach, GIS Administrator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

OLD BUSINESS

Consent Agenda:

A motion to approve the consent agenda including the Board Meeting Minutes from the August 7, 2024 Regular Board Meeting, the August 21, 2024 Special Board Meeting, Financial Reports for June 30, 2024 - Investment Report Only, July 31, 2024, August 31, 2024, and September 30, 2024 was made by Alderman Bruno and seconded by Chief Passarelli.

The motion passed unanimously by voice vote. (10 yea, 0 nay, 1 absent)

Approval of Aggregate Bills:

A motion to approve the total aggregate bills for July 2024 of \$43,984.29 (Forty-Three Thousand Nine Hundred Eighty-Four Dollars and Twenty-Nine Cents) was made by Alderman Bruno and seconded by Alderman Malay.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

A motion to approve the total aggregate bills for August 2024 of \$242,139.38 (Two Hundred Forty-Two Thousand One Hundred Thirty-Nine Dollars and Thirty-Eight Cents) was made by Alderman Bruno and seconded by Chief Mazza.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

A motion to approve the total aggregate bills for September 2024 of \$209,060.31 (Two Hundred Nine Thousand Sixty Dollars and Thirty-One Cents) was made by Alderman Bruno and seconded by Alderman Malay.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Update from Director Schelstreet:

Director Schelstreet reported that one trainee resigned.

The fire south microwave is waiting on some permitting requirements. A vendor is required to fly drones for the water towers.

The parking lot is done. There were some small changes to fence. Utilities have been marked so the fence installation should be starting soon. Working on the DECO grant for the project.

The South Street tower structural analysis passed. There are some new lamping requirements for the FAA. A monitoring system will need to be installed to notify the FAA within 30 minutes of a lamp outage.

Generator repair work is complete.

Received the first draft of a Motorola estimate for replacing the MCC7500 radio.

Ordered IFERN receiver for Fermilab. Some issues with AT&T installation.

Next week is the CAD cutover. There will be an 8+/- hour outage.

Intellicom project to integrate the EMD cards into the CAD will take about 6 months. Will work with Southern Fox Valley EMS.

A new solution to phone system issues is expected tomorrow or Monday. This is the fourth version of a fix.

Statewide text to 911 is on hold until phone issues are resolved.

The state is trying to implement JCAR rules. Discussions continue. This could affect surcharge funds.

LEADS outage caused by switch replacement. Being worked on right now.

Worldwide ESRI (GIS) outage this morning. Should be back up now.

Update from Structural Document Committee:

Chief Antenore stated that the approval of the draft IGA is in New Business. It will go to the Geneva Committee of the Whole, then the City Council for approval.

NEW BUSINESS

Welcome Chief Jeremy Mauthe to the Board of Directors:

Chief Hanson welcomed Chief Jeremy Mauthe, St. Charles Fire, to the Board of Directors.

Acceptance and Approval of the FY2024 Audit:

Nick Bava, Sikich CPA, presented the Board with the FY2024 Audit and the Auditor's Communication to the Board. He highlighted areas of each and stated that there were no formal audit findings.

A motion to accept and approve the FY2024 Audit as present was made by Alderman Weber and seconded by Chief Antenore.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of the Updated StarCom Talk Group MOU with City of Elgin:

Director Schelstreet stated that the purpose of the update was to add Elgin's fire training channel. Chief Hanson stated that this would increase interoperability.

A motion to approve the updated StarCom Talk Group MOU with City of Elgin was made by Chief Mauthe and seconded by Chief Passarelli.

The motion passed unanimously by voice vote.

Approval of ESRI User Agreement and Quote:

Director Schelstreet stated that this is a subscription for GIS and is a budgeted expense. This would be a three-year subscription for \$53,040.

A motion to approve the user agreement and quote from ESRI in the amount of \$53,040 was made by Alderman Bruno and seconded by Alderman Malay.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Outside Travel and Training for the Cad Administrator to Attend the 2025 CAD Conference:

Director Schelstreet stated that this is a budgeted item, but needs to have Board approval for travel.

A motion to approve outside travel and training for CAD Administrator to attend the 2025 CAD Conference, not to exceed \$2,894 was made by Chief Mazza and seconded by Alderman Malay.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

First Look at FY2026 Draft Budget:

Director Schelstreet presented the FY2026 Draft Budget. The budget has an increase 4.4% in expenses. The capital requests were reduced due to use of ETSB funds. \$605,000 in ETSB reimbursements will be requested next week. The budget includes a part-time radio programmer position.

Chief Hanson has already put in his budget with a 10% cap. Chief Antenore would support another year of cap. This would allow for review of the funding formula. He supports the addition of a part-time radio position. Chief Hanson stated that a 4.4% increase is great and credited the staff for keeping expenses down.

Approval of Draft Intergovernmental Agreement:

Chief Antenore stated that all three city attorneys and Attorney Reinke agreed on all changes to the IGA. All seven amendments were integrated. The funding formula will be done at the Board level. Thank you to Attorney Reinke for working with the other attorneys to reach a consensus.

Alderman Malay asked if Attorney Reinke could send out a copy with all changes.

Alderman Bruno stated that removing the funding formula from the IGA would be helpful. Director Schelstreet stated that our net position is good. We will discuss this in January. A step process may be used for the formula instead of implementing it all at once to have less of an impact.

Once the IGA is approved, it will go to all three legacy cities for approval.

A motion to approve the draft Intergovernmental Agreement as presented was made by Alderman Malay and seconded by Chief Passarelli.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Chief Rollins gave kudos to all. We will need to look at the contract for all the smaller agencies once this is approved. We need to discuss if the contracts will be done before or after the funding formula.

Chief Hanson stated that he would like these to go to the three city councils before the end of the year if possible.

Other Business:

Chief Majewski stated that he is the Acting Chief for an undetermined amount of time.

EXECUTIVE SESSION

None

PUBLIC COMMENT

None

Adjournment:

With no further business to discuss, Chief Mazza motioned to adjourn the meeting and Alderman Malay seconded. The meeting adjourned at 9:02 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, January 8, 2025 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Coordinator