

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from March 23, 2023

Members Present: Assistant Chief Tony Cavallo, St. Charles FD; Deputy Chief John Lucas, Batavia FD; Assistant Chief Mike Huneke, Elburn FD; Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Chief Michael Antenore, Geneva FD
Chief Brendan Moran, Sugar Grove FD

Also Present: Mark Marzetta, IT Manager, Tri-Com
Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:50 A.M. in the Tri-Com Training Room.

Update on Fire Station Alerting:

AC Cavallo reported that St. Charles and Elburn have pricing. Dir. Schelstreet stated that, through Chi Comm, Tri-Com's cost would be about \$75,000. Mark Marzetta stated it would not be possible to connect each station to Tri-Com. Using a cellular connection may be the best option until they are cloud based. There would be dual routing. It may be easier to go to AT&T Flex for some who do not have access. Cradle Point would be secondary. It is not as reliable as fiber, but okay as a secondary. A direct connection through stations would be best to avoid fire walls from each agency. Cyber security may change things. All have estimates, except North Aurora. They are waiting for a revised estimate.

"Working Fire" Upgrades:

There was a discussion on the use of "working fire" for upgrades. The decision was to auto-upgrade for structure fires when dispatchers hear or get a response of a "working fire".

Public Education Events:

Dir. Schelstreet stated that Tri-Com has some new policies for public education events. Please contact LaToya, Andrew, or Mary with as much lead time as possible for any requests for Tri-Com to be at public events.

Director's Report:

Director Schelstreet reported the following:

- One trainee resigned.
- Additional underfloor drainage is being installed.
- Once the asphalt plants open, the parking lot work will be scheduled. He will let everyone know when it is scheduled.

- No news on the master agreement with Motorola. Alex from Motorola will be at the next Joint Ops Meeting.
- Waiting on estimates for CAD. NewWorld RMS has not responded to a request for a quote. The structural documents and funding formula need to be completed before this.
- Have not received any further information on NG911 from AT&T.
- Will be meeting with three companies who will present on the radio study.
- ETSB surcharge funds received yesterday. Attended a town hall meeting on surcharge. The state is proposing restrictions on how money is spent.
- The structural documents committee is working on the funding formula.
- Asked all to attend sub-committee meetings on CESSA, especially Region 9. All online. He presented a questionnaire regarding the act. He will send this out to all.

Deputy Director's Report:

LaToya Marz reported the following:

- There have been some odd toning issues at the consoles. If you do not receive tones but hear voice, please let her know.
- Please provide feedback on tones, issues, new trainees.
- For low volume issues, let Tri-Com know at the time of the incident.

CAD Analyst Report:

Tammy Kleveno reported the following:

- For working fire, she asked if any of these require call backs. Generals will generate recalls. She will have a time stamp created. "Work" and "Spec" will trigger a page.

GIS Report:

Kristina Rohrbach reported the following:

- Working on ALI files from the state. Checking for accuracy.
- Numerous numbers and addresses need corrections from carriers.

Training Coordinator Report:

Andrew Kunstler reported the following:

- There are 16 fully trained dispatchers. Two in fire phase. One trainee resigned. Another, with experience, just started. One in backgrounds.
- Prepared 911 is software that allows callers to send pictures and video. The representative will be at the Joint Ops meeting. DD Marz will send out documents on system.
- Going live with What3Words on April 1. He will send out the information to all.
- He asked if it would be okay to add Saturdays and Sundays to hotline testing. All agreed to add. General alarm testing will stay as is.

St. Charles Items:

None

Geneva Items:

Absent

Batavia Items:

Deputy Chief Lucas reported the following:

- Truck 2 will be in service next week. Truck 1 will be going out of service. He will notify Tri-Com when this occurs.
- Chief Hanson wanted to thank everyone for help with the ISO visit.

Elburn Items:

Assistant Chief Huneke reported the following:

- They purchased property at Green Road & I-88 for Station 4.
- He will be bringing different staff members to meetings as part of their succession planning.

Sugar Grove Items:

Absent

North Aurora Items:

Chief Klemencic reported the following:

- DD Marz will send him the radio list and work on radio issues with him.
- They have had numerous promotions. He is now Chief.

Other Items

None

Action Items:

All: Send Dir. Schelstreet fire station alerting quotes.
Marz: Send Region 9 meeting dates to all.
Marz: Directive change for hotline testing.

Adjournment:

The meeting was adjourned at approximately 11:39 A.M.

Upcoming Meetings:

April 27, 2023 – Fire Canceled

Tuesday, May 9, 2023 – Joint Ops

Thursday, June 22, 2023 - Fire

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant