

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from November 17, 2022

Members Present: Assistant Chief Tony Cavallo, St. Charles FD; Chief Michael Antenore, Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com

Members Absent: Chief Brendan Moran, Sugar Grove FD
Deputy Director LaToya Marz. Tri-Com

Also Present: Lt. Stephen Coomes, Elburn FD
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. in the Tri-Com Training Room.

Update on Fire Station Alerting:

Chief Antenore reached out to Chicago Communications several weeks ago. Has not gotten a response. He will contact them again.

Director's Report:

Director Schelstreet reported the following:

- There are 16 fully trained dispatchers. 2 in backgrounds. 2 delayed start. Board approved a temporary approval of 22 dispatchers due to delayed starts.
- City water is connected. Tamper switches will be done tomorrow.
- Painting will be done soon.
- Console and under floor cleaning was done. ETSB will reimburse.
- Received revised drawing for parking lot. Fence drawing will be done, but will not be moving forward for a while.
- Conversion kits for police radios arrived.
- Met with new Motorola people. They were told police are looking at moving to Kenwood.
- ISP master agreement with StarCom is being negotiated. The current agreement ends in July 2023.
- Received an updated quote for CAD upgrade.
- Last month, 2 PSAPS went live on Next Gen 911. Planning on 98 next year. AT&T needed to upgrade switch. Took out all 14 live NG911 centers at the same time. Calls were sent to admin lines. AT&T said they could not switch to another center. No redundancy. Six hours with no back up. We do have the authority to deny them taking down the system.
- Intermittent issues with fire south. Will need to replace some radio equipment.
- Chicago Communications will be connecting Logan and Main St. radio sites to fiber. Waiting to schedule.
- ETSB fiber project continuing. Met on site to discuss route of fiber.

- December Board Meeting will be first look at budget.
- CBA modifications were approved at Board Meeting.
- Selecting firm for Geneva comp study. Will include six non-union staff.
- Structural document committee met yesterday.
- No news on CESSA.

Deputy Director's Report:

Absent

CAD Analyst Report:

Tammy Kleveno reported the following:

- Validations went out yesterday. Be sure to check all of them. Some are outdated. Need to identify locations of AEDs.
- 22.3 upgrade was done. Close and reopen Freedom App on MCT to update.
- Emergency Reporting will be up and running January 1, 2023. ESO doesn't have all the information.

GIS Report:

Kristina Rohrbach reported the following:

- If anyone requested demographic reports, you should've received them. If you need one, let her know.
- NG911 ALI corrections submitted to AT&T. Waiting for them to approve.

Training Coordinator Report:

Absent

St. Charles Items:

Assistant Chief Cavallo reported the following:

- They have been having some volume issues. Tri-Com is looking into it. When there are issues, please let the supervisor on duty know as soon as possible.

Geneva Items:

None

Batavia Items:

None

Elburn Items:

Assistant Chief Huneke reported the following:

- Lt. Coomes is attending today. This is part of their succession planning. You will see different staff joining meetings.

- Resetting radio scan list. Updating fire main list. Orange buttons must be set for mayday. There is a setting where when a mayday is sent, 5 or 10 seconds is open mic, then clears. Command would be next person to talk, by procedure. For accidental, there would be an open mic. Dir. Schelstreet stated that each PSAP has to agree to take emergency activations if you are in another area. Testing with all other agencies to see where button goes. All will discuss.
- Met with Delnor. They would like to know number of patients for accidents.
- On Monday, dispatched to Elgin. This was actually Pingree Grove's call. Dir. Schelstreet asked that Tri-Com be notified as soon as this happens. This was the correct response, but the wrong tone.

Sugar Grove Items:

Absent

North Aurora Items:

None

Other Items

None

Action Items:

All Agencies: Will discuss emergency activation open mic and renaming Ops Channel with their agency administration.

Adjournment:

The meeting was adjourned at approximately 11:02 A.M.

Upcoming Meeting:

Thursday, December 15, 2022 - Fire

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant