

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from August 25, 2022

Members Present: Assistant Chief Tony Cavallo, St. Charles FD; Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Chief Brendan Moran, Sugar Grove FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com

Members Absent: Assistant Chief Mike Huneke, Elburn FD
Deputy Director LaToya Marz. Tri-Com

Also Present: Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. in the Tri-Com Training Room.

Director's Report:

Director Schelstreet reported the following:

- The pre-construction meeting for the water connection is on Monday. Project should be done before the end of the year.
- .Weather protection will be added to the 10th Street tower. Will be working with City of St. Charles on alarm monitoring.
- GIS wall project is almost complete.
- Interior painting will be done once NG911 is complete.
- All security cameras are being replaced soon.
- DD Marz is doing a lot of programming. There was a communication failure at the Elburn Days Parade. They were using the KTAC channel assigned to Elgin. Elgin may have turned off the repeater. For combined events, events channels should be used. Preferably, all should go to a Tri-Com channel if one of our agencies is hosting.
- The NG911 project has been challenging. Many vendors needed to meet state deadlines. There will be delays the week of September 12 if you need anything from the admin staff.
- New fiber lines will be used for current transfer lines. Scheduled to move on August 30 to SIP. This should be covered by NG grant or ETSB.
- Regarding Fire Station Alerting, DC Cavallo stated that Anna and Matt Shannon were given Station 1 plans. Sending Stations 2 & 3 to them soon. Chief Moran stated that they are already done and, if the grant is approved, Tri-Com equipment will be covered. Once all is complete, Dir. Schelstreet will go to the Board for Tri-Com work and ETSB for funding.
- The fiber lines Kane County are running are delayed due to the St. Charles construction. Mark has been working with AT&T, Geneva, and Batavia. We should be able to give at Logan and Main Street. That will take care of lines to the towers.

- CESSA/988 – communicating with Stephanie Hanson from Southern Fox Valley EMS. Received data sheet that did not provide a lot of information. Public safety people agree that it will not be ready by January 1. No information on script, no training, etc.
- Structural documents including the financial policy, bylaws, and IGA are being reviewed.
- Specialty Team Dispatching for MABAS alarms information has been sent to Joe Davila. Hope to be finalized at next MABAS 13 meeting. HazMat response would likely change when only equipment needed. Working on getting those to be sent on IMResponding.
- Looking for a way to page out Division 13 advisors. This would be on the back end. Pages could go out to hazmat in the background. Tri-Com cannot be responsible for keeping team information updated. Full simulcasting would be used.

Deputy Director's Report:

Absent

CAD Analyst Report:

Tammy Kleveno reported the following:

- NG911 worked with vendor to get a special script written to correct issue with “ST” in street names.
- Attended the CAD Conference to view and compare different products. Enterprise is more robust than the others are and is used by Rockford, Chicago, and Red Center. She spoke to representatives from Enterprise. She would like to do a needs assessment and CAD demo on October 26 & 27. There is a hub available that would alleviate the need for transferring calls.

GIS Report:

Kristina Rohrbach reported the following:

- NG911 focused on post types. The MSAG was submitted and completed. Next she will be going through the ALI and submit information to AT&T.
- ESRI has a license available for \$100 that allows us to run demographic reports based on requested boundaries.

Training Coordinator Report:

Andrew Kunstler reported the following:

- There are 16 full-time dispatchers and 1 part-time. 2 in training. 2 candidates are in backgrounds. With having so many new staff, please let him or DD Marz know if there are any issues as soon as possible so corrections can be made.

St. Charles Items:

None

Geneva Items:

None

Batavia Items:

Chief Hanson reported:

- Batavia and St. Charles will need to change responses. Will discuss and let Tri-Com know.

Elburn Items:

Absent

Sugar Grove Items:

Chief Brendan Moran reported:

- He is the new Chief. There will also be a new lieutenant. Swearing in is on Saturday.
- They are getting texts for Bristol calls before tones. There is a delay in the transfer.

North Aurora Items:

Deputy Chief Klemencic reported:

- One of their school's calls are going to DuComm. For VOIP lines, let business or homeowner know that they need to contact their provider to make changes.

Other Items

None

Action Items:

Kleveno:	Will send out information on CAD Demo.
Cavallo:	Will keep all up to date on Fire Station Alerting.
Rohrbach:	After Next Gen 911, work on demographic reports.
Kleveno:	Will change response plans after tower implementation.

Adjournment:

The meeting was adjourned at approximately 11:15 A.M.

Upcoming Meeting:

Thursday, September 22, 2022 - Fire

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant