

Tri-Com Central Dispatch
FIRE OPERATIONS COMMITTEE
Meeting Minutes from January 23, 2025

Members Present: Chief Craig Hanson, Batavia FD; Chief Michael Antenore, Geneva FD; Battalion Chief Dan Czaruk, Elburn FD; Deputy Chief Jason Peterson, St. Charles FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Chief Mike Klemencic, North Aurora FD
Deputy Chief Matt Lohse, Geneva FD
Deputy Chief John Lucas, Batavia FD
Deputy Chief James Weaver, Sugar Grove FD

Also Present: Andrew Kunstler, Training Manager, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

The meeting was called to order at 10:00 A.M. in the Tri-Com Training Room.

Director's Report:

Director Schelstreet reported the following:

- New hire will start on 2/3/25. This will be our 21st dispatcher.
- Microwave project on pause right now.
- Automatic fail over to South Street is up and running.
- Waiting for motor for fence gate. Vendors met for all gate functions. Lights in new parking lot are on.
- Issue with grant funds. Went to St. Charles instead of Geneva. Working with finance.
- Soil boring company needs a private locating company. Will be scheduled.
- There will be a committee to discuss the replacement of the MCC7500 radio.
- Once call volume data is entered, Rita Kruse can run an excel forecasting tool.
- KaneComm requesting \$700,000 from the ETSB for microwave links for two fire channels.
- Cybersecurity reboot by Motorola StarCom for all state today at 2:40 P.M. Down for a maximum of 10 minutes
- Out of district MAID (COQ) tickets. Let Tri-Com know if you are dispatched while at an out of district change of quarters, so a ticket can be made under non Tri-Com agency.
- Will County is currently using software for boxes. We will be looking at this.

Deputy Director's Report:

Absent

CAD Administrator Report:

Tammy Kleveno reported the following:

- CAD upgrade data conversion resulting in some missing data from CAD viewer. She is checking items to confirm everything is there. She will update once she confirms.
- US Digital – some street names are being redone. Waiting for cables and shelf from US Digital. G2 app is a contract with US Digital.
- IAMResponding is sent at call entry. G2 app is sent at dispatched. This is why there is a delay between the two.
- She will check into some issues with additional pages not being sent with upgrades. There was a fix and it may already be done.
- She is looking into an issue where CAD did not backfill units needed. There is an issue when dispatchers are in the same call at the exact same time, it may not update.

GIS Administrator Report:

Absent

Training Manager Report:

Andrew Kunstler reported the following:

- One in training. 21st dispatcher will start on 02/03/25. She has experience.
- Issue with Elburn Fire. Kane County will say air bag/no injuries. Do you still want to dispatch on these calls? BC Czaruk stated that they want to be dispatched on any accident with air bag deployment to avoid any delay.
- Thank you to Elburn and St. Charles for CPR classes. Please let him know when you are doing CPR classes for staff.

St. Charles Items:

DC Peterson reported the following:

- Had a question about Apex radios with 10-year life span and replacement. Dir. Schelstreet suggested that the chiefs meet to discuss replacement and possible joint purchase.
- Last week there was a HazMat response. The MABAS box went through IFERN, but nothing came across when canceled. This was a miscommunication with KenComm. Kunstler will have a policy change to send out cancellation on IAMResponding.
- All communication from SC fire staff should come through DC Peterson.

Geneva Items:

Chief Antenore reported the following:

- In Freedom, since police are using badge numbers, you have to scroll through to see who is on duty. The on duty units are not at the top of the page. Tammy will check on this.

- Commercial fire alarms are stills on pagers. Asked if pagers will mirror US Digital. Tammy will add Geneva stand-by for these locations. She will create a GFSTBY unit. Clarios, Bria, Delnor.

Batavia Items:

Chief Hanson reported the following:

- Working on some clarification of fire assignments with Tammy.

Elburn Items:

Battalion Chief Czaruk reported the following:

- Wanted to clarify tickets on change of quarters. If you are on a COQ and there is an upgrade, it is the same ticket. If it is a new call, a new tickets is created.

Sugar Grove Items:

Absent

North Aurora Items:

Absent

Other Business:

- Board-up applications will go out in November. Updating policy to include requirement that phone call must be answered by a representative.

Action Items:

Peterson:	Coordinate a conversation with chiefs for group radio purchase.
Kleveno:	Sorting issue on Freedom App.
Kleveno:	Follow-up on fire assignments for Batavia.
Kleveno:	Create standby unit for three Geneva locations.

Adjournment:

The meeting was adjourned at approximately 10:25 A.M.

Upcoming Meetings:

Joint Ops:	Tuesday, March 11, 2025 at 10:00AM (@South Elgin PD)
Fire Ops:	Thursday, May 22, 2025 at 10:00AM

Respectfully submitted,

Shevon Sherod-Ramirez
Administrative Coordinator