

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from August 26, 2021

Members Present: Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Assistant Chief Mike Huneke, Elburn FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Assistant Chief Tony Cavallo, St. Charles FD
Battalion Chief Jeremy Mauthe, St. Charles FD
Assistant Chief Matt Hanson, Elburn FD

Also Present: Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:03 A.M. at Tri-Com Central Dispatch.

Update on StarCom:

Deputy Director Marz reported the following:

- Consolettes that were not wired correctly were fixed.
- Two more portables were purchased. Tones may not work if everything went down.
- 10th Street Tower construction is complete. Generator needs to be replaced. Fiber (backhaul) into tower is delayed.
- Set up for radio management is almost complete. Some minor code plug changes are needed. There will be a meeting with Motorola to review all changes before programming scheduled.
- Hosting an ITTF (interoperability template) radio training with ILEAS. Director Schelstreet added that this training is for all users. This is a training on how to use the radios. Let Deputy Director Marz know how many you will be sending.

Update on Basement Project:

Deputy Director Marz reported the following:

- The project is complete. Final approval at the next Board Meeting.
- There is some landscaping and brush removal needed.
- Looking at moving some sprinklers in basement computer area.
- Meeting with engineers regarding expansion of parking lot.
- The water main is close to building. This will eliminate well water.

Update on Staffing:

Deputy Director Marz reported the following:

- Caiti is fully trained and will be on PM power shift.

- Shelley is 50% done with fire training. Estimated completion is mid-October.
- Melissa will begin fire training after Shelley.
- Laura was released to call taking and police dispatch. Brenna will be released this week. Both will start fire training in 2022.
- Alison just started. Two more will start in October.

Director Report:

Director Schelstreet reported the following:

- There are many new dispatchers. Please be patient and understand that they may make mistakes due to inexperience.
- Contract should go to ratification. Approval will be at September Board Meeting.
- The Board Meeting will cover surplus equipment, building project, parking lot expansion, water main, MOU with North Aurora Police, and purchase of radios.
- NFPA adopted new standards that none of the suppliers can meet currently. APX will probably be the one everyone needs to go with. It has the ability to go to LTE and increase service. Cost for these radios are between \$7,000 and \$11,000 each. With usage fees between \$35 and \$200 per year, per radio.
- Change Order 8 for Genesis software with a cost of \$45,000. This will make it easier to simulcast. The chiefs are concerned with fire station alerting.
- ETSB funds are being discussed by the state. They have been asking for information on how the funds are being spent.
- There were some water concerns again after rains. Sump pumps were running due to outside water coming towards the building from construction next door due to some blockage of drains.
- Please advise dispatchers what apparatus is going in service for standbys and recalls.

Deputy Director Report:

Deputy Director Marz reported the following:

- Working on a new swatting directive.
- Andrew Kunstler asked if the heart nature code could be eliminated. It is the same as chest. All agreed it could be removed.
- Asked if anyone has ceased ride alongs. DC Einwich stated that Geneva is not doing any public education.

CAD Report:

Tammy Kleveno reported the following:

- There is a CAD interface available to pull existing information from FireHouse and any ESO information entered so far. Cost is about \$26,000. The downside is that all keyholders will need to be added in. This will allow for consistent and reliable keyholder information. Director Schelstreet will discuss this with chiefs to see what they would like to do.

GIS Report:

Kristina Rohrbach reported the following:

- All cell phone carriers are providing Z-axis (elevation). We are receiving the information from three providers. The information coming in is not useful. The conversion is not accurate. This is new to 9-1-1 and companies are trying to develop products for accurate plotting.

Training Coordinator Report:

Absent/None

St. Charles Items:

Absent

Geneva Items:

DC Einwich reported that their accreditation site visit is scheduled for September 2-6. Deputy Director Marz will create a drop box for all reports.

He stated that some dispatchers speak softly. If they turn up volume, the next tone can be extremely loud. He asked that they speak louder and make sure the master volume is not turned down.

Batavia Items:

DC Hanson stated that they are having the same issue. They have been asking the dispatchers to turn up their volume.

He asked about changing “working fire” to “special alarm”. AC Huneke stated that they were okay with it. DC Einwich said probably not because they use the special alarm for a lot.

Elburn Items:

AC Huneke stated that the tower truck is going in service on Monday at 7:00 AM.

He will send channel guide changes to Tammy Kleveno.

Sugar Grove Items:

BC Lopez stated that the training tower could be delayed or not built.

He asked if anyone had a sample probationary firefighter evaluation they could share.

North Aurora Items:

None

Other Items

None

Action Items:

Schelstreet: Send CAD interface information to chiefs.

Marz: Create a drop box for monthly reports.

Adjournment:

The meeting was adjourned at approximately 11:30 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, September 23, 2021 at 10:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant