



TRI-COM BOARD OF DIRECTORS REGULAR MEETING
Regular Meeting Agenda
Wednesday, September 23, 2020

Location: Virtual – information at end of agenda

Time: 8:00 A.M.

Call Meeting to Order: Roll Call

Old Business:

- 1) Consent Agenda.
 - A) Approve the minutes from the July 8, 2020 Regular Board Meeting and the August 19, 2020 Special Board Meeting.
 - B) Approve the June 30, 2020 and July 31, 2020 Financial Reports
- 2) Update on COVID-19
- 3) Update on StarCom 21
- 4) Update on Staffing
- 5) Update on Basement/Generator Project
- 6) Update on Phone System

Public Comment:

New Business:

- 1) Approval of Resignation of St. Charles Alderman Turner and Appointment of Alderman Silkaitis to Tri-Com Board of Directors
- 2) Approval of Out-of-State Travel for CAD Administrator
- 3) Authorize Board Chairman to Sign Notice to Proceed with Water Remediation Construction Project

CLOSED SESSION:

- 1) For the purpose of discussing:
 - a. the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body;

- b. collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees;
- c. discipline or removal of an occupant of a public office or appointment of an individual to fill a vacant public office;
- d. the purchase or lease of real property by the public body;
- e. the setting of a price for sale or lease of property owned by the public body;
- f. pending or probable litigation against, affecting, or on behalf of the public body;
- g. discussion of the minutes of a meeting that was lawfully closed under the Open Meetings Act.

Adjournment:

Next Regular Meeting: Wednesday, November 11, 2020 at 8:00 A.M.

To access the virtual meeting via Webex:

When it's time, start your Webex meeting here.

Meeting number (access code): 126 661 5911

Meeting password: FMyNfNqP765 (36963677 from phones and video systems)

Wednesday, September 23, 2020

8:00 am | (UTC-05:00) Central Time (US & Canada) | 1 hr

[Start meeting](#)

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Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from July 8, 2020

Chairman Antenore called the meeting to order at 8:00 A.M. at the St. Charles Police Department Training Room.

Roll Call:

Members Present:

St. Charles: Chief Scott Swanson
Geneva: Chief Eric Passarelli, Chief Mike Antenore
Batavia: Chief Dan Eul, Chief Randy Deicke
South Elgin:
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: Chief James Keegan, Alderman William Turner
Geneva: Alderman Mike Bruno
Batavia: Alderman Mike Russotto
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: None

Others Present:

Chief Nick Sikora, Elburn Police
Deputy Chief Erik Mahan, St. Charles Police
Tim Wilson, St. Charles Public Works
Rita Kruse, Geneva Finance
Joe Schelstreet, Director, Tri-Com
LaToya Marz, Deputy Director, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com

OLD BUSINESS

Consent Agenda:

Motion to approve the Board Meeting Minutes from the May 13, 2020 Regular Board Meeting and the April 30, 2020 and May 31, 2020 Financial Reports was made by Chief Passarelli and seconded by Chief Eul. The motion passed unanimously by roll call vote.

Update on COVID-19:

Director Schelstreet reported that Tri-Com is no longer taking temperatures to enter. All visitors are required to wear mask when entering. Visitors are still restricted. Same two screening questions are being used. The lists from the county and Southern Fox Valley have been coming in sporadically.

Update on StarCom:

Director Schelstreet stated that everyone is live. There is a significant issue in downtown St. Charles for both police and fire. Yesterday, there was a person with a gun call where communication was not good at all on both sides. He has been working with Motorola. They have been taking readings inside and outside buildings. He should hear back by Friday with a resolution. He is also getting information and pricing on vehicle-mounted amps. We have not signed off on project yet.

The reprogramming is done and the Sugar Grove generator is operational. System wide reliability testing will be done. A third party will do this and need someone to drive them around the area. Tri-Com does not have staffing for this. It may be up to 8 hours a day. We may additional for them to provide a driver or we will have to provide drivers. Most agencies will be able to provide CSOs to drive them around. Director Schelstreet will send out information to sign up drivers. It is scheduled for one week.

Three different solutions for fire station alerting. Communications Direct has asked to come out to fire stations, run tests, and make sure their solution will work without additional hardware. Chief Antenore stated that this might be the only option for Geneva. The cost is \$20,000 mainly for hardware at Tri-Com. This is the least costly option.

Chief Deicke stated that, when listening to DuComm, everyone sounds like they sound relatively clear, but everyone on our frequency sounds like they have cotton in their mouth. Director Schelstreet stated that they can have the consoles looked at. He would like to focus on making sure we are receiving the signals we are supposed to be.

Update on Staffing:

Director Schelstreet introduced LaToya Marz the new Deputy Director.

Liz Thrun has resigned her full-time position and will work part-time. One trainee should be out of training in November. Three candidates are in backgrounds. Testing will begin again shortly. We are currently at a staffing level of 13.

Chief Deicke asked about staffing and what can be done to increase it. Director Schelstreet stated that we have to look at compensation. We have lost two people to other places with higher salaries. We need to look at competition, not just comparables. The contract ends next year. Demand to bargain will probably come in November and negotiations should start at the beginning in January.

Update on Basement/Generator Project:

Director Schelstreet stated that we are moving along. There was an issue with insurance coverage. A landscaping company cleared the outflow discharges. There was an emergency replacement of the HVAC unit at the South St. building.

Ray Lee from FGM Architects provided information on the project. FGM is currently in final quality control checks and will be ready to go out to bid shortly. All the legal elements have been reviewed. They did make a few changes due to some discoveries.

Drain tile will be added to the perimeter and move the generator. Initial discussion was to have drainage tiles placed around entire perimeter of building. They discovered that the east side has a "spider web" of lines running under it (electrical, gas, water, ATT, fiber, etc.). Landscaping will be removed and replaced. Due to noise factor and location of the fire suppression tank, generator locations are limited. The sump pumps inside the building run almost continuously during high water incidents. There will be another set of sump pumps added and 8" drain tiles. Soil reports indicate that the further down you go, the more porous the soil.

There is a concrete joint that is unprotected along the wall with seepage issues. The joint will be injected with epoxy. Chief Antenore asked if water stop was used in the original built. Ray Lee stated that it was not. The vinyl tile floor will be re-tiled using larger 3x3 tiles. The training room and hall will be repainted.

The generator will be removed. The floor will be saw cut and drain tiles will be added. They will be connected to the indoor pumps. Chief Antenore asked if the pump system is designed for the whole building in case they need to add tiles to the east wall in the future. Ray Lee stated that, from the information they received, a lot of the cabling is direct bury. There is no conduit or concrete encasement. Even hand digging could cause issues.

Sequencing of work means that we have to keep power to the building and have back up power as well. Proposing the use of a docking station. The existing generator would be used as the backup system until the new generator is installed. Right now, it is looking at about 16 weeks for a new generator. The docking station is available in 4 weeks. The outside work could be done and waiting until the generator is ready before working on the inside. Right now, delivery on diesel generators is taking 8 weeks and the natural gas is taking about 16 weeks.

Chief Deicke asked where the drain tile is in relation to the footing. Ray Lee stated that they would be at the bottom of the footing. This will eliminate any hydrostatic pressure. There are clean outs at all the corners. There is no sloping. Due to the amount of water, it is flat. Two feet of stone will be in place and filter fabric will be used. A drainage membrane will be used to take any water that gets to the wall down to the pipe.

The soil report indicates that the soil is more porous the deeper you go. There is no 100% guaranteed solution because the soil is so porous. Taking pressure off the joints should allow control of the water. The typical year round saturation point is four feet above the floor level. The soil engineer stated that the only 100% solution would be to have no basement.

Chief Antenore asked if the only way to go around the entire building would be to redo all the utilities. At some point, they will fail because they are direct bury. Ray Lee stated that usually they put in a large conduit encased in concrete. They cannot guarantee a water free basement, but they are doing the best they can.

Rita Kruse reported that the board approved \$825,000 estimated project. Once the bids are received and a special board meeting is held to approve the contract. She will send out the information to the banks the next day. They will have three-weeks. Another special board meeting will be held to approve the loan. There were some tax exemption questions. After some discussions, the cost difference between taxable and tax exempt is \$825. There is no pre-payment penalty.

Chief Rollins asked if there is contingency money in case of change orders. Rita Kruse will ask bond council and if not it can go to the fund balance. Director Schelstreet stated that there was a small contingency added.

Chief Antenore congratulated Rita Kruse on her new title of Director of Finance.

Update on Phone System:

Director Schelstreet reported that the new phone system is live. The system is shared with KaneComm. There were some issues with the network technology. A new route needed to be designed to run both old and new systems until the switch over was done. There was one problem where 9-1-1 was lost for about 2 minutes. No calls came in during that time.

KaneComm is installing their system on Monday. Should take about a week. Tri-Com has stations set up for them if there are any problems. Once all are live, there will be tests to be sure that the trunks can be moved over to KaneComm for emergencies. The project is being paid for by a grant and the ETSB.

PUBLIC COMMENT

None

NEW BUSINESS

St. Charles West Side Sewage Treatment Plant Expansion – Discussion with St. Charles Public Works:

Tim Wilson is the St. Charles Public Works Manager. He explained that the wastewater treatment facility is at capacity. It is a 500,000-gallon facility. They are expanding to 850,000 gallon. The project is approximately \$19 million dollars. If they do not expand, no development can happen west of Randall Road.

He explained specifics of the project located close to Tri-Com. The fencing will stay in place. The largest sludge storage will be closest to Tri-Com. Sludge storage is a soil product. These bio solids need to be stored for about 10-12 months. The storage will be a three-sided building. The open end will face south.

There will be a 10-inch water main expansion all the way to the fire range. This provides for opportunity for Tri-Com to get fire service into facility. We can coordinate water service to Tri-Com. The plumbing code requires removal of the private well.

The project is set to begin in the spring of 2021 and will take approximately eighteen months to two years. There will be construction traffic. Director Schelstreet spoke with Tim Wilson about improving security such as bollards, fenced parking, etc. Not sure where we could have fenced parking added.

This might allow us to fence in our area. The state of Illinois would need to allow an easement for access to the model airplane field.

Chief Deicke asked if the hook up to water and the fence could be added to the bonds. Rita Kruse stated that there might not be enough time to costs for that. Tim Wilson stated that the water main will be next year and the fence would be the last thing and that would be in 2022.

There was a consensus to move ahead with the plans.

Inter-Governmental Agreement Modification for Illinois Municipal Retirement Fund:

Rita Kruse stated that IMRF completed an audit. They are asking that the Inter-Governmental Agreement be changed. They need two sentences changed within two months. Director Schelstreet will make the necessary changes, send it to the attorney for approval, and have it approved by the board.

Lease Agreement with the Geneva Park District:

Director Schelstreet stated that the Geneva Park District has been cutting our grass. The lease agreement expired 12 years ago. They have a base station and an antenna on the South Street tower and in return, they provide the lawn service.

Motion to approve the lease agreement was made by Chief Passarelli and seconded by Chief Eul. The motion passed unanimously by roll call vote.

Approval of Motorola StarCom21 Change Order 4:

Director Schelstreet stated that this change order was already approved not to exceed \$25,000. This is just approval to pay the bill.

Motion to approve the \$23,974 payment of Motorola Change Order 4 was made by Chief Eul and seconded by Chief Passarelli. The motion passed unanimously by roll call vote.

Approval of Motorola StarCom21 Cutover Beneficial Use:

Director Schelstreet stated that there are milestones in the contract with Motorola. This milestone agreement states that fire is now using StarCom. There are problems with coverage. This is not project close out.

Motion to approve the cutover for beneficial use was made by Chief Rollins and seconded by Chief Passarelli.

Chief Swanson asked if this would interfere with the correction of any problems. Director Schelstreet stated that it would not. Motorola is well aware of all the issues. Chief Swanson stated that the initial testing was done without any local infrastructure in place and it was fine. No one can explain why there are issues now.

The motion passed unanimously by roll call vote.

Adjournment:

With no further business to discuss, Chief Rollins motioned to adjourn the meeting. Chief Passarelli seconded the motion, which then passed by unanimous vote. The meeting was adjourned at 9:45 A.M.

Next Meeting:

Director Schelstreet asked if everyone is comfortable with in-person meetings. If anyone is uncomfortable, we can change it. For operations as well. Chief Antenore stated that as long as we are in phase 4.

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, September 9, 2020 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Kristina Rohrbach

Tri-Com GIS Analyst

Shevon Sherod-Ramirez

Tri-Com Administrative Assistant

Tri-Com Central Dispatch

BOARD OF DIRECTORS

Special Meeting Minutes from August 19, 2020

Chairman Antenore called the special meeting to order at 8:00 A.M. The meeting was held virtually using GoToMeeting.

Roll Call:

Members Present:

St. Charles: Chief Jim Keegan, Chief Scott Swanson
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Dan Eul, Chief Randy Deicke, Alderman Mike Russotto
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: Alderman William Turner
Geneva: None
Batavia: None
South Elgin: None
Contracted Agencies: None

Others Present:

Chief Joe Cluchey, Elburn FD
Chief Nick Sikora, Elburn PD
Rita Kruse, Geneva Finance Director
Ray Lee, FGM Architects
Director Joe Schelstreet, Tri-Com
Deputy Director LaToya Marz, Tri-Com
GIS Kristina Rohrbach, Tri-Com
AA Shevon Sherod-Ramirez, Tri-Com

OLD BUSINESS

None

NEW BUSINESS

Acceptance/Awarding of the Bids on the Perimeter Drainage and Generator Project:

Director Schelstreet stated that there was a public bid opening on August 11. Bids ranged greatly. Reef Contractors was the lowest bidder at \$592,000. Ray Lee of FGM Architects vetted the company.

Ray Lee stated that Reef was the lowest bid. They were on site five times to look at the property. This is the type of work the company usually does. They can help to move consoles, etc. Mr. Lee is very comfortable with them. They worked on the locker rooms at Lake Forest and did pool work for Bolingbrook. They have a lot of outside experience.

Motion to approve the awarding of the bid to Reef Contractors in the amount of \$592,000 was made by Alderman Bruno and seconded by Chief Rollins. The motion passed unanimously by roll call vote of 10-0.

Resolution 2020-04: Approval of Budget Amendment:

Rita Kruse stated that the fiscal year 2021 budget needs to be amended for the building project. The cost is \$725,000 and includes building improvements. The cost over the estimate for the project is for attorney fees, loan fees, etc.

Once the Tri-Com Board approves the budget amendment, it will need to go to the City of Geneva for approval. Chief Antenore stated that there is also a contingency built in for the construction costs.

A motion was made by Chief Rollins to approve the budget amendment in the amount of \$725,000. Alderman Bruno seconded the motion. The motion passed unanimously by roll call vote of 10-0

Motorola Change Order 4 Milestone Acceptance for Police and Fire Subscriber Code Plug Reconfiguration:

Director Schelstreet stated that Chicago Communications came out to reprogram the radios. This is a milestone-only approval. The work was completed.

A motion to approve Motorola Change Order 4 – Milestone Acceptance for Police and Fire Subscriber Code plug Configuration was made by Alderman Bruno and seconded by Chief Eul. The motion passed 9-1 with Chief Deicke voting no.

Motorola Change Order 5 Date Change for Final Acceptance From July 24, 2020 to December 17, 2020:

A motion to approve Motorola Change Order 5 – Date Change for Final Acceptance From July 24, 2020 to December 17, 2020 was made by Alderman Bruno and seconded by Chief Keegan.

Director Schelstreet stated that this change order would extend the final acceptance date. There are still issues that need to be resolved before final acceptance. There are signal strength issues in St. Charles. There will be a meeting tomorrow regarding the quality in St Charles.

There is also an issue with clarity. There is a way to change the settings in radios and accessories. South Elgin sounds better than others do. We have one of their code plugs to use as a comparison.

Asked for optimum settings for accessories rather than the generic settings. The optimum settings would adapt to voice tones.

Audio settings will be compared to try to improve radio quality. The extension of the final acceptance will offer more time for testing.

Chief Cluchey asked if Motorola was asking more questions than providing answers during training. Chief Antenore stated that the trainer was using many technical terms and Steve Fiedler was asking him questions to clarify jargon. He also stated that the code plug information was helpful and would have been helpful in the beginning.

Chief Swanson asked if the deadline could be further extended if not everything is complete by December. Director Schelstreet stated that this was an estimate. We will need time to get FCC approval for another tower site. If we get closer and need to extend, there will be another change order to extend.

The motion passed unanimously by roll call vote of 10-0

StarCom21 Memo of Understanding with the Fermilab Fire Department:

A motion to approve the StarCom21 Memo of Understanding between Tri-Com and the Fermilab Fire Department was made by Alderman Bruno and seconded by Alderman Russotto.

Director Schelstreet stated that Fermilab does a lot of auto-aid with Batavia Fire. They purchased some StarCom radios and would like to use talk groups. This has gone to the attorney and the insurance for review. The Certificate of Insurance is attached. He recommends approval.

The motion passed unanimously by roll call vote of 10-0

Approval of Amendment 7 to the Intergovernmental Agreement:

A motion to approve Amendment 7 to the Intergovernmental Agreement was made by Alderman Bruno and seconded by Chief Eul.

Rita Kruse explained that the Illinois Municipal Retirement Fund needed specific wording in the IGA to reflect that Tri-Com employees are a part of the City of Geneva. The IGA audit did not approve the current language. This also occurred last year with Tri-City Ambulance. Only this section of the IGA is being changed. Once approved, it will need to go to Batavia, Geneva, and St. Charles city councils to approve. She had the Associate Counsel General at IMRF review the language to be sure it was compliant.

The motion passed unanimously by roll call vote of 10-0

Director Schelstreet stated that once the IGA is signed, he would email it to everyone. It is on the City of Geneva agenda for September 8. If there are any questions from the city councils, let him know.

PUBLIC COMMENT

None

Adjournment:

With no further business to discuss, Alderman Bruno motioned to adjourn the meeting. Chief Passarelli seconded the motion, which then passed by unanimous vote. The meeting was adjourned at 8:38 A.M.

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, September 9, 2020 at 8:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant
Tri-Com Central Dispatch



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	June 30, 2020 Monthly Financial Reports		
Presenter & Title:	Shevon Sherod-Ramirez, Administrative Assistant		
Date:	September 23, 2020		
<i>Please Check Appropriate Box:</i>			
<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting _____
<input type="checkbox"/>	Other -	<input type="checkbox"/>	
Estimated Cost: N/A		Budgeted?	YES NO
<i>If NO, please explain how the item will be funded: N/A</i>			
Executive Summary:			
Financial reports for Tri-Com Central Dispatch for Fiscal Year 2021 through June 30, 2020 including Comments on the Financial Statements are presented.			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> Comments on the Financial Statements June 30, 2020 Financial Report Investment Schedule at June 30, 2020 Accounts Payable by G/L Distribution Report for June 2020 Wireless 911 Revenue Graphs 			
Recommendation / Suggested Action: (briefly explain)			
Staff recommends acceptance of the June 2020 Financial Reports as presented.			



MEMO

Date: September 23, 2020

To: Tri-Com Board of Directors

From: Shevon Sherod-Ramirez, Administrative Assistant

Re: Financial Statement Analysis – June 30, 2020

We are currently 17% through the fiscal year.

Revenue Analysis:

As of the period ending June 30, 2020, \$1,063,567 has been received. This accounts for approximately 25% of the Fiscal Year 2021 revenue budget.

Wireless 911: Total receipts for the fiscal year are \$370,757 or 20% of the budget has been received. Due to Kane ETSB allocation coupled with the 100% increase in 911 fees paid by phone subscribers, the monthly fee averages \$185,379.

Dispatch Services: The first of four quarterly payments was billed in May. One quarter has been billed and all members have paid on-time.

Other Revenues: Total receipts in June was \$23 in Other Revenues. This category consists of Interest Income and Miscellaneous Revenue.

Expenditure Analysis – General Fund:

As of June 30, expenditures totaled \$443,167 or 10% of the amended budget of \$4,236,200. Please see the attached Income Statement report for the detail by division. Personnel Services accounts for 80% of the total budget and is within the budgeted amounts.



Account Description		Current YTD
		Balance
Fund Category	Governmental Funds	
Fund Type	Special Revenue Funds	
Fund	236 - Tri-Com	
ASSETS		
<i>Current Assets</i>		
Cash Fifth Third Bank Main		688,394.90
Money Market PMA		549,276.24
Certificates of Deposit		1,722,722.50
	<i>Current Assets Totals</i>	<u>\$2,960,393.64</u>
<i>Current Receivables</i>		
Other Receivables Grants Receivable		210,139.00
Accrued Interest Receivable		17,952.75
	<i>Current Receivables Totals</i>	<u>\$228,091.75</u>
<i>Intergovernmental Receivables</i>		
Intergovernmental Receivables 911 Fees		370,756.61
	<i>Intergovernmental Receivables Totals</i>	<u>\$370,756.61</u>
LIABILITIES AND FUND EQUITY		
LIABILITIES		
<i>Current Liabilities</i>		
Accounts Payable Accounts Payable		3,788.61
Deferred Revenue State/Local Grants		63,011.74
Compensated Absences Current		224,288.37
	<i>Current Liabilities Totals</i>	<u>\$291,088.72</u>
	LIABILITIES TOTALS	<u>\$291,088.72</u>
FUND EQUITY		
<i>Fund Balance</i>		
Fund Balance		3,253,073.67
	<i>Fund Balance Totals</i>	<u>\$3,253,073.67</u>

City of Geneva
Investments - Tri-Com
June 30, 2020

Purchase Date	CUSIP	Maturity Date	Description	Rate/ Yield	Cost	Fair Value/Market	Par Value/Face
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Certificates of Deposit

1/10/2019	264823	7/3/2020	CD - Country Bank/Oceanfirst Bank	2.811%	239,600.00	239,600.00	249,537.98
1/24/2020	45772	1/22/2021	CD - City National Bank	1.550%	245,240.61	247,442.16	245,000.00
9/24/2019	277207	3/22/2021	CD - American Plus Bank	1.697%	243,700.00	243,700.00	249,873.64
9/30/2019	44995	3/30/2021	CD - BMO Harris Bank	1.750%	247,181.89	250,420.46	247,000.00
10/3/2019	45023	10/4/2021	CD - Morgan Stanley Bank	1.850%	247,000.00	252,521.69	247,000.00
3/4/2020	06251AZ29	3/4/2021	CD - Bank Hapoalim	1.600%	250,000.00	252,805.00	250,000.00
2/5/2020	38149MPK3	2/7/2022	CD - Golman Sachs	1.650%	250,000.00	256,047.50	250,000.00

<u>\$ 1,722,722.50</u>	<u>\$ 1,742,536.81</u>	<u>\$ 1,738,411.62</u>
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U.S. Treasury

<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
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U.S. Agencies

<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
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<u>\$ 1,722,722.50</u>	<u>\$ 1,742,536.81</u>	<u>\$ 1,738,411.62</u>
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Tri-Com Central Dispatch
Income Statement
For the period ending June 30, 2020

Account Description	Annual Budget Amount	MTD Actual	YTD Actual Amount	Budget Less YTD Actual	% of Budget
REVENUE					
<i>Intergovernmental Revenues</i>					
Wireless 911	1,900,000	185,703	370,757	1,529,243	20%
Federal/State/Local Grants	0	0	210,139	(210,139)	0%
<i>Intergovernmental Revenues Totals</i>	<u>1,900,000</u>	<u>185,703</u>	<u>580,896</u>	<u>1,319,104</u>	<u>31%</u>
<i>Service Charges</i>					
Dispatch Services	1,986,330	0	496,582	1,489,748	25%
<i>Service Charges Totals</i>	<u>1,986,330</u>	<u>0</u>	<u>496,582</u>	<u>1,489,748</u>	<u>25%</u>
<i>Other Revenues</i>					
Interest Income	30,000	23	(13,910)	43,910	-46%
Reimbursed Expenditures	5,000	0	0	5,000	0%
<i>Other Revenues Totals</i>	<u>35,000</u>	<u>23</u>	<u>(13,910)</u>	<u>48,910</u>	<u>(40%)</u>
<i>Other Financing Sources</i>					
Reappropriation	314,870	0	0	314,870	0%
<i>Other Financing Sources Totals</i>	<u>314,870</u>	<u>0</u>	<u>0</u>	<u>314,870</u>	<u>0%</u>
REVENUE TOTALS	<u>4,236,200</u>	<u>185,726</u>	<u>1,063,567</u>	<u>3,172,633</u>	<u>25%</u>
EXPENSE					
<i>Administration</i>					
Personnel Services	690,889	35,219	56,439	634,450	8%
Contractual Services	116,836	19,571	21,810	95,026	19%
Commodities	17,970	191	191	17,779	1%
Total	<u>825,695</u>	<u>54,981</u>	<u>78,440</u>	<u>747,255</u>	<u>9%</u>
<i>Operations</i>					
Personnel Services	2,209,365	179,351	294,069	1,915,296	13%
Contractual Services	854,435	47,313	64,145	790,290	8%
Commodities	55,455	828	6,513	48,942	12%
Other Expenditures	1,750	0	0	1,750	0%
Total	<u>3,121,005</u>	<u>227,492</u>	<u>364,728</u>	<u>2,756,277</u>	<u>12%</u>
<i>Debt Service</i>					
Debt Service	149,000	0	0	149,000	0%
Total	<u>149,000</u>	<u>0</u>	<u>0</u>	<u>149,000</u>	<u>0%</u>
<i>Capital Expenditures</i>					
Capital Outlay	140,500	0	0	140,500	0%
Other Expenditures					0%
Total	<u>140,500</u>	<u>0</u>	<u>0</u>	<u>140,500</u>	<u>0%</u>
EXPENSE TOTALS	<u>4,236,200</u>	<u>282,473</u>	<u>443,167</u>	<u>3,793,033</u>	<u>10%</u>
Fund 100 - General Fund Totals					
REVENUE TOTALS	4,236,200	185,726	1,063,567	3,172,633	25%
EXPENSE TOTALS	4,236,200	282,473	443,167	3,793,033	10%
Fund 100 - General Fund Net Gain (Loss)	<u>0</u>	<u>(96,747)</u>	<u>620,400</u>	<u>620,400</u>	<u>0%</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 06/01/20 - 06/30/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 562 - Telephone										
1039 - KANE COUNTY GOVERNMENT	FY2020-149	Administrative Phone Lines	Paid by Check # 156326		05/15/2020	06/01/2020	04/30/2020	05/15/2020	06/03/2020	155.22
1233 - VERIZON WIRELESS	9855092285	Wireless Phone - May 2020	Paid by EFT # 16232		05/21/2020	06/15/2020	05/27/2020	06/03/2020	06/04/2020	.00
Account 562 - Telephone Totals										Invoice Transactions 2
										<u>\$155.22</u>
Account 571 - Dues & Subscriptions										
1605 - APCO INTERNATIONAL	698714	Membership Dues	Paid by EFT # 16274		05/21/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	94.00
Account 571 - Dues & Subscriptions Totals										Invoice Transactions 1
										<u>\$94.00</u>
Account 572 - Travel & Meals										
4871 - JOSEPH SCHELSTREET	SCHE060320	Mileage & Supply Reimbursement	Paid by EFT # 16327		06/03/2020	06/15/2020	06/17/2020	06/03/2020	06/17/2020	77.63
2243 - SHEVON SHEROD-RAMIREZ	6320	Mileage Reimbursement	Paid by EFT # 16331		06/03/2020	06/15/2020	06/17/2020	06/04/2020	06/17/2020	19.21
Account 572 - Travel & Meals Totals										Invoice Transactions 2
										<u>\$96.84</u>
Account 591 - Liability Insurance										
4461 - ILLINOIS PUBLIC RISK FUND	39195	Liability & General Insurance	Paid by Check # 156418		04/08/2020	06/15/2020	06/17/2020	06/02/2020	06/17/2020	17,502.00
4461 - ILLINOIS PUBLIC RISK FUND	39249	Liability & General Insurance	Paid by Check # 156418		04/23/2020	06/15/2020	06/17/2020	06/02/2020	06/17/2020	(1,882.00)
Account 591 - Liability Insurance Totals										Invoice Transactions 2
										<u>\$15,620.00</u>
Account 595.05 - Rentals Copier										
1169 - GORDON FLESCH CO INC	IN12943584	Copier Maintenance	Paid by EFT # 16303		05/20/2020	06/15/2020	06/17/2020	05/26/2020	06/17/2020	162.00
Account 595.05 - Rentals Copier Totals										Invoice Transactions 1
										<u>\$162.00</u>
Account 599 - Other Contractual Services										
1304 - CITY OF GENEVA	6520	COG General Fund Wages Chargeable to Tri-Com	Paid by EFT # 16209		06/05/2020	06/15/2020	05/31/2020	06/05/2020	06/08/2020	2,077.03
Account 599 - Other Contractual Services Totals										Invoice Transactions 1
										<u>\$2,077.03</u>
Program 00 - General Totals										Invoice Transactions 9
										<u>\$18,205.09</u>
Division 41 - Administration Totals										Invoice Transactions 9
										<u>\$18,205.09</u>
Division 86 - Operations										
Program 00 - General										
Account 531.05 - Maintenance Service Building										
2243 - SHEVON SHEROD-RAMIREZ	52220	Flooding Supplies Reimbursement	Paid by EFT # 16187		05/22/2020	06/01/2020	06/03/2020	05/22/2020	06/03/2020	143.94



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 06/01/20 - 06/30/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 531.05 - Maintenance Service Building										
4871 - JOSEPH SCHELSTREET	SCHE060320	Mileage & Supply Reimbursement	Paid by EFT # 16327		06/03/2020	06/15/2020	06/17/2020	06/03/2020	06/17/2020	13.99
Account 531.05 - Maintenance Service Building Totals Invoice Transactions 2										\$157.93
Account 531.40 - Maintenance Service Computer Software										
1821 - GODADDY.COM	1681191462	SSL Renewal	Paid by EFT # 16271		05/07/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	79.99
3153 - SENDGRID	INV05782331	Email Relay Service	Paid by EFT # 16269		05/01/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	29.95
Account 531.40 - Maintenance Service Computer Software Totals Invoice Transactions 2										\$109.94
Account 562 - Telephone										
1004 - CALL ONE	237988	Phone Service	Paid by EFT # 16160		05/15/2020	06/01/2020	06/03/2020	05/19/2020	06/03/2020	46,264.90
1039 - KANE COUNTY GOVERNMENT	FY2020-149	Administrative Phone Lines	Paid by Check # 156326		05/15/2020	06/01/2020	04/30/2020	05/15/2020	06/03/2020	88.69
1233 - VERIZON WIRELESS	9855092285	Wireless Phone - May 2020	Paid by EFT # 16232		05/21/2020	06/15/2020	05/27/2020	06/03/2020	06/04/2020	.00
Account 562 - Telephone Totals Invoice Transactions 3										\$46,353.59
Account 565 - Internet										
4227 - TECHNOLOGY MANAGEMENT REV FUND	T2025954	LEADS & Internet Service	Paid by Check # 156346		05/11/2020	06/01/2020	04/30/2020	05/22/2020	06/03/2020	1,027.71
Account 565 - Internet Totals Invoice Transactions 1										\$1,027.71
Account 573 - Training & Professional Development										
1605 - APCO INTERNATIONAL	696720	PST Manual	Paid by EFT # 16268		04/27/2020	06/15/2020	04/30/2020	05/28/2020	06/22/2020	138.03
1605 - APCO INTERNATIONAL	17902	FSC Credit	Paid by EFT # 16273		05/18/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	(509.00)
1605 - APCO INTERNATIONAL	697789	FSC Instructor	Paid by EFT # 16278		05/11/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	509.00
3281 - ILLINOIS DEPARTMENT OF PUBLIC HEALTH	20009833	EMD Renewal Fee	Paid by EFT # 16275		05/11/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	21.00
3281 - ILLINOIS DEPARTMENT OF PUBLIC HEALTH	20009870	EMD Renewal Fee	Paid by EFT # 16276		05/12/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	21.00
3281 - ILLINOIS DEPARTMENT OF PUBLIC HEALTH	20010145	EMD Renewal Fee	Paid by EFT # 16277		05/20/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	21.00
4964 - PRO TRAININGS LLC	1588952622104 29	CPR Training	Paid by EFT # 16272		05/08/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	44.96
Account 573 - Training & Professional Development Totals Invoice Transactions 7										\$245.99



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 06/01/20 - 06/30/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 581.05 - Utilities Electric										
1005 - CITY OF ST CHARLES	Tricom051520	Utilities - Electric & Sewer	Paid by Check # 156314		05/15/2020	06/01/2020	04/30/2020	05/15/2020	06/03/2020	2,977.17
Account 581.05 - Utilities Electric Totals										Invoice Transactions 1
										\$2,977.17
Account 581.10 - Utilities Natural Gas										
1373 - NICOR GAS 0632	8152828017/0520	Gas Services - 1850 South St	Paid by Check # 156427		05/22/2020	06/15/2020	06/17/2020	05/29/2020	06/17/2020	40.66
1373 - NICOR GAS 0632	9305123193/0520	Gas Services - 3823 Karl Madsen	Paid by Check # 156427		05/28/2020	06/15/2020	06/17/2020	06/02/2020	06/17/2020	156.65
Account 581.10 - Utilities Natural Gas Totals										Invoice Transactions 2
										\$197.31
Account 581.20 - Utilities Water/Sewer										
1005 - CITY OF ST CHARLES	Tricom051520	Utilities - Electric & Sewer	Paid by Check # 156314		05/15/2020	06/01/2020	04/30/2020	05/15/2020	06/03/2020	56.03
Account 581.20 - Utilities Water/Sewer Totals										Invoice Transactions 1
										\$56.03
Account 581.25 - Utilities Cable/Dish										
4135 - DIRECTV	37469094726	Satellite TV Service - 06/20	Paid by Check # 156408		05/26/2020	06/15/2020	06/17/2020	06/01/2020	06/17/2020	76.99
Account 581.25 - Utilities Cable/Dish Totals										Invoice Transactions 1
										\$76.99
Account 595.95 - Rentals Miscellaneous										
4227 - TECHNOLOGY MANAGEMENT REV FUND	T2025954	LEADS & Internet Service	Paid by Check # 156346		05/11/2020	06/01/2020	04/30/2020	05/22/2020	06/03/2020	580.00
Account 595.95 - Rentals Miscellaneous Totals										Invoice Transactions 1
										\$580.00
Account 621 - Office Supplies										
1031 - OFFICE DEPOT	483071208-001	Office Supplies	Paid by EFT # 16265		04/24/2020	06/15/2020	04/30/2020	05/28/2020	06/22/2020	7.51
1031 - OFFICE DEPOT	483064276-001	Office Supplies	Paid by EFT # 16266		04/24/2020	06/15/2020	04/30/2020	05/28/2020	06/22/2020	203.02
1031 - OFFICE DEPOT	484393857-001	Credit	Paid by EFT # 16267		04/27/2020	06/15/2020	04/30/2020	05/28/2020	06/22/2020	(7.51)
1031 - OFFICE DEPOT	483064276-002	Office Supplies	Paid by EFT # 16270		05/07/2020	06/15/2020	06/22/2020	05/28/2020	06/22/2020	19.19
Account 621 - Office Supplies Totals										Invoice Transactions 4
										\$222.21
Account 623 - Office Furniture										
4935 - ISAAC'S & FLOURISHING FINISH	2918	Chair Reupholstery	Paid by Check # 156421		05/27/2020	06/15/2020	06/17/2020	05/27/2020	06/17/2020	360.00
Account 623 - Office Furniture Totals										Invoice Transactions 1
										\$360.00
Account 624.95 - Operating Supplies Other Operating Supplies										
4871 - JOSEPH SCHELSTREET	SCHE052220	Reimbursement Operating Supplies	Paid by EFT # 16185		05/22/2020	06/01/2020	06/03/2020	05/22/2020	06/03/2020	21.58

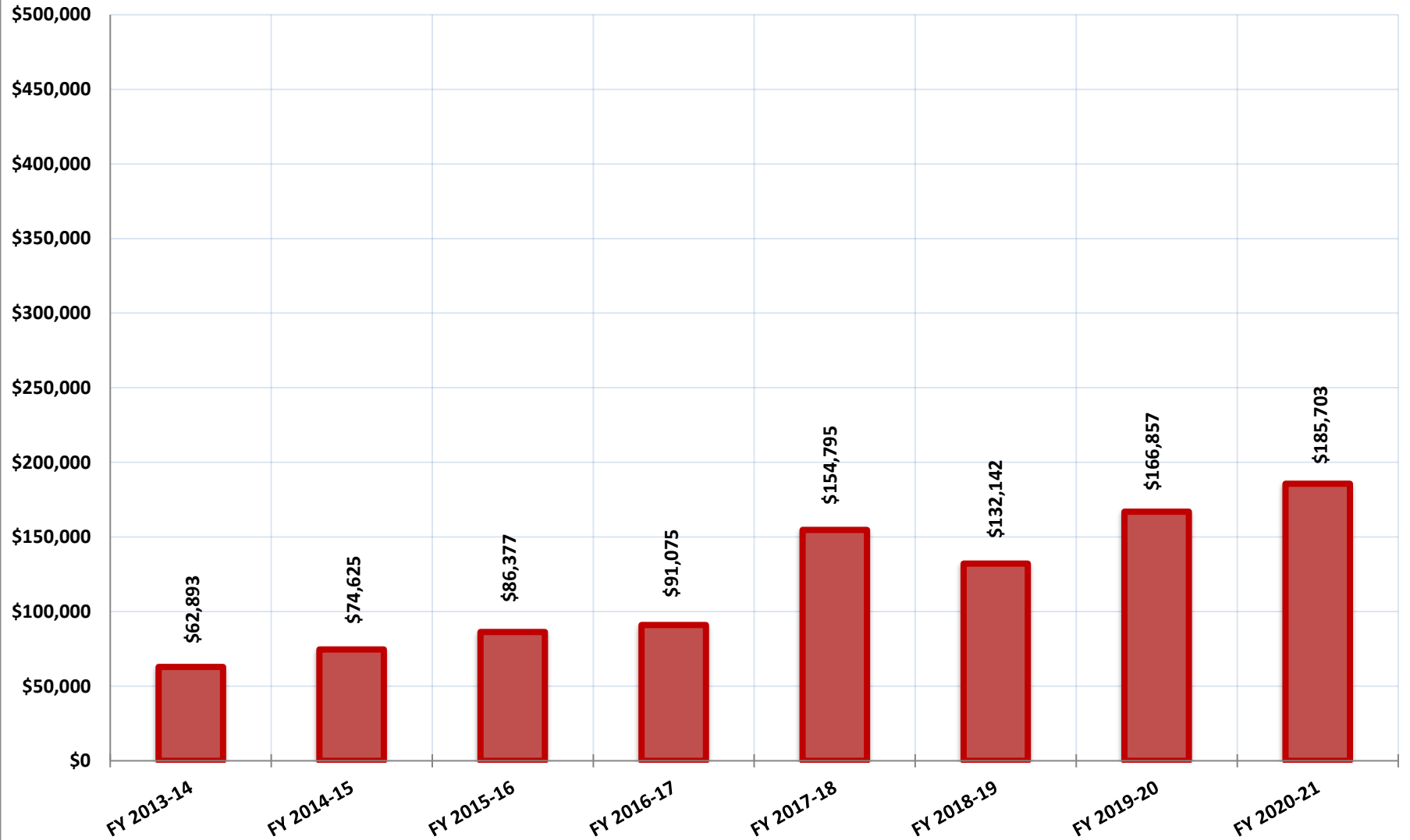


Accounts Payable by G/L Distribution Report

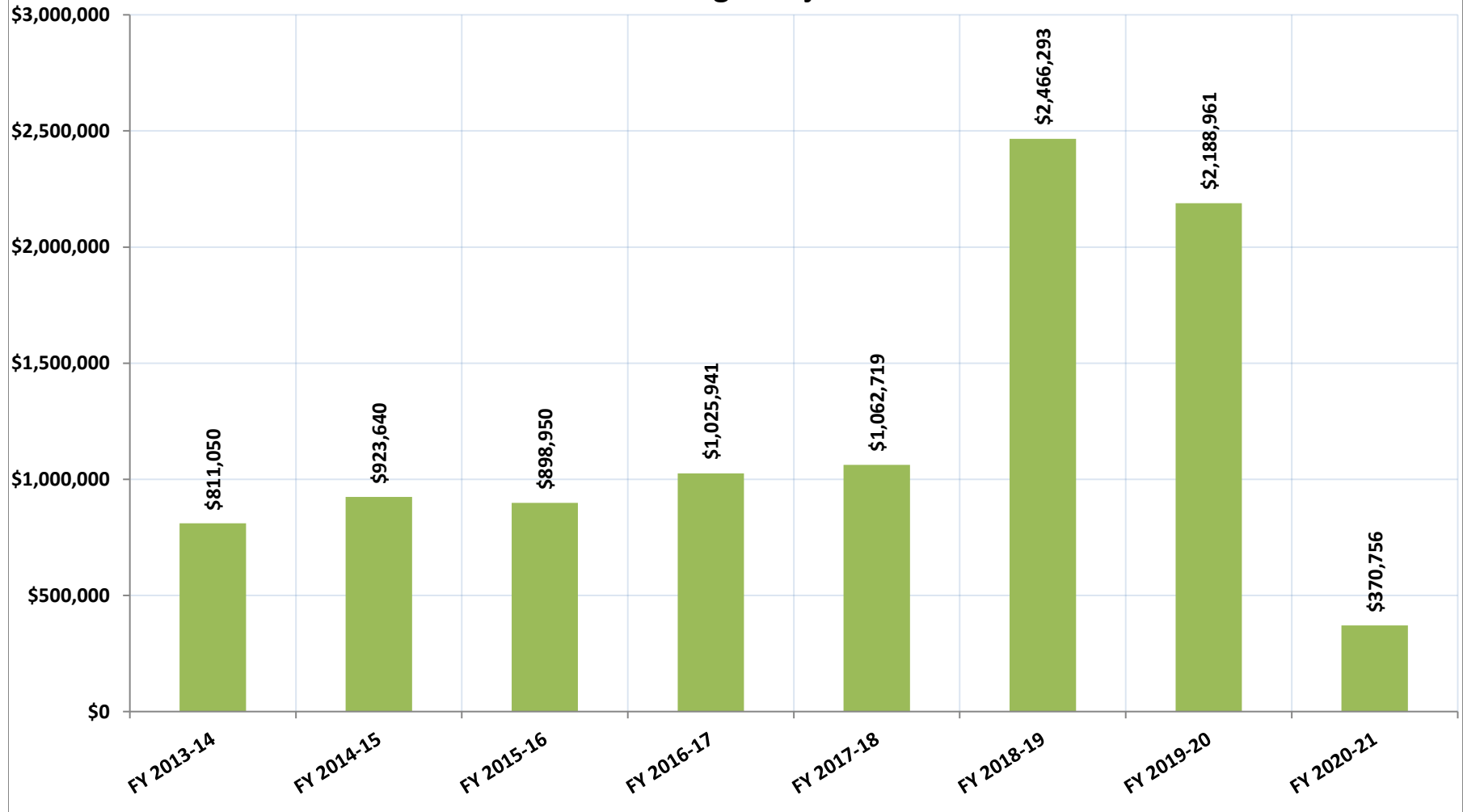
Invoice Due Date Range 06/01/20 - 06/30/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 624.95 - Operating Supplies Other Operating Supplies										
4871 - JOSEPH SCHELSTREET	SCHE060320	Mileage & Supply Reimbursement	Paid by EFT # 16327		06/03/2020	06/15/2020	06/17/2020	06/03/2020	06/17/2020	4.99
1597 - AMAZON	796845668586	Disposable Coffee Cups	Paid by EFT # 16235		04/20/2020	06/15/2020	05/22/2020	05/08/2020	05/22/2020	24.30
1597 - AMAZON	489748635986	Plastic Ware	Paid by EFT # 16236		04/27/2020	06/15/2020	05/22/2020	05/08/2020	05/22/2020	28.81
3994 - CENTURY SPRINGS	2456194	Water Service	Paid by Check # 156400		04/10/2020	06/15/2020	04/30/2020	06/01/2020	06/17/2020	72.50
3994 - CENTURY SPRINGS	2463495	Water Service	Paid by Check # 156400		04/24/2020	06/15/2020	04/30/2020	06/01/2020	06/17/2020	79.45
3994 - CENTURY SPRINGS	2472463	Water Service	Paid by Check # 156400		05/22/2020	06/15/2020	06/17/2020	06/01/2020	06/17/2020	79.45
3994 - CENTURY SPRINGS	2480457	Water Service	Paid by Check # 156400		05/22/2020	06/15/2020	06/17/2020	06/01/2020	06/17/2020	79.45
Account 624.95 - Operating Supplies Other Operating Supplies Totals									Invoice Transactions 8	\$390.53
Account 663 - Computer Software										
3780 - TARGETSOLUTIONS LEARNING LLC	INV4464	Career Tracking Platform	Paid by EFT # 16338		05/07/2020	06/15/2020	06/15/2020	05/08/2020	06/17/2020	2,547.02
Account 663 - Computer Software Totals									Invoice Transactions 1	\$2,547.02
Program 00 - General Totals									Invoice Transactions 35	\$55,302.42
Division 86 - Operations Totals									Invoice Transactions 35	\$55,302.42
Department 85 - Dispatch Services Totals									Invoice Transactions 44	\$73,507.51
Fund 236 - Tri-Com Totals									Invoice Transactions 44	\$73,507.51
Grand Totals									Invoice Transactions 44	\$73,507.51

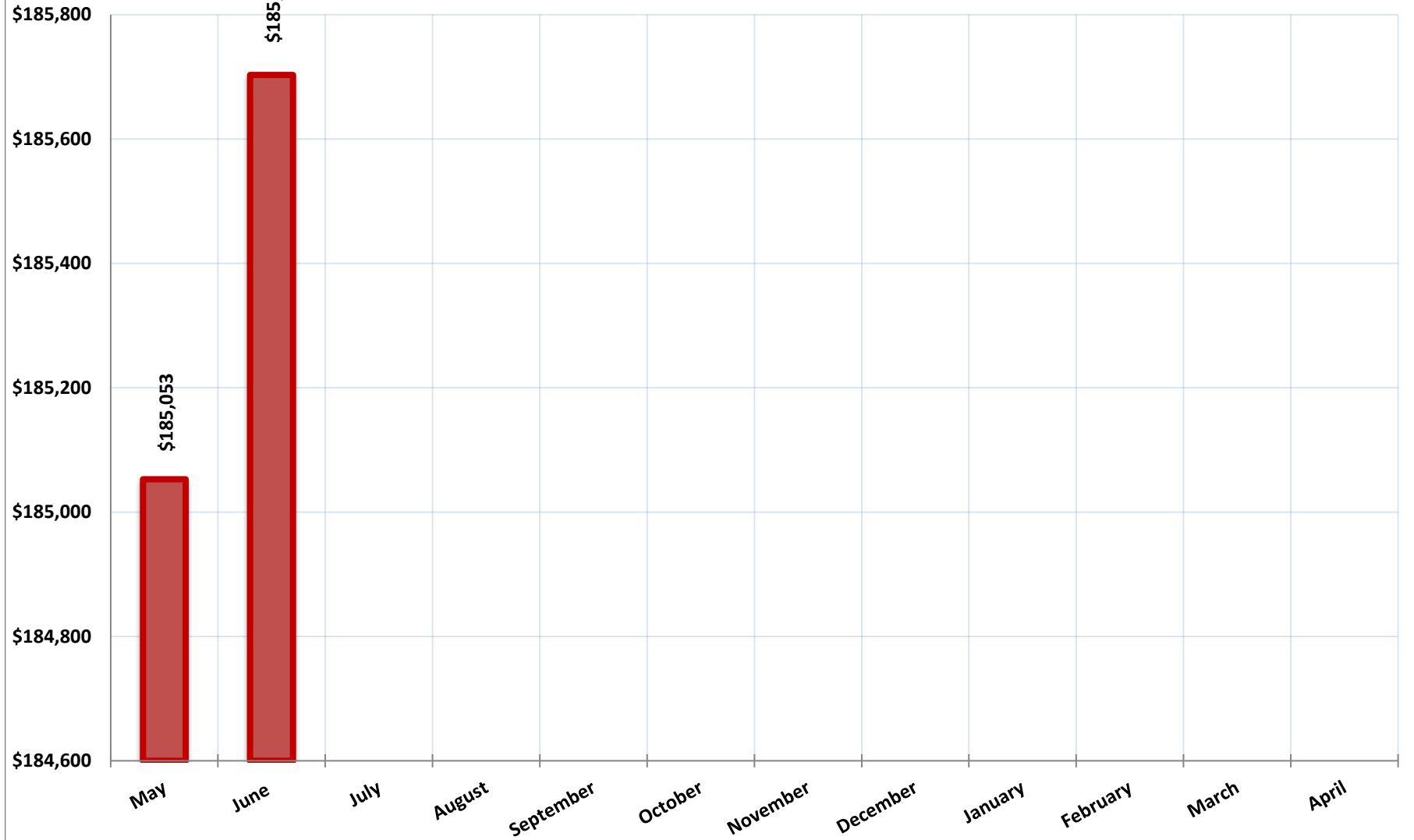
**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Comparison for June
FY 2013-14 Through 2020-21**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Annual Comparison
FY 2013-14 Through Projected 2020-21**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Revenue
FY 2020-21**





AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	July 31, 2020 Monthly Financial Reports		
Presenter & Title:	Shevon Sherod-Ramirez, Administrative Assistant		
Date:	September 23, 2020		
<i>Please Check Appropriate Box:</i>			
<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting _____
<input type="checkbox"/>	Other -	<input type="checkbox"/>	
Estimated Cost: N/A		Budgeted?	YES NO
<i>If NO, please explain how the item will be funded: N/A</i>			
Executive Summary:			
Financial reports for Tri-Com Central Dispatch for Fiscal Year 2021 through July 31, 2020 including Comments on the Financial Statements are presented.			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> Comments on the Financial Statements July 31, 2020 Financial Report Investment Schedule at July 31, 2020 Accounts Payable by G/L Distribution Report for July 2020 Wireless 911 Revenue Graphs 			
Recommendation / Suggested Action: (briefly explain)			
Staff recommends acceptance of the July 2020 Financial Reports as presented.			



MEMO

Date: September 23, 2020

To: Tri-Com Board of Directors

From: Shevon Sherod-Ramirez, Administrative Assistant

Re: Financial Statement Analysis – July 31, 2020

We are currently 25% through the fiscal year.

Revenue Analysis:

As of the period ending July 31, 2020, \$1,254,926 has been received. This accounts for approximately 30% of the Fiscal Year 2021 revenue budget.

Wireless 911: Total receipts for the fiscal year are \$552,134 or 29% of the budget has been received. Due to Kane ETSB allocation coupled with the 100% increase in 911 fees paid by phone subscribers, the monthly fee averages \$184,045.

Dispatch Services: The first of four quarterly payments was billed in May. One quarter has been billed and all members have paid on-time.

Other Revenues: Total receipts in July was \$35,000 in Other Revenues. This category consists of Interest Income and Miscellaneous Revenue.

Expenditure Analysis – General Fund:

As of July 31, expenditures totaled \$821,046 or 19% of the amended budget of \$4,236,200. Please see the attached Income Statement report for the detail by division. Personnel Services accounts for 80% of the total budget and is within the budgeted amounts.



Account Description	Current YTD Balance
Fund Category Governmental Funds	
Fund Type Special Revenue Funds	
Fund 236 - Tri-Com	
ASSETS	
<i>Current Assets</i>	
Cash Fifth Third Bank Main	488,104.78
Money Market PMA	798,857.68
Certificates of Deposit	1,483,122.50
<i>Current Assets Totals</i>	<u>\$2,770,084.96</u>
<i>Current Receivables</i>	
Other Receivables Grants Receivable	210,139.00
Accrued Interest Receivable	17,952.75
<i>Current Receivables Totals</i>	<u>\$228,091.75</u>
<i>Intergovernmental Receivables</i>	
Intergovernmental Receivables 911 Fees	370,756.61
<i>Intergovernmental Receivables Totals</i>	<u>\$370,756.61</u>
LIABILITIES AND FUND EQUITY	
LIABILITIES	
<i>Current Liabilities</i>	
Deferred Revenue State/Local Grants	63,011.74
Compensated Absences Current	224,288.37
<i>Current Liabilities Totals</i>	<u>\$287,300.11</u>
LIABILITIES TOTALS	<u>\$287,300.11</u>
FUND EQUITY	
<i>Fund Balance</i>	
Fund Balance	3,253,073.67
<i>Fund Balance Totals</i>	<u>\$3,253,073.67</u>

Tri-Com Central Dispatch
Income Statement
For the period ending June 30, 2020

Account Description	Annual Budget Amount	MTD Actual	YTD Actual Amount	Budget Less YTD Actual	% of Budget
REVENUE					
<i>Intergovernmental Revenues</i>					
Wireless 911	1,900,000	181,377	552,134	1,347,866	29%
Federal/State/Local Grants	0	0	210,139	(210,139)	0%
<i>Intergovernmental Revenues Totals</i>	<u>1,900,000</u>	<u>181,377</u>	<u>762,273</u>	<u>1,137,727</u>	<u>40%</u>
<i>Service Charges</i>					
Dispatch Services	1,986,330	0	496,582	1,489,748	25%
<i>Service Charges Totals</i>	<u>1,986,330</u>	<u>0</u>	<u>496,582</u>	<u>1,489,748</u>	<u>25%</u>
<i>Other Revenues</i>					
Interest Income	30,000	9,981	(3,929)	33,929	-13%
Reimbursed Expenditures	5,000	0	0	5,000	0%
<i>Other Revenues Totals</i>	<u>35,000</u>	<u>9,981</u>	<u>(3,929)</u>	<u>38,929</u>	<u>(11%)</u>
<i>Other Financing Sources</i>					
Reappropriation	314,870	0	0	314,870	0%
<i>Other Financing Sources Totals</i>	<u>314,870</u>	<u>0</u>	<u>0</u>	<u>314,870</u>	<u>0%</u>
REVENUE TOTALS	<u>4,236,200</u>	<u>191,359</u>	<u>1,254,926</u>	<u>2,981,274</u>	<u>30%</u>
EXPENSE					
<i>Administration</i>					
Personnel Services	690,889	60,810	117,249	573,640	17%
Contractual Services	116,836	5,517	27,327	89,509	23%
Commodities	17,970	593	784	17,186	4%
Total	<u>825,695</u>	<u>66,920</u>	<u>145,360</u>	<u>680,335</u>	<u>18%</u>
<i>Operations</i>					
Personnel Services	2,209,365	253,806	547,875	1,661,490	25%
Contractual Services	854,435	53,940	118,086	736,349	14%
Commodities	55,455	2,784	9,298	46,157	17%
Other Expenditures	1,750	12	12	1,738	1%
Total	<u>3,121,005</u>	<u>310,542</u>	<u>675,270</u>	<u>2,445,735</u>	<u>22%</u>
<i>Debt Service</i>					
Debt Service	149,000	0	0	149,000	0%
Total	<u>149,000</u>	<u>0</u>	<u>0</u>	<u>149,000</u>	<u>0%</u>
<i>Capital Expenditures</i>					
Capital Outlay	140,500	416	416	140,084	0%
Other Expenditures					0%
Total	<u>140,500</u>	<u>416</u>	<u>416</u>	<u>140,084</u>	<u>0%</u>
EXPENSE TOTALS	<u>4,236,200</u>	<u>377,879</u>	<u>821,046</u>	<u>3,415,154</u>	<u>19%</u>
Fund 100 - General Fund Totals					
REVENUE TOTALS	<u>4,236,200</u>	<u>191,359</u>	<u>1,254,926</u>	<u>2,981,274</u>	<u>30%</u>
EXPENSE TOTALS	<u>4,236,200</u>	<u>377,879</u>	<u>821,046</u>	<u>3,415,154</u>	<u>19%</u>
Fund 100 - General Fund Net Gain (Loss)	<u>0</u>	<u>(186,520)</u>	<u>433,880</u>	<u>433,880</u>	<u>0%</u>

City of Geneva
Investments - Tri-Com
July 31, 2020

Purchase Date	CUSIP	Maturity Date	Description	Rate/ Yield	Cost	Fair Value/Market	Par Value/Face
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Certificates of Deposit

1/24/2020	45772	1/22/2021	CD - City National Bank	1.550%	245,240.61	247,442.16	245,000.00
9/24/2019	277207	3/22/2021	CD - American Plus Bank	1.697%	243,700.00	243,700.00	249,873.64
9/30/2019	44995	3/30/2021	CD - BMO Harris Bank	1.750%	247,181.89	250,420.46	247,000.00
10/3/2019	45023	10/4/2021	CD - Morgan Stanley Bank	1.850%	247,000.00	252,521.69	247,000.00
3/4/2020	06251AZ29	3/4/2021	CD - Bank Hapoalim	1.600%	250,000.00	252,805.00	250,000.00
2/5/2020	38149MPK3	2/7/2022	CD - Golman Sachs	1.650%	250,000.00	256,047.50	250,000.00

\$ 1,483,122.50	\$ 1,502,936.81	\$ 1,488,873.64
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U.S. Treasury

\$ -	\$ -	\$ -
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U.S. Agencies

\$ -	\$ -	\$ -
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\$ 1,483,122.50	\$ 1,502,936.81	\$ 1,488,873.64
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Accounts Payable by G/L Distribution Report

Invoice Due Date Range 07/01/20 - 07/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 521.25 - Group Insurance Life										
1062 - STANDARD INSURANCE COMPANY	61220	Life Insurance Premium - June 2020	Paid by EFT # 16347		06/12/2020	07/06/2020	06/12/2020	06/15/2020	06/12/2020	36.38
Account 521.25 - Group Insurance Life Totals										Invoice Transactions 1
										\$36.38
Account 541 - Accounting & Auditing Service										
4493 - BAKER TILLY VIRCHOW KRAUSE LLP	BT1641711	Audit Services	Paid by EFT # 16549		06/29/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	2,000.00
Account 541 - Accounting & Auditing Service Totals										Invoice Transactions 1
										\$2,000.00
Account 543 - Legal Service										
1013 - CLARK BAIRD SMITH LLP	12731	Legal Services	Paid by Check # 156476		06/04/2020	07/06/2020	07/08/2020	06/15/2020	07/08/2020	510.00
1049 - RADOVICH LAW OFFICE, P.C.	16/060220	Legal Services	Paid by Check # 156513		06/02/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	1,675.00
1049 - RADOVICH LAW OFFICE, P.C.	17	Legal Services	Paid by Check # 156581		07/02/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	1,000.00
1013 - CLARK BAIRD SMITH LLP	12819	Legal Services	Paid by Check # 156550		06/30/2020	07/20/2020	07/22/2020	07/10/2020	07/22/2020	170.00
Account 543 - Legal Service Totals										Invoice Transactions 4
										\$3,355.00
Account 562 - Telephone										
1233 - VERIZON WIRELESS	9857133507	Wireless Phone - Jun 2020	Paid by EFT # 16361		06/21/2020	07/06/2020	06/24/2020	06/30/2020	06/24/2020	.00
1039 - KANE COUNTY GOVERNMENT	FY2020-173	Administrative Phone Lines	Paid by Check # 156500		06/10/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	151.48
1039 - KANE COUNTY GOVERNMENT	FY2020-190	Administrative Phone Lines	Paid by Check # 156571		07/06/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	130.82
Account 562 - Telephone Totals										Invoice Transactions 3
										\$282.30
Account 572 - Travel & Meals										
2243 - SHEVON SHEROD-RAMIREZ	62320	Reimbursement for Mileage & Supply Purchases	Paid by EFT # 16429		06/23/2020	07/06/2020	07/08/2020	06/26/2020	07/08/2020	6.84
4871 - JOSEPH SCHELSTREET	SCHE071020	Reimbursement Mileage & Supplies	Paid by EFT # 16604		07/10/2020	07/20/2020	07/22/2020	07/10/2020	07/22/2020	144.90
Account 572 - Travel & Meals Totals										Invoice Transactions 2
										\$151.74
Account 573 - Training & Professional Development										
1605 - APCO INTERNATIONAL	699352	FSC Instructor Upgrade	Paid by EFT # 16513		06/02/2020	07/20/2020	07/24/2020	06/30/2020	07/24/2020	159.00
Account 573 - Training & Professional Development Totals										Invoice Transactions 1
										\$159.00
Account 595.05 - Rentals Copier										
1169 - GORDON FLESCH CO INC	IN12972505	Copier Maintenance	Paid by EFT # 16403		06/20/2020	07/06/2020	07/08/2020	06/25/2020	07/08/2020	162.00
Account 595.05 - Rentals Copier Totals										Invoice Transactions 1
										\$162.00



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 07/01/20 - 07/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 599 - Other Contractual Services										
1304 - CITY OF GENEVA	7062020	COG General Fund Wages Chargeable to Tri-Com	Paid by EFT # 16453		07/06/2020	07/20/2020	06/30/2020	07/07/2020	07/08/2020	3,788.61
Account 599 - Other Contractual Services Totals								Invoice Transactions	1	\$3,788.61
Program 00 - General Totals								Invoice Transactions	14	\$9,935.03
Division 41 - Administration Totals								Invoice Transactions	14	\$9,935.03
Division 86 - Operations										
Program 00 - General										
Account 521.25 - Group Insurance Life										
1062 - STANDARD INSURANCE COMPANY	61220	Life Insurance Premium - June 2020	Paid by EFT # 16347		06/12/2020	07/06/2020	06/12/2020	06/15/2020	06/12/2020	222.19
Account 521.25 - Group Insurance Life Totals								Invoice Transactions	1	\$222.19
Account 528 - Unemployment Compensation										
1535 - ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY	13525808724	Unemployment Benefits	Paid by EFT # 16346		06/08/2020	07/06/2020	06/12/2020	06/16/2020	06/12/2020	5,644.00
Account 528 - Unemployment Compensation Totals								Invoice Transactions	1	\$5,644.00
Account 531.05 - Maintenance Service Building										
4417 - ALLEGIANTE FIRE PROTECTION	SO017481	Fire Pump & Sprinkler Inspection	Paid by Check # 156468		06/05/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	755.00
1597 - AMAZON	794393468787	Magnetic Screen Door	Paid by EFT # 16357		05/05/2020	07/06/2020	06/24/2020	06/15/2020	06/24/2020	35.88
1597 - AMAZON	455584437645	Flag	Paid by EFT # 16360		06/03/2020	07/06/2020	06/24/2020	06/15/2020	06/24/2020	44.99
4625 - FOX VALLEY ENVIRONMENTAL PEST CONTROL	57356-06/20	Pest Control Service - 3823 Karl Madsen	Paid by EFT # 16397		06/16/2020	07/06/2020	07/08/2020	06/16/2020	07/08/2020	575.00
1271 - FOX VALLEY FIRE & SAFETY	IN00358448	Fire Alarm Service	Paid by EFT # 16398		06/12/2020	07/06/2020	07/08/2020	06/12/2020	07/08/2020	259.00
4691 - SALT SOLUTIONS INC	0145224	Water Softener Salt	Paid by EFT # 16427		06/18/2020	07/06/2020	07/08/2020	06/24/2020	07/08/2020	196.20
2980 - SOUND INCORPORATED	68742	Security System Maintenance	Paid by EFT # 16609		06/29/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	1,524.00
4376 - TDH MECHANICAL INC	07896	HVAC Maintenance	Paid by Check # 156588		06/30/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	420.00
4376 - TDH MECHANICAL INC	07924	Replace Thermostats	Paid by Check # 156588		07/10/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	580.00
1271 - FOX VALLEY FIRE & SAFETY	IN00363793	Alarm Monitoring - PSAP	Paid by EFT # 16568		07/08/2020	07/20/2020	07/22/2020	07/10/2020	07/22/2020	135.00



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 07/01/20 - 07/31/20

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Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 531.05 - Maintenance Service Building										
1271 - FOX VALLEY FIRE & SAFETY	IN00364195	Alarm Monitoring - Tower	Paid by EFT # 16568		07/08/2020	07/20/2020	07/22/2020	07/10/2020	07/22/2020	135.00
2592 - ILLINI POWER PRODUCTS	SWO027308-1	Generator Maintenance - PSAP	Paid by EFT # 16581		06/23/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	46.35
1252 - LOWE'S	9237849	Shovel	Paid by EFT # 16517		06/15/2020	07/20/2020	07/24/2020	06/30/2020	07/24/2020	41.02
Account 531.05 - Maintenance Service Building Totals								Invoice Transactions 13		<u>\$4,747.44</u>
Account 531.10 - Maintenance Service Equipment										
2229 - DCS MECHANICAL INC	21295	HVAC Installation	Paid by EFT # 16391		06/24/2020	07/06/2020	07/08/2020	06/24/2020	07/08/2020	9,000.00
1212 - PRIMUS ELECTRONICS	952628	Antenna Repair	Paid by EFT # 16421		06/08/2020	07/06/2020	07/08/2020	06/15/2020	07/08/2020	536.25
Account 531.10 - Maintenance Service Equipment Totals								Invoice Transactions 2		<u>\$9,536.25</u>
Account 531.40 - Maintenance Service Computer Software										
3153 - SENDGRID	INV05978055	Email Relay Service	Paid by EFT # 16514		06/01/2020	07/20/2020	07/24/2020	06/30/2020	07/24/2020	29.95
1022 - CDW GOVERNMENT	ZHT0475	VEEAM Licenses	Paid by EFT # 16552		07/06/2020	07/20/2020	07/22/2020	07/10/2020	07/22/2020	986.34
4488 - ESO SOLUTIONS INC	ESO-36820	FireHouse Software Support	Paid by Check # 156558		07/02/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	504.70
Account 531.40 - Maintenance Service Computer Software Totals								Invoice Transactions 3		<u>\$1,520.99</u>
Account 544 - Medical Service										
1076 - TYLER MEDICAL SERVICES	418138	Pre-Employment Drug Screen & Physical	Paid by EFT # 16441		06/11/2020	07/06/2020	07/08/2020	06/16/2020	07/08/2020	85.00
Account 544 - Medical Service Totals								Invoice Transactions 1		<u>\$85.00</u>
Account 546 - Janitorial Service										
3346 - CITYWIDE BUILDING MAINTENANCE	35795	Cleaning Services - June 2020	Paid by EFT # 16383		06/01/2020	07/06/2020	07/08/2020	06/11/2020	07/08/2020	1,465.55
3346 - CITYWIDE BUILDING MAINTENANCE	36076	Cleaning Services - July 2020	Paid by EFT # 16553		07/01/2020	07/20/2020	07/22/2020	07/08/2020	07/22/2020	1,465.55
Account 546 - Janitorial Service Totals								Invoice Transactions 2		<u>\$2,931.10</u>
Account 562 - Telephone										
1233 - VERIZON WIRELESS	9857133507	Wireless Phone - Jun 2020	Paid by EFT # 16361		06/21/2020	07/06/2020	06/24/2020	06/30/2020	06/24/2020	.00
1039 - KANE COUNTY GOVERNMENT	FY2020-173	Administrative Phone Lines	Paid by Check # 156500		06/10/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	86.53
1039 - KANE COUNTY GOVERNMENT	FY2020-190	Administrative Phone Lines	Paid by Check # 156571		07/06/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	109.01
Account 562 - Telephone Totals								Invoice Transactions 3		<u>\$195.54</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 07/01/20 - 07/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 565 - Internet										
4227 - TECHNOLOGY MANAGEMENT REV FUND	T2028744	LEADS & Internet Service	Paid by Check # 156589		06/15/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	1,027.71
Account 565 - Internet Totals										Invoice Transactions 1
										\$1,027.71
Account 573 - Training & Professional Development										
1605 - APCO INTERNATIONAL	699417	PST Recertification	Paid by EFT # 16515		06/03/2020	07/20/2020	07/24/2020	06/30/2020	07/24/2020	30.00
1605 - APCO INTERNATIONAL	699709	EMD Guide Card Changes	Paid by EFT # 16516		06/08/2020	07/20/2020	07/24/2020	06/30/2020	07/24/2020	320.20
Account 573 - Training & Professional Development Totals										Invoice Transactions 2
										\$350.20
Account 581.05 - Utilities Electric										
1005 - CITY OF ST CHARLES	Tricom061520	Utilities - Electric & Sewer	Paid by Check # 156475		06/15/2020	07/06/2020	07/08/2020	06/15/2020	07/08/2020	2,769.04
Account 581.05 - Utilities Electric Totals										Invoice Transactions 1
										\$2,769.04
Account 581.10 - Utilities Natural Gas										
1373 - NICOR GAS 0632	9796006059/0620	Gas Services - 75 Railroad St	Paid by Check # 156576		06/22/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	22.01
1373 - NICOR GAS 0632	8152828017/0620	Gas Services - 1850 South St	Paid by Check # 156576		06/23/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	41.56
1373 - NICOR GAS 0632	9305123193/0620	Gas Services - 3823 Karl Madsen	Paid by Check # 156576		06/26/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	145.61
Account 581.10 - Utilities Natural Gas Totals										Invoice Transactions 3
										\$209.18
Account 581.20 - Utilities Water/Sewer										
1005 - CITY OF ST CHARLES	Tricom061520	Utilities - Electric & Sewer	Paid by Check # 156475		06/15/2020	07/06/2020	07/08/2020	06/15/2020	07/08/2020	58.79
Account 581.20 - Utilities Water/Sewer Totals										Invoice Transactions 1
										\$58.79
Account 581.25 - Utilities Cable/Dish										
4135 - DIRECTV	37554565326	Satellite TV Service - 07/20	Paid by Check # 156555		06/26/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	76.99
Account 581.25 - Utilities Cable/Dish Totals										Invoice Transactions 1
										\$76.99
Account 595.95 - Rentals Miscellaneous										
4227 - TECHNOLOGY MANAGEMENT REV FUND	T2028744	LEADS & Internet Service	Paid by Check # 156589		06/15/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	580.00
Account 595.95 - Rentals Miscellaneous Totals										Invoice Transactions 1
										\$580.00
Account 601.05 - Maintenance Supplies Buildings										
1252 - LOWE'S	907038	Maintenance Supplies	Paid by Check # 156504		05/18/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	218.14
1252 - LOWE'S	902796	Janitorial & Maintenance Supplies	Paid by Check # 156504		05/15/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	39.12



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 07/01/20 - 07/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 601.05 - Maintenance Supplies Buildings										
1252 - LOWE'S	910814	Maintenance Supplies	Paid by Check # 156504		05/26/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	4.07
1252 - LOWE'S	972749	Maintenance Supplies	Paid by Check # 156504		05/19/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	193.42
Account 601.05 - Maintenance Supplies Buildings Totals									Invoice Transactions 4	\$454.75
Account 624.95 - Operating Supplies Other Operating Supplies										
1597 - AMAZON	655846944733	Misc Supplies	Paid by EFT # 16359		05/27/2020	07/06/2020	06/24/2020	06/15/2020	06/24/2020	47.69
3994 - CENTURY SPRINGS	2489157	Water Service	Paid by Check # 156549		06/05/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	72.50
3994 - CENTURY SPRINGS	2497009	Water Service	Paid by Check # 156549		06/19/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	79.45
3994 - CENTURY SPRINGS	2504123	Water Service	Paid by Check # 156549		06/30/2020	07/20/2020	07/22/2020	07/06/2020	07/22/2020	28.50
4871 - JOSEPH SCHELSTREET	SCHE071020	Reimbursement Mileage & Supplies	Paid by EFT # 16604		07/10/2020	07/20/2020	07/22/2020	07/10/2020	07/22/2020	129.20
3083 - DO IT YOURSELF LETTERING.COM	394660	Name Lettering	Paid by EFT # 16512		06/01/2020	07/20/2020	07/24/2020	06/30/2020	07/24/2020	22.03
Account 624.95 - Operating Supplies Other Operating Supplies Totals									Invoice Transactions 6	\$379.37
Account 626 - Janitorial Supplies										
1597 - AMAZON	548936564356	Iron Out Rust Stain Remover	Paid by EFT # 16358		06/11/2020	07/06/2020	06/24/2020	06/15/2020	06/24/2020	38.91
1252 - LOWE'S	902796	Janitorial & Maintenance Supplies	Paid by Check # 156504		05/15/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	4.26
2243 - SHEVON SHEROD-RAMIREZ	62320	Reimbursement for Mileage & Supply Purchases	Paid by EFT # 16429		06/23/2020	07/06/2020	07/08/2020	06/26/2020	07/08/2020	38.97
Account 626 - Janitorial Supplies Totals									Invoice Transactions 3	\$82.14
Account 631.05 - Clothing Allowance										
1392 - KOHL'S	5006734	Uniform Allowance	Paid by Check # 156502		06/20/2020	07/06/2020	07/08/2020	06/20/2020	07/08/2020	60.00
Account 631.05 - Clothing Allowance Totals									Invoice Transactions 1	\$60.00
Account 663.10 - Computer Software Subscriptions										
3103 - GUARDIAN TRACKING	2020-0580	Employee Tracking Software	Paid by EFT # 16404		06/01/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	1,260.00
5000 - ELEMENTOR PRO	62620	Intranet Software	Paid by EFT # 16518		06/26/2020	07/20/2020	07/24/2020	06/30/2020	07/24/2020	49.00
Account 663.10 - Computer Software Subscriptions Totals									Invoice Transactions 2	\$1,309.00

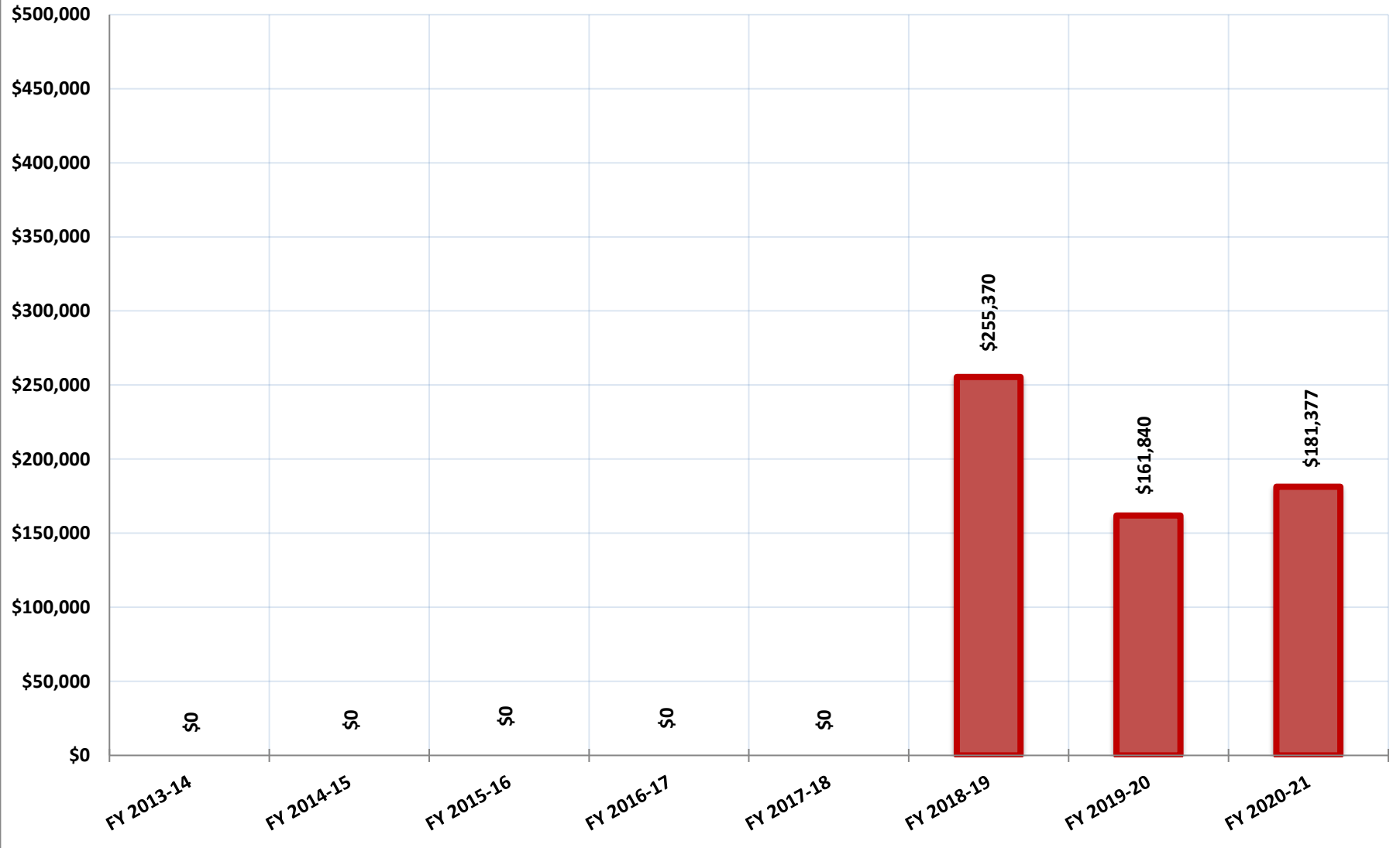


Accounts Payable by G/L Distribution Report

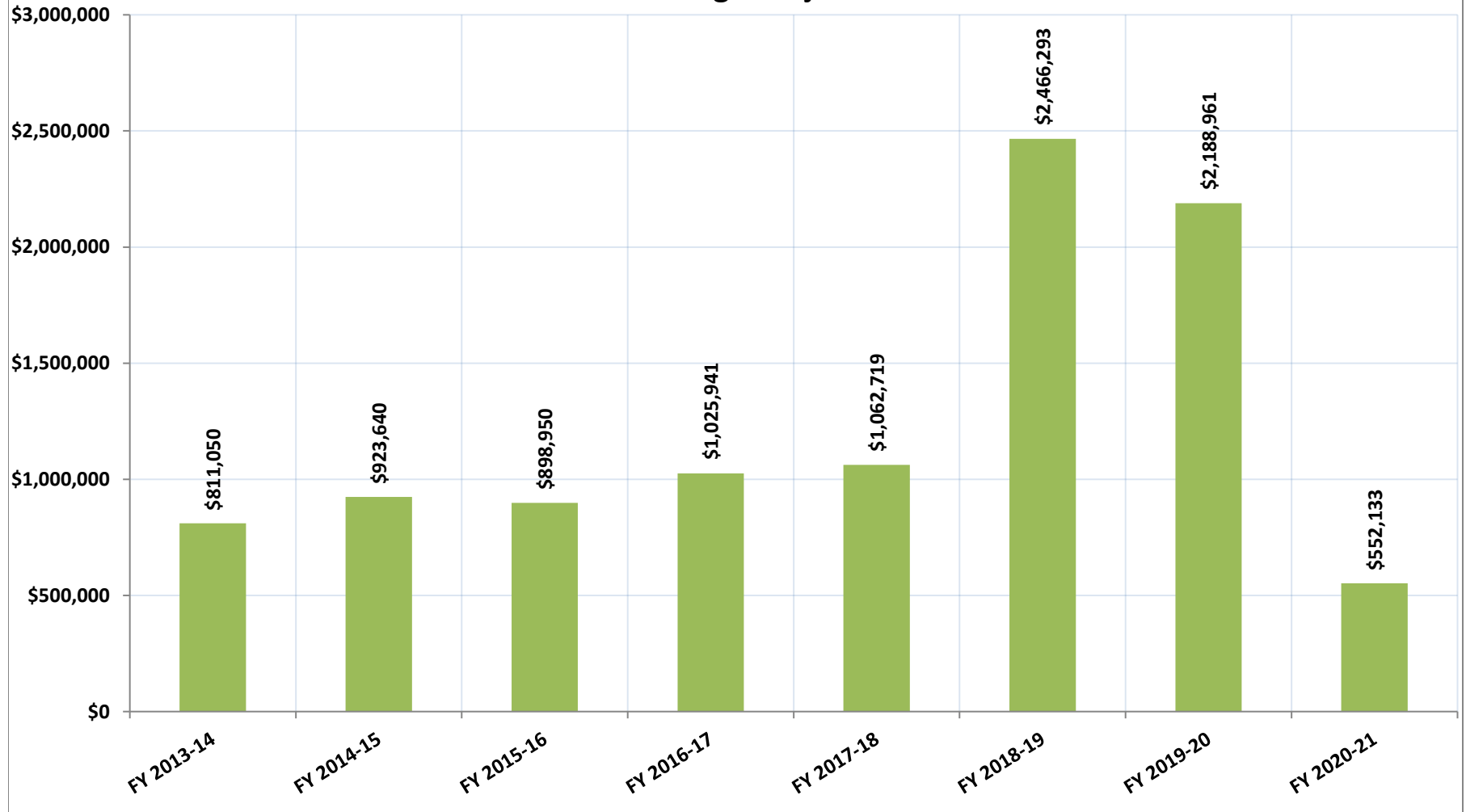
Invoice Due Date Range 07/01/20 - 07/31/20

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 820 - Machinery & Equipment										
1252 - LOWE'S	916077	Microwave - Refund	Paid by Check # 156504		05/04/2020	07/06/2020	07/08/2020	06/10/2010	07/08/2020	(246.05)
1252 - LOWE'S	916079	Sales Tax - Refund	Paid by Check # 156504		05/04/2020	07/06/2020	07/08/2020	06/10/2020	07/08/2020	(21.20)
1252 - LOWE'S	979570	Microwave	Paid by Check # 156504		04/28/2020	07/06/2020	07/08/2020	06/10/2010	07/08/2020	397.10
1252 - LOWE'S	983529	Microwave	Paid by Check # 156504		05/04/2020	07/06/2020	07/08/2020	06/10/2010	07/08/2020	286.25
Account 820 - Machinery & Equipment Totals									Invoice Transactions 4	\$416.10
Account 917 - Employee Awards										
1247 - EAGLE ENGRAVING	2020-2726	Plaque Engraving	Paid by EFT # 16392		06/12/2020	07/06/2020	07/08/2020	06/12/2020	07/08/2020	12.00
Account 917 - Employee Awards Totals									Invoice Transactions 1	\$12.00
Program 00 - General Totals									Invoice Transactions 57	\$32,667.78
Division 86 - Operations Totals									Invoice Transactions 57	\$32,667.78
Department 85 - Dispatch Services Totals									Invoice Transactions 71	\$42,602.81
Fund 236 - Tri-Com Totals									Invoice Transactions 71	\$42,602.81
Grand Totals									Invoice Transactions 71	\$42,602.81

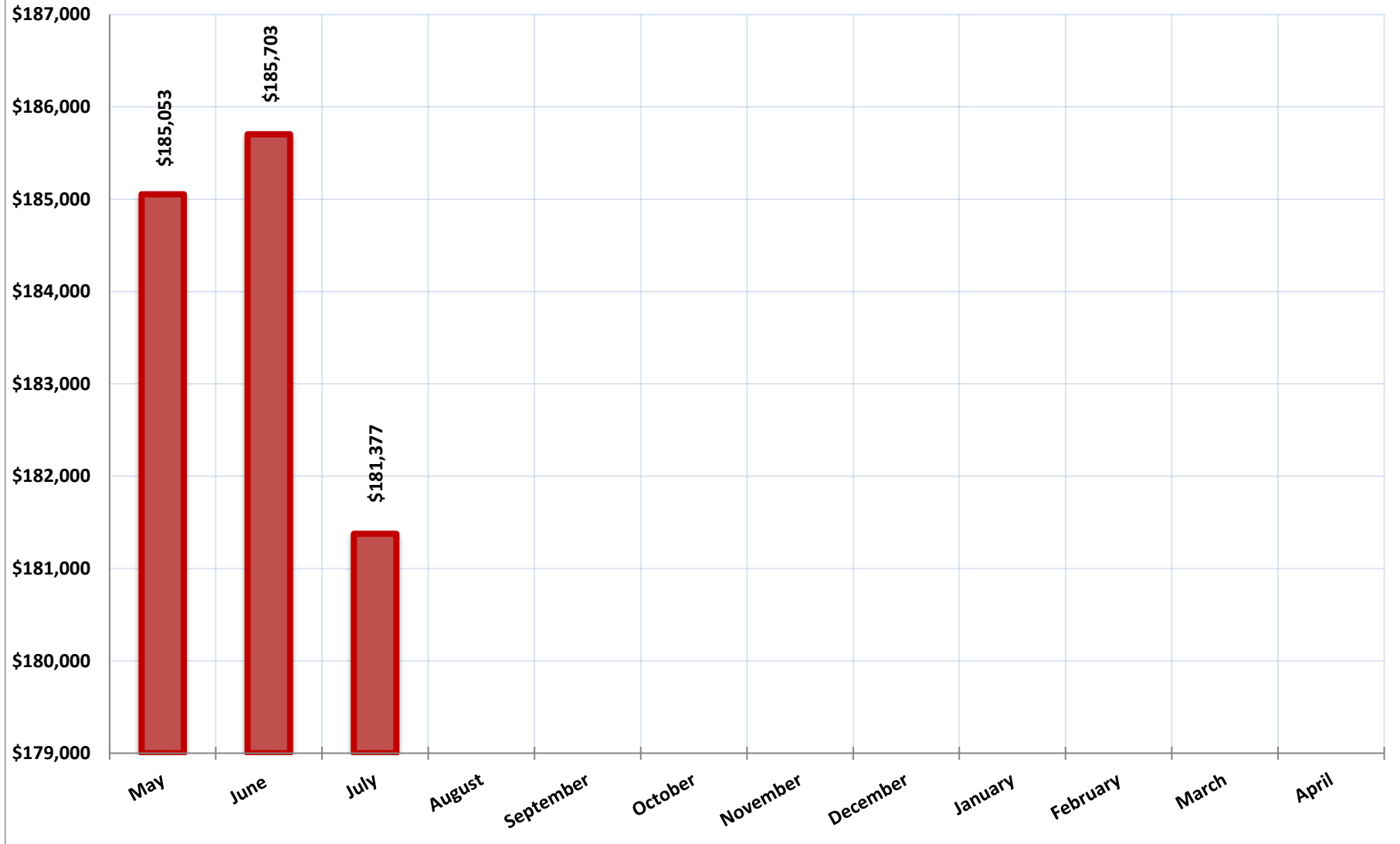
**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Comparison for July
FY 2013-14 Through 2020-21**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Annual Comparison
FY 2013-14 Through Projected 2020-21**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Revenue
FY 2020-21**





Two East Main Street
St. Charles, IL 60174
630.377.4400

Raymond P. Rogina *Mayor*
Mark Koenen, P.E. *City Administrator*

August 19, 2020

Chief Michael Antenore
Tri-Com Board of Directors Chairman
City of Geneva
22 S. First Street
Geneva, IL 60134

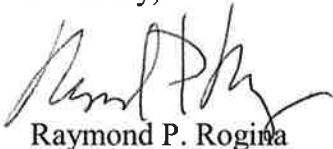
Dear Chief Antenore:

Earlier this month, Alderman William Turner resigned from the St Charles City Council. He had served as St. Charles alderman for 15 years, and during the full length of that time he was a Tri-Com Board of Directors member. Please be advised that he will no longer serve in that capacity.

At the Monday, August 17 City Council Meeting, I appointed Alderman Ronald Silkaitis to participate in the Tri-Com Board. This appointment is effective immediately. Feel free to contact Ron at rsilkaitis@stcharlesil.gov.

Please update your records and pass this information to anyone at Tri-Com who needs to be aware of this change.

Sincerely,



Raymond P. Rogina

Mayor



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Approval of Outside Training and Travel for the CAD Administrator		
Presenter & Title:	Executive Director Joe Schelstreet		
Date:	September 23, 2020		
Please Check Appropriate Box:			
<input type="checkbox"/>	Regular Meeting	x	<input type="checkbox"/> Special Meeting
<input type="checkbox"/>	Other -		
Estimated Cost: \$ 2,396		Budgeted?	YES x NO
<i>If NO, please explain how the item will be funded:</i>			
Executive Summary:			
<p>The CAD administrator has requested the approval of her attendance at the Central Square 2021 Conference Event. This conference would provide her the opportunity to stay informed of the latest technologies and maintain contacts important to the maintenance of this critical software within the Center. The seminar is scheduled for March of 2021 however; a significant discount is offered if registration is received by December 31. The requested expenses would not exceed \$2,100 + \$247.50 meal per diem and this is a budgeted expense. Board approval is required for travel expenses.</p>			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> Memorandum of explanation from the CAD Administrator COG Request for Overnight Travel Policy Form 			
Recommendation / Suggested Action: (briefly explain)			
<p>Staff requests that the Board of Directors approve the registration costs and travel fees, an amount not to exceed \$2,400 for the CAD Administrators attendance at the Central Square 2021 Conference Event.</p>			



**CITY OF GENEVA REQUEST
FOR OVERNIGHT TRAVEL
Administrative Policy 2012-01**

This form is required for all overnight travel related activities lasting more than one day.

Employee Name: Tammy Kleveno Date of Request: 9/9/2020
Department: Tri-Com Division: _____
Proposed Event: Cental Square 2021 Conference Event
Name of Organization Sponsoring the Event: Central Square Technologies
Location of Event: Nashville, TN
Dates Away from Work: March 14-18
Contact number while away: 630-669-0281

Estimated Expenses (please estimate the costs below):

Registration:	<u>\$ 699.00</u>
Travel (Airfare, Car Rental, Bus, Gasoline, etc.):	<u>\$ 300.00</u>
Lodging:	<u>\$ 1,150.00</u>
Meals:	<u>\$ 247.50</u>
Other (Please Specify _____):	_____
Total:	<u>\$ 2,396.50</u>

Purpose/Need to Attend: (See letter)

TO: Joe Schelstreet, Executive Director

FROM: Tammy Kleveno, CAD System Administrator

RE: CentralSquare 2021 Conference Event

September 9, 2020

I'm writing to request approval to attend the CentralSquare 2021 customer event, March 14-17, in Nashville, Tennessee. This event represents a critical opportunity for us to ensure we get the most from our software investment, make industry and peer connections and stay informed of the latest technologies to help us serve our citizens and community.

Attending this event is important to maintaining our existing contacts and information while updating our agency about the new solutions, ideas and expertise that CentralSquare brings to the table. As we are a valued client and partner of CentralSquare, the opportunities that this event brings cannot be understated. Early Bird registration is being offered until December 31, 2020 at a significant savings.

CentralSquare 2021 offers four full days of highly praised training opportunities, including intensive learning labs, expert-led breakout sessions and user-oriented presentations. I will be able to engage directly with CentralSquare developers and experts to ask comprehensive technical questions and outline our specific needs.

Previous user events were filled with exciting new public-sector technology that I'll be able to experience first-hand this year. Because our communities demand more than ever, we need to maximize our capabilities and resources, so I'll be focused on solutions for these initiatives:

- Possible upgrade opportunities to the Enterprise CAD system
- NextGen911 specific interfaces in development
- Maintaining and Expanding use of our current system and how to better ourselves every year

Below is an approximate, cost-sensitive breakdown for attending the full summit:

Registration

Early Bird Rates	Register by 1/17/20	\$699
Regular Rate	Register between 1/1/2021-2/26/2021	\$899

Airfare	Not to exceed \$200/round trip
Transportation	Approximately \$100 (shuttle, parking & mileage)
Hotel	Approximately \$1150 (rate + tax & hotel fees)
Meals	Not to exceed \$274.50
Total	*Not to exceed \$2500

*(if registered by 12/31/2020. There is a \$296.96 credit from cancelled flight from 2020 conference to use, difference is noted above)

Throughout the conference, I'll be taking useful notes and gaining best practices that I will bring back to our agency. I'll have an overview of the next steps we should take with our CentralSquare software, and will pass on knowledge gained to the staff through training, newsletters or other means.

Thank you for your consideration. I look forward to the opportunity.

A handwritten signature in black ink, appearing to read 'Tammy Kleveno', with a large, stylized flourish at the end.