



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from September 11, 2019

Chairman Keegan called the meeting to order at 9:02 A.M. at the Tri-Com Central Dispatch training room.

Roll Call:

Members Present:

St. Charles: Chief James Keegan, Chief Joe Schelstreet
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Dan Eul, Chief Randy Deicke, Alderman Mike Russotto
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: Alderman William Turner
Geneva: None
Batavia: None
South Elgin: None
Contracted Agencies: None

Others Present:

Nicole Lamela, Director, Tri-Com
Tiffany Myers, Training Coordinator, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

Others present listed on attached sign in sheet.

OLD BUSINESS

Consent Agenda:

Motion to approve the Board Meeting Minutes from the July 10, 2019 Regular Board Meeting and the August 14, 2019 Special Board Meeting was made by Chief Deicke and seconded by Chief Passarelli. Motion passed unanimously by roll call vote.

Motion to approve the June 30, 2019 and July 31, 2019 Financial Reports was made by Chief Passarelli and seconded by Chief Rollins. Motion passed unanimously by roll call vote.

Update on StarCom:

Director Lamela reported that Tri-Com is now on the core instead of the consolettes. South Elgin officers and dispatchers both say that it is louder and clearer. Motorola did an audit. They are working on building issues. They will update on costs for improvements. Motorola will be doing load testing at the Geneva site to test the generator and see if it can handle the additional equipment.

The fire departments want to patch the VHF and StarCom. There were only 250 calls in the last year that involved outside agencies that do not have StarCom. Ravi Suthar from Motorola stated that there can't be a permanent patch. A permanent patch takes away a channel. To have a permanent patch, a request needs to go to the Advisory Sub-Committee for review and evaluation.

Chief Antenore asked if they can tone on both VHF and StarCom. Mr. Suthar replied that it could be done. Director Lamela stated that both Steve Fiedler from Motorola and Miner stated that patching is one thing while paging and talking are different. The patch puts everything together for an incident only. Mr. Suthar stated that a permanent patch never ends the call. Director Lamela stated that the voice can go out over multiple channels from Tri-Com. VHF and StarCom can be simulcast. Mr. Suthar stated that a per incident patch would happen instead of a permanent patch.

Chief Schelstreet asked about the 250 calls. Director Lamela stated that last year there were 14,000 fire calls. Of those, 250 involved non-StarCom agencies. This year to date, it is 179.

Chief Cluchey asked about general alarm calls on the far south end of his district where there can be 5 to 6 agencies. Director Lamela stated that the dispatcher would need to patch the call. This would need to be checked every day to make sure it works.

Chief Schelstreet stated that the chiefs will get together and discuss this. Chief Deicke asked about the Advisory Sub-Committee. Mr. Suthar stated that it is made up of state and local representative users. Chief Lambert asked about station alerting. Chief Schelstreet stated that it depends on the equipment you have and the vendor selected.

Chief Cluchey asked if there is a new proposed schedule. Ms. Brown from Motorola stated that cutover should be in January. Electrical work and the shelter need to be done at Sugar Grove. The KaneComm back up needs to be complete. She stated that she talked to Andrew Baum and the maintenance agreement went into effect in March 2019. The subscribers warranty started when the radios were shipped. It is a 5-year warranty.

Chief Lambert asked about buildings with bad signals. Chief Passarelli stated that you can purchase a BDA from Comm Direct for about \$12,000. Mr. Suthar stated that it is more expensive through Motorola. Chief Krawczyk stated that coverage improves once StarCom is in place. Chief Rollins stated that the villages and cities are passing ordinances that all new buildings need to add these when built and it is required by zoning codes. Director Lamela advised Chief Lambert that they can test coverage.

Ms. Brown stated that Elgin uses ADP encryption. This would need to be added. Chief Antenore asked if this was more money. She replied that it was.

Update on Basement:

Director Lamela reported that St Charles staff came out to look at drainage. The drainage tile is not cracked. There was a cracked manhole. Water was going out and coming right back in. So far, there have been no water recent water issues.

Soil boring was done and four observation wells have been installed.

Update on Staffing:

Director Lamela reported that the four trainees are doing well. One will be done in October, one in late October, and two in November. Two will be hired in October and two in mid-December.

Update by Consolidation Sub-Committee:

Chief Schelstreet stated that they have met with all three mayors. All have said to continue in the process. It will now go to the County Chairman and Sheriff. Formal presentations will be done to boards when all have been spoken with. Chief Eul asked if there is a deadline for a release of the study. Chief Schelstreet stated that it is up to the ETSB chairman.

The ETSB has come to a verbal agreement with Aurora regarding the surplus wireless funds. The issue is that the money must be used for 911 expenses. They need to find out if the funds can be sent directly to Aurora or if the money needs to go back to the state and then redistributed.

Update by Intergovernmental Agreement Sub-Committee:

Director Lamela stated that all the documents are back from Attorney Radovich. Chief Keegan stated that with Chief Schelstreet retiring and Director Lamela leaving on October 3, he will be discussing an IGA sub-committee.

PUBLIC COMMENT

None

NEW BUSINESS

Appoint a Sub-Committee to Review and Finalize Documents Including the Updated Intergovernmental Agreement and Financial Policies for Board Ratification:

Chief Keegan stated that he would like to have Chief Schelstreet head this sub-committee. Chief Schelstreet stated that the IGA, by-laws, purchasing policy, and personnel manual all need to be reviewed for discrepancies and conflicts. Chief Rollins suggested that both he and Chief Krawczyk

serve on the committee since they represent the contractual agencies with voting rights and with collective voting rights. Chief Deicke will also be on the committee.

Appoint a Sub-Committee to Assist the Director in Managing the StarCom Migration:

Chief Keegan asked for member agency representatives. Chief Antenore will chair the sub-committee. Chief Passarelli, Chief Keegan, Assistant Chief Swanson, Commander Frieders, Deputy Chief Autenrieth, and Deputy Chief Einwich will also serve on the sub-committee.

The first meeting will be in the next two weeks.

Deputy Director Position Update:

Ben McCready, City of Geneva, stated that there were over 20 applications received. GOV Temps forwarded the top candidates. Interviews were set with two of them. There was no clear consensus on candidates. They decided to look at the Director level search to allow a new Director to have a part in the Deputy Director search. GOVHR charges between \$17 and \$20,000 for the Director search. There was no cost for the Deputy Director interim position search.

Closed Session:

A motion was made by Chief Antenore and seconded by Chief Passarelli to enter into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body 5 ILCS 120/2(c)(1).

Motion passed unanimously. The Board entered into closed session at 10:25 A.M.

A motion was made by Chief Passarelli and seconded by Chief Eul to return to open session at 10:49 A.M. Motion passed unanimously and the Board returned to open session.

Adjournment:

With no further business to discuss, Chief Deicke motioned to adjourn the meeting. Alderman Bruno seconded the motion, which then passed by unanimous vote. The meeting was adjourned at 10:50 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, November 13, 2019 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Tri-Com Administrative Assistant