



TRI-COM BOARD OF DIRECTORS REGULAR MEETING
Regular Meeting Agenda
Wednesday, March 11, 2020

Location: Tri-Com Central Dispatch, 3823 Karl Madsen Drive, St. Charles, IL 60175
Time: **9:00 AM *Note: Change in meeting time.**

Call Meeting to Order: Roll Call

Old Business:

- 1) Consent Agenda.
 - A) Approve the minutes from the January 8, 2020 Regular Board Meeting, and the February 21, 2020 Special Board Meeting.
 - B) Approve the December 31, 2019 and January 31, 2020 Financial Reports
- 2) Update on StarCom
- 3) Update on Phone System Project
- 4) Update on Basement
 - A) Generator Relocation Proposal
 - B) Sump Pump Failure
- 5) Update on Staffing
- 6) Update on Deputy Director Hiring Process
- 7) Update by Consolidation Sub-Committee
- 8) Update by Intergovernmental Agreement Sub-Committee

Public Comment:

New Business:

- 1) Approval of StarCom Change Order 3

CLOSED SESSION:

- 1) For the purpose of discussing:

- A) Employment/Appointment Matters
- B) Legal Matters
- C) Business Matters
- D) Security/Criminal Matters
- E) Miscellaneous Exceptions to the Open Meetings Act

Adjournment:

Next Regular Meeting: Wednesday, May 13, 2020 at 8:00 A.M.

Tri-Com Central Dispatch
BOARD OF DIRECTORS

Special Meeting Minutes from February 21, 2020

Chairman Keegan called the special meeting to order at 8:00 A.M. at the St. Charles Police Department.

Roll Call:

Members Present:

St. Charles: Chief Jim Keegan, Alderman William Turner
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Dan Eul
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: Chief Scott Swanson,
Geneva: None
Batavia: Chief Randy Deicke, Alderman Mike Russotto
South Elgin: None
Contracted Agencies: None

Others Present:

Ben McCready, City of Geneva
Chief Joe Cluchey, Village of Elburn
Chief Nick Sikora, Village of Elburn
Sara Cass Senior Administrative Assistant, St. Charles Police

CLOSED SESSION

Closed Session:

Motion by Alderman Bruno and seconded by Chief Passarelli to enter into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body 5 ILCS 120/2(c)(1).

Motion passed unanimously. The Board entered into closed session at 8:03 A.M.

Motion by Alderman Bruno and seconded by Alderman Turner to return to open session. Motion passed unanimously. Board returned to open session at 8:30 A.M.

NEW BUSINESS

Agenda Item 1: Appointment of Executive Director Pending Closed Session Discussion

Motion by Chief Passarelli to authorize the Chairman to negotiate and finalize the terms of employment with Joe Schelstreet for the position of Executive Director of Tri-Com. Chief Krawczyk seconded the motion, which then passed by unanimous vote.

Agenda Item 2: Motion to Approve the Expenditure of Not to Exceed \$25,000 for the Reprogramming of StarCom Radios by Chicago Communications

Chief Keegan and Chief Antenore explained the need for this update and what this initiative entails. Chief Krawczyk inquired what changes need to be made to the radios. Chief Antenore explained there are a myriad of changes that are necessary. Chief Keegan and Chief Antenore also discussed an option for future radio changes, which would be to add the service of “over the air” changes. With this option, required updates would occur when an officer turns on their radio – instead of having to call in all radios to be programmed with each update. Chief Sikora added this “over the air” option should be considered as changes occur frequently. Chief Antenore summarized by stating the thought is to spend this money now to have the radios updated; then take some time to review the “over the air” option and make a decision on that prior to the new radio update. Chief Keegan added that this “over the air” was an option in the beginning; however, since the grant was not yet in place when the contract was chosen, with trying to keep costs down, they proceeded on an ala carte basis to avoid asking agencies for additional funds.

Motion by Chief Passarelli to approve the expenditure of not to exceed \$25,000 for the reprogramming of StarCom radios by Chicago Communications. Chief Krawczyk seconded the motion, which then passed by unanimous vote.

PUBLIC COMMENT

None

Adjournment:

With no further business to discuss, Alderman Bruno motioned to adjourn the meeting. Chief Rollins seconded the motion, which then passed by unanimous vote. The meeting was adjourned at 8:41 A.M.

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, March 11, 2020 at 9:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Sara Cass

Senior Administrative Assistant
St. Charles Police



Tri-Com Central Dispatch
BOARD OF DIRECTORS

Regular Meeting Minutes from January 8, 2020

Chairman Keegan called the meeting to order at 8:00 A.M. at the Tri-Com Central Dispatch training room.

Roll Call:

Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson, Alderman William Turner
Geneva: Chief Eric Passarelli, Alderman Mike Bruno
Batavia: Chief Dan Eul, Chief Randy Deicke, Alderman Mike Russotto
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: None
Geneva: Chief Mike Antenore
Batavia: None
South Elgin: None
Contracted Agencies: None

Others Present:

Joe Schelstreet, Interim Director, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

Others present listed on attached sign in sheet.

OLD BUSINESS

Consent Agenda:

Motion to approve the Board Meeting Minutes from the November 13, 2019 Regular Board Meeting and the December 4, 2019 Special Board Meeting was made by Alderman Bruno and seconded by Chief Passarelli. The motion passed unanimously.

Motion to approve the October 31, 2019 and November 30, 2019 Financial Reports was made by Alderman Turner and seconded by Chief Passarelli. Motion passed unanimously by roll call vote.

Update on StarCom:

Director Schelstreet stated that the new key loader arrived. The last key loader broke twice. These are used to program the radios. In addition, when the radios were programmed the serial numbers did not match the identifiers. He and the Motorola Project Manager will review mistakes by ChiComm and requested changes.

The South Elgin South St. tower connection at AT&T is on the wrong VPN when the port was opened. All South Elgin radios went out of range. The backup consolettes received the same alarm. South Elgin was out for about 20 minutes. Motorola will take about a week to fix this.

A quote for over air programming was requested. It was just received, but not reviewed yet. Maintaining aliases may be more complicated. Over air programming will be a real benefit for police.

Chief Rollins stated that currently the call sign shows when you key up with badge number. With StarCom, you will no longer see this. Only dispatchers can see it. If someone asks for help, you will not know who is calling. In addition, the voice is digitalized and will sound different. Over air programming will be helpful when adding new officers, etc.

Director Schelstreet stated that the consolettes are at KaneComm and if we need to go there, we have two consoles available. Motorola will program them.

The issue with ISP, District 2, MOU should be resolved. There is a new master list, but he has not received it yet. Each agency needs to reach out to the ISP representative again.

The Nicor application for Sugar Grove is still in the process. They have 4-6 weeks to process. The subcontractor did not get a permit to run the lines. Motorola has started installing racks there.

Training will be on February 16 and 17.

Chief Deicke asked if there was an update on warranties. Director Schelstreet will check on this. He has not received anything in writing.

Chief Krawczyk asked if there was a go-live date. Director Schelstreet answered that there was not a date yet, but he does want to do a lot of testing and makes sure the aliases are correct. Chief Sikora asked if we want to set up a schedule for testing. Director Schelstreet answered that we should, and the issue of reprogramming might require time.

Chief Cluchey stated that they have found some issues with radio identifiers. He also stated that they should not be billed for the monthly test. Chief Rollins asked if the FCC has already approved the use of channels. Director Schelstreet stated that there is a verbal approval, but he has not received the written.

Director Schelstreet asked that everyone check their inventory. He has microphones and batteries that have not been claimed and he is missing a single station desk charger.

Update on Basement:

Director Schelstreet stated that the seepage has started when it got warmer. The tiles are damaged and mold is growing. The water is not stopping. It dries and then comes back.

Valley Plumbing completed the tank work. There was not a lot of scale, but a lot of sediment. New valve replacement will be done. It passed the test.

The outlets on the outside of the building were fixed. Tomorrow the contractor will be here to fix the drywall inside, seal and caulk outside around windows. The generators at South St. and Logan were serviced.

Chief Keegan stated that the City of St. Charles will be doing the water main up to the street. Tri-Com would need to get the water from the street to the building.

Update on Staffing:

Director Schelstreet reported that the interviews for the Interim Training Coordinator will be on January 15. There are five candidates. The start date will be January 27. The writing exercise is complete. The KaneComm Director will sit in on interviews.

Director Schelstreet reported on recent Telecommunicator testing. Chief Deicke asked if the typing test was necessary. Director Schelstreet stated that he feels the orientation needs to be reinstated and the 2-week classroom portion needs to be extended. The trainees are not ready and this causes stress on both the trainer and trainee.

Chief Keegan stated that an email will go out with updates on the Director search. The selection process is closed with GovHR. He will be asking for volunteers to review the pool of candidates. There will be opportunities for the staff to interact with the candidates.

Update by Consolidation Sub-Committee:

No update.

Update by Intergovernmental Agreement Sub-Committee:

No update.

PUBLIC COMMENT

None

NEW BUSINESS

Approval of Resolution No. 2020-01: Adopting the Tri-Com Central Dispatch Fiscal year 2020-2021 Budget:

Director Schesltreet stated that there were no material changes. There was one update to propose the use of reserve funds. Alderman Turner asked if there was money to have a study done to look at the administrative staffing. Chief Keegan stated that the consolidation study might have some information regarding this. Director Schelstreet stated that consolidation could take 5-years from a decision to consolidate. Other items like a phone system and training can be done sooner.

Alderman Turner motioned to approve the Tri-Com FY21 Budget as presented. Chief Krawczyk seconded the motion which then passed unanimously by roll call vote.

Chief Keegan thanked Director Schelstreet and Rita Kruse for all their work on the budget.

Request by LEFTA Systems to Display Tri-Com Logo on Web Page:

Director Schelstreet stated that LEFTA Solutions requested that the Tri-Com logo be used on their website. All agreed that it was fine. Chief Swanson suggested that the logo be displayed only as long as Tri-Com continues using the product.

Adjournment:

With no further business to discuss, Alderman Bruno motioned to adjourn the meeting. Alderman Turner seconded the motion, which then passed by unanimous vote. The meeting was adjourned at 9:02 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, March 11, 2020 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez
Tri-Com Administrative Assistant

TRI-COM BOARD OF DIRECTORS

SIGN IN SHEET

MEETING DATE: 1/8/20

If you are not on the roll call, please sign in below.

NAME	AGENCY
RITA KRUSE	CITY OF GENEVA
JOE CLUCHEY	ELBURN FIRE
NICK STORA	ELBURN PD



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	December 31, 2019 Monthly Financial Reports		
Presenter & Title:	Shevon Sherod-Ramirez, Administrative Assistant		
Date:	March 11, 2020		
<i>Please Check Appropriate Box:</i>			
<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting _____
<input type="checkbox"/>	Other -	<input type="checkbox"/>	
Estimated Cost: N/A		Budgeted?	YES
			NO
<i>If NO, please explain how the item will be funded: N/A</i>			
Executive Summary:			
Financial reports for Tri-Com Central Dispatch for Fiscal Year 2020 through December 31, 2019 including Comments on the Financial Statements are presented.			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> • Comments on the Financial Statements • December 31, 2019 Financial Report • Investment Schedule at December 31, 2019 • Accounts Payable by G/L Distribution Report for December 2019 • Wireless 911 Revenue Graphs 			
Recommendation / Suggested Action: (briefly explain)			
Staff recommends acceptance of the December 2019 Financial Reports as presented.			



MEMO

Date: March 11, 2020
To: Tri-Com Board of Directors
From: Shevon Sherod-Ramirez, Administrative Assistant
Re: Financial Statement Analysis – December 31, 2019

We are currently 67% through the fiscal year.

Revenue Analysis:

As of the period ending December 31, 2019, \$2,614,851 has been received. This accounts for approximately 61% of the Fiscal Year 2020 revenue budget.

Wireless 911: Total receipts for the fiscal year are \$1,187,005 or 49% of the budget has been received. Due to Kane ETSB allocation coupled with the 100% increase in 911 fees paid by phone subscribers, the monthly fee averages \$148,376.

Dispatch Services: The third of four quarterly payments was billed in November. Three quarters of the total of all four quarters has been billed and all members have paid on-time.

Other Revenues: Total receipts in December was \$442 in Other Revenues. This category consists of Interest Income and Miscellaneous Revenue.

Expenditure Analysis – General Fund:

As of December 31, expenditures totaled \$2,578,916 or 60% of the amended budget of \$4,295,045. Please see the attached Income Statement report for the detail by division. Personnel Services accounts for 80% of the total budget and is within the budgeted amounts.

Tri-Com Central Dispatch
Balance Sheet
As of December 31, 2019

Classification	Current YTD Balance
ASSETS	
<i>Current Assets</i>	
Cash & Investments	2,746,339
Prepaid Items	887,429
<i>Current Assets Totals</i>	3,633,769
<i>Current Receivables</i>	
A/R Invoicing	6,118
Other Receivables	0
<i>Current Receivables Totals</i>	6,118
Intergovernmental Receivables	342,474
ASSETS TOTALS	3,982,360
LIABILITIES AND FUND EQUITY	
LIABILITIES	
<i>Current Liabilities</i>	
Accounts Payable	288,257
Deferred Revenue	174,418
Compensated Absences	230,677
<i>Current Liabilities Totals</i>	693,352
LIABILITIES TOTALS	693,352
FUND EQUITY	
Fund Balance	3,253,074
APRIL 30, 2019 FUND BALANCE	3,253,074
Fund Revenues	(2,614,851)
Fund Expenses	2,578,916
CURRENT FUND BALANCE	3,289,008
LIABILITIES AND FUND EQUITY	3,982,360

Tri-Com Central Dispatch
Income Statement
For the period ending December 31, 2019

Account Description	Annual Budget Amount	MTD Actual	YTD Actual Amount	Budget Less YTD Actual	% of Budget
REVENUE					
<i>Intergovernmental Revenues</i>					
Wireless 911	2,400,000	0	1,187,005	1,212,995	49%
Federal/State/Local Grants	0	0	0	0	0%
<i>Intergovernmental Revenues Totals</i>	<u>2,400,000</u>	<u>0</u>	<u>1,187,005</u>	<u>1,212,995</u>	<u>49%</u>
<i>Service Charges</i>					
Dispatch Services	1,870,045	0	1,402,623	467,422	75%
<i>Service Charges Totals</i>	<u>1,870,045</u>	<u>0</u>	<u>1,402,623</u>	<u>467,422</u>	<u>75%</u>
<i>Other Revenues</i>					
Interest Income	25,000	440	20,737	4,263	83%
Reimbursed Expenditures	0	2	4,485	(4,485)	0%
Miscellaneous	0	0	0	0	0%
<i>Other Revenues Totals</i>	<u>25,000</u>	<u>442</u>	<u>25,222</u>	<u>(222)</u>	<u>101%</u>
<i>Other Financing Sources</i>					
Other Financing Sources	0	0	0	0	0%
Reappropriation	0	0	0	0	0%
<i>Other Financing Sources Totals</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
REVENUE TOTALS	<u>4,295,045</u>	<u>442</u>	<u>2,614,851</u>	<u>1,680,194</u>	<u>61%</u>
EXPENSE					
<i>Administration</i>					
Personnel Services	647,105	27,537	308,199	338,906	48%
Contractual Services	120,911	9,206	97,252	23,659	80%
Commodities	3,990	119	1,709	2,281	43%
Total	<u>772,006</u>	<u>36,862</u>	<u>407,160</u>	<u>364,846</u>	<u>53%</u>
<i>Operations</i>					
Personnel Services	2,046,464	161,842	1,394,966	651,498	68%
Contractual Services	826,073	32,198	486,865	339,208	59%
Commodities	39,300	1,024	35,294	4,006	90%
Other Expenditures	2,000	0	178	1,822	9%
Total	<u>2,913,837</u>	<u>195,064</u>	<u>1,917,303</u>	<u>996,534</u>	<u>66%</u>
<i>Debt Service</i>					
Debt Service	148,655	0	148,653	2	100%
Total	<u>148,655</u>	<u>0</u>	<u>148,653</u>	<u>2</u>	<u>100%</u>
<i>Capital Expenditures</i>					
Capital Outlay	172,502	17,364	105,800	66,702	61%
Other Expenditures	288,045	0	0	288,045	0%
Total	<u>460,547</u>	<u>17,364</u>	<u>105,800</u>	<u>354,747</u>	<u>23%</u>
EXPENSE TOTALS	<u>4,295,045</u>	<u>249,290</u>	<u>2,578,916</u>	<u>1,716,129</u>	<u>60%</u>
Fund 100 - General Fund Totals					
REVENUE TOTALS	4,295,045	442	2,614,851	1,680,194	61%
EXPENSE TOTALS	4,295,045	249,290	2,578,916	1,716,129	60%
Fund 100 - General Fund Net Gain (Loss)	0	(248,849)	35,935	35,935	

City of Geneva
Investments - Tri-Com
December 31, 2019

Purchase Date	CUSIP	Maturity Date	Description	Rate/ Yield	Cost	Fair Value/Market	Par Value/Face
Certificates of Deposit							
1/10/2019	264824	1/1/2020	CD - Landmark Community Bank	2.742%	243,100.00	243,100.00	249,766.48
9/24/2019	277208	5/15/2020	CD - Texas Capital Bank	1.762%	247,200.00	247,200.00	249,984.77
1/10/2019	264823	7/3/2020	CD - Country Bank	2.811%	239,600.00	239,600.00	249,537.98
9/24/2019	277207	3/22/2021	CD - American Plus Bank	1.697%	243,700.00	243,700.00	249,873.64
9/30/2019	44995	3/30/2021	CD - BMO Harris Bank	1.750%	247,181.89	247,594.78	247,000.00
10/3/2019	45023	10/4/2021	CD - Morgan Stanley Bank	1.850%	247,000.00	247,780.77	247,000.00
					\$ 1,467,781.89	\$ 1,468,975.55	\$ 1,493,162.87
U.S. Treasury							
10/31/2018	912828J50	2/29/2020	US Treasury Bill	1.375%	246,428.86	249,885.00	245,849.61
					\$ 246,428.86	\$ 249,885.00	\$ 245,849.61
U.S. Agencies							
					\$ -	\$ -	\$ -
					\$ 1,714,210.75	\$ 1,718,860.55	\$ 1,739,012.48



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/01/19 - 12/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 521.10 - Group Insurance FSA Administration										
1190 - INFINSOURCE BENEFITS SERVICES	90896145	FBA Monthly Adm Fee - Nov 2019	Paid by EFT # 14630		11/09/2019	12/02/2019	12/04/2019	11/15/2019	12/04/2019	5.00
								Account 521.10 - Group Insurance FSA Administration Totals	Invoice Transactions 1	<u>\$5.00</u>
Account 521.15 - Group Insurance EAP										
2004 - TRI CITY FAMILY SERVICES	110119	EAP Services 4th Installment	Paid by EFT # 14660		11/01/2019	12/02/2019	12/04/2019	11/01/2019	12/04/2019	123.14
								Account 521.15 - Group Insurance EAP Totals	Invoice Transactions 1	<u>\$123.14</u>
Account 521.25 - Group Insurance Life										
1062 - STANDARD INSURANCE COMPANY	120119	Life Insurance Premium - December 2019	Paid by EFT # 14674		12/01/2019	12/16/2019	11/29/2019	12/01/2019	11/29/2019	16.32
								Account 521.25 - Group Insurance Life Totals	Invoice Transactions 1	<u>\$16.32</u>
Account 543 - Legal Service										
1013 - CLARK BAIRD SMITH LLP	12023	Legal Expense	Paid by Check # 155549		11/30/2019	12/16/2019	12/18/2019	12/03/2019	12/18/2019	765.00
								Account 543 - Legal Service Totals	Invoice Transactions 1	<u>\$765.00</u>
Account 562 - Telephone										
1233 - VERIZON WIRELESS	9842645805	Wireless Phone - Nov 2019	Paid by EFT # 14602		11/21/2019	12/02/2019	11/26/2019	11/25/2019	11/26/2019	(50.77)
1039 - KANE COUNTY GOVERNMENT	FY2019-122	Administrative Phone Lines	Paid by Check # 155495		11/18/2019	12/02/2019	12/04/2019	11/18/2019	12/04/2019	123.08
1039 - KANE COUNTY GOVERNMENT	FY2019-129	Administrative Phone Lines	Paid by Check # 155574		12/04/2019	12/16/2019	12/18/2019	12/04/2019	12/18/2019	117.18
								Account 562 - Telephone Totals	Invoice Transactions 3	<u>\$189.49</u>
Account 563.05 - Publishing Legal Notices										
1262 - SHAW MEDIA	1119249439	Publishing Board-Up Legal Notice	Paid by Check # 155588		11/30/2019	12/16/2019	12/18/2019	12/05/2019	12/18/2019	65.82
								Account 563.05 - Publishing Legal Notices Totals	Invoice Transactions 1	<u>\$65.82</u>
Account 571 - Dues & Subscriptions										
1960 - ILLINOIS GIS ASSOCIATION	7805	Annual Membership Dues	Paid by Check # 155571		01/01/2020	12/16/2019	12/18/2019	11/26/2019	12/18/2019	65.00
								Account 571 - Dues & Subscriptions Totals	Invoice Transactions 1	<u>\$65.00</u>
Account 573 - Training & Professional Development										
2111 - NATIONAL EMERGENCY NUMBER ASSOCIATION	200017329	ENP Reference Manual	Paid by Check # 155581		11/22/2019	12/16/2019	12/18/2019	11/22/2019	12/18/2019	100.00
								Account 573 - Training & Professional Development Totals	Invoice Transactions 1	<u>\$100.00</u>
Account 595.05 - Rentals Copier										
1169 - GORDON FLESCH CO INC	IN12780992	Copier Maintenance	Paid by EFT # 14807		11/20/2019	12/16/2019	12/18/2019	11/25/2019	12/18/2019	146.00
								Account 595.05 - Rentals Copier Totals	Invoice Transactions 1	<u>\$146.00</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/01/19 - 12/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 599 - Other Contractual Services										
4279 - GOVHR USA	1-10-19-309	Executive Director Recruitment	Paid by Check # 155485		10/28/2019	12/02/2019	12/04/2019	11/25/2019	12/04/2019	4,667.00
1304 - CITY OF GENEVA	2020-08008009	COG General Fund Wages Chargeable to Tri-Com	Paid by EFT # 14696		12/03/2019	12/16/2019	11/30/2019	12/04/2019	12/03/2019	2,997.69
							Account 599 - Other Contractual Services Totals		Invoice Transactions 2	\$7,664.69
							Program 00 - General Totals		Invoice Transactions 13	\$9,140.46
							Division 41 - Administration Totals		Invoice Transactions 13	\$9,140.46
Division 86 - Operations										
Program 00 - General										
Account 521.10 - Group Insurance FSA Administration										
1190 - INFINISOURCE BENEFITS SERVICES	90896145	FBA Monthly Adm Fee - Nov 2019	Paid by EFT # 14630		11/09/2019	12/02/2019	12/04/2019	11/15/2019	12/04/2019	35.00
							Account 521.10 - Group Insurance FSA Administration Totals		Invoice Transactions 1	\$35.00
Account 521.15 - Group Insurance EAP										
2004 - TRI CITY FAMILY SERVICES	110119	EAP Services 4th Installment	Paid by EFT # 14660		11/01/2019	12/02/2019	12/04/2019	11/01/2019	12/04/2019	451.51
							Account 521.15 - Group Insurance EAP Totals		Invoice Transactions 1	\$451.51
Account 521.25 - Group Insurance Life										
1062 - STANDARD INSURANCE COMPANY	120119	Life Insurance Premium - December 2019	Paid by EFT # 14674		12/01/2019	12/16/2019	11/29/2019	12/01/2019	11/29/2019	198.73
							Account 521.25 - Group Insurance Life Totals		Invoice Transactions 1	\$198.73
Account 528 - Unemployment Compensation										
1535 - ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY	110819	Unemployment Benefits - 3rd Qtr 2019	Paid by EFT # 14581		11/08/2019	12/02/2019	11/15/2019	11/12/2019	11/15/2019	1,505.00
							Account 528 - Unemployment Compensation Totals		Invoice Transactions 1	\$1,505.00
Account 531.05 - Maintenance Service Building										
1597 - AMAZON	565649467964	LED Flagpole Light	Paid by EFT # 14682		11/17/2019	12/16/2019	11/25/2019	11/25/2019	11/25/2019	35.00
4362 - WEATHERGUARD ROOFING COMPANY	6801	Roof Maintenance	Paid by Check # 155594		11/26/2019	12/16/2019	12/18/2019	11/26/2019	12/18/2019	300.00
							Account 531.05 - Maintenance Service Building Totals		Invoice Transactions 2	\$335.00
Account 531.10 - Maintenance Service Equipment										
1080 - UNITED RADIO COMMUNICATIONS	103005087-1	Tower Antenna Relocation	Paid by EFT # 14843		11/26/2019	12/16/2019	12/18/2019	11/27/2019	12/18/2019	547.25
							Account 531.10 - Maintenance Service Equipment Totals		Invoice Transactions 1	\$547.25
Account 531.40 - Maintenance Service Computer Software										
3615 - SHI INTERNATIONAL CORP	B10871416	Server Hardware & Software Maintenance	Paid by EFT # 14648		11/12/2019	12/02/2019	12/04/2019	11/20/2019	12/04/2019	1,721.99



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/01/19 - 12/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 236 - Tri-Com											
Department 85 - Dispatch Services											
Division 86 - Operations											
Program 00 - General											
Account 531.40 - Maintenance Service Computer Software											
3153 - SENDGRID	INV04979183	Email Relay Service	Paid by EFT # 14733		11/01/2019	12/16/2019	12/23/2019	12/03/2019	12/23/2019	29.95	
									Account 531.40 - Maintenance Service Computer Software Totals	Invoice Transactions 2	\$1,751.94
Account 546 - Janitorial Service											
3346 - CITYWIDE BUILDING MAINTENANCE	33680	Cleaning Services - December 2019	Paid by EFT # 14793		12/01/2019	12/16/2019	12/18/2019	12/05/2019	12/18/2019	1,465.55	
									Account 546 - Janitorial Service Totals	Invoice Transactions 1	\$1,465.55
Account 559 - Other Professional Services											
3277 - FASTSPRING TYPING MASTER	TYP191120477 4171	Applicant Typing Test	Paid by EFT # 14734		11/20/2019	12/16/2019	12/23/2019	12/03/2019	12/23/2019	53.29	
3277 - FASTSPRING TYPING MASTER	112119Credit	Credit	Paid by EFT # 14735		11/21/2019	12/16/2019	12/23/2019	12/03/2019	12/23/2019	(4.29)	
									Account 559 - Other Professional Services Totals	Invoice Transactions 2	\$49.00
Account 562 - Telephone											
1233 - VERIZON WIRELESS	9842645805	Wireless Phone - Nov 2019	Paid by EFT # 14602		11/21/2019	12/02/2019	11/26/2019	11/25/2019	11/26/2019	(5.85)	
1039 - KANE COUNTY GOVERNMENT	FY2019-122	Administrative Phone Lines	Paid by Check # 155495		11/18/2019	12/02/2019	12/04/2019	11/18/2019	12/04/2019	102.50	
1039 - KANE COUNTY GOVERNMENT	FY2019-129	Administrative Phone Lines	Paid by Check # 155574		12/04/2019	12/16/2019	12/18/2019	12/04/2019	12/18/2019	97.65	
1004 - CALL ONE	150817	Phone Service	Paid by EFT # 14791		11/15/2019	12/16/2019	12/18/2019	11/22/2019	12/18/2019	22,911.17	
									Account 562 - Telephone Totals	Invoice Transactions 4	\$23,105.47
Account 565 - Internet											
4227 - TECHNOLOGY MANAGEMENT REV FUND	T2008938	LEADS & Internet Service	Paid by Check # 155591		11/18/2019	12/16/2019	12/18/2019	12/02/2019	12/18/2019	1,027.71	
									Account 565 - Internet Totals	Invoice Transactions 1	\$1,027.71
Account 572 - Travel & Meals											
3575 - SUPERION	112019	Conference Registration	Paid by EFT # 14654		11/20/2019	12/02/2019	12/04/2019	11/20/2019	12/04/2019	499.00	
									Account 572 - Travel & Meals Totals	Invoice Transactions 1	\$499.00
Account 581.05 - Utilities Electric											
1005 - CITY OF ST CHARLES	Tricom111419	Utilities - Electric & Sewer	Paid by Check # 155470		11/14/2019	12/02/2019	12/04/2019	11/14/2019	12/04/2019	2,065.80	
									Account 581.05 - Utilities Electric Totals	Invoice Transactions 1	\$2,065.80
Account 581.10 - Utilities Natural Gas											
1373 - NICOR GAS 0632	8152828017/No v19	Gas Services - 1850 South St.	Paid by Check # 155582		11/20/2019	12/16/2019	12/18/2019	11/26/2019	12/18/2019	41.23	



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/01/19 - 12/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 236 - Tri-Com											
Department 85 - Dispatch Services											
Division 86 - Operations											
Program 00 - General											
Account 581.10 - Utilities Natural Gas											
1373 - NICOR GAS 0632	9305123193/1119	Gas Services - 3823 Karl Madsen	Paid by Check # 155582		11/25/2019	12/16/2019	12/18/2019	12/02/2019	12/18/2019	338.24	
								Account 581.10 - Utilities Natural Gas Totals		Invoice Transactions 2	<u>\$379.47</u>
Account 581.20 - Utilities Water/Sewer											
1005 - CITY OF ST CHARLES	Tricom111419	Utilities - Electric & Sewer	Paid by Check # 155470		11/14/2019	12/02/2019	12/04/2019	11/14/2019	12/04/2019	56.03	
								Account 581.20 - Utilities Water/Sewer Totals		Invoice Transactions 1	<u>\$56.03</u>
Account 581.25 - Utilities Cable/Dish											
4135 - DIRECTV	36933433346	Satellite TV Service - 12/19	Paid by Check # 155557		11/26/2019	12/16/2019	12/18/2019	12/03/2019	12/18/2019	73.99	
								Account 581.25 - Utilities Cable/Dish Totals		Invoice Transactions 1	<u>\$73.99</u>
Account 595.95 - Rentals Miscellaneous											
4227 - TECHNOLOGY MANAGEMENT REV FUND	T2008938	LEADS & Internet Service	Paid by Check # 155591		11/18/2019	12/16/2019	12/18/2019	12/02/2019	12/18/2019	580.00	
								Account 595.95 - Rentals Miscellaneous Totals		Invoice Transactions 1	<u>\$580.00</u>
Account 621 - Office Supplies											
1031 - OFFICE DEPOT	396195761001	Office Supplies	Paid by Check # 155503		10/30/2019	12/02/2019	12/04/2019	11/04/2019	12/04/2019	31.33	
								Account 621 - Office Supplies Totals		Invoice Transactions 1	<u>\$31.33</u>
Account 623 - Office Furniture											
1597 - AMAZON	455366455393	Desk	Paid by EFT # 14683		09/30/2019	12/16/2019	11/25/2019	11/20/2019	11/25/2019	359.90	
								Account 623 - Office Furniture Totals		Invoice Transactions 1	<u>\$359.90</u>
Account 624.95 - Operating Supplies Other Operating Supplies											
1597 - AMAZON	436534477648	Cups & Disposable Silverware Set	Paid by EFT # 14681		11/13/2019	12/16/2019	11/25/2019	11/25/2019	11/25/2019	35.98	
1597 - AMAZON	565649467964	LED Flagpole Light	Paid by EFT # 14682		11/17/2019	12/16/2019	11/25/2019	11/25/2019	11/25/2019	14.99	
3994 - CENTURY SPRINGS	2343076	Water Service	Paid by Check # 155546		11/08/2019	12/16/2019	12/18/2019	12/03/2019	12/18/2019	58.60	
3994 - CENTURY SPRINGS	2353104	Water Service	Paid by Check # 155546		11/22/2019	12/16/2019	12/18/2019	12/03/2019	12/18/2019	58.60	
								Account 624.95 - Operating Supplies Other Operating Supplies Totals		Invoice Transactions 4	<u>\$168.17</u>
Account 631.05 - Clothing Allowance											
1392 - KOHL'S	5005112	Uniform Allowance	Paid by Check # 155576		12/03/2019	12/16/2019	12/18/2019	12/04/2019	12/18/2019	170.34	
								Account 631.05 - Clothing Allowance Totals		Invoice Transactions 1	<u>\$170.34</u>

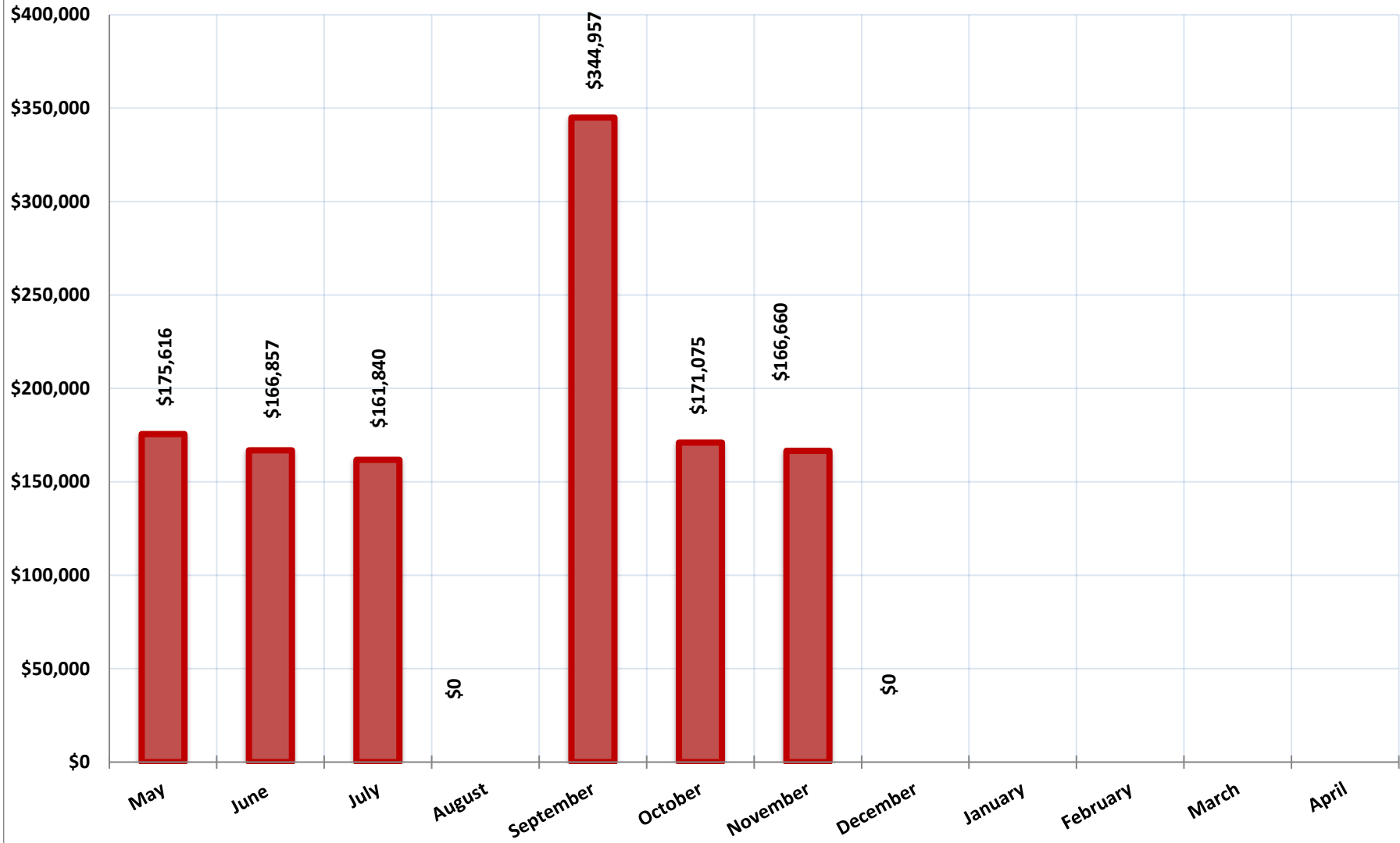


Accounts Payable by G/L Distribution Report

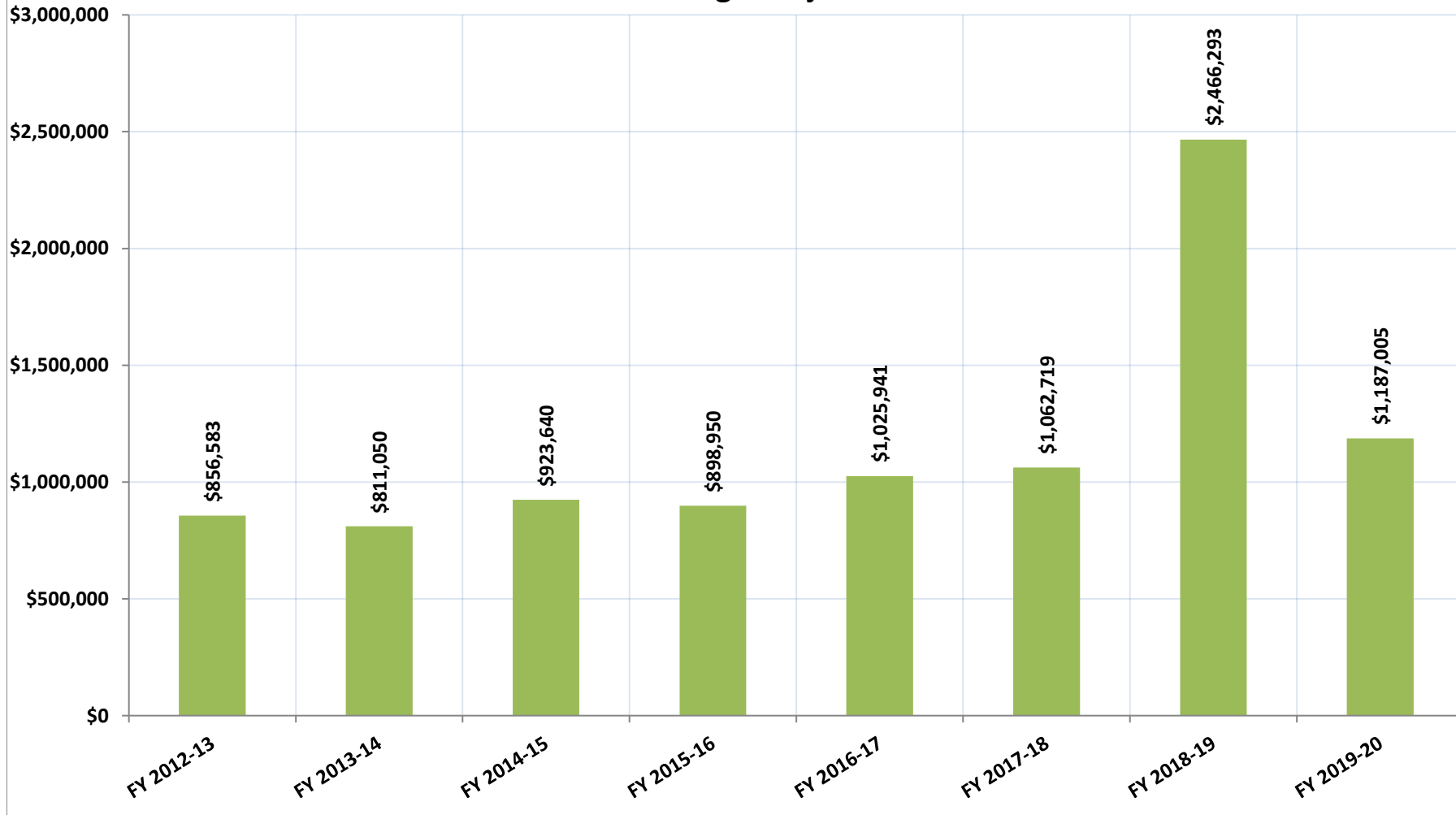
Invoice Due Date Range 12/01/19 - 12/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 663.10 - Computer Software Subscriptions										
3139 - COMLABS INC	20940	EmNet Software Subscription	Paid by Check # 155553		12/01/2019	12/16/2019	12/18/2019	12/02/2019	12/18/2019	705.00
							Account 663.10 - Computer Software Subscriptions Totals	Invoice Transactions	1	<u>\$705.00</u>
							Program 00 - General Totals	Invoice Transactions	32	<u>\$35,561.19</u>
Program 95 - Capital Outlay										
Account 820 - Machinery & Equipment										
3615 - SHI INTERNATIONAL CORP	B10871416	Server Hardware & Software Maintenance	Paid by EFT # 14648		11/12/2019	12/02/2019	12/04/2019	11/20/2019	12/04/2019	16,827.51
							Account 820 - Machinery & Equipment Totals	Invoice Transactions	1	<u>\$16,827.51</u>
							Program 95 - Capital Outlay Totals	Invoice Transactions	1	<u>\$16,827.51</u>
							Division 86 - Operations Totals	Invoice Transactions	33	<u>\$52,388.70</u>
							Department 85 - Dispatch Services Totals	Invoice Transactions	46	<u>\$61,529.16</u>
							Fund 236 - Tri-Com Totals	Invoice Transactions	46	<u>\$61,529.16</u>
							Grand Totals	Invoice Transactions	46	<u>\$61,529.16</u>

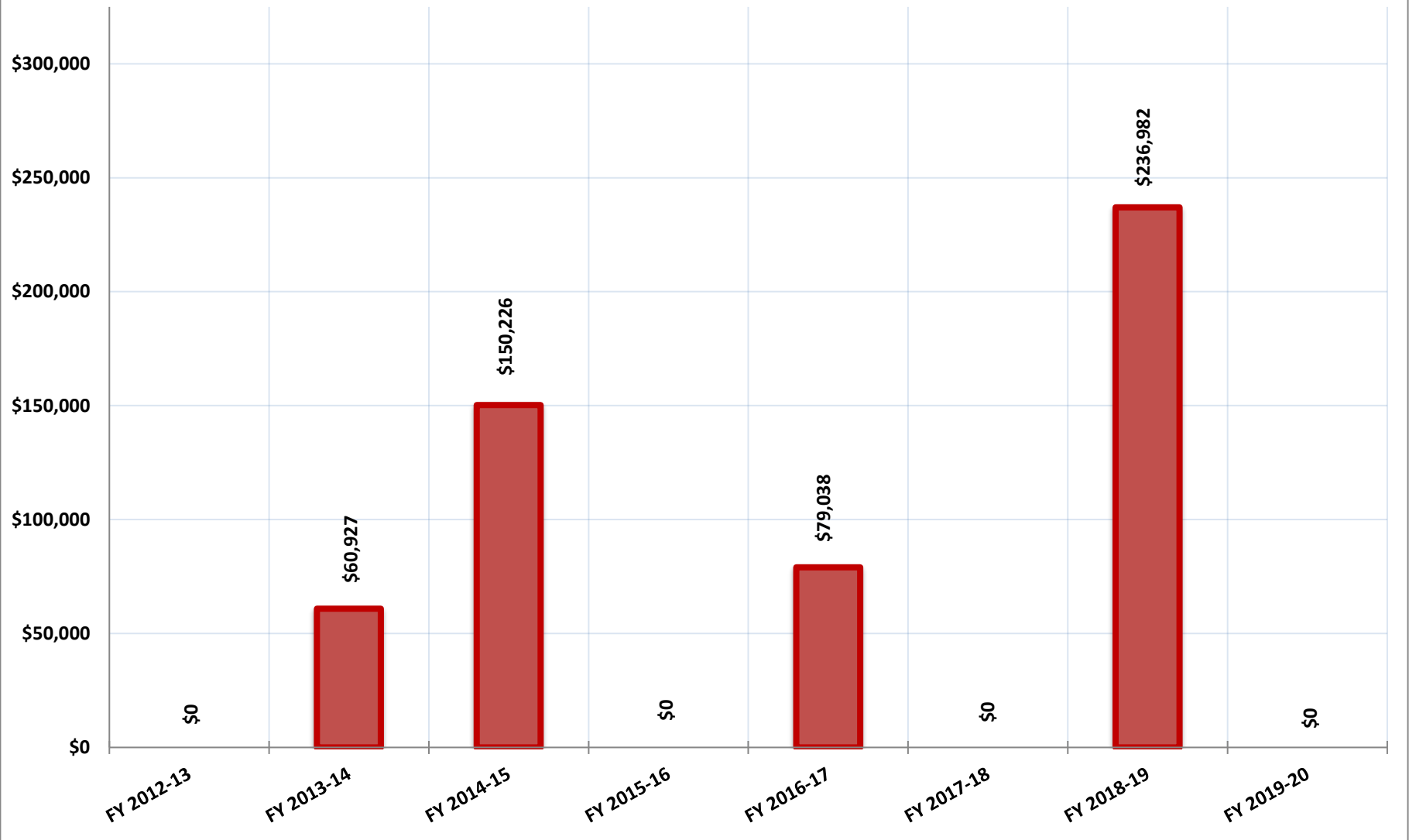
**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Revenue
FY 2019-20**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Annual Comparison
FY 2012-13 Through Projected 2019-20**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Comparison for December
FY 2012-13 Through 2019-20**





AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	January 31, 2020 Monthly Financial Reports		
Presenter & Title:	Shevon Sherod-Ramirez, Administrative Assistant		
Date:	March 11, 2020		
<i>Please Check Appropriate Box:</i>			
<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting _____
<input type="checkbox"/>	Other -	<input type="checkbox"/>	
Estimated Cost: N/A		Budgeted?	YES
			NO
<i>If NO, please explain how the item will be funded: N/A</i>			
Executive Summary:			
Financial reports for Tri-Com Central Dispatch for Fiscal Year 2020 through January 31, 2020 including Comments on the Financial Statements are presented.			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: <i>(please list)</i>			
<ul style="list-style-type: none"> • Comments on the Financial Statements • January 31, 2020 Financial Report • Investment Schedule at January 31, 2020 • Accounts Payable by G/L Distribution Report for January 2020 • Wireless 911 Revenue Graphs 			
Recommendation / Suggested Action: <i>(briefly explain)</i>			
Staff recommends acceptance of the January 2020 Financial Reports as presented.			



MEMO

Date: March 11, 2020

To: Tri-Com Board of Directors

From: Shevon Sherod-Ramirez, Administrative Assistant

Re: Financial Statement Analysis – January 31, 2020

We are currently 75% through the fiscal year.

Revenue Analysis:

As of the period ending January 31, 2020, \$2,966,959 has been received. This accounts for approximately 69% of the Fiscal Year 2020 revenue budget.

Wireless 911: Total receipts for the fiscal year are \$1,529,686 or 64% of the budget has been received. Due to Kane ETSB allocation coupled with the 100% increase in 911 fees paid by phone subscribers, the monthly fee averages \$169,965.

Dispatch Services: The third of four quarterly payments was billed in November. Three quarters of the total of all four quarters has been billed and all members have paid on-time.

Other Revenues: Total receipts in January was \$9,428 in Other Revenues. This category consists of Interest Income and Miscellaneous Revenue.

Expenditure Analysis – General Fund:

As of January 31, expenditures totaled \$2,966,959 or 69% of the amended budget of \$4,295,045. Please see the attached Income Statement report for the detail by division. Personnel Services accounts for 80% of the total budget and is within the budgeted amounts.

Tri-Com Central Dispatch
Balance Sheet
As of January 31, 2020

Classification	Current YTD Balance
ASSETS	
<i>Current Assets</i>	
Cash & Investments	2,685,135
Prepaid Items	887,429
<i>Current Assets Totals</i>	3,572,564
<i>Current Receivables</i>	
A/R Invoicing	6,118
Other Receivables	0
<i>Current Receivables Totals</i>	6,118
Intergovernmental Receivables	342,474
ASSETS TOTALS	3,921,156
LIABILITIES AND FUND EQUITY	
LIABILITIES	
<i>Current Liabilities</i>	
Accounts Payable	289,981
Deferred Revenue	174,418
Compensated Absences	230,677
<i>Current Liabilities Totals</i>	695,075
LIABILITIES TOTALS	695,075
FUND EQUITY	
Fund Balance	3,253,074
APRIL 30, 2019 FUND BALANCE	3,253,074
Fund Revenues	(2,966,959)
Fund Expenses	2,993,953
CURRENT FUND BALANCE	3,226,081
LIABILITIES AND FUND EQUITY	3,921,156

Tri-Com Central Dispatch
Income Statement
For the period ending January 31, 2020

Account Description	Annual Budget Amount	MTD Actual	YTD Actual Amount	Budget Less YTD Actual	% of Budget
REVENUE					
<i>Intergovernmental Revenues</i>					
Wireless 911	2,400,000	342,681	1,529,686	870,314	64%
Federal/State/Local Grants	0	0	0	0	0%
<i>Intergovernmental Revenues Totals</i>	<u>2,400,000</u>	<u>342,681</u>	<u>1,529,686</u>	<u>870,314</u>	<u>64%</u>
<i>Service Charges</i>					
Dispatch Services	1,870,045	0	1,402,623	467,422	75%
<i>Service Charges Totals</i>	<u>1,870,045</u>	<u>0</u>	<u>1,402,623</u>	<u>467,422</u>	<u>75%</u>
<i>Other Revenues</i>					
Interest Income	25,000	8,856	29,593	(4,593)	118%
Reimbursed Expenditures	0	573	5,058	(5,058)	0%
Miscellaneous	0	0	0	0	0%
<i>Other Revenues Totals</i>	<u>25,000</u>	<u>9,428</u>	<u>34,651</u>	<u>(9,651)</u>	<u>139%</u>
<i>Other Financing Sources</i>					
Other Financing Sources	0	0	0	0	0%
Reappropriation	0	0	0	0	0%
<i>Other Financing Sources Totals</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
REVENUE TOTALS	<u>4,295,045</u>	<u>352,109</u>	<u>2,966,959</u>	<u>1,328,086</u>	<u>69%</u>
EXPENSE					
<i>Administration</i>					
Personnel Services	647,105	45,497	353,696	293,409	55%
Contractual Services	120,911	12,983	110,235	10,676	91%
Commodities	3,990	177	1,886	2,104	47%
Total	<u>772,006</u>	<u>58,657</u>	<u>465,817</u>	<u>306,189</u>	<u>60%</u>
<i>Operations</i>					
Personnel Services	2,046,464	235,733	1,630,699	415,765	80%
Contractual Services	826,073	61,644	548,510	277,563	66%
Commodities	39,300	1,155	36,224	3,077	92%
Other Expenditures	0	100	225	(225)	0%
Total	<u>2,911,837</u>	<u>298,632</u>	<u>2,215,657</u>	<u>696,180</u>	<u>76%</u>
<i>Debt Service</i>					
Debt Service	148,655	0	148,653	2	100%
Total	<u>148,655</u>	<u>0</u>	<u>148,653</u>	<u>2</u>	<u>100%</u>
<i>Capital Expenditures</i>					
Capital Outlay	15,000	57,747	137,130	(122,130)	914%
Other Expenditures	172,502	0	163,547	8,955	95%
Total	<u>187,502</u>	<u>57,747</u>	<u>300,677</u>	<u>(113,175)</u>	<u>160%</u>
EXPENSE TOTALS	<u>4,020,000</u>	<u>415,037</u>	<u>3,130,804</u>	<u>889,196</u>	<u>78%</u>
Fund 100 - General Fund Totals					
REVENUE TOTALS	4,295,045	352,109	2,966,959	1,328,086	69%
EXPENSE TOTALS	4,020,000	415,037	3,130,804	889,196	78%
Fund 100 - General Fund Net Gain (Loss)	275,045	(62,928)	(163,845)	(438,890)	

City of Geneva
Investments - Tri-Com
January 31, 2020

Purchase Date	CUSIP	Maturity Date	Description	Rate/ Yield	Cost	Fair Value/Market	Par Value/Face
Certificates of Deposit							
9/24/2019	277208	5/15/2020	CD - Texas Capital Bank	1.762%	247,200.00	247,200.00	249,984.77
1/10/2019	264823	7/3/2020	CD - Country Bank	2.811%	239,600.00	239,600.00	249,537.98
1/24/2020	45772	1/22/2021	CD - City National Bank	1.550%	245,240.61	245,043.12	245,000.00
9/24/2019	277207	3/22/2021	CD - American Plus Bank	1.697%	243,700.00	243,700.00	249,873.64
9/30/2019	44995	3/30/2021	CD - BMO Harris Bank	1.750%	247,181.89	247,441.14	247,000.00
10/3/2019	45023	10/4/2021	CD - Morgan Stanley Bank	1.850%	247,000.00	247,681.97	247,000.00
					<u>\$ 1,469,922.50</u>	<u>\$ 1,470,666.23</u>	<u>\$ 1,488,396.39</u>
U.S. Treasury							
10/31/2018	912828J50	2/29/2020	US Treasury Bill	1.375%	246,428.86	249,955.00	245,849.61
					<u>\$ 246,428.86</u>	<u>\$ 249,955.00</u>	<u>\$ 245,849.61</u>
U.S. Agencies							
					<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
					<u>\$ 1,716,351.36</u>	<u>\$ 1,720,621.23</u>	<u>\$ 1,734,246.00</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 01/01/20 - 01/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 236 - Tri-Com											
Department 85 - Dispatch Services											
Division 41 - Administration											
Program 00 - General											
Account 521.10 - Group Insurance FSA Administration											
1190 - INFINSOURCE BENEFITS SERVICES	90964567	FBA Monthly Adm Fee- Dec 2019	Paid by EFT # 14919		12/09/2019	01/06/2020	01/08/2020	12/20/2019	01/08/2020	5.00	
									Account 521.10 - Group Insurance FSA Administration Totals	Invoice Transactions 1	<u>\$5.00</u>
Account 521.25 - Group Insurance Life											
1062 - STANDARD INSURANCE COMPANY	2020-00000454	Life Insurance Premium - January 2020	Paid by EFT # 15041		01/13/2020	01/21/2020	01/02/2020	01/13/2020	01/02/2020	16.32	
									Account 521.25 - Group Insurance Life Totals	Invoice Transactions 1	<u>\$16.32</u>
Account 543 - Legal Service											
1049 - RADOVICH LAW OFFICE, P.C.	13/120919	Legal Expenses	Paid by Check # 155659		12/09/2019	01/06/2020	01/08/2020	12/13/2019	01/08/2020	250.00	
1013 - CLARK BAIRD SMITH LLP	12150	Tri-Com Legal Expenses	Paid by Check # 155691		12/31/2019	01/21/2020	01/23/2020	01/10/2020	01/23/2020	255.00	
									Account 543 - Legal Service Totals	Invoice Transactions 2	<u>\$505.00</u>
Account 572 - Travel & Meals											
2243 - SHEVON SHEROD-RAMIREZ	SHER122019	Reimbursement Training Mileage & Meal	Paid by EFT # 15095		12/20/2019	01/21/2020	01/23/2020	12/20/2019	01/23/2020	73.30	
									Account 572 - Travel & Meals Totals	Invoice Transactions 1	<u>\$73.30</u>
Account 595.05 - Rentals Copier											
1169 - GORDON FLESCH CO INC	IN12808174	Copier Maintenance	Paid by EFT # 15068		12/20/2019	01/21/2020	01/23/2020	12/27/2019	01/23/2020	146.00	
									Account 595.05 - Rentals Copier Totals	Invoice Transactions 1	<u>\$146.00</u>
Account 599 - Other Contractual Services											
1304 - CITY OF GENEVA	2020-08008010	COG General Fund Wages Chargeable to Tri-Com	Paid by EFT # 14973		01/08/2020	01/21/2020	12/31/2019	01/08/2020	01/09/2020	3,157.12	
4279 - GOVHR USA	2-01-20-012	Executive Director Recruitment	Paid by Check # 155709		01/09/2020	01/21/2020	01/23/2020	01/13/2020	01/23/2020	7,378.32	
									Account 599 - Other Contractual Services Totals	Invoice Transactions 2	<u>\$10,535.44</u>
									Program 00 - General Totals	Invoice Transactions 8	<u>\$11,281.06</u>
									Division 41 - Administration Totals	Invoice Transactions 8	<u>\$11,281.06</u>
Division 86 - Operations											
Program 00 - General											
Account 521.10 - Group Insurance FSA Administration											
1190 - INFINSOURCE BENEFITS SERVICES	90964567	FBA Monthly Adm Fee- Dec 2019	Paid by EFT # 14919		12/09/2019	01/06/2020	01/08/2020	12/20/2019	01/08/2020	35.00	
									Account 521.10 - Group Insurance FSA Administration Totals	Invoice Transactions 1	<u>\$35.00</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 01/01/20 - 01/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 236 - Tri-Com											
Department 85 - Dispatch Services											
Division 86 - Operations											
Program 00 - General											
Account 521.25 - Group Insurance Life											
1062 - STANDARD INSURANCE COMPANY	2020-00000454	Life Insurance Premium - January 2020	Paid by EFT # 15041		01/13/2020	01/21/2020	01/02/2020	01/13/2020	01/02/2020	232.22	
								Account 521.25 - Group Insurance Life Totals		Invoice Transactions 1	<u>\$232.22</u>
Account 531.05 - Maintenance Service Building											
4417 - ALLEGIANT FIRE PROTECTION	SO13952	Fire Extinguisher Maintenance	Paid by Check # 155609		12/16/2019	01/06/2020	01/08/2020	12/23/2019	01/08/2020	238.00	
1252 - LOWE'S	985385	Flood Bags	Paid by Check # 155648		10/31/2019	01/06/2020	01/08/2020	12/09/2019	01/08/2020	25.64	
1252 - LOWE'S	976861	Flood Bags	Paid by Check # 155648		11/05/2019	01/06/2020	01/08/2020	12/09/2019	01/08/2020	25.64	
1252 - LOWE'S	910043	Wet Vac Hose	Paid by Check # 155648		11/06/2019	01/06/2020	01/08/2020	12/09/2019	01/08/2020	22.79	
1252 - LOWE'S	909557	Janitorial Supplies & Building Maintenance	Paid by Check # 155648		11/12/2019	01/06/2020	01/08/2020	12/09/2019	01/08/2020	132.92	
4691 - SALT SOLUTIONS INC	0139187	Water Softener Salt	Paid by EFT # 14935		11/14/2019	01/06/2020	01/08/2020	12/13/2019	01/08/2020	196.20	
1531 - SKIRMONT MECHANICAL CONTRACTORS INC	191010	Sump Pump Maintenance	Paid by Check # 155664		12/12/2019	01/06/2020	01/08/2020	12/17/2019	01/08/2020	680.00	
4376 - TDH MECHANICAL INC	26850	HVAC Maintenance	Paid by Check # 155666		12/04/2019	01/06/2020	01/08/2020	12/05/2019	01/08/2020	890.00	
2983 - VONS ELECTRIC INC	14979	Repair Fixture & Outlets	Paid by EFT # 14955		12/13/2019	01/06/2020	01/08/2020	12/16/2019	01/08/2020	516.50	
1505 - VALLEY FIRE PROTECTION	165686	Repair Fire Suppression Tank	Paid by EFT # 15119		12/31/2019	01/21/2020	01/23/2020	12/31/2019	01/23/2020	13,532.00	
								Account 531.05 - Maintenance Service Building Totals		Invoice Transactions 10	<u>\$16,259.69</u>
Account 531.10 - Maintenance Service Equipment											
2592 - ILLINI POWER PRODUCTS	SWO025004-1	Generator Repair	Paid by Check # 155714		12/19/2019	01/21/2020	01/23/2020	12/26/2019	01/23/2020	2,032.75	
2592 - ILLINI POWER PRODUCTS	SWO25150-1	Generator Repair	Paid by Check # 155714		12/19/2019	01/21/2020	01/23/2020	12/26/2019	01/23/2020	1,197.54	
								Account 531.10 - Maintenance Service Equipment Totals		Invoice Transactions 2	<u>\$3,230.29</u>
Account 531.40 - Maintenance Service Computer Software											
3153 - SENDGRID	INV05118738	Email Relay Service	Paid by EFT # 15014		12/01/2019	01/21/2020	01/21/2020	01/02/2020	01/21/2020	29.95	
								Account 531.40 - Maintenance Service Computer Software Totals		Invoice Transactions 1	<u>\$29.95</u>
Account 546 - Janitorial Service											
3346 - CITYWIDE BUILDING MAINTENANCE	33951	Cleaning Services - January 2020	Paid by EFT # 15055		01/01/2020	01/21/2020	01/23/2020	01/02/2020	01/23/2020	1,465.55	
								Account 546 - Janitorial Service Totals		Invoice Transactions 1	<u>\$1,465.55</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 01/01/20 - 01/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 236 - Tri-Com											
Department 85 - Dispatch Services											
Division 86 - Operations											
Program 00 - General											
Account 559 - Other Professional Services											
4530 - BACKGROUNDS ONLINE	517623	Applicant Background Checks	Paid by EFT # 15013		11/30/2019	01/21/2020	01/21/2020	01/02/2020	01/21/2020	167.40	
								Account 559 - Other Professional Services Totals		Invoice Transactions 1	<u>\$167.40</u>
Account 562 - Telephone											
1004 - CALL ONE	162571	Phone Service	Paid by EFT # 15052		12/15/2019	01/21/2020	01/23/2020	12/23/2019	01/23/2020	34,828.78	
								Account 562 - Telephone Totals		Invoice Transactions 1	<u>\$34,828.78</u>
Account 565 - Internet											
4227 - TECHNOLOGY MANAGEMENT REV FUND	T2011817	LEADS & Internet Service	Paid by Check # 155737		12/16/2019	01/21/2020	01/23/2020	12/30/2019	01/23/2020	1,027.71	
								Account 565 - Internet Totals		Invoice Transactions 1	<u>\$1,027.71</u>
Account 571 - Dues & Subscriptions											
1605 - APCO INTERNATIONAL	359695-358271	Membership Dues	Paid by Check # 155682		12/19/2019	01/21/2020	01/23/2020	12/27/2019	01/23/2020	94.00	
								Account 571 - Dues & Subscriptions Totals		Invoice Transactions 1	<u>\$94.00</u>
Account 572 - Travel & Meals											
2967 - SOUTHWEST AIRLINES	5262151694694	Airfare	Paid by EFT # 15032		12/17/2019	01/21/2020	01/21/2020	01/02/2020	01/21/2020	296.96	
								Account 572 - Travel & Meals Totals		Invoice Transactions 1	<u>\$296.96</u>
Account 573 - Training & Professional Development											
1605 - APCO INTERNATIONAL	663165	Training Class	Paid by EFT # 15028		12/02/2019	01/21/2020	01/21/2020	01/02/2020	01/21/2020	225.72	
1605 - APCO INTERNATIONAL	646681	Training Class	Paid by EFT # 15029		12/02/2019	01/21/2020	01/21/2020	01/02/2020	01/21/2020	31.34	
1605 - APCO INTERNATIONAL	674888	Training Class	Paid by EFT # 15033		12/17/2019	01/21/2020	01/21/2020	01/02/2020	01/21/2020	30.00	
								Account 573 - Training & Professional Development Totals		Invoice Transactions 3	<u>\$287.06</u>
Account 581.05 - Utilities Electric											
1005 - CITY OF ST CHARLES	Tricom121619	Utilities - Electric & Sewer	Paid by Check # 155618		12/16/2019	01/06/2020	01/08/2020	12/16/2019	01/08/2020	2,516.80	
								Account 581.05 - Utilities Electric Totals		Invoice Transactions 1	<u>\$2,516.80</u>
Account 581.10 - Utilities Natural Gas											
1373 - NICOR GAS 0632	8152828017/1219	Gas Services - 1850 South St.	Paid by Check # 155723		12/23/2019	01/21/2020	01/23/2020	12/30/2019	01/23/2020	42.21	
1373 - NICOR GAS 0632	9305123193/1219	Gas Services - 3823 Karl Madsen	Paid by Check # 155723		12/27/2019	01/21/2020	01/23/2020	12/31/2019	01/23/2020	337.61	
								Account 581.10 - Utilities Natural Gas Totals		Invoice Transactions 2	<u>\$379.82</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 01/01/20 - 01/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 236 - Tri-Com											
Department 85 - Dispatch Services											
Division 86 - Operations											
Program 00 - General											
Account 581.20 - Utilities Water/Sewer											
1005 - CITY OF ST CHARLES	Tricom121619	Utilities - Electric & Sewer	Paid by Check # 155618		12/16/2019	01/06/2020	01/08/2020	12/16/2019	01/08/2020	56.03	
									Account 581.20 - Utilities Water/Sewer Totals	Invoice Transactions 1	\$56.03
Account 581.25 - Utilities Cable/Dish											
4135 - DIRECTV	37027538356	Satellite TV Service - 12/19	Paid by Check # 155699		12/26/2019	01/21/2020	01/23/2020	12/31/2019	01/23/2020	73.99	
									Account 581.25 - Utilities Cable/Dish Totals	Invoice Transactions 1	\$73.99
Account 595.95 - Rentals Miscellaneous											
4227 - TECHNOLOGY MANAGEMENT REV FUND	T2011817	LEADS & Internet Service	Paid by Check # 155737		12/16/2019	01/21/2020	01/23/2020	12/30/2019	01/23/2020	580.00	
									Account 595.95 - Rentals Miscellaneous Totals	Invoice Transactions 1	\$580.00
Account 601.40 - Maintenance Supplies Computer											
1597 - AMAZON	445935336959	Credit	Paid by EFT # 14962		12/23/2019	01/21/2020	01/07/2020	01/20/2020	01/07/2020	(83.54)	
1597 - AMAZON	464963976789	Copper Cable	Paid by EFT # 14963		11/25/2019	01/21/2020	01/07/2020	01/02/2020	01/07/2020	83.54	
									Account 601.40 - Maintenance Supplies Computer Totals	Invoice Transactions 2	\$0.00
Account 621 - Office Supplies											
1597 - AMAZON	983455496997	Office Supplies	Paid by EFT # 14959		12/11/2019	01/21/2020	01/07/2020	12/20/2019	01/07/2020	25.75	
									Account 621 - Office Supplies Totals	Invoice Transactions 1	\$25.75
Account 622 - Office Equipment											
1031 - OFFICE DEPOT	396205239001	Shredder	Paid by Check # 155652		12/10/2019	01/06/2020	01/08/2020	12/17/2019	01/08/2020	94.99	
									Account 622 - Office Equipment Totals	Invoice Transactions 1	\$94.99
Account 623 - Office Furniture											
1031 - OFFICE DEPOT	402983653001	Office Furniture	Paid by Check # 155726		12/24/2019	01/21/2020	01/23/2020	12/31/2019	01/23/2020	512.96	
									Account 623 - Office Furniture Totals	Invoice Transactions 1	\$512.96
Account 624.95 - Operating Supplies Other Operating Supplies											
3994 - CENTURY SPRINGS	2363375	Water Service	Paid by Check # 155689		12/06/2019	01/21/2020	01/23/2020	01/02/2020	01/23/2020	58.60	
3994 - CENTURY SPRINGS	2372753	Water Service	Paid by Check # 155689		12/20/2019	01/21/2020	01/23/2020	01/02/2020	01/23/2020	58.60	
3994 - CENTURY SPRINGS	2380224	Water Service	Paid by Check # 155689		12/31/2019	01/21/2020	01/23/2020	01/02/2020	01/23/2020	28.50	

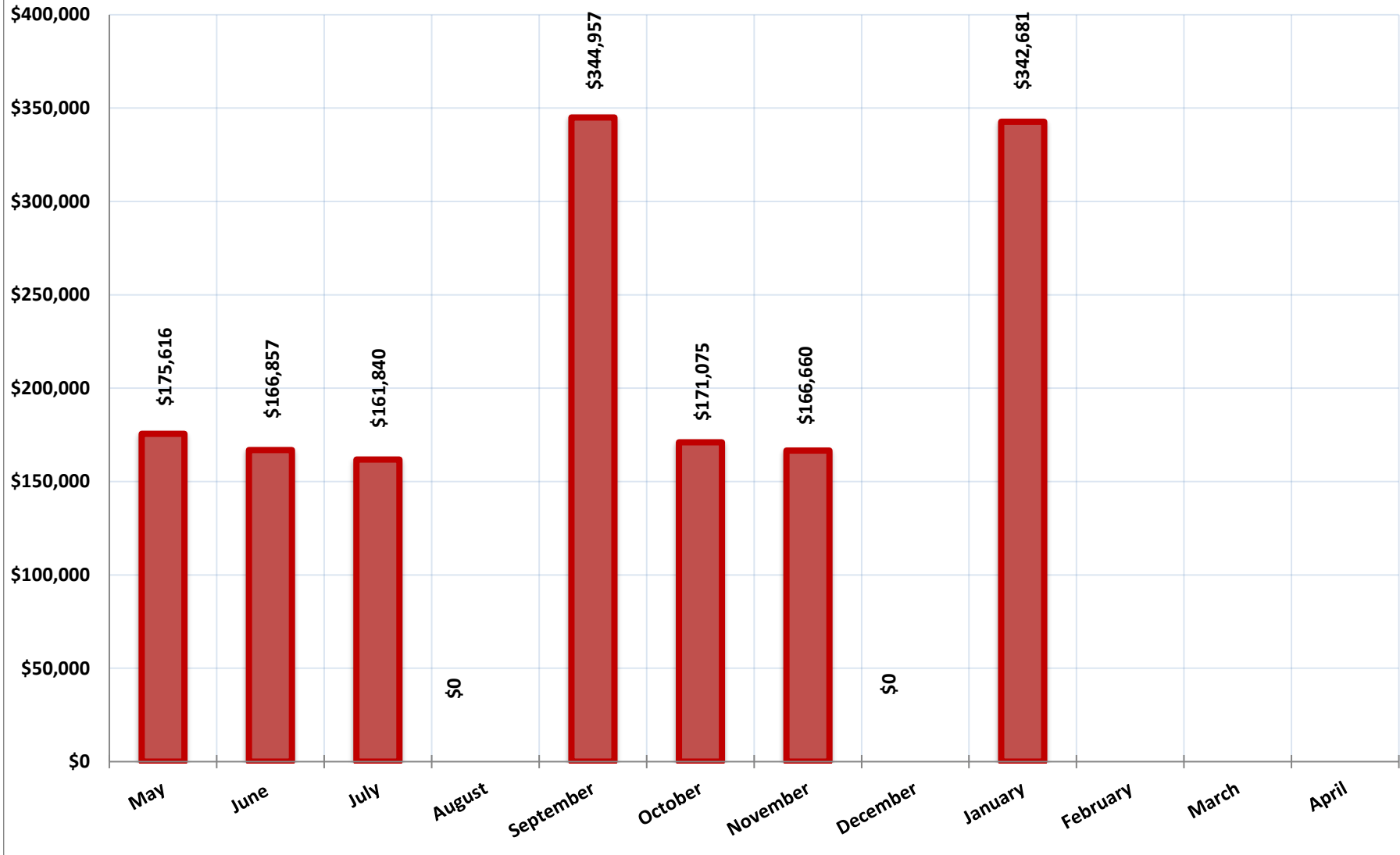


Accounts Payable by G/L Distribution Report

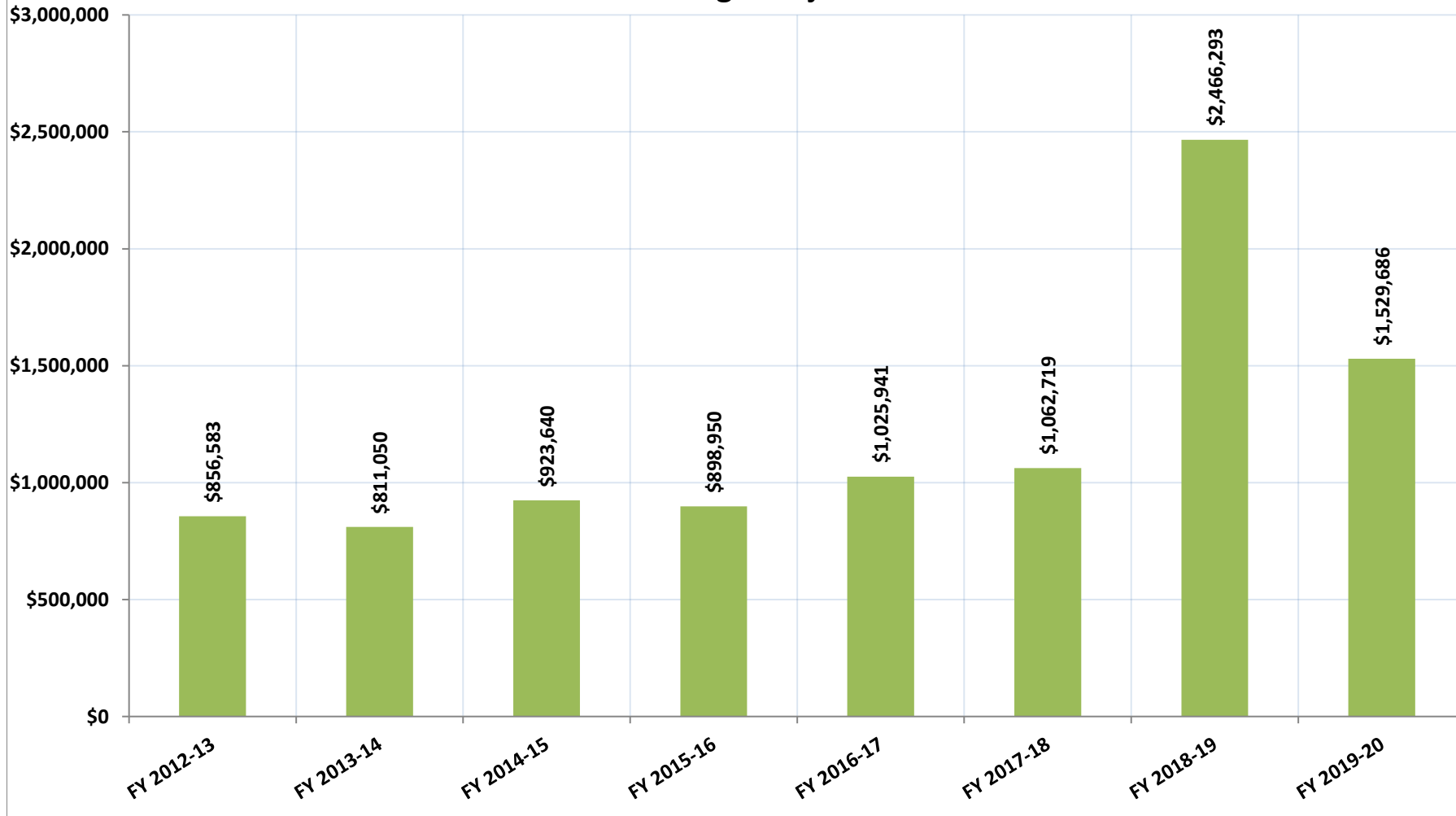
Invoice Due Date Range 01/01/20 - 01/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 624.95 - Operating Supplies Other Operating Supplies										
2243 - SHEVON SHEROD-RAMIREZ	SHER010920	Reimbursement Employee Recognition	Paid by EFT # 15095		01/09/2020	01/21/2020	01/23/2020	01/09/2020	01/23/2020	99.97
							Account 624.95 - Operating Supplies Other Operating Supplies Totals		Invoice Transactions 4	<u>\$245.67</u>
Account 626 - Janitorial Supplies										
1252 - LOWE'S	909557	Janitorial Supplies & Building Maintenance	Paid by Check # 155648		11/12/2019	01/06/2020	01/08/2020	12/09/2019	01/08/2020	7.38
							Account 626 - Janitorial Supplies Totals		Invoice Transactions 1	<u>\$7.38</u>
Account 820 - Machinery & Equipment										
1022 - CDW GOVERNMENT	LCZW117	Headset Voice Tubes	Paid by EFT # 15054		12/26/2019	01/21/2020	01/23/2020	12/26/2019	01/23/2020	30.00
3615 - SHI INTERNATIONAL CORP	B11130029	Headsets	Paid by EFT # 15096		01/08/2020	01/21/2020	01/23/2020	01/09/2020	01/23/2020	195.00
							Account 820 - Machinery & Equipment Totals		Invoice Transactions 2	<u>\$225.00</u>
Account 917 - Employee Awards										
2243 - SHEVON SHEROD-RAMIREZ	SHER010920	Reimbursement Employee Recognition	Paid by EFT # 15095		01/09/2020	01/21/2020	01/23/2020	01/09/2020	01/23/2020	100.00
							Account 917 - Employee Awards Totals		Invoice Transactions 1	<u>\$100.00</u>
							Program 00 - General Totals		Invoice Transactions 43	<u>\$62,773.00</u>
Program 95 - Capital Outlay										
Account 820 - Machinery & Equipment										
1597 - AMAZON	466733467498	Server Equipment Project	Paid by EFT # 14862		11/25/2019	01/06/2020	12/11/2019	12/11/2019	12/11/2019	109.76
1597 - AMAZON	696445496597	Server Equipment Project	Paid by EFT # 14863		11/25/2019	01/06/2020	12/11/2019	12/11/2019	12/11/2019	426.80
1774 - MOTOROLA SOLUTIONS INC	41276122	StarCom Project - Change Order 1	Paid by EFT # 14925		10/23/2019	01/06/2020	01/08/2020	12/13/2019	01/08/2020	25,571.00
1774 - MOTOROLA SOLUTIONS INC	41278683	StarCom Project - Change Order 2	Paid by EFT # 14925		12/11/2019	01/06/2020	01/08/2020	12/13/2019	01/08/2020	32,176.00
							Account 820 - Machinery & Equipment Totals		Invoice Transactions 4	<u>\$58,283.56</u>
							Program 95 - Capital Outlay Totals		Invoice Transactions 4	<u>\$58,283.56</u>
							Division 86 - Operations Totals		Invoice Transactions 47	<u>\$121,056.56</u>
							Department 85 - Dispatch Services Totals		Invoice Transactions 55	<u>\$132,337.62</u>
							Fund 236 - Tri-Com Totals		Invoice Transactions 55	<u>\$132,337.62</u>
							Grand Totals		Invoice Transactions 55	<u>\$132,337.62</u>

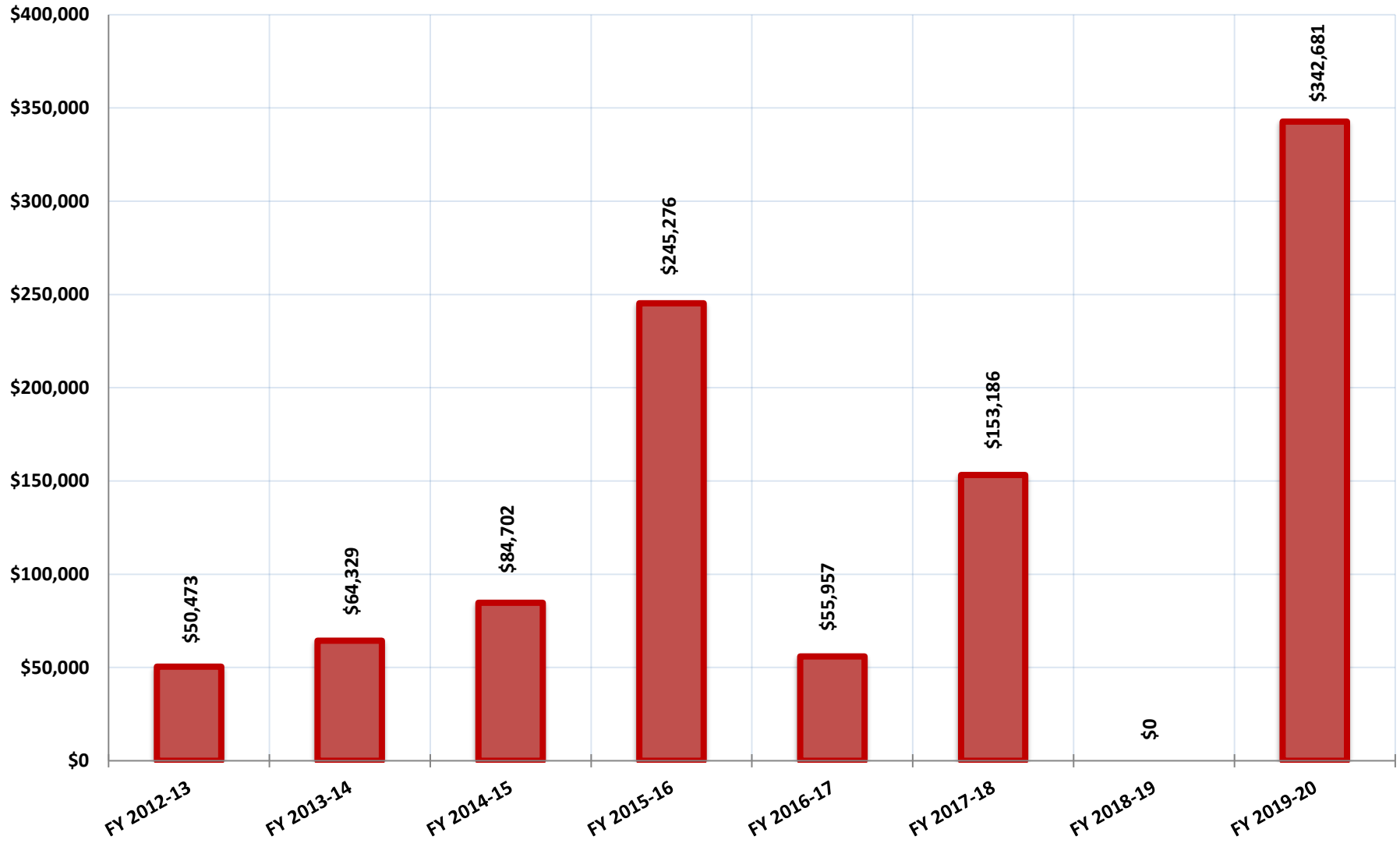
**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Revenue
FY 2019-20**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Annual Comparison
FY 2012-13 Through Projected 2019-20**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Comparison for January
FY 2012-13 Through 2019-20**



Change Order No. 3
Date: March 3, 2020
Project Name: STARCOM21 Conversion Project
Customer Name: TRI-COM Central Dispatch
Customer Project Mgr: Joe Schelstreet

The purpose of this Change Order is to: *(highlight the key reasons for this Change Order)*

Extend expected completion date: July 24, 2020

Contract # The Communications System and Services Agreement between Motorola Solutions, Inc. and Tri-Com Central Dispatch dated September 25, 2018
Contract Date: September 25, 2018

In accordance with the terms and conditions of the contract identified above between TRI-COM Central Dispatch and Motorola Solutions, Inc., the following changes are approved:

Contract Price Adjustments

Original Contract Value:	\$3,830,383
Previous Change Order amounts for Change Order numbers 1 through 2	\$57,747
This Change Order:	\$0
New Contract Value:	\$3,888,130

Completion Date Adjustments

Original Completion Date:	August 31, 2019
Current Completion Date prior to this Change Order:	January 31, 2020
New Completion Date:	July 24, 2020



CHANGE ORDER

TRI-COM Central Dispatch CO2

Changes in Equipment: <i>(additions, deletions or modifications)</i> Include attachments if needed
No change

Changes in Services: <i>(additions, deletions or modifications)</i> Include attachments if needed
No change

Schedule Changes: <i>(describe change or N/A)</i>
Extend expected completion date: July 24, 2020

Pricing Changes: <i>(describe change or N/A)</i>
No change

Customer Responsibilities: <i>(describe change or N/A)</i>
No change

Payment Schedule for this Change Order: <i>(describe new payment terms applicable to <u>this</u> change order)</i>
No change

Unless amended above, all other terms and conditions of the Contract shall remain in full force. If there are any inconsistencies between the provisions of this Change Order and the provisions of the Contract, the provisions of this Change Order will prevail.

IN WITNESS WHEREOF the parties have executed this Change Order as of the last date signed below.

**Motorola Solutions,
Inc.**

Customer

By: _____

By: _____

Printed Name: Jennifer Klein _____

Printed Name: _____

Title: Regional Services
Manager _____

Title: _____

Date: _____

Date: _____

Reviewed by: Debra L Brown _____
Motorola Solutions Project Manager

Date: _____