

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from February 25, 2021

Members Present: Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Assistant Chief Mike Huneke, Elburn FD
Assistant Chief Matt Hanson, Elburn FD
Deputy Chief Mike Klemencic, North Aurora FD

Also Present: Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:03 A.M. virtually via GoToMeeting.

Update on COVID-19:

Deputy Director Marz reported the following:

- There were multiple call offs due to the second round of vaccinations.
- If staff of member agencies would like to come in, that is fine. Masks and temperature screenings are still in place.

Update on StarCom:

Deputy Director Marz reported the following:

- FGM Architects has submitted the plan for the 10th Street Tower to the City of St. Charles
- The microphone exchange is complete. There was one bad one. If you have any issues, notify us.
- Final acceptance of the StarCom project has moved to July 16.
- There will be a Kane County user group meeting with KaneComm and QuadComm to discuss shared talk groups.
- MOUs with KaneComm and Aurora have been signed.
- Fire station alerting is on hold while waiting for parts.

Update on Basement Project:

Deputy Director Marz reported the following:

- The new generator did not pass final acceptance. Doors were left open for several hours in the cold. This caused a failure. They will resolve and complete another test.
- Reef Contractors has begun additional tile work and painting.
- IMEA grant received for changing remaining lights to LED. Parts were ordered.

Update on Staffing:

Deputy Director Marz reported the following:

- New trainee started on Monday.
- Another trainee will be on her own on February 21 to work on call taking and police dispatch. This eliminates 152 hours of overtime.
- Another trainee has started on the dispatch floor. Another is in backgrounds.
- Caiti will start fire training in March.

Director Report:

Director Schelstreet reported the following:

- The Board has been supportive of improvements to Tri-com. Improvements are prepping for the future and sustainability.
- The ETSB is trying to extend the fiber out to Tri-Com. There are issues with St. Charles fiber easement.
- About \$600,000 in reserves will be added to Tri-Com's ETSB reserves. This should total about \$900,000 at the end of April.
- "Radio Management" will refer to Wi-Fi Programming with Motorola.
- Negotiations with Motorola will begin for the 10th Street Tower and Radio Management.
- \$1.9 Million was budgeted. Currently at \$1.993 million. One more check is due before the end of the fiscal year.
- The spend down of \$350,000 in Tri-Com reserves may not be needed.
- There are no consolidation discussions. Kane County has a new Board Chair. With new police reform bill passage, the consensus is to have stability.
- Upcoming projects include the expansion of the parking lot and water connection from St. Charles when they expand their wastewater facility.
- Collective Bargaining will begin soon.
- Changes to the training program have been successful.

Deputy Director Report:

Deputy Director Marz reported the following:

- Tri-Com is trying to streamline the annual channel guide audits. She will set a meeting with individual agencies to work on 2022. This will begin in November.
- Several MayDay Box Cards list Elburn squad. They no longer have a squad. Please watch for these and let Tammy, Signe, and LaToya know when you find one.
- Discussion on MayDay. Director Schelstreet stated that Tri-Com would not be able to hear due to St. Charles being on the Simplex. This may change once the 10th St. Tower is operating. All agreed that the procedure needs to be the same for all agencies. DC C. Hanson stated that they need to identify someone from each agency to readdress joint operations, including MayDay. BC Mauthe and DC C. Hanson will meet to discuss. They will advise.

CAD Report:

Tammy Kleveno reported the following:

- There were changes to the St. Charles Target Hazards. Pheasant Run is no longer a target hazard. Lowe's and Meijer have been added.
- FireHouse tab in CAD will be unavailable when they are taking out the old occupancy data and entering new. Occupancies are being updated consistently by some agencies. Ms. Kleveno will send out information and needs someone from each agency to assist.
- DC Einwich stated that they would send hard copies of preplan information.

GIS Report:

Kristina Rohrbach reported the following:

- The mobile/iPad dashboard is near completion. She will send it out to everyone once it has been tested.
- With NG 9-1-1, it is very crucial to have all addresses verified. NG 9-1-1 will hit off of address points first. It is a simple process but time consuming. Director Schelstreet stated that NG 9-1-1 is a GIS based program with new procedures and new equipment. We will need assistance from all with address verification.
- Director Schelstreet stated that when there are issues with a resident using an incorrect address, someone would need to correct this with the resident.

Training Coordinator Report:

Absent. None.

St. Charles Items:

BC Mauthe stated that they would be switching to Simplex/DVRS on March 9. They will assign St. Charles Ops or another channel to work with the conventional channel. He asked if Tri-Com could consider patching across three channels. Director Schelstreet stated that the consumption of channels is an issue. Simulcasting is temporary and a permanent patch has challenges.

Geneva Items:

DC Einwich asked if an ops channel is put in as a unit in CAD when it is assigned, so it is unassignable. Deputy Director Marz asked him to send specific event numbers so she could check.

DC Einwich asked if entire buildings were still assigned Code 100. Bria is still listed that way. Ms. Kleveno will check. Any Code 100 in the system should not be COVID related.

Batavia Items:

None

Elburn Items:

Absent

Sugar Grove Items:

None

North Aurora Items:

Absent

Other Items:

- Director Schelstreet stated that there is a new ISO representative. ISO has made changes. Tri-Com would like a committee to discuss all items necessary for accreditation.
- Director Schelstreet stated that when there is a significant incident, there would be an invitation to review with Tri-Com staff.
- Director Schelstreet stated that there would be in-person meetings to review documents such as Channel Guides.
- DC C. Hanson stated that when calling Aurora Hazmat Squad out, this is just for personnel called Advisors. It does not send any equipment. The Advisor will have Aurora bring equipment. He will find out how that will work.
- BC Mauthe asked if fire reviews were still being done. Deputy Director Marz stated that they are done for Generals and above.

Action Items:

- DC Hanson will follow up on Aurora Hazmat Squad.
- Tri-Com will reach out when there is a major incident.
- Tri-Com will follow up in the fall with ISO Accreditation Committee.
- Tri-Com Channel Guide and Box Card annual reviews will start in November.

Adjournment:

The meeting was adjourned at approximately 11:15 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, March 25, 2021 at 10:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant