

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from December 17, 2020

Members Present: Deputy Chief Mark Einwich Geneva FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Craig Hanson, Batavia FD; Deputy Chief Mike Klemencic, North Aurora FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Assistant Chief Matt Hanson, Elburn FD

Also Present: Tammy Kleveno, CAD Systems Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. virtually via GoToMeeting.

Update on COVID-19:

Deputy Director Marz reported the following:

- Still taking temperatures and everyone is wearing a mask inside.
- Lists from Kane County have been suspended due to volume.

Update on StarCom:

Deputy Director Marz reported the following:

- The FGM Architects contract for the 10th Street Tower will go to the board for approval next week. Director Schelstreet stated that once the project is complete and before acceptance, testing will be done.
- The microphone exchange and upgrade will go to the board for approval next week.
- Motorola is working on the paging issues (mostly Elburn Fire) right now. P25 tones are getting cut off. VHF tones going out.
- BC Mauthe asked how long simulcasting would continue. DD Marz replied that it would continue until all stations are digital and serve as a backup until no longer needed.
- DC Einwich stated that they had to stop Chicago Communications work because they were going to eliminate station alerting. They are trying to fix it. DC C. Hanson stated that Batavia and St. Charles have already switched over to the digital signal. If they have any issues, they will switch to backup to send signal.

Update on Basement Project:

Director Schelstreet reported the following:

- The rough grade outside is complete.
- The generator should arrive the second week of January. The old generator will be removed and drainage tile will be added.

Update on Staffing:

Deputy Director Marz reported the following:

- There are three trainees currently. In January, Caiti will be call taking and police dispatching.
- Our newest trainee is addressing some medical issues.
- Other candidates are in the background process.

Director Report:

Director Schelstreet stated that they are trying to change how ETSB funds are utilized. Funds are being requested for capital projects. The fluctuation in calls for service numbers will affect the dispatch service fees. Police calls went down and fire calls went up due to COVID. The board will decide on using reserve funds as a spend down. The phone line replacement of copper lines has brought down the cost of phone service and this will lower the spend down amount. Wireless revenue is trending about \$200,000 more than estimated. Looking at aging infrastructure. Quantars can no longer be replaced.

Deputy Director Report:

Deputy Director Marz stated that, with ETSB reserve funding, the consoles in the dispatch center will be replaced. Desks are end of life. The new desks will be more functional and ergonomic. Electrical issues will also be addressed. The installation will take about a week and may need a two-step installation.

She requested that Fire Channel Guides be returned to Lisa by the end of January.

CAD Report:

Tammy Kleveno stated that she still needs Geneva's pager audit. CAD hazard audits are due on January 15.

GIS Report:

Kristina Rohrbach reported that all mile markers are completed.

Training Coordinator Report:

None.

St. Charles Items:

BC Mauthe asked about Wi-Fi radio programming and 10th Street Tower progress. Director Schelstreet stated that over air programming is on hold until the flash upgrades are done. Once the contract is approved for the 10th Street Tower, permits and drawings should be done at the end of January. Completion is estimated at the end of March.

BC Mauthe wanted to remind everyone that they are switching from St. Charles Ops and a fire ground to a DVRS TAC Channel. The only way to communicate with St. Charles will be on the TAC Channel.

Geneva Items:

DC Einwich asked if anyone else is using a DVRS besides St. Charles. He also asked if testing for signal strength was done. DD Marz stated that they would be doing the testing.

DC Einwich stated that there have been a few instances where the dispatcher read the wrong units. DD Marz asked him to send her the incident numbers so she can look into it.

Batavia Items:

None

Elburn Items:

AC Huneke stated the truck should be in service at the end of January. They are almost done with response changes.

Sugar Grove Items:

BC Lopez asked anyone has had any issues with the channel selector switching while operating. DC Einwich stated that the knob is stiff and is not easily switched. They have not had any issues with it.

BC Lopez stated that the issues with the power to the Prestbury Tower were fixed.

North Aurora Items:

DC Klemencic had questions regarding the DVRS at St. Charles. Director Schelstreet stated that the DVRS is used in larger cities, high rises, etc. The simplex channel is used to communicate with others close by. BC Mauthe stated that the DVRS would not be a short-term fix for them. He recommends going to the TAC channel, even after March.

Other Items:

Shevon Sherod-Ramirez stated that the 2021 Board-Up Rotation List would be created and sent out to everyone.

Action Items:

- BC Mauthe will send out information regarding DVRS and simplex channels.
- Dir. Schelstreet will send out information on flash upgrades.

Adjournment:

The meeting was adjourned at approximately 11:00 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, January 28, 2021 at 10:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant