



TRI-COM BOARD OF DIRECTORS REGULAR MEETING
Regular Meeting Agenda
Wednesday, November 13, 2019

Location: Tri-Com Central Dispatch, 3823 Karl Madsen Drive, St. Charles, IL 60175
Time: 8:00 AM

Call Meeting to Order: Roll Call

Old Business: 1) Consent Agenda.

A) Approve the minutes from the September 11, 2019 Regular Board Meeting, the September 20, 2019 Special Board Meeting, and the October 2, 2019 Special Board Meeting.

B) Approve the August 31, 2019 and September 30, 2019 Financial Reports

2) Update on StarCom

3) Update on Basement

4) Update on Staffing

5) Update by Consolidation Sub-Committee

6) Update by Intergovernmental Agreement Sub-Committee

Public Comment:

New Business:

1) Acceptance of the Fiscal Year 2019 Annual Financial Report and Communication to the Board as Presented by Baker, Tilly, Virchow, Krause LLP

2) Approval of City of Geneva Budget Transfers

3) Approval of StarCom Change Order 1

4) Draft Budget First Look

5) Approval of StarCom Access Memo of Understanding Between Tri-Com Central Dispatch and Illinois State Police District 2 Pending Attorney Review

- 6) Approval of StarCom Access Memo of Understanding Between Tri-Com Central Dispatch and the City of Elgin and the Elgin Community College Police Pending Attorney Review
- 7) Approval of StarCom Access Memo of Understanding Between Tri-Com Central Dispatch and Metra Police Department Pending Attorney Review
- 8) Approval of StarCom Access Memo of Understanding Between Tri-Com Central Dispatch and DuPage ETSB Pending Attorney Review
- 9) Discussion on StarCom Access Memo of Understanding Between Tri-Com Central Dispatch and North Aurora Police
- 10) Approval of the CAD Administrator to Attend the Central Square Conference
- 11) Approval of Temporary Adjustment to the Compensation for the Training Coordinator
- 12) December Special Board Meeting to Approve FY2021 Budget

CLOSED SESSION:

- 1) For the purpose of discussing:
 - A) Employment/Appointment Matters
 - B) Legal Matters
 - C) Business Matters
 - D) Security/Criminal Matters
 - E) Miscellaneous Exceptions to the Open Meetings Act

Adjournment:

Next Regular Meeting: Wednesday, January 8, 2020 at 8:00 A.M.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	August 31, 2019 Monthly Financial Reports		
Presenter & Title:	Shevon Sherod-Ramirez, Administrative Assistant		
Date:	November 13, 2019		
<i>Please Check Appropriate Box:</i>			
<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting _____
<input type="checkbox"/>	Other -	<input type="checkbox"/>	
Estimated Cost: N/A		Budgeted?	YES NO
<i>If NO, please explain how the item will be funded: N/A</i>			
Executive Summary:			
Financial reports for Tri-Com Central Dispatch for Fiscal Year 2020 through August 31, 2019 including Comments on the Financial Statements are presented.			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> Comments on the Financial Statements August 31, 2019 Financial Report Investment Schedule at August 31, 2019 Accounts Payable by G/L Distribution Report for August 2019 Wireless 911 Revenue Graphs 			
Recommendation / Suggested Action: (briefly explain)			
Staff recommends acceptance of the August 2019 Financial Reports as presented.			



MEMO

Date: November 13, 2019

To: Tri-Com Board of Directors

From: Shevon Sherod-Ramirez, Administrative Assistant

Re: Financial Statement Analysis – August 31, 2019

We are currently 33% through the fiscal year.

Revenue Analysis:

As of the period ending August 31, 2019, \$1,453,193 has been received. This accounts for approximately 34% of the Fiscal Year 2020 revenue budget.

Wireless 911: Total receipts for the fiscal year are \$504,313 or 21% of the budget has been received. Due to Kane ETSB allocation coupled with the 100% increase in 911 fees paid by phone subscribers, the monthly fee averages \$126,078.

Dispatch Services: The second of four quarterly payments was billed in August. Two quarters of the total of all four quarters has been billed and all members have paid on-time.

Other Revenues: Total receipts in July was \$2,252 in Other Revenues. This category consists of Interest Income and Miscellaneous Revenue.

Expenditure Analysis – General Fund:

As of August 31, expenditures totaled \$1,094,266 or 25% of the amended budget of \$4,295,045. Please see the attached Income Statement report for the detail by division. Personnel Services accounts for 80% of the total budget and is within the budgeted amounts.

Tri-Com Central Dispatch
Balance Sheet
As of August 31, 2019

Classification	Current YTD Balance
ASSETS	
<i>Current Assets</i>	
Cash & Investments	2,840,361
Prepaid Items	887,429
<i>Current Assets Totals</i>	<u>3,727,790</u>
<i>Current Receivables</i>	
A/R Invoicing	230,234
Other Receivables	6,118
<i>Current Receivables Totals</i>	<u>236,352</u>
Intergovernmental Receivables	342,474
ASSETS TOTALS	<u>4,306,616</u>
LIABILITIES AND FUND EQUITY	
LIABILITIES	
<i>Current Liabilities</i>	
Accounts Payable	289,520
Deferred Revenue	174,418
Compensated Absences	230,677
<i>Current Liabilities Totals</i>	<u>694,615</u>
LIABILITIES TOTALS	<u>694,615</u>
FUND EQUITY	
Fund Balance	3,253,074
APRIL 30, 2019 FUND BALANCE	<u>3,253,074</u>
Fund Revenues	(1,453,193)
Fund Expenses	1,094,266
CURRENT FUND BALANCE	<u>3,612,001</u>
LIABILITIES AND FUND EQUITY	<u>4,306,616</u>

Tri-Com Central Dispatch
Income Statement
For the period ending August 31, 2019

Account Description	Annual Budget Amount	MTD Actual	YTD Actual Amount	Budget Less YTD Actual	% of Budget
REVENUE					
<i>Intergovernmental Revenues</i>					
Wireless 911	2,400,000	0	504,313	1,895,687	21%
Federal/State/Local Grants	0	0	0	0	0%
<i>Intergovernmental Revenues Totals</i>	<u>2,400,000</u>	<u>0</u>	<u>504,313</u>	<u>1,895,687</u>	<u>21%</u>
<i>Service Charges</i>					
Dispatch Services	1,870,045	467,541	935,082	934,963	50%
<i>Service Charges Totals</i>	<u>1,870,045</u>	<u>467,541</u>	<u>935,082</u>	<u>934,963</u>	<u>50%</u>
<i>Other Revenues</i>					
Interest Income	25,000	2,252	13,748	11,252	55%
Reimbursed Expenditures	0	0	49	(49)	0%
Miscellaneous	0	0	0	0	0%
<i>Other Revenues Totals</i>	<u>25,000</u>	<u>2,252</u>	<u>13,798</u>	<u>11,202</u>	<u>55%</u>
<i>Other Financing Sources</i>					
Other Financing Sources	0	0	0	0	0%
Reappropriation	0	0	0	0	0%
<i>Other Financing Sources Totals</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
REVENUE TOTALS	<u>4,295,045</u>	<u>469,793</u>	<u>1,453,193</u>	<u>2,841,852</u>	<u>34%</u>
EXPENSE					
<i>Administration</i>					
Personnel Services	647,105	54,493	168,542	478,563	26%
Contractual Services	121,451	7,032	36,734	84,717	30%
Commodities	3,450	467	869	2,581	25%
Total	<u>772,006</u>	<u>61,992</u>	<u>206,145</u>	<u>565,861</u>	<u>27%</u>
<i>Operations</i>					
Personnel Services	2,046,464	258,990	719,555	1,326,909	35%
Contractual Services	868,075	48,378	148,190	719,885	17%
Commodities	39,300	5,676	19,205	20,095	49%
Other Expenditures	2,000	0	100	1,900	5%
Total	<u>2,955,839</u>	<u>313,044</u>	<u>887,050</u>	<u>2,068,789</u>	<u>30%</u>
<i>Debt Service</i>					
Debt Service	148,655	0	0	148,655	0%
Total	<u>148,655</u>	<u>0</u>	<u>0</u>	<u>148,655</u>	<u>0%</u>
<i>Capital Expenditures</i>					
Capital Outlay	130,500	1,071	1,071	129,429	1%
Other Expenditures	288,045	0	0	288,045	0%
Total	<u>418,545</u>	<u>1,071</u>	<u>1,071</u>	<u>417,474</u>	<u>0%</u>
EXPENSE TOTALS	<u>4,295,045</u>	<u>376,107</u>	<u>1,094,266</u>	<u>3,200,779</u>	<u>25%</u>
Fund 100 - General Fund Totals					
REVENUE TOTALS	4,295,045	469,793	1,453,193	2,841,852	34%
EXPENSE TOTALS	4,295,045	376,107	1,094,266	3,200,779	25%
Fund 100 - General Fund Net Gain (Loss)	<u>0</u>	<u>93,686</u>	<u>358,927</u>	<u>358,927</u>	

City of Geneva
Investments - Tri-Com
August 31, 2019

Purchase Date	CUSIP	Maturity Date	Description	Rate/ Yield	Cost	Fair Value/Market	Par Value/Face
<u>Certificates of Deposit</u>							
1/10/2019	264824	1/1/2020	CD - Landmark Community Bank	2.742%	243,100.00	243,100.00	249,766.48
1/10/2019	264823	7/3/2020	CD - Country Bank	2.811%	239,600.00	239,600.00	249,537.98
					<u>\$ 482,700.00</u>	<u>\$ 482,700.00</u>	<u>\$ 499,304.46</u>
<u>U.S. Treasury</u>							
10/31/2018	912828J50	2/29/2020	US Treasury Bill	1.375%	246,428.86	249,345.00	245,849.61
					<u>\$ 246,428.86</u>	<u>\$ 249,345.00</u>	<u>\$ 245,849.61</u>
<u>U.S. Agencies</u>							
					<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
					<u>\$ 729,128.86</u>	<u>\$ 732,045.00</u>	<u>\$ 745,154.07</u>



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 08/01/19 - 08/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 521.10 - Group Insurance FSA Administration										
1190 - INFINSOURCE BENEFITS SERVICES	90589159	FBA Monthly Adm Fee - July 2019	Paid by EFT # 13521		07/09/2019	08/05/2019	08/07/2019	07/22/2019	08/07/2019	5.00
Account 521.10 - Group Insurance FSA Administration Totals										Invoice Transactions 1
										\$5.00
Account 521.25 - Group Insurance Life										
1062 - STANDARD INSURANCE COMPANY	80119	Life Insurance Premium - August 2019	Paid by EFT # 13487		08/01/2019	08/05/2019	08/01/2019	07/22/2019	08/01/2019	34.68
Account 521.25 - Group Insurance Life Totals										Invoice Transactions 1
										\$34.68
Account 543 - Legal Service										
1013 - CLARK BAIRD SMITH LLP	11477	Legal Service Fees	Paid by Check # 154860		06/30/2019	08/05/2019	08/07/2019	07/09/2019	08/07/2019	85.00
Account 543 - Legal Service Totals										Invoice Transactions 1
										\$85.00
Account 562 - Telephone										
1039 - KANE COUNTY GOVERNMENT	FY2019-088	Administrative Phone Lines	Paid by Check # 154878		07/15/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	100.06
1233 - VERIZON WIRELESS	9834560461	Wireless Phone - July 2019	Paid by EFT # 13569		07/21/2019	08/19/2019	07/31/2019	08/05/2019	08/05/2019	108.14
Account 562 - Telephone Totals										Invoice Transactions 2
										\$208.20
Account 572 - Travel & Meals										
3614 - KRISTINA ROHRBACH	ROHR071519	Reimburse ESRI Conference Travel & Meals	Paid by EFT # 13542		07/15/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	1,883.42
2243 - SHEVON SHEROD-RAMIREZ	SHER070919	Reimburse Training Mileage & Meal	Paid by EFT # 13547		07/09/2019	08/05/2019	08/07/2019	07/09/2019	08/07/2019	34.28
Account 572 - Travel & Meals Totals										Invoice Transactions 2
										\$1,917.70
Account 573 - Training & Professional Development										
2579 - LYNDIA.COM	63019	Training Subscription	Paid by EFT # 13647		06/30/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	359.88
Account 573 - Training & Professional Development Totals										Invoice Transactions 1
										\$359.88
Account 595.05 - Rentals Copier										
1169 - GORDON FLESCH CO INC	IN12665372	Copier Maintenance	Paid by EFT # 13516		07/20/2019	08/05/2019	08/07/2019	07/25/2019	08/07/2019	146.00
Account 595.05 - Rentals Copier Totals										Invoice Transactions 1
										\$146.00
Account 599 - Other Contractual Services										
1304 - CITY OF GENEVA	2020-08008005	COG General Fund Wages Chargeable to Tri-Com	Paid by EFT # 13570		08/05/2019	08/19/2019	07/31/2019	08/07/2019	08/05/2019	3,067.01
Account 599 - Other Contractual Services Totals										Invoice Transactions 1
										\$3,067.01



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Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 631.05 - Clothing Allowance										
1392 - KOHL'S	320206	Uniform Allowance	Paid by Check # 154880		05/31/2019	08/05/2019	08/07/2019	07/09/2019	08/07/2019	241.95
1392 - KOHL'S	321042	Uniform Allowance	Paid by Check # 154951		07/31/2019	08/19/2019	08/21/2019	07/31/2019	08/21/2019	159.54
Account 631.05 - Clothing Allowance Totals									Invoice Transactions 2	\$401.49
Account 632 - Per Copy Charges										
1169 - GORDON FLESCH CO INC	IN12665372	Copier Maintenance	Paid by EFT # 13516		07/20/2019	08/05/2019	08/07/2019	07/25/2019	08/07/2019	27.23
Account 632 - Per Copy Charges Totals									Invoice Transactions 1	\$27.23
Program 00 - General Totals									Invoice Transactions 13	\$6,252.19
Division 41 - Administration Totals									Invoice Transactions 13	\$6,252.19
Division 86 - Operations										
Program 00 - General										
Account 521.10 - Group Insurance FSA Administration										
1190 - INFINSOURCE BENEFITS SERVICES	90589159	FBA Monthly Adm Fee - July 2019	Paid by EFT # 13521		07/09/2019	08/05/2019	08/07/2019	07/22/2019	08/07/2019	45.00
Account 521.10 - Group Insurance FSA Administration Totals									Invoice Transactions 1	\$45.00
Account 521.25 - Group Insurance Life										
1062 - STANDARD INSURANCE COMPANY	80119	Life Insurance Premium - August 2019	Paid by EFT # 13487		08/01/2019	08/05/2019	08/01/2019	07/22/2019	08/01/2019	237.83
Account 521.25 - Group Insurance Life Totals									Invoice Transactions 1	\$237.83
Account 531.05 - Maintenance Service Building										
3889 - OTIS ELEVATOR COMPANY	CY04070819	Maintenance Service Contract - Elevator	Paid by Check # 154887		07/22/2019	08/05/2019	08/07/2019	07/22/2019	08/07/2019	1,986.36
1531 - SKIRMONT MECHANICAL CONTRACTORS INC	190478	Sump Pump Maintenance	Paid by Check # 154899		07/10/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	680.00
2980 - SOUND INCORPORATED	R162564	Software Maintenance - Security System	Paid by EFT # 13552		07/12/2019	08/05/2019	08/07/2019	07/18/2019	08/07/2019	200.00
1271 - FOX VALLEY FIRE & SAFETY	IN00281176	Fire Alarm Monitoring Quarterly PSAP	Paid by EFT # 13511		07/15/2019	08/05/2019	08/07/2019	07/22/2019	08/07/2019	135.00
1271 - FOX VALLEY FIRE & SAFETY	IN00281614	Fire Alarm Monitoring Quarterly Tower	Paid by EFT # 13511		07/15/2019	08/05/2019	08/07/2019	07/22/2019	08/07/2019	135.00
1309 - ILLINOIS OFFICE OF THE STATE FIRE MARSHAL	5125103656	Annual Elevator Conveyance Certificate	Paid by Check # 154948		07/31/2019	08/19/2019	08/21/2019	08/05/2019	08/21/2019	125.00
1201 - MENDEL PLUMBING & HEATING INC	340336	Water Heater Service	Paid by EFT # 13700		08/01/2019	08/19/2019	08/21/2019	08/01/2019	08/21/2019	98.00
2212 - THOMPSON ELEVATOR INSPECTION SERVICE INC	19-2425	Elevator Inspection	Paid by Check # 154970		07/23/2019	08/19/2019	08/21/2019	07/30/2019	08/21/2019	185.00
Account 531.05 - Maintenance Service Building Totals									Invoice Transactions 8	\$3,544.36



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 08/01/19 - 08/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 531.10 - Maintenance Service Equipment										
2392 - MINER ELECTRONICS CORPORATION	268300	Repair Orchard NXU	Paid by EFT # 13533		07/05/2019	08/05/2019	08/07/2019	07/11/2019	08/07/2019	1,170.00
2392 - MINER ELECTRONICS CORPORATION	268323	Repair Butterfield Circuit	Paid by EFT # 13533		07/05/2019	08/05/2019	08/07/2019	07/11/2019	08/07/2019	195.00
1608 - BEST BUY CO INC	BBY0180563234092	TV Installation in Dispatch Center	Paid by EFT # 13644		07/22/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	129.99
Account 531.10 - Maintenance Service Equipment Totals									Invoice Transactions 3	\$1,494.99
Account 531.40 - Maintenance Service Computer Software										
1821 - GODADDY.COM	1524103957	Domain Renewal	Paid by EFT # 13594		07/15/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	116.64
3153 - SENDGRID	INV04413996	Email Relay Service	Paid by EFT # 13640		07/01/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	29.95
Account 531.40 - Maintenance Service Computer Software Totals									Invoice Transactions 2	\$146.59
Account 546 - Janitorial Service										
3346 - CITYWIDE BUILDING MAINTENANCE	32577	Cleaning Services - August 2019	Paid by EFT # 13674		08/01/2019	08/19/2019	08/21/2019	08/07/2019	08/21/2019	1,465.55
Account 546 - Janitorial Service Totals									Invoice Transactions 1	\$1,465.55
Account 559 - Other Professional Services										
3277 - FASTSPRING TYPING MASTER	TYP1907159772401	Applicant Typing Test	Paid by EFT # 13643		07/15/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	49.00
2166 - CONRAD POLYGRAPH INC	3520	Pre-Employment Polygraph	Paid by EFT # 13676		07/31/2019	08/19/2019	08/21/2019	08/01/2019	08/21/2019	130.00
4135 - DIRECTV	36528566796	Satellite TV Service	Paid by Check # 154934		07/26/2019	08/19/2019	08/21/2019	07/31/2019	08/21/2019	.00
1220 - STANARD & ASSOCIATES INC	SA000041652	Pre-Employment Psychological Exam	Paid by Check # 154966		07/31/2019	08/19/2019	08/21/2019	08/05/2019	08/21/2019	395.00
Account 559 - Other Professional Services Totals									Invoice Transactions 4	\$574.00
Account 562 - Telephone										
1004 - CALL ONE	Tricom071519	Phone Service	Paid by EFT # 13502		07/15/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	35,694.69
1039 - KANE COUNTY GOVERNMENT	FY2019-088	Administrative Phone Lines	Paid by Check # 154878		07/15/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	122.29
1233 - VERIZON WIRELESS	9834560461	Wireless Phone - July 2019	Paid by EFT # 13569		07/21/2019	08/19/2019	07/31/2019	08/05/2019	08/05/2019	155.51
Account 562 - Telephone Totals									Invoice Transactions 3	\$35,972.49
Account 565 - Internet										
4227 - TECHNOLOGY MANAGEMENT REV FUND	T1934887	LEADS & Internet Service	Paid by Check # 154969		07/22/2019	08/19/2019	08/21/2019	07/30/2019	08/21/2019	1,027.71
Account 565 - Internet Totals									Invoice Transactions 1	\$1,027.71



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 08/01/19 - 08/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 572 - Travel & Meals										
3715 - TAMMY KLEVENO	KLEV070919	Reimburse Training	Paid by EFT #		07/09/2019	08/05/2019	08/07/2019	07/09/2019	08/07/2019	31.71
		Mileage & Meal	13526							
4511 - TIFFANY MYERS	MYER080119	Reimbursement First	Paid by EFT #		08/01/2019	08/19/2019	08/21/2019	08/01/2019	08/21/2019	54.06
		DayTrainee Lunch	13703							
Account 572 - Travel & Meals Totals Invoice Transactions 2										\$85.77
Account 573 - Training & Professional Development										
1605 - APCO INTERNATIONAL	611571	PST Student Manuals	Paid by EFT #		07/08/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	211.86
			13642							
2531 - VAN METER & ASSOCIATES INC.	00-23974	Supervisor Training	Paid by EFT #		07/09/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	160.00
			13641							
1005 - CITY OF ST CHARLES	IN7143	CPR Class	Paid by Check		07/26/2019	08/19/2019	08/21/2019	07/30/2019	08/21/2019	40.00
			# 154925							
Account 573 - Training & Professional Development Totals Invoice Transactions 3										\$411.86
Account 581.05 - Utilities Electric										
1005 - CITY OF ST CHARLES	Tricom071519	Utilities - Electric & Sewer	Paid by Check		07/15/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	2,563.60
			# 154859							
Account 581.05 - Utilities Electric Totals Invoice Transactions 1										\$2,563.60
Account 581.10 - Utilities Natural Gas										
1373 - NICOR GAS 0632	8152828017/07	Gas Services - 1850	Paid by Check		07/23/2019	08/19/2019	08/21/2019	07/30/2019	08/21/2019	38.29
	19	South St	# 154955							
1373 - NICOR GAS 0632	9305123193/07	Gas Services - 3823	Paid by Check		07/26/2019	08/19/2019	08/21/2019	07/31/2019	08/21/2019	130.27
	19	Karl Madsen Dr	# 154955							
Account 581.10 - Utilities Natural Gas Totals Invoice Transactions 2										\$168.56
Account 581.20 - Utilities Water/Sewer										
1005 - CITY OF ST CHARLES	Tricom071519	Utilities - Electric & Sewer	Paid by Check		07/15/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	56.03
			# 154859							
Account 581.20 - Utilities Water/Sewer Totals Invoice Transactions 1										\$56.03
Account 581.25 - Utilities Cable/Dish										
4135 - DIRECTV	36528566796	Satellite TV Service	Paid by Check		07/26/2019	08/19/2019	08/21/2019	07/31/2019	08/21/2019	73.99
			# 154934							
Account 581.25 - Utilities Cable/Dish Totals Invoice Transactions 1										\$73.99
Account 595.95 - Rentals Miscellaneous										
4227 - TECHNOLOGY MANAGEMENT REV FUND	T1934887	LEADS & Internet Service	Paid by Check		07/22/2019	08/19/2019	08/21/2019	07/30/2019	08/21/2019	580.00
			# 154969							
Account 595.95 - Rentals Miscellaneous Totals Invoice Transactions 1										\$580.00
Account 599 - Other Contractual Services										
1774 - MOTOROLA SOLUTIONS INC	43334632019	Starcom Radio Usage	Paid by EFT #		07/01/2019	08/05/2019	08/07/2019	07/12/2019	08/07/2019	.00
			13534							



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 08/01/19 - 08/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 599 - Other Contractual Services										
3277 - FASTSPRING TYPING MASTER	TYP190715977 2401	Applicant Typing Test	Paid by EFT # 13643		07/15/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	.00
Account 599 - Other Contractual Services Totals										\$0.00
Account 621 - Office Supplies										
1031 - OFFICE DEPOT	335082495-001	Office Supplies	Paid by EFT # 13638		06/26/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	4.99
1031 - OFFICE DEPOT	335075039-001	Office Supplies	Paid by EFT # 13639		06/26/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	12.79
1031 - OFFICE DEPOT	347602818-001	Office Supplies	Paid by EFT # 13645		07/23/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	115.96
Account 621 - Office Supplies Totals										\$133.74
Account 622 - Office Equipment										
1233 - VERIZON WIRELESS	9834560461Cre dit	Wireless Phone Bill Credit	Paid by EFT # 13583		08/08/2019	08/19/2019	06/28/2019	08/08/2019	07/03/2019	(100.00)
Account 622 - Office Equipment Totals										(\$100.00)
Account 624.65 - Operating Supplies Public Education										
4824 - FIREFIGHTER'S DAUGHTERS	1982673	Public Education Supplies	Paid by EFT # 13595		07/15/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	717.25
Account 624.65 - Operating Supplies Public Education Totals										\$717.25
Account 624.95 - Operating Supplies Other Operating Supplies										
1953 - INSIGHT PUBLIC SECTOR INC	1100676693	Headset Adapters	Paid by EFT # 13522		07/15/2019	08/05/2019	08/07/2019	07/22/2019	08/07/2019	694.66
4511 - TIFFANY MYERS	MYER071519	Reimburse Meeting Snacks	Paid by EFT # 13536		07/15/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	9.49
4832 - RAKUTEN.COM	0047316190628 215	Voice Tubes for Headsets	Paid by EFT # 13646		06/28/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	10.60
3994 - CENTURY SPRINGS	2248103	Water Service	Paid by Check # 154924		07/08/2019	08/19/2019	08/21/2019	08/01/2019	08/21/2019	58.60
3994 - CENTURY SPRINGS	2258542	Water Service	Paid by Check # 154924		07/19/2019	08/19/2019	08/21/2019	08/01/2019	08/21/2019	51.65
Account 624.95 - Operating Supplies Other Operating Supplies Totals										\$825.00
Account 626 - Janitorial Supplies										
1252 - LOWE'S	910090	Janitorial Supplies	Paid by Check # 154881		06/20/2019	08/05/2019	08/07/2019	07/09/2019	08/07/2019	56.17
1252 - LOWE'S	910783	Janitorial Supplies	Paid by Check # 154881		06/06/2019	08/05/2019	08/07/2019	07/09/2019	08/07/2019	54.94
Account 626 - Janitorial Supplies Totals										\$111.11

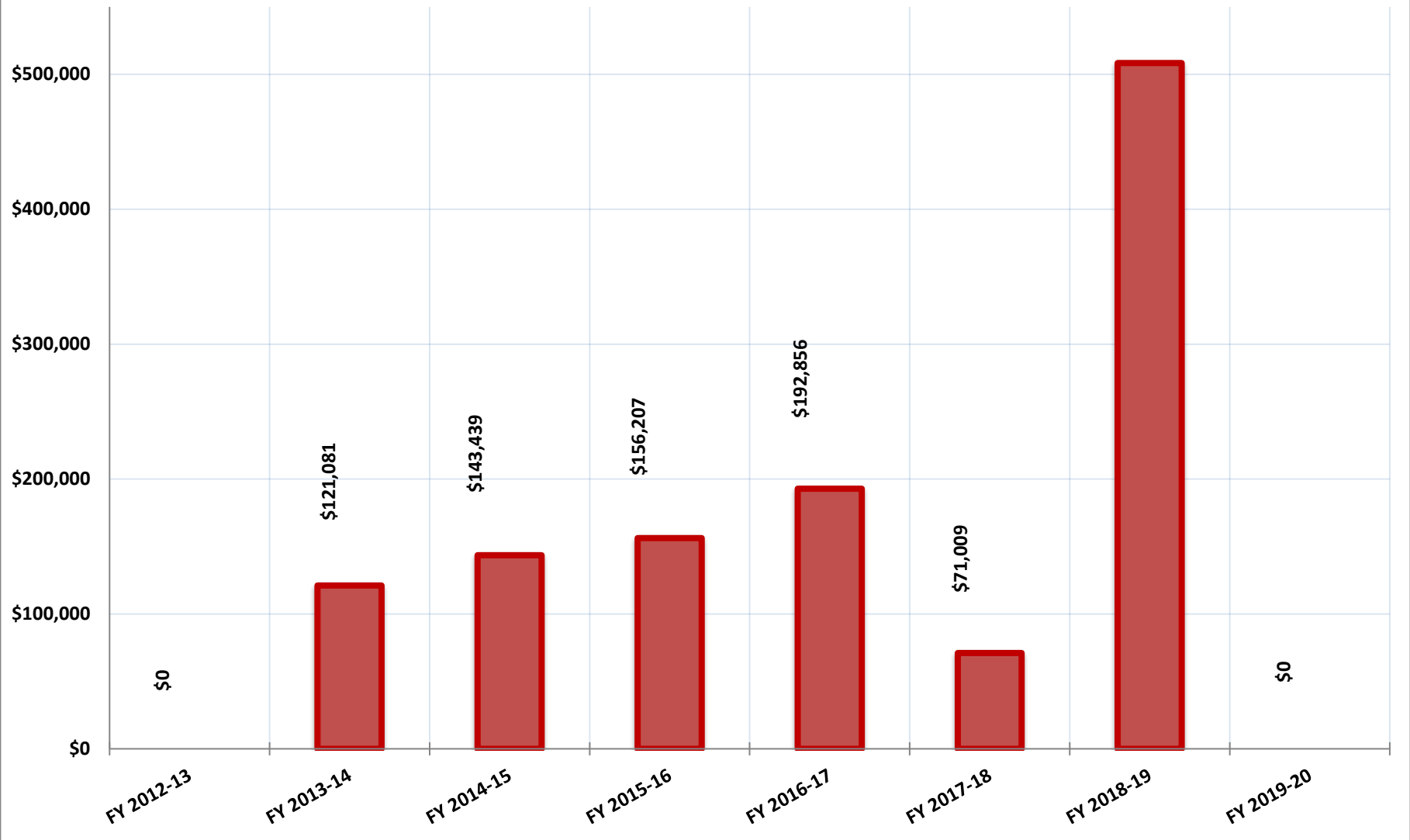


Accounts Payable by G/L Distribution Report

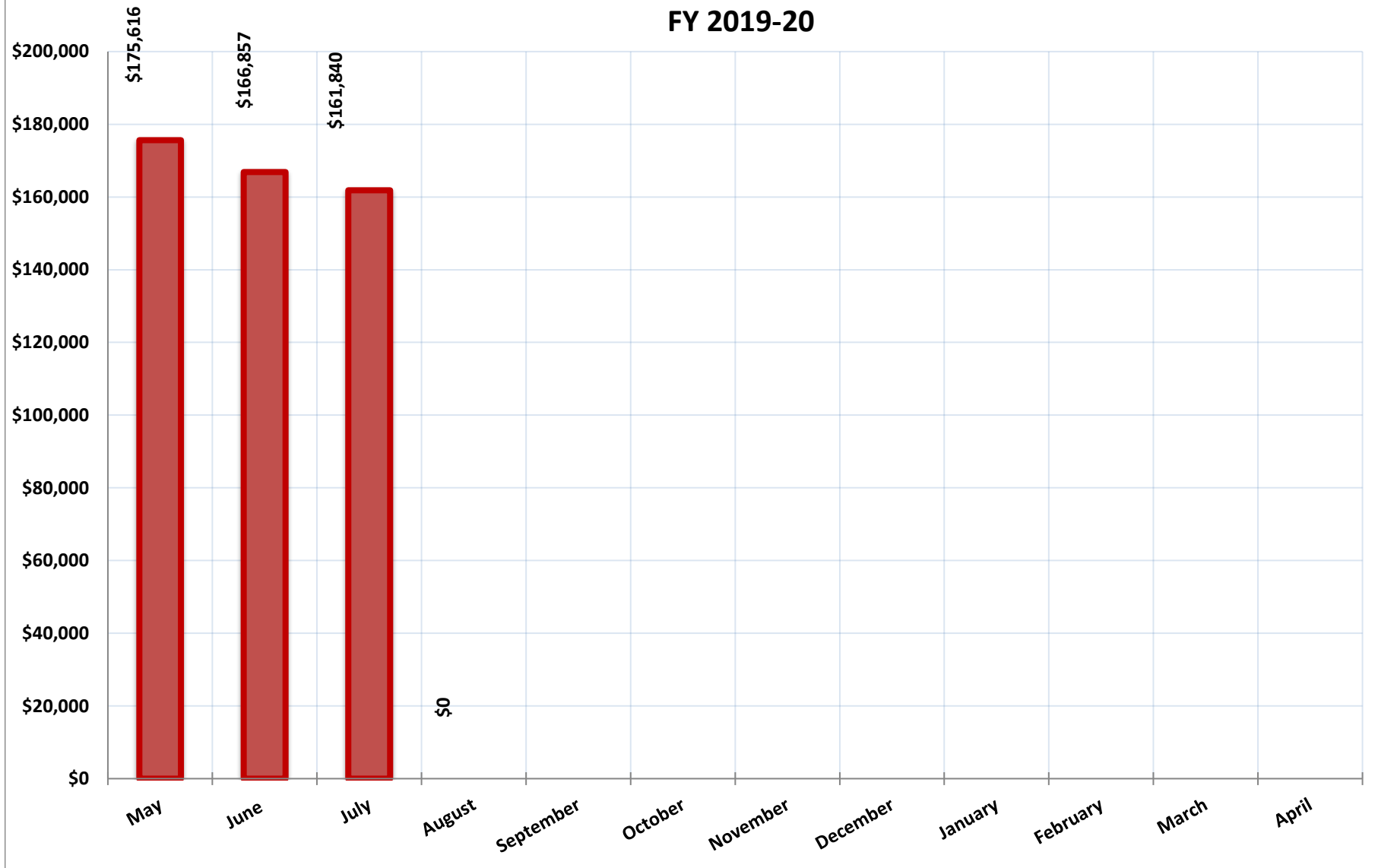
Invoice Due Date Range 08/01/19 - 08/31/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 663 - Computer Software										
3615 - SHI INTERNATIONAL CORP	B10315215	NetMotion Annual Maintenance	Paid by EFT # 13717		07/24/2019	08/19/2019	08/21/2019	07/31/2019	08/21/2019	.00
Account 663 - Computer Software Totals										\$0.00
Invoice Transactions 1										
Account 663.10 - Computer Software Subscriptions										
3615 - SHI INTERNATIONAL CORP	B10315215	NetMotion Annual Maintenance	Paid by EFT # 13717		07/24/2019	08/19/2019	08/21/2019	07/31/2019	08/21/2019	3,889.00
Account 663.10 - Computer Software Subscriptions Totals										\$3,889.00
Program 00 - General Totals										\$54,024.43
Invoice Transactions 51										
Program 95 - Capital Outlay										
Account 820 - Machinery & Equipment										
1953 - INSIGHT PUBLIC SECTOR INC	1100676693	Headset Adapters	Paid by EFT # 13522		07/15/2019	08/05/2019	08/07/2019	07/22/2019	08/07/2019	.00
4832 - RAKUTEN.COM	0047316190628 215	Voice Tubes for Headsets	Paid by EFT # 13646		06/28/2019	08/19/2019	08/21/2019	07/30/2019	08/23/2019	.00
Account 820 - Machinery & Equipment Totals										\$0.00
Invoice Transactions 2										
Account 835 - Computer Equipment										
3615 - SHI INTERNATIONAL CORP	B10220502	Console for Hardware Storage	Paid by EFT # 13548		07/03/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	645.00
3615 - SHI INTERNATIONAL CORP	B10222662	Computer Server Module	Paid by EFT # 13548		07/03/2019	08/05/2019	08/07/2019	07/15/2019	08/07/2019	201.98
3615 - SHI INTERNATIONAL CORP	B10225472	Power Strips for Server	Paid by EFT # 13548		07/05/2019	08/05/2019	08/07/2019	07/16/2019	08/07/2019	112.00
3615 - SHI INTERNATIONAL CORP	B10298663	Power Strip for Server	Paid by EFT # 13548		07/19/2019	08/05/2019	08/07/2019	07/22/2019	08/07/2019	56.00
3615 - SHI INTERNATIONAL CORP	B10301924	Power Strip for Server	Paid by EFT # 13548		07/22/2019	08/05/2019	08/07/2019	07/23/2019	08/07/2019	56.00
Account 835 - Computer Equipment Totals										\$1,070.98
Program 95 - Capital Outlay Totals										\$1,070.98
Division 86 - Operations Totals										\$55,095.41
Department 85 - Dispatch Services Totals										\$61,347.60
Fund 236 - Tri-Com Totals										\$61,347.60
Grand Totals										\$61,347.60
Invoice Transactions 71										

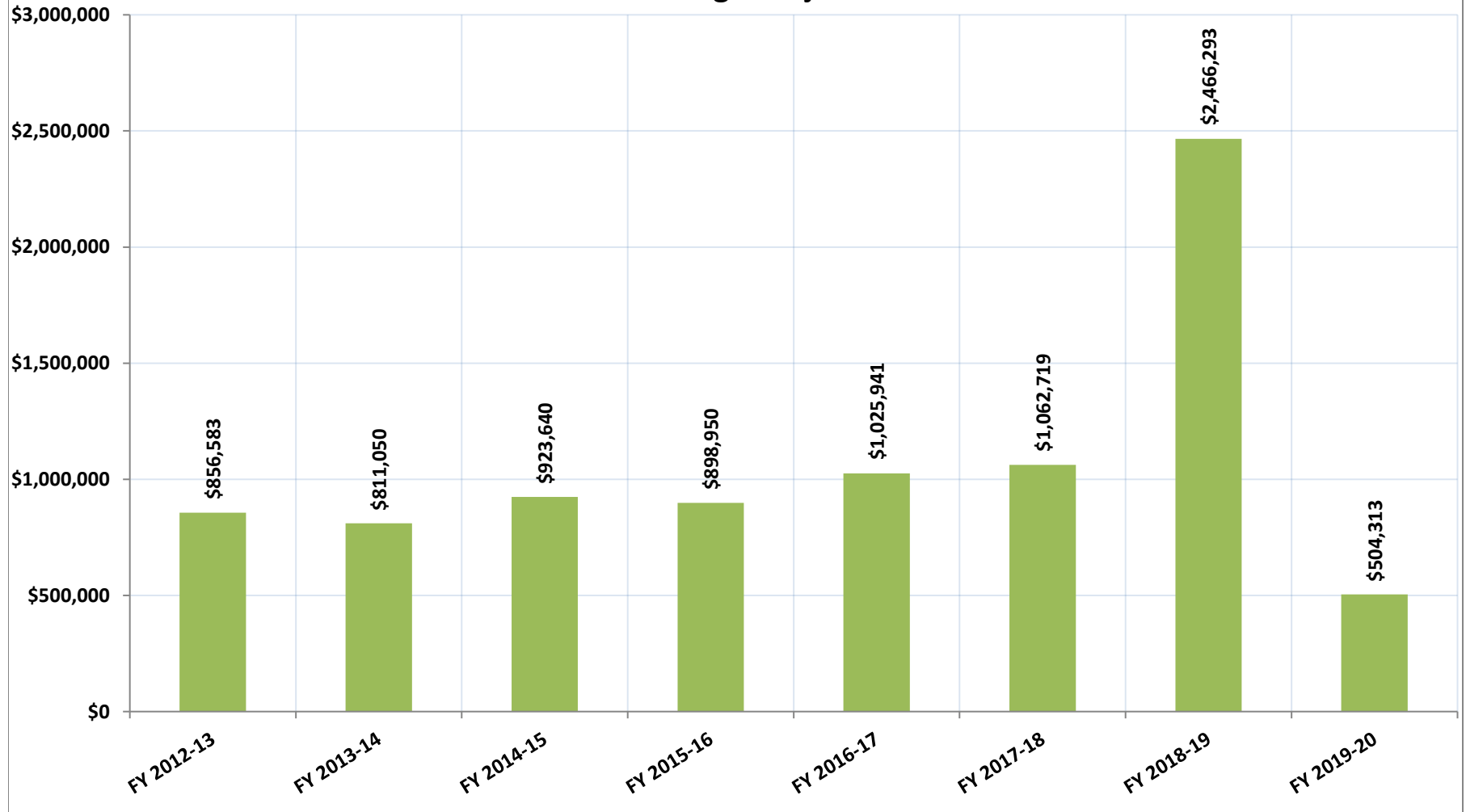
**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Comparison for August
FY 2012-13 Through 2019-20**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Revenue
FY 2019-20**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Annual Comparison
FY 2012-13 Through Projected 2019-20**





AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	September 30, 2019 Monthly Financial Reports		
Presenter & Title:	Shevon Sherod-Ramirez, Administrative Assistant		
Date:	November 13, 2019		
<i>Please Check Appropriate Box:</i>			
<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting _____
<input type="checkbox"/>	Other -	<input type="checkbox"/>	
Estimated Cost: N/A		Budgeted?	YES NO
<i>If NO, please explain how the item will be funded: N/A</i>			
Executive Summary:			
Financial reports for Tri-Com Central Dispatch for Fiscal Year 2020 through September 30, 2019 including Comments on the Financial Statements are presented.			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> Comments on the Financial Statements September 30, 2019 Financial Report Investment Schedule at September 30, 2019 Accounts Payable by G/L Distribution Report for September 2019 Wireless 911 Revenue Graphs 			
Recommendation / Suggested Action: (briefly explain)			
Staff recommends acceptance of the August 2019 Financial Reports as presented.			



MEMO

Date: November 13, 2019

To: Tri-Com Board of Directors

From: Shevon Sherod-Ramirez, Administrative Assistant

Re: Financial Statement Analysis – September 30, 2019

We are currently 42% through the fiscal year.

Revenue Analysis:

As of the period ending September 30, 2019, \$1,803,706 has been received. This accounts for approximately 42% of the Fiscal Year 2020 revenue budget.

Wireless 911: Total receipts for the fiscal year are \$849,271 or 35% of the budget has been received. Due to Kane ETSB allocation coupled with the 100% increase in 911 fees paid by phone subscribers, the monthly fee averages \$169,854.

Dispatch Services: The first of four quarterly payments was billed in May. One quarter of the total of all four quarters has been billed and all members have paid on-time.

Other Revenues: Total receipts in July was \$5,556 in Other Revenues. This category consists of Interest Income and Miscellaneous Revenue.

Expenditure Analysis – General Fund:

As of September 30, expenditures totaled \$1,545,284 or 36% of the amended budget of \$4,295,045. Please see the attached Income Statement report for the detail by division. Personnel Services accounts for 80% of the total budget and is within the budgeted amounts.

Tri-Com Central Dispatch
Balance Sheet
As of September 30, 2019

Classification	Current YTD Balance
ASSETS	
<i>Current Assets</i>	
Cash & Investments	2,965,670
Prepaid Items	887,429
<i>Current Assets Totals</i>	<u>3,853,099</u>
<i>Current Receivables</i>	
A/R Invoicing	6,118
Other Receivables	0
<i>Current Receivables Totals</i>	<u>6,118</u>
Intergovernmental Receivables	342,474
ASSETS TOTALS	<u>4,201,690</u>
LIABILITIES AND FUND EQUITY	
LIABILITIES	
<i>Current Liabilities</i>	
Accounts Payable	285,100
Deferred Revenue	174,418
Compensated Absences	230,677
<i>Current Liabilities Totals</i>	<u>690,195</u>
LIABILITIES TOTALS	<u>690,195</u>
FUND EQUITY	
Fund Balance	3,253,074
APRIL 30, 2019 FUND BALANCE	<u>3,253,074</u>
Fund Revenues	(1,803,706)
Fund Expenses	1,545,284
CURRENT FUND BALANCE	<u>3,511,496</u>
LIABILITIES AND FUND EQUITY	<u>4,201,690</u>

Tri-Com Central Dispatch
Income Statement
For the period ending September 30, 2019

Account Description	Annual Budget Amount	MTD Actual	YTD Actual Amount	Budget Less YTD Actual	% of Budget
REVENUE					
<i>Intergovernmental Revenues</i>					
Wireless 911	2,400,000	344,957	849,271	1,550,730	35%
Federal/State/Local Grants	0	0	0	0	0%
<i>Intergovernmental Revenues Totals</i>	<u>2,400,000</u>	<u>344,957</u>	<u>849,271</u>	<u>1,550,730</u>	<u>35%</u>
<i>Service Charges</i>					
Dispatch Services	1,870,045	0	935,082	934,963	50%
<i>Service Charges Totals</i>	<u>1,870,045</u>	<u>0</u>	<u>935,082</u>	<u>934,963</u>	<u>50%</u>
<i>Other Revenues</i>					
Interest Income	25,000	5,524	19,272	5,728	77%
Reimbursed Expenditures	0	32	82	(82)	0%
Miscellaneous	0	0	0	0	0%
<i>Other Revenues Totals</i>	<u>25,000</u>	<u>5,556</u>	<u>19,354</u>	<u>5,646</u>	<u>77%</u>
<i>Other Financing Sources</i>					
Other Financing Sources	0	0	0	0	0%
Reappropriation	0	0	0	0	0%
<i>Other Financing Sources Totals</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
REVENUE TOTALS	<u>4,295,045</u>	<u>350,513</u>	<u>1,803,706</u>	<u>2,491,339</u>	<u>42%</u>
EXPENSE					
<i>Administration</i>					
Personnel Services	647,105	33,680	202,222	444,883	31%
Contractual Services	121,451	5,679	42,414	79,037	35%
Commodities	3,450	311	1,180	2,270	34%
Total	<u>772,006</u>	<u>39,670</u>	<u>245,816</u>	<u>526,190</u>	<u>32%</u>
<i>Operations</i>					
Personnel Services	2,046,464	169,671	889,226	1,157,238	43%
Contractual Services	868,075	58,173	206,363	661,712	24%
Commodities	39,300	1,085	20,290	19,010	52%
Other Expenditures	2,000	0	100	1,900	5%
Total	<u>2,955,839</u>	<u>228,929</u>	<u>1,115,979</u>	<u>1,839,860</u>	<u>38%</u>
<i>Debt Service</i>					
Debt Service	148,655	148,653	148,653	2	100%
Total	<u>148,655</u>	<u>148,653</u>	<u>148,653</u>	<u>2</u>	<u>100%</u>
<i>Capital Expenditures</i>					
Capital Outlay	130,500	33,766	34,837	95,663	27%
Other Expenditures	288,045	0	0	288,045	0%
Total	<u>418,545</u>	<u>33,766</u>	<u>34,837</u>	<u>383,708</u>	<u>8%</u>
EXPENSE TOTALS	<u>4,295,045</u>	<u>451,018</u>	<u>1,545,284</u>	<u>2,749,761</u>	<u>36%</u>
Fund 100 - General Fund Totals					
REVENUE TOTALS	4,295,045	350,513	1,803,706	2,491,339	42%
EXPENSE TOTALS	4,295,045	451,018	1,545,284	2,749,761	36%
Fund 100 - General Fund Net Gain (Loss)	<u>0</u>	<u>(100,505)</u>	<u>258,422</u>	<u>258,422</u>	

City of Geneva
Investments - Tri-Com
September 30, 2019

Purchase Date	CUSIP	Maturity Date	Description	Rate/ Yield	Cost	Fair Value/Market	Par Value/Face
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Certificates of Deposit

1/10/2019	264824	1/1/2020	CD - Landmark Community Bank	2.742%	243,100.00	243,100.00	249,766.48
9/24/2019	277208	5/15/2020	CD - Texas Capital Bank	1.762%	247,200.00	247,200.00	249,984.77
1/10/2019	264823	7/3/2020	CD - Country Bank	2.811%	239,600.00	239,600.00	249,537.98
9/24/2019	277207	3/22/2021	CD - American Plus Bank	1.697%	243,700.00	243,700.00	249,873.64
9/30/2019	44995	3/30/2021	CD - BMO Harris Bank	1.750%	247,181.89	247,000.00	247,000.00

\$ 1,220,781.89	\$ 1,220,600.00	\$ 1,246,162.87
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U.S. Treasury

10/31/2018	912828J50	2/29/2020	US Treasury Bill	1.375%	246,428.86	249,452.50	245,849.61
					\$ 246,428.86	\$ 249,452.50	\$ 245,849.61

U.S. Agencies

\$ -	\$ -	\$ -
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\$ 1,467,210.75	\$ 1,470,052.50	\$ 1,492,012.48
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Accounts Payable by G/L Distribution Report

Invoice Due Date Range 09/01/19 - 09/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 521.10 - Group Insurance FSA Administration										
1190 - INFINSOURCE BENEFITS SERVICES	90671912	FBA Monthly Adm Fee - July 2019	Paid by EFT # 13788		08/09/2019	09/03/2019	09/05/2019	08/22/2019	09/05/2019	5.00
Account 521.10 - Group Insurance FSA Administration Totals										Invoice Transactions 1
										\$5.00
Account 521.25 - Group Insurance Life										
1062 - STANDARD INSURANCE COMPANY	90119	Life Insurance Premium - Sept 2019	Paid by EFT # 13762		09/01/2019	09/03/2019	09/03/2019	08/22/2019	09/03/2019	34.68
Account 521.25 - Group Insurance Life Totals										Invoice Transactions 1
										\$34.68
Account 541 - Accounting & Auditing Service										
4493 - BAKER TILLY VIRCHOW KRAUSE LLP	BT1455603	Audit Services	Paid by EFT # 13767		07/30/2019	09/03/2019	09/05/2019	08/09/2019	09/05/2019	3,500.00
Account 541 - Accounting & Auditing Service Totals										Invoice Transactions 1
										\$3,500.00
Account 543 - Legal Service										
1013 - CLARK BAIRD SMITH LLP	11570	Legal Services	Paid by Check # 155010		07/31/2019	09/03/2019	09/05/2019	08/08/2019	09/05/2019	1,767.50
1049 - RADOVICH LAW OFFICE, P.C.	9/080719	Legal Service Fees	Paid by Check # 155043		08/07/2019	09/03/2019	09/05/2019	08/12/2019	09/05/2019	475.00
Account 543 - Legal Service Totals										Invoice Transactions 2
										\$2,242.50
Account 562 - Telephone										
1039 - KANE COUNTY GOVERNMENT	FY2019-97	Administrative Phone Lines	Paid by Check # 155030		08/16/2019	09/03/2019	09/05/2019	08/16/2019	09/05/2019	96.64
1233 - VERIZON WIRELESS	9836552680	Wireless Phone - Aug 2019	Paid by EFT # 13893		08/21/2019	09/16/2019	08/29/2019	08/28/2019	08/29/2019	3.41
Account 562 - Telephone Totals										Invoice Transactions 2
										\$100.05
Account 573 - Training & Professional Development										
2579 - LYNDIA.COM	8619	Credit	Paid by EFT # 13863		08/06/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	(359.88)
Account 573 - Training & Professional Development Totals										Invoice Transactions 1
										(\$359.88)
Account 595.05 - Rentals Copier										
1169 - GORDON FLESCH CO INC	IN12694096	Copier Maintenance	Paid by EFT # 13940		08/20/2019	09/16/2019	09/18/2019	08/26/2019	09/18/2019	146.00
Account 595.05 - Rentals Copier Totals										Invoice Transactions 1
										\$146.00
Account 599 - Other Contractual Services										
1304 - CITY OF GENEVA	90519	COG General Fund Wages Chargeable to Tri-Com	Paid by EFT # 13877		09/05/2019	09/16/2019	08/31/2019	09/06/2019	09/05/2019	4,420.16
Account 599 - Other Contractual Services Totals										Invoice Transactions 1
										\$4,420.16
Account 631.05 - Clothing Allowance										
1392 - KOHL'S	5002461	Uniform Allowance	Paid by Check # 155031		08/15/2019	09/03/2019	09/05/2019	08/16/2019	09/05/2019	227.10



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 09/01/19 - 09/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 41 - Administration										
Program 00 - General										
Account 631.05 - Clothing Allowance										
1197 - LANDS END BUSINESS OUTFITTERS	SIN7654950	Uniform Order	Paid by EFT # 13791		08/06/2019	09/03/2019	09/05/2019	08/16/2019	09/05/2019	38.45
Account 631.05 - Clothing Allowance Totals									Invoice Transactions 2	\$265.55
Account 632 - Per Copy Charges										
1169 - GORDON FLESCH CO INC	IN12694096	Copier Maintenance	Paid by EFT # 13940		08/20/2019	09/16/2019	09/18/2019	08/26/2019	09/18/2019	45.16
Account 632 - Per Copy Charges Totals									Invoice Transactions 1	\$45.16
Program 00 - General Totals									Invoice Transactions 13	\$10,399.22
Division 41 - Administration Totals									Invoice Transactions 13	\$10,399.22
Division 86 - Operations										
Program 00 - General										
Account 521.10 - Group Insurance FSA Administration										
1190 - INFINSOURCE BENEFITS SERVICES	90671912	FBA Monthly Adm Fee - July 2019	Paid by EFT # 13788		08/09/2019	09/03/2019	09/05/2019	08/22/2019	09/05/2019	45.00
Account 521.10 - Group Insurance FSA Administration Totals									Invoice Transactions 1	\$45.00
Account 521.25 - Group Insurance Life										
1062 - STANDARD INSURANCE COMPANY	90119	Life Insurance Premium - Sept 2019	Paid by EFT # 13762		09/01/2019	09/03/2019	09/03/2019	08/22/2019	09/03/2019	244.46
Account 521.25 - Group Insurance Life Totals									Invoice Transactions 1	\$244.46
Account 528 - Unemployment Compensation										
1535 - ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY	8619	Unemployment Benefits - 2nd Qtr 2019	Paid by EFT # 13880		08/02/2019	09/16/2019	08/21/2019	08/21/2019	08/21/2019	188.50
Account 528 - Unemployment Compensation Totals									Invoice Transactions 1	\$188.50
Account 531.05 - Maintenance Service Building										
2229 - DCS MECHANICAL INC	20200	Water Heater Replacement	Paid by EFT # 13772		08/19/2019	09/03/2019	09/05/2019	08/19/2019	09/05/2019	.00
4691 - SALT SOLUTIONS INC	0135835	Water Softener Salt	Paid by EFT # 13967		07/25/2019	09/16/2019	09/18/2019	08/28/2019	09/18/2019	196.20
4417 - ALLEGIANT FIRE PROTECTION	SO008153	Fire Pump Repair	Paid by Check # 155069		04/20/2019	09/16/2019	09/18/2019	09/04/2019	09/18/2019	2,622.00
4417 - ALLEGIANT FIRE PROTECTION	SO010131	Fire Pump Repair	Paid by Check # 155069		07/17/2019	09/16/2019	09/18/2019	09/04/2019	09/18/2019	962.50
Account 531.05 - Maintenance Service Building Totals									Invoice Transactions 4	\$3,780.70
Account 531.10 - Maintenance Service Equipment										
1080 - UNITED RADIO COMMUNICATIONS	109021027-1	Radio Repair	Paid by EFT # 13811		08/14/2019	09/03/2019	09/05/2019	08/19/2019	09/05/2019	824.95
Account 531.10 - Maintenance Service Equipment Totals									Invoice Transactions 1	\$824.95



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 09/01/19 - 09/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 531.40 - Maintenance Service Computer Software										
3153 - SENDGRID	INV04523813	Email Relay Service	Paid by EFT # 13861		08/01/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	29.95
1022 - CDW GOVERNMENT	TQG1336	Server Maintenance Licenses	Paid by EFT # 13919		08/26/2019	09/16/2019	09/18/2019	08/28/2019	09/18/2019	7,628.80
1953 - INSIGHT PUBLIC SECTOR INC	324869343	Anti-Virus Maintenance	Paid by EFT # 13948		08/28/2019	09/16/2019	09/18/2019	08/28/2019	09/18/2019	907.90
Account 531.40 - Maintenance Service Computer Software Totals									Invoice Transactions 3	\$8,566.65
Account 531.45 - Maintenance Service Computer Hardware										
1022 - CDW GOVERNMENT	TQG1336	Server Maintenance Licenses	Paid by EFT # 13919		08/26/2019	09/16/2019	09/18/2019	08/28/2019	09/18/2019	.00
Account 531.45 - Maintenance Service Computer Hardware Totals									Invoice Transactions 1	\$0.00
Account 559 - Other Professional Services										
4530 - BACKGROUNDS ONLINE	514996	Applicant Background Checks	Paid by EFT # 13860		07/31/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	79.95
2166 - CONRAD POLYGRAPH INC	3600	Pre-Employment Polygraph	Paid by EFT # 13923		08/31/2019	09/16/2019	09/18/2019	09/03/2019	09/18/2019	130.00
4135 - DIRECTV	36634081006	Satellite TV Service - 09/19	Paid by Check # 155083		08/26/2019	09/16/2019	09/18/2019	09/03/2019	09/18/2019	73.99
Account 559 - Other Professional Services Totals									Invoice Transactions 3	\$283.94
Account 562 - Telephone										
1004 - CALL ONE	Tricom081519	Phone Service	Paid by EFT # 13769		08/15/2019	09/03/2019	09/05/2019	08/13/2019	09/05/2019	40,794.44
1039 - KANE COUNTY GOVERNMENT	FY2019-97	Administrative Phone Lines	Paid by Check # 155030		08/16/2019	09/03/2019	09/05/2019	08/16/2019	09/05/2019	118.12
1233 - VERIZON WIRELESS	9836552680	Wireless Phone - Aug 2019	Paid by EFT # 13893		08/21/2019	09/16/2019	08/29/2019	08/28/2019	08/29/2019	62.07
Account 562 - Telephone Totals									Invoice Transactions 3	\$40,974.63
Account 572 - Travel & Meals										
4511 - TIFFANY MYERS	MYER081319	Mileage Reimbursement	Paid by EFT # 13794		08/13/2019	09/03/2019	09/05/2019	08/13/2019	09/05/2019	54.98
4644 - CHRISTOPHER MCMEEN	MCME082819	Reimbursement Training Mileage & Meal	Paid by EFT # 13954		08/28/2019	09/16/2019	09/18/2019	08/28/2019	09/18/2019	42.93
Account 572 - Travel & Meals Totals									Invoice Transactions 2	\$97.91
Account 573 - Training & Professional Development										
1605 - APCO INTERNATIONAL	624061	Fire Service Communications Manual	Paid by EFT # 13867		08/16/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	423.72



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 09/01/19 - 09/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 573 - Training & Professional Development										
1605 - APCO INTERNATIONAL	624431	EMD Instructor Recertification	Paid by EFT # 13868		08/22/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	95.00
Account 573 - Training & Professional Development Totals										Invoice Transactions 2
										\$518.72
Account 581.05 - Utilities Electric										
1005 - CITY OF ST CHARLES	Tricom081619	Utilities - Electric & Sewer	Paid by Check # 155009		08/16/2019	09/03/2019	09/05/2019	08/16/2019	09/05/2019	2,591.23
Account 581.05 - Utilities Electric Totals										Invoice Transactions 1
										\$2,591.23
Account 581.10 - Utilities Natural Gas										
1373 - NICOR GAS 0632	8152828017/0819	Gas Services - 1850 South St.	Paid by Check # 155101		08/21/2019	09/16/2019	09/18/2019	08/26/2019	09/18/2019	37.72
1373 - NICOR GAS 0632	9305123193/0819	Gas Services - 3823 Karl Madsen Dr	Paid by Check # 155101		08/28/2019	09/16/2019	09/18/2019	09/03/2019	09/18/2019	125.43
Account 581.10 - Utilities Natural Gas Totals										Invoice Transactions 2
										\$163.15
Account 581.20 - Utilities Water/Sewer										
1005 - CITY OF ST CHARLES	Tricom081619	Utilities - Electric & Sewer	Paid by Check # 155009		08/16/2019	09/03/2019	09/05/2019	08/16/2019	09/05/2019	56.03
Account 581.20 - Utilities Water/Sewer Totals										Invoice Transactions 1
										\$56.03
Account 599 - Other Contractual Services										
1774 - MOTOROLA SOLUTIONS INC	43919712019	Starcom Radio Usage	Paid by EFT # 13793		08/01/2019	09/03/2019	09/05/2019	08/12/2019	09/05/2019	.00
Account 599 - Other Contractual Services Totals										Invoice Transactions 1
										\$0.00
Account 621 - Office Supplies										
1031 - OFFICE DEPOT	356745166-001	Office Supplies	Paid by EFT # 13864		08/05/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	16.00
1031 - OFFICE DEPOT	356750329-001	Office Supplies	Paid by EFT # 13865		08/05/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	24.55
1031 - OFFICE DEPOT	363648820-001	Office Supplies	Paid by EFT # 13866		08/15/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	14.19
Account 621 - Office Supplies Totals										Invoice Transactions 3
										\$54.74
Account 622 - Office Equipment										
2454 - WALMART # 5352	5051988-357898	Carper Protectors	Paid by EFT # 13869		08/23/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	281.40
Account 622 - Office Equipment Totals										Invoice Transactions 1
										\$281.40
Account 624.95 - Operating Supplies Other Operating Supplies										
4842 - LUNDSTROM FLORIST & GREENHOUSE	63867	Sympathy Arrangement	Paid by EFT # 13862		08/05/2019	09/16/2019	09/18/2019	08/28/2019	09/23/2019	82.76
3994 - CENTURY SPRINGS	2270642	Water Service	Paid by Check # 155078		08/02/2019	09/16/2019	09/18/2019	09/03/2019	09/18/2019	65.55

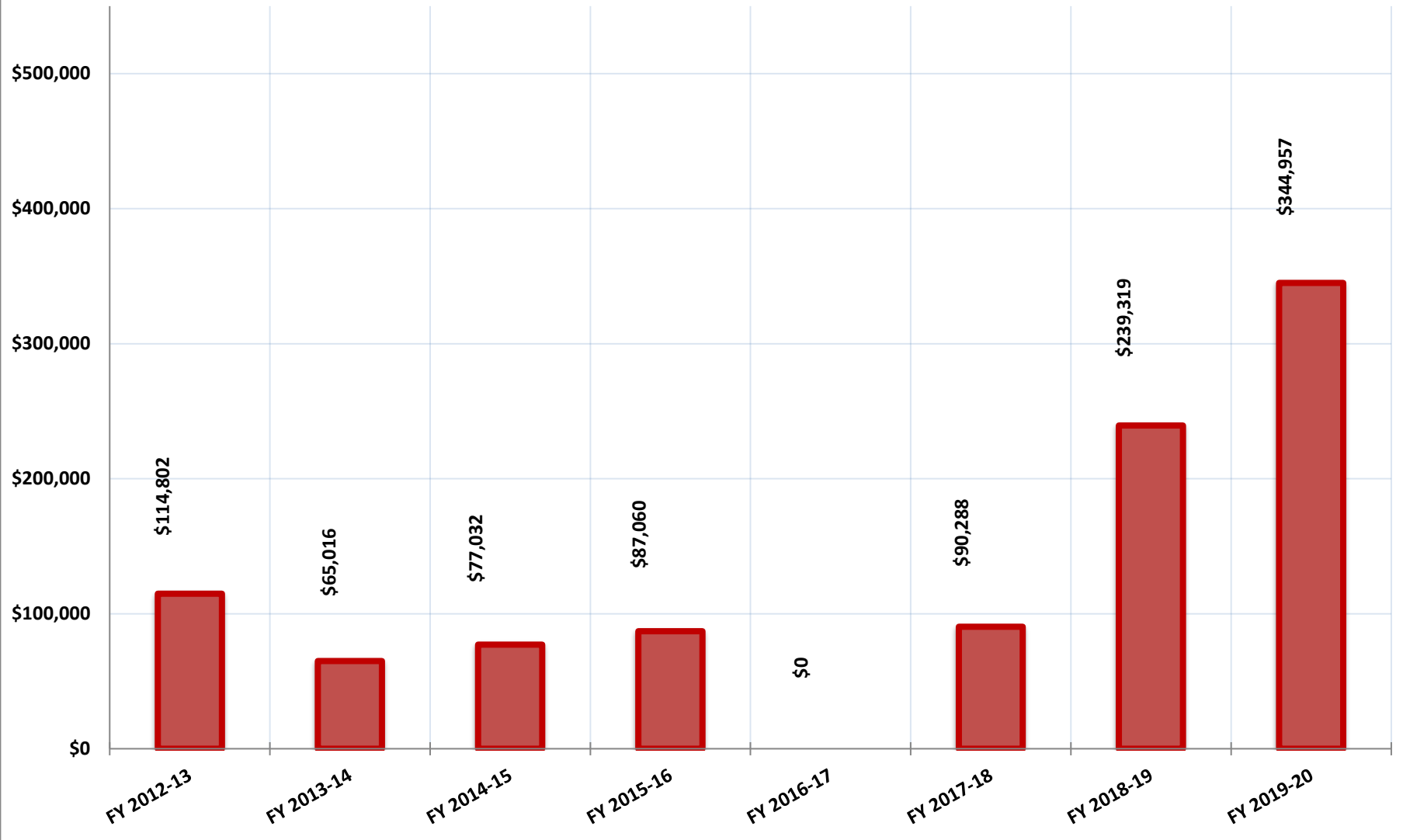


Accounts Payable by G/L Distribution Report

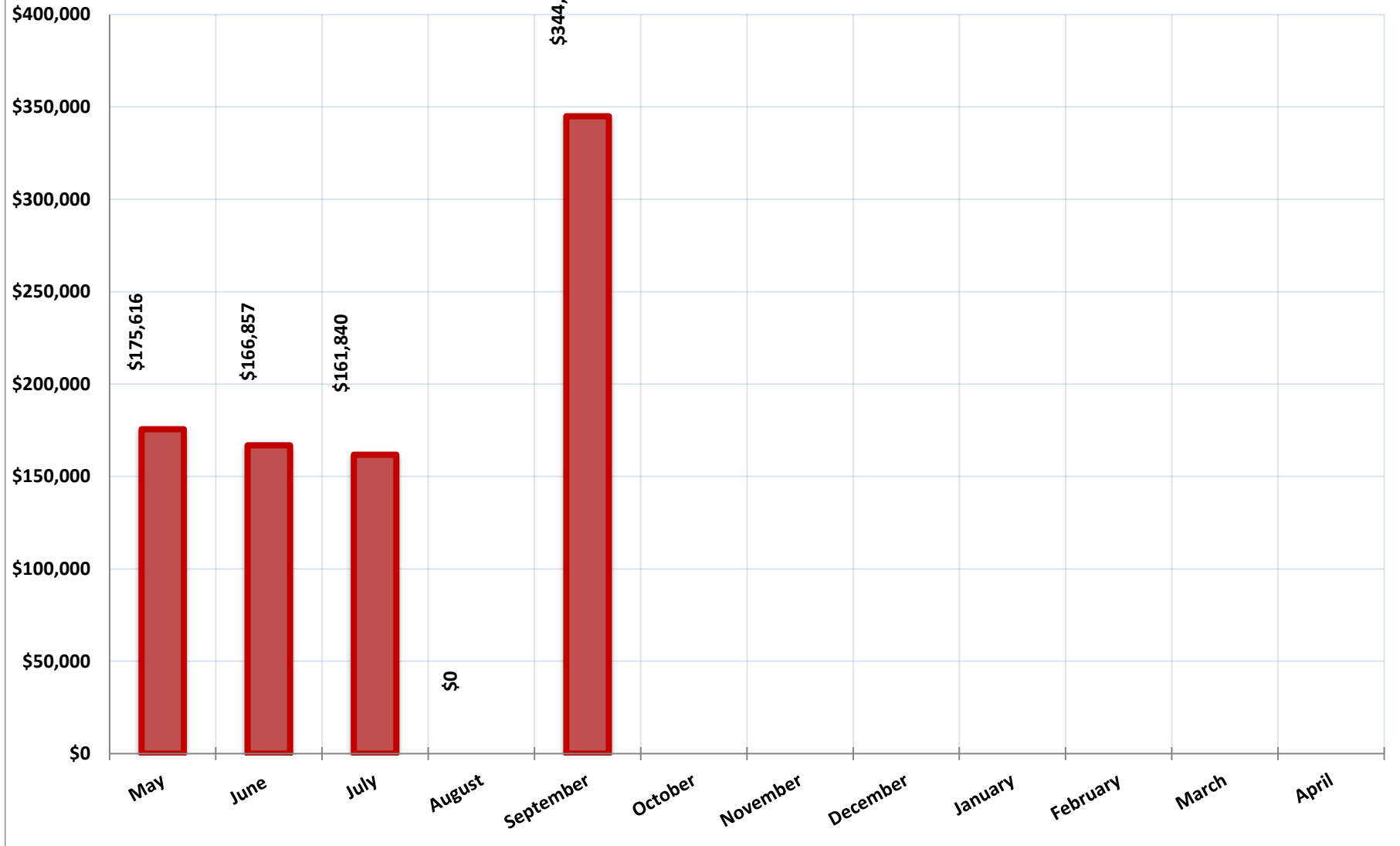
Invoice Due Date Range 09/01/19 - 09/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 236 - Tri-Com										
Department 85 - Dispatch Services										
Division 86 - Operations										
Program 00 - General										
Account 624.95 - Operating Supplies Other Operating Supplies										
3994 - CENTURY SPRINGS	2280787	Water Service	Paid by Check # 155078		08/16/2019	09/16/2019	09/18/2019	09/03/2019	09/18/2019	51.65
3994 - CENTURY SPRINGS	2293088	Water Service	Paid by Check # 155078		08/30/2019	09/16/2019	09/18/2019	09/03/2019	09/18/2019	58.60
Account 624.95 - Operating Supplies Other Operating Supplies Totals										Invoice Transactions 4
										\$258.56
Account 626 - Janitorial Supplies										
1252 - LOWE'S	909713	Janitorial Supplies	Paid by Check # 155033		07/24/2019	09/03/2019	09/05/2019	08/09/2019	09/05/2019	62.93
Account 626 - Janitorial Supplies Totals										Invoice Transactions 1
										\$62.93
Account 631.05 - Clothing Allowance										
1197 - LANDS END BUSINESS OUTFITTERS	SIN7654950	Uniform Order	Paid by EFT # 13791		08/06/2019	09/03/2019	09/05/2019	08/16/2019	09/05/2019	427.34
Account 631.05 - Clothing Allowance Totals										Invoice Transactions 1
										\$427.34
Program 00 - General Totals										Invoice Transactions 37
										\$59,420.84
Program 95 - Capital Outlay										
Account 810 - Buildings & Improvements										
2984 - AMD INTERIORS INC	915	Flooring Material & Installation	Paid by Check # 155071		08/27/2019	09/16/2019	09/18/2019	08/28/2019	09/18/2019	12,470.00
Account 810 - Buildings & Improvements Totals										Invoice Transactions 1
										\$12,470.00
Account 820 - Machinery & Equipment										
2229 - DCS MECHANICAL INC	20200	Water Heater Replacement	Paid by EFT # 13772		08/19/2019	09/03/2019	09/05/2019	08/19/2019	09/05/2019	8,900.00
Account 820 - Machinery & Equipment Totals										Invoice Transactions 1
										\$8,900.00
Account 835 - Computer Equipment										
3615 - SHI INTERNATIONAL CORP	B10493351	Computer Servers	Paid by EFT # 13968		08/28/2019	09/16/2019	09/18/2019	09/05/2019	09/18/2019	12,396.00
Account 835 - Computer Equipment Totals										Invoice Transactions 1
										\$12,396.00
Program 95 - Capital Outlay Totals										Invoice Transactions 3
										\$33,766.00
Division 86 - Operations Totals										Invoice Transactions 40
										\$93,186.84
Department 85 - Dispatch Services Totals										Invoice Transactions 53
										\$103,586.06
Fund 236 - Tri-Com Totals										Invoice Transactions 53
										\$103,586.06
Grand Totals										Invoice Transactions 53
										\$103,586.06

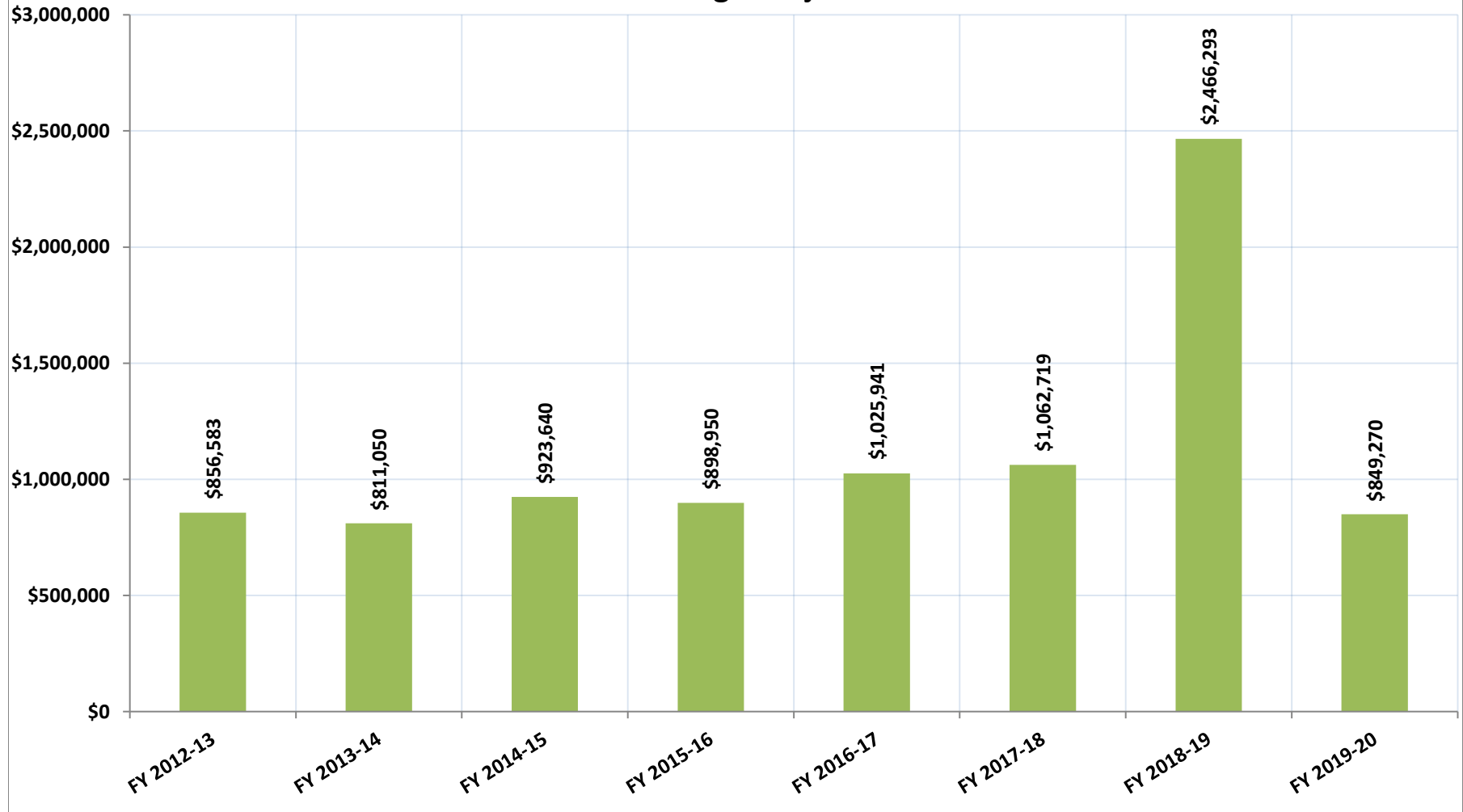
**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Comparison for September
FY 2012-13 Through 2019-20**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Monthly Revenue
FY 2019-20**



**Tri-Com Central Dispatch
Wireless 911 Revenue
Annual Comparison
FY 2012-13 Through Projected 2019-20**



**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

FINANCIAL STATEMENTS

As of and for the Year Ended
April 30, 2019

TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS

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INDEPENDENT AUDITORS' REPORT

INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Directors
Tri-Com Central Dispatch
St. Charles, Illinois

Report on the Financial Statements

We have audited the accompanying financial statements of the Tri-Com Central Dispatch (Tri-Com) as of and for the year ended April 30, 2019, and the related notes to the financial statements, which collectively comprise Tri-Com's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to Tri-Com's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of Tri-Com's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tri-Com as of April 30, 2019, and the changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Members of the Board of Directors
Tri-Com Central Dispatch

Emphasis of Matter

As discussed in Note 1, Tri-Com Central Dispatch adopted the provisions of GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, effective May 1, 2018. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects, in relation to the financial statements as a whole.

Baker Tilly Virchow Krause, LLP

Oak Brook, Illinois
October 11, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

TRI-COM CENTRAL DISPATCH
MANAGEMENT'S DISCUSSION AND ANALYSIS

April 30, 2019

Management's Discussion and Analysis is a required supplementary element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in its Statement No. 34. The purpose is to provide an overview of the financial activities of Tri-Com Central Dispatch (Tri-Com) based on currently known facts, decisions or conditions.

General Information

Tri-Com

Tri-Com was formed in 1976 by an intergovernmental agreement entered into by the cities of St Charles, Geneva and Batavia to provide emergency communications services to various police, fire, and emergency medical services departments. Tri-Com serves 12 agencies covering approximately 200,000 residents within Kane County. The constituency is predominantly residential composed of single-family, high-rise and multifamily units, but also includes commercial and industrial businesses and corporate headquarters.

Tri-Com is the Communication Center for Mutual Aid Box Alarm System (MABAS) Division 13 serving 13 fire departments. The Center's impact extends across the state by serving as a member of the Illinois Telecommunicator Emergency Response Team (IL-TERT). Tri-Com is also a 9-1-1 Call Center partner for The National Center for Missing & Exploited Children (NCMEC).

Whenever a citizen needs a police officer, firefighter or paramedic, Tri-Com receives the request through the 9-1-1 network. The System averages over 130,000 inbound/outbound calls annually. The 9-1-1 telephone system is integrated with a Computer Aided Dispatch (CAD) System used to track police and fire department responses and activity. The System dispatches over 94,000 police and fire calls for service annually. The system manages a conventional radio system and mobile data computer system covering 200 square miles.

Financial Highlights

- Assets and deferred outflows of resources of Tri-Com exceeded liabilities and deferred inflows off resources by \$5,271,740 (net position) at the close of the fiscal year April 30, 2019. Of this amount, \$788,967 is unrestricted and available to meet ongoing and future obligations of Tri-Com.
- Net investment in capital assets increased from \$3,801,279 to \$4,482,773.
- Net Position increased \$382,174 from the previous year as discussed in the net position section on page MD&A 4.

Financial Analysis of Tri-Com Central Dispatch as a Whole

Total Liabilities and deferred inflows of resources of \$4,321,858 includes accounts payable, accrued payroll, net pension liability and compensated absences payable. Total assets of \$8,554,439 include current assets of \$4,071,666, which includes cash and cash equivalents, certificates of deposit and other investments and accrued interest receivable while capital assets are \$4,482,773.

TRI-COM CENTRAL DISPATCH
MANAGEMENT'S DISCUSSION AND ANALYSIS
April 30, 2019

STATEMENT OF NET POSITION
April 30, 2018 and 2019

	2018*	2019
Current Assets	\$ 3,094,073	\$ 4,071,666
Capital Assets	3,801,279	4,482,773
Total assets	6,895,352	8,554,439
 Pension/OPEB Items	 65,902	 1,039,159
Total deferred outflows of resources	65,902	1,039,159
 Total assets and deferred outflows of resources	 6,961,254	 9,593,598
 Current Liabilities	 524,547	 953,565
Non-current Liabilities	371,904	3,210,054
Total liabilities	896,451	4,163,619
 Pension/OPEB Items	 751,420	 158,239
Total deferred inflows of resources	751,420	158,239
 Total liabilities and deferred inflows of resources	 1,647,871	 4,321,858
 Net Position		
Net investment in capital assets	3,801,279	4,482,773
Unrestricted	1,512,104	788,967
	\$ 5,313,383	\$ 5,271,740

*2018 information has not been updated for the implementation of GASB Statement No. 75 in fiscal year 2019.

The following table summarizes the changes in Tri-Com's total net position for the fiscal years ending April 30, 2018 and 2019. The data provided below is presented on the accrual basis of accounting.

TRI-COM CENTRAL DISPATCH
MANAGEMENT'S DISCUSSION AND ANALYSIS
April 30, 2019

**STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION**
April 30, 2018 and 2019

	<u>2018*</u>	<u>2019</u>
Operating Revenue		
Wireless 911	\$1,602,719	\$2,566,187
Dispatch services	2,157,111	2,030,484
Reimbursed expenditures	4,701	4,441
Miscellaneous	<u>54,909</u>	<u>47,685</u>
Total Operating Revenues	<u>3,279,440</u>	<u>4,648,797</u>
Operating Expenses		
Administration	489,451	926,540
Operations	<u>2,659,167</u>	<u>3,047,991</u>
Total Operating Expenses excluding depreciation	<u>3,148,618</u>	<u>3,974,531</u>
Operating Income Before Depreciation	130,822	674,266
Depreciation	<u>132,742</u>	<u>318,506</u>
Operating Income (Loss)	<u>(1,920)</u>	<u>(355,760)</u>
Non-operating Revenues (Expenses)		
Investment income	22,103	48,918
Interest and fiscal charges	<u>-</u>	<u>(22,504)</u>
Total Non-operating Revenues (Expenses)	<u>22,103</u>	<u>26,414</u>
Change in Net Position	<u>20,183</u>	<u>382,174</u>
Net Position, May 1	<u>5,293,200</u>	<u>4,889,566</u>
Net Position April 30th	<u><u>\$5,313,383</u></u>	<u><u>\$5,271,740</u></u>

*2018 information has not been updated for the implementation of GASB Statement No. 75 in fiscal year 2019.

TRI-COM CENTRAL DISPATCH
MANAGEMENT'S DISCUSSION AND ANALYSIS

April 30, 2019

Revenue

Tri-Com has two primary sources of revenue: wireless surcharge (pass-through) revenue and dispatch fees. The dispatch services revenue derives from an assessment charged to the agencies receiving dispatch services generating \$2,030,484 of revenues. This revenue source is calculated based on the number of Calls for Service (CFS) processed annually for each member agency.

911 Wireless fees decreased to \$2,566,187 due an incorrect calculation of 911 fees. In December of 2017, the City of Aurora transferred from Kane County ETSB to Naperville ETSB. The required paperwork as incomplete which inadvertently over allocated funds to the Kane County ETSB. The estimated overpayment, which Tri-Com is reasonably required to repay, is approximately \$285,000.

Tri-Com receives 100% of wireless telephone surcharges imposed on subscriber's bills or collected from member communities along with remittances from Voice over Internet Protocol (VoIP) subscribers and pay as you go phones. Kane County ETSB collects wire and wireless surcharges. Effective January 1, 2018, The Illinois General Assembly enacted a Wireless 9-1-1 Surcharge in the amount of \$1.50 per wireless network connection, an increase from \$.75 or 100% from the prior year. The wireless surcharge is dispersed to each PSAP based on the PSAP's share of the network hardline connections.

Expenses

Salaries and wages, group insurance and other benefits comprise the largest single expense at \$2,835,214 or 57% of operating expenses. Total personnel expenditures increased by 8.7% compared to the final budget due to an increase in overtime because of high staff turnover. Tri-Com's 17 full-time Telecommunicators are supported by 3 Shift Supervisors, 1 Administrative Assistant, 1 CAD Administrator, 1 IT Manager, 1 Training Coordinator, 1 GIS Coordinator a Deputy Director and an Executive Director.

Variations between Original and Final Budgets

There was one budget amendment for \$1,887,430 in fiscal year 2019 for the purchase and related lease of StarCom equipment. The StarCom project is an upgrade to the radios and related systems used by dispatchers to communicate to the public safety employees.

Net Position

Net position began the year at \$ 4,889,566 and ended at \$5,271,740 an increase of \$382,174. The beginning net position was restated from fiscal year 2018 (\$423,817) from \$5,313,383.

Capital Assets

There is one addition to capital assets during the fiscal year, \$1,000,00 for the StarCom equipment which is in progress and is scheduled to be completed in fiscal year 2020. Additional information on Tri-Com's capital assets can be found in Note 3 on pages 12 of this report.

Long-term Debt

At the end of the current fiscal year, Tri-Com had \$3,553,199 in long-term debt outstanding. Long-term debt is comprised of a lease, compensated absences and the net pension liability for IMRF. In FY 2019, Tri-Com entered into a lease to finance approximately two-thirds the StarCom project. Additional information on Tri-Com's long-term debt can be found in Note 4 on page 12 of this report.

TRI-COM CENTRAL DISPATCH
MANAGEMENT'S DISCUSSION AND ANALYSIS

April 30, 2019

Economic Conditions

Tri-Com revenues dispatch fees and 911 surcharges, remains unaffected by short-term economic conditions. The economy does not have an impact on its revenue stream from member communities, nor their ability to define and pay the budgeted dispatch fees. Tri-Com relies on dispatch fees from members as defined by the intergovernmental agreement.

Tri-Com Central Dispatch operates primarily on wireline and wireless surcharge funds that remain consistent regardless of short-term economic conditions. The number of wireline network connections has consistently decreased as the market shifts to the use of wireless and VoIP. Tri-Com receives surcharge funds from VoIP providers. Tri-Com cannot increase the amount of the wireline surcharge without voter approval. The wireless surcharge amount is determined by state legislation.

However, Tri-Com is directly affected by changes in telecommunications technology.

Contacting Tri-Com's Administration

This financial report is designed to provide a general overview of Tri-Com's finances, comply with finance related laws and regulations, and demonstrate Tri-Com's commitment to public accountability. Questions about this report or requests for additional information should be sent to:

Executive Director
Tri-Com Central Dispatch
3823 Karl Madsen Drive
St Charles, IL 60175

TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS

STATEMENT OF NET POSITION
AS OF APRIL 30, 2019

CURRENT ASSETS

Cash and cash equivalents	\$ 2,623,012
Accounts receivable	209,520
Accrued interest receivable	6,118
Prepaid expenses	890,542
Due from other governmental units	<u>342,474</u>

Total current assets	<u>4,071,666</u>
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NONCURRENT ASSETS

Capital assets not being depreciated	1,000,000
Capital assets being depreciated	7,771,489
Less: Accumulated depreciation	<u>(4,288,716)</u>

Total noncurrent assets	<u>4,482,773</u>
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Total assets	<u>8,554,439</u>
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DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows related to pensions	1,027,759
Deferred outflows related to OPEB	<u>11,400</u>
Total deferred outflows of resources	<u>1,039,159</u>

CURRENT LIABILITIES

Accounts payable	349,736
Accrued payroll	63,762
Accrued interest payable	22,504
Unearned revenue	174,418
Leases payable	112,468
Compensated absences payable	<u>230,677</u>

Total current liabilities	<u>953,565</u>
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NONCURRENT LIABILITIES

Compensated absences payable	199,202
Leases payable	774,961
Net pension liability	1,761,407
Total OPEB liability	<u>474,484</u>

Total noncurrent liabilities	<u>3,210,054</u>
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Total liabilities	<u>4,163,619</u>
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DEFERRED INFLOWS OF RESOURCES

Deferred inflows related to pensions	<u>158,239</u>
Total deferred inflows of resources	<u>158,239</u>

NET POSITION

Net investment in capital assets	4,482,773
Unrestricted net position	<u>788,967</u>

TOTAL NET POSITION	<u>\$ 5,271,740</u>
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TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEAR ENDED APRIL 30, 2019

OPERATING REVENUES

Wireless 911	\$ 2,566,187
Dispatch services	2,030,484
Reimbursed expenses	4,441
Miscellaneous	<u>47,685</u>

Total operating revenues 4,648,797

OPERATING EXPENSES

Administration	926,540
Operations	<u>3,047,991</u>

Operating expenses excluding depreciation 3,974,531

OPERATING INCOME BEFORE DEPRECIATION 674,266

Depreciation 318,506

Operating income (loss) 355,760

NON-OPERATING REVENUES (EXPENSES)

Investment income	48,918
Interest and fiscal charges	<u>(22,504)</u>

Total nonoperating revenues (expenses) 26,414

CHANGE IN NET POSITION 382,174

NET POSITION, MAY 1 (AS RESTATED) 4,889,566

NET POSITION, APRIL 30 \$ 5,271,740

TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED APRIL 30, 2019

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash received from members	\$ 1,768,753
Cash received from intergovernmental	2,570,628
Cash paid to suppliers for goods and services	(795,683)
Cash paid to employees for services	<u>(2,814,981)</u>

NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES 728,717

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:

Acquisition and construction of capital assets	<u>(1,000,000)</u>
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NET CASH PROVIDED BY (USED IN) CAPITAL AND RELATED FINANCING ACTIVITIES (1,000,000)

CASH FLOWS FROM INVESTING ACTIVITIES:

Interest and dividends on investments	<u>45,639</u>
---------------------------------------	---------------

NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES 45,639

NET CHANGE IN CASH AND CASH EQUIVALENTS (225,644)

CASH AND CASH EQUIVALENTS, MAY 1 2,848,656

CASH AND CASH EQUIVALENTS, APRIL 30 **\$ 2,623,012**

RECONCILIATION OF OPERATING INCOME TO NET CASH FLOWS FROM OPERATING

Operating income	355,760
Adjustments to reconcile operating income to net cash from operating activities	
Depreciation	318,506
Changes in assets and liabilities	
Accounts receivable	(209,520)
Inventory	(3,113)
Due from other governmental units	(99,896)
Deferred outflows related to pensions	(973,257)
Accounts payable	287,108
Accrued payroll	10,446
Compensated absences	9,787
Net pension liability	1,575,410
Total OPEB liability	50,667
Deferred inflows - pensions	<u>(593,181)</u>

NET CASH FROM (USED IN) OPERATING ACTIVITIES **\$ 728,717**

TRI-COM CENTRAL DISPATCH ST. CHARLES, ILLINOIS

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Tri-Com Central Dispatch ("Tri-Com") was created in 1976 by the member cities of Batavia, Geneva and St. Charles to provide emergency communications services to those communities. Tri-Com is a municipal corporation governed by an Executive Director and a nine member board, with each member municipality appointing three representatives on the board. As required by GAAP, these financial statements present Tri-Com and its component units, entities for which Tri-Com is considered to be financially accountable. Tri-Com has no component units to report and is not reported as a component unit of any other entity.

REPORTING ENTITY

The financial statements of Tri-Com Central Dispatch have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to government units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of Tri-Com's accounting policies are described below.

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

In June 2015, the GASB issued statement No. 75 - Accounting and Financial Reporting for Postemployment Benefits Other than Pensions. This Statement replaces the requirements of Statements No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans, for OPEB. This standard was implemented May 1, 2018.

The government-wide statement of net position and statement of revenues, expenses, and changes in net position are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Unbilled receivables are recorded as revenues when services are provided.

Tri-Com is accounted for as a proprietary fund. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of Tri-Com are charges to members for dispatch services. Operating expenses include operations, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

TRI-COM CENTRAL DISPATCH ST. CHARLES, ILLINOIS

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (cont.)

Tri-Com reports the following major fund:

The Tri-Com Central Dispatch Fund accounts for the intergovernmental cooperation association organized to provide the centralized public safety communications system for the cities of Batavia, Geneva, St. Charles and several other units of local government. Funding is provided by member assessments and surcharge revenues.

ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION

Deposits and Investments

For purposes of the statement of cash flows, Tri-Com considers all highly liquid investments with an initial maturity of three months or less when acquired to be cash equivalents.

Investments with a maturity of less than one year when purchased, non-negotiable certificates of deposit and other nonparticipating investments are stated at cost or amortized cost. Investments with a maturity greater than one year when purchased are stated at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Investments in Illinois Funds, a money market pool created by the Illinois State Legislature under the control of the Illinois State Treasurer, is reported at \$1 per share value, which equals Tri-Com's fair value of the pool.

Tri-Com maintains cash in a demand deposit account with a local institution. Since there is an administrative agreement with the City, the investment policy of the City is utilized for investing of Tri-Com funds. The City has adopted a formal investment policy. That policy follows the statute for allowable investments.

Interest Rate Risk

In accordance with the Tri-Com's investment policy, Tri-Com limits its exposure to interest rate risk by structuring the portfolio to provide liquidity while at the same time meeting Tri-Com's short and long-term cash requirements. Maturities shall also be effectively managed to limit interest rate risk. This risk shall be managed in the context of overall portfolio diversification.

Credit Risk

In accordance with Tri-Com's investment policy, Tri-Com limits its exposure to credit risk by primarily investing in external investment pools.

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION (cont.)

Deposits and Investments (cont.)

Concentration of Credit Risk

Concentration of credit risk is the risk that Tri-Com has a high percentage of their investments invested in one type of investment. Tri-Com's investment policy requires diversification of investments to avoid unreasonable risk.

Custodial Credit Risk - Deposits

Tri-Com obtains pledging of collateral for all bank balances in excess of federal depository insurance, at an amount greater than the fair market value of the funds secured, with the collateral held by an independent third party in Tri-Com's name.

Custodial Credit Risk – Investments

Tri-Com's investment policy requires all security transactions that are exposed to custodial credit risk to be processed on a delivery versus payment (DVP) basis with the underlying investments held in a custodial account with the trust department of an approved financial institution acting as Tri-Com's agent separate from where the investment was purchased or by the trust department of the bank where purchased, in Tri-Com's name.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. The cost of prepaid items are recorded as expenses when consumed rather than when purchased.

Capital Assets

Capital assets include buildings, improvements other than buildings, vehicles, and machinery and equipment. Capital assets are defined by Tri-Com as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION (cont.)

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight line method of depreciation. The range of estimated useful lives by type of asset is as follows:

<u>Assets</u>	<u>Years</u>
Machinery and equipment	4-20
Vehicles	4-20
Improvements other than buildings	20
Buildings	50

Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense) until that future time.

Compensated Absences

Tri-Com permits employees to accumulate earned but unused vacation benefits, which are eligible for payment upon separation from service. The liability for such leave is reported as an expense and liability of Tri-Com as the benefits accrue to employees. Accumulated sick leave lapses when employees leave the employ of Tri-Com; therefore, upon separation from service no monetary obligation exists, except in cases of retirement in which employees receive payment for up to 60 days of unused sick time.

Long-Term Obligations

All long-term obligations to be repaid from governmental resources are reported as liabilities in the statements. The long-term obligations consist primarily of accrued compensated absences and net pension liabilities.

Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

Net Position

Net investment in capital assets represents the book value of capital assets less any outstanding long-term debt issued to construct or acquire capital assets. Restricted net position is legally restricted by outside parties for a specific purpose. Unrestricted net position is available for Tri-Com to use for general purposes. Tri-Com's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first.

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

***ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND
NET POSITION (cont.)***

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 – CASH AND INVESTMENTS

Tri-Com's deposits and investments at year end were comprised of the following:

		Carrying Value	Associated Risks
Deposits	\$	1,650,601	Custodial credit
Certificates of deposit		482,700	Custodial credit
			Custodial credit risk,
			concentration of credit risk,
U.S. agency obligations		247,843	credit risk, interest rate risk
			Custodial credit risk, credit
			risk, concentration of credit
Negotiable certificates of deposit		241,868	risk, interest rate risk
Total	\$	<u>2,623,012</u>	

Custodial Credit Risk

Deposits

Deposits in each local and area bank are insured by the FDIC in the amount of \$250,000 for time and savings accounts (including NOW accounts) and \$250,000 for demand deposit accounts (interest-bearing and noninterest-bearing). In addition, if deposits are held at an institution outside of the state in which the government is located, insured amounts are further limited to a total of \$250,000 for the combined amount of all deposit accounts. Tri-Com does not have any deposits exposed to custodial credit risk.

Investments

Tri-Com does not have any investments exposed to custodial credit risk.

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 2 – CASH AND INVESTMENTS (CONT.)

Credit Risk

Investments

As of April 30, 2019, the investment in US agency obligations was rated Aaa with Moody's, and the negotiable certificate of deposit is not rated.

Interest Rate Risk - Investments

Interest rate risk is the risk that changes in interest rates will adversely affect the value of an investment. At April 30, 2019, the Tri-Com's investments were as follows:

			<u>Maturity (In Years)</u>			
	<i>Fair Value</i>	<i>Less Than 1</i>	<i>1-5</i>	<i>6-10</i>	<i>More than 10</i>	
US agency obligations	\$ 247,843	\$ 247,843	\$ -	\$ -	\$ -	
Negotiable certificates of deposit	241,868	241,868	-	-	-	
Total	<u>\$ 489,711</u>	<u>\$ 489,711</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

Tri-Com categorizes the fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

Tri-Com has the following recurring fair value measurements as of April 30, 2019, the negotiable certificates of deposit and the US agency obligations are valued with the market approach using quoted matrix pricing models (Level 2 inputs).

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. As of April 30, 2019, the two single investments, the US agency obligations and the negotiable certificate of deposit, were subject to concentration of credit risk as they exceeded five percent of the total investments.

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 3 – CAPITAL ASSETS

Capital asset activity for the year ended April 30, 2019, was as follows:

	Balance Beginning	Additions	Deletions	Balance Ending
Capital assets, not being depreciated				
Construction in progress	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
Total capital assets not being Depreciated	-	1,000,000	-	1,000,000
Capital assets, being depreciated				
Buildings	3,318,090	-	-	3,318,090
Improvements other than buildings	1,615,011	-	-	1,615,011
Machinery and equipment	2,838,388	-	-	2,838,388
Total capital assets being depreciated	7,771,489	-	-	7,771,489
Less accumulated depreciated for				
Buildings	738,815	65,428	-	804,243
Improvements other than buildings	1,618,318	2,335	-	1,620,653
Machinery and equipment	1,613,077	250,743	-	1,863,820
Total accumulated depreciation	3,970,210	318,506	-	4,288,716
 Total capital assets being depreciated, net	 3,801,279	 (318,506)	 -	 3,482,773
 Capital Assets, net	 \$ 3,801,279	 \$ 681,494	 \$ -	 \$ 4,482,773

NOTE 4 – LONG TERM LIABILITIES

Long-term obligations activity for the year ended April 30, 2019 was as follows:

	Balance Beginning	Additions	Deletions	Balance Ending	Amounts due within one year
Compensated absences	\$ 420,092	\$ 243,972	\$ 234,185	\$ 429,879	\$ 230,677
Capital lease	-	887,429	-	887,429	112,468
Total OPEB liability	423,817	65,028	14,361	474,484	-
Net pension liability- IMRF	185,997	1,575,410	-	1,761,407	-
Total	\$ 1,029,906	\$ 2,771,839	\$ 248,546	\$ 3,553,199	\$ 343,145

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 4 – LONG TERM LIABILITIES (CONT.)

Lessee – Capital Leases

In 2019, Tri-Com Central Dispatch acquired capital assets through a lease/purchase agreement. The gross amount of these assets under capital leases is \$887,429, which are included in assets. The future minimum lease obligations and the net present value on these minimum lease payments as of April 30, 2019, are as follows:

Years	Principal	Interest	Total
2020	\$ 112,468	\$ 36,185	\$ 148,653
2021	116,336	32,317	148,653
2022	121,187	27,466	148,653
2023	126,241	22,412	148,653
2024	131,505	17,148	148,653
2025-2026	<u>279,692</u>	<u>17,614</u>	<u>27,306</u>
Total	\$ <u>887,429</u>	\$ <u>153,142</u>	\$ <u>1,040,571</u>

NOTE 5 – EMPLOYEE'S RETIREMENT SYSTEM

Illinois Municipal Retirement Fund

Tri-Com contributes to the Illinois Municipal Retirement Fund (IMRF) an agent multiple employer pension plan that acts as a common investment and administrative agent for local governments and school districts in Illinois. The Illinois Pension Code establishes the benefit provisions of the plan that can only be amended by the Illinois General Assembly. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook, Illinois 60523.

The employees of Tri-Com are pooled with the employees of the City of Geneva for purposes of the actuarial valuation. As Tri-Com is participating under the City's employer number, IMRF is considered to be a cost-sharing plan for Tri-Com.

Plan Description. All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. IMRF has a two tier plan. Members who first participated in IMRF or an Illinois Reciprocal System prior to January 1, 2011 participate in Tier 1. All other members participate in Tier 2. For Tier 1 participants, pension benefits vest after 8 years of service. Participating members who retire at or after age 60 with 8 years of service are entitled to an annual retirement benefit, payable monthly for life in an amount equal to 1 2/3% of their final rate of earnings (average of the highest 48 consecutive months' earnings during the last 10 years) for credited service up to 15 years and 2% for each year thereafter to a maximum of 75% of their final rate of earnings.

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 5 – EMPLOYEE’S RETIREMENT SYSTEM (cont.)

Illinois Municipal Retirement Fund (cont.)

For Tier 2 participants, pension benefits vest after 10 years of service. Participating members who retire at or after age 67 with 10 years of service are entitled to an annual retirement benefit, payable monthly for life in an amount equal to 1 2/3% of their final rate of earnings (average of the highest 96 consecutive months' earnings during the last 10 years, capped at \$106,800) for credited service up to 15 years and 2% for each year thereafter. However, an employee's total pension cannot exceed 75% of their final rate of earnings. If an employee retires after 10 years of service between the ages of 62 and 67, and has less than 30 years of service credit, the pension will be reduced by 1/2% for each month that the employee is under the age of 67. If an employee retires after 10 years of service between the ages of 62 and 67, and has between 30 and 35 years of service credit, the pension will be reduced by the lesser of 1/2% for each month that the employee is under the age of 67 or 1/2% for each month of service credit less than 35 years. IMRF also provides death and disability benefits. These benefit provisions and all other requirements are established by Illinois Compiled Statutes.

Contributions. As set by statute, Tri-Com employees participating in IMRF are required to contribute 4.50% of their annual covered salary. The statute requires Tri-Com to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. Tri-Com's actuarially determined contribution rate for calendar year 2018 was 11.71% percent of annual covered payroll. Tri-Com also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Fiduciary Net Position. Detailed information about the IMRF fiduciary net position as of December 31, 2018 is available in the separately issued City of Geneva, Illinois Comprehensive Annual Financial Report as of and for the year ended April 30, 2019.

Net Pension Liability. At April 30, 2019, Tri-Com reported a liability for its proportionate share of the net pension liability that reflected Tri-Com's portion of the total net pension liability associated with the City's employer number. The amount recognized by Tri-Com as its proportionate share of the net pension liability, the City's share of the net pension liability, and the total net pension liability associated with the City's employer number were as follows:

Tri-Com's proportionate share of the collective net pension liability	\$ 1,761,407
City's proportionate share of the collective net pension liability	<u>7,192,240</u>
Total	<u><u>\$ 8,953,647</u></u>

The net pension liability was measured as of December 31, 2018. Tri-Com's proportion of the net pension liability was based on Tri-Com's share of contributions to IMRF for the fiscal year ended April 30, 2019, relative to the total contributions of Tri-Com and City during that period. At April 30, 2019 and 2018, Tri-Com's proportion was 19.67% and 12.81%, respectively.

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 5 – EMPLOYEE’S RETIREMENT SYSTEM (cont.)

Illinois Municipal Retirement Fund (cont.)

Summary of Significant Accounting Policies. For purposes of measuring the collective net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of IMRF and additions to/deductions from IMRF fiduciary net position have been determined on the same basis as they are reported by IMRF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Actuarial Assumptions. The assumptions used to measure the total pension liability in the December 31, 2018 annual actuarial valuation included a 7.25% investment rate of return, (b) projected salary increases from 3.39% to 14.25%, including inflation, and (c) inflation of 3.50% and price inflation of 2.50%. The retirement age is based on experience-based table of rates that are specific to the type of eligibility condition.

Mortality. For non-disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

Long-Term Expected Real Rate of Return. The long-term expected rate of return on pension plan investments was determined using an asset allocation study in which best-estimate ranges of expected future real rates of return (net of pension plan investment expense and inflation) were developed for each major asset class. These ranges were combined to produce long-term expected rate of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	One Year Arithmetic	Ten Year Geometric
Equities	37.00 %	8.50 %	7.15 %
International equities	18.00 %	9.20 %	7.25 %
Fixed income	28.00 %	3.75 %	3.75 %
Real estate	9.00 %	7.30 %	6.25 %
Alternatives	7.00 %		
Private equity		12.40 %	8.50 %
Hedge funds		5.75 %	5.50 %
Commodities		4.75 %	3.20 %
Cash equivalents	1.00 %	2.50%	2.50 %

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 5 – EMPLOYEE’S RETIREMENT SYSTEM (cont.)

Illinois Municipal Retirement Fund (cont.)

Discount Rate. The discount rate used to measure the total collective pension liability for IMRF was 7.25%. The discount rate calculated using the December 31, 2017 measurement date was 7.50%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that Tri-Com’s contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on investments was applied to all periods of projected benefits to determine the total pension liability.

Discount Rate Sensitivity. The following is a sensitivity analysis of Tri-Com’s proportionate share of the net pension liability / (asset) to changes in the discount rate. The table below presents Tri-Com’s proportionate share of the net pension liability calculated using the discount rate of 7.25% as well as what Tri-Com’s proportionate share of the net pension liability / (asset) would be if it were to be calculated using a discount rate that is 1 percentage point lower (6.25%) or 1 percentage point higher (8.25%) than the current rate:

	1% Decrease	Current Discount Rate	1% Increase
Tri-Com’s proportionate share of the collective net pension liability / (asset)	\$ 3,201,854	\$ 1,761,407	\$ 581,005

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions. For the year ended April 30, 2019, Tri-Com recognized pension expense of \$20,372. Tri-Com reported deferred outflows and inflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference Between Expected and Actual Experience	\$ 137,962	\$ 36,767
Changes in Assumptions	247,419	121,472
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	578,240	-
Contributions Subsequent to the Measurement Date	64,138	-
Total	<u>\$ 1,027,759</u>	<u>\$ 158,239</u>

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 5 – EMPLOYEE’S RETIREMENT SYSTEM (cont.)

ILLINOIS MUNICIPAL RETIREMENT FUND (cont.)

The amount reported as deferred outflows resulting from contributions subsequent to the measurement date in the above table will be recognized as a reduction in the net pension liability/(asset) for the year ending April 30, 2020. The remaining amounts reported as deferred outflows and inflows of resources related to pensions (\$805,382) will be recognized in pension expense as follows:

Year Ending December 31	Amount
2019	\$ 239,311
2020	113,169
2021	145,282
2022	<u>307,620</u>
Total	<u><u>\$ 805,382</u></u>

NOTE 6 – RISK MANAGEMENT

Tri-Com is exposed to various risks related to torts; theft of, damage to and destruction of assets; errors and omissions; employee health; injuries to employees; and net income losses. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three fiscal years.

NOTE 7 – OTHER POSTEMPLOYMENT BENEFITS

Plan Description. In addition to providing the pension benefits described, Tri-Com provides postemployment health care benefits (OPEB) for retired employees through a single-employer defined benefit plan, which creates an implicit subsidy of retiree health insurance. The benefits, benefit levels, employee contributions and employer contributions are governed by Tri-Com and can be amended by Tri-Com through its personnel manual. The plan is funded on a pay-as-you-go basis and no assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75. The plan does not issue a separate report. The activity of the plan is reported in the Tri-Com’s activities.

Contributions and Benefits Provided. Tri-Com provides pre and post Medicare postretirement health insurance to retirees, their spouses and dependents (enrolled at time of employee’s retirement). To be eligible for benefits, the employee must qualify for retirement under the Tri-Com’s retirement plan. Upon a retiree becoming eligible for Medicare, the amount payable under the Tri-Com’s health plan will be reduced by the amount payable under Medicare for those expense that are covered under both.

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 7 – OTHER POSTEMPLOYMENT BENEFITS (cont.)

Membership.

At April 30, 2019 membership consisted of:

Retirees and beneficiaries currently receiving benefits	-
Terminated employees entitled to benefits but not yet	
Receiving them	-
Active employees	<u>23</u>
Total	<u><u>23</u></u>

Total OPEB Liability. At April 30, 2019, the Tri-Com reported a total OPEB liability of \$474,484. The liability was measured as of April 30, 2019, and was determined by an actuarial valuation as of May 1, 2018.

Actuarial assumptions and other inputs. The total OPEB liability in the April 30, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Payroll increases	3.00%
Health care participation rate	40% participation,
	Initial rate of 1.00% for HMO, increasing to the ultimate trend rate of 5.00% in 2024
Healthcare cost trend rates	Initial rate of 1.00% for PPO, decreasing to the ultimate trend rate of 5.00% in 2024
Retirees' share of benefit-related costs	100%

TRI-COM CENTRAL DISPATCH ST. CHARLES, ILLINOIS

NOTES TO FINANCIAL STATEMENTS As of and for the Year Ended April 30, 2019

NOTE 7 – OTHER POSTEMPLOYMENT BENEFITS (cont.)

The discount rate was based on the April 25, 2019 Bond Buyer 20-Bond Index, as published by the Federal Reserve.

Active IMRF Mortality rates were based on the Sex Distinct Raw Rates as Developed in the RP-2014, with blue collar adjustment. These Rates are Improved Generationally using MP-2017 Improvement Rates and Weighted Based on the IMRF April 30, 2018 Actuarial Valuation. Retiree and Spousal IMRF Mortality follows the Sex Distinct Raw Rates as Developed in the RP-2014 Study, with Blue Collar Adjustment. These Rates are Improved Generationally using MP-2017 Improvement Rates.

The actuarial assumptions used in the April 30, 2019 valuation were based on the results of an actuarial experience study conducted by the independent actuary.

Discount Rate. At April 30, 2019, the discount rate used to measure the total OPEB liability was a blended rate of 3.79%, which was a change from the April 30, 2018 rate of 3.75%. Since the plan is financed on a pay-as-you-go basis, the discount rate is based on the high quality 20-year tax-exempt general obligation bond index.

Sensitivity of the total OPEB liability to changes in the discount rate. The following presents the total OPEB liability of the Tri-Com, as well as what the Tri-Com's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.79 percent) or 1-percentage-point higher (4.79 percent) than the current discount rate:

	1% Decrease (2.79%)	Discount Rate (3.79%)	1% Increase (4.79%)
Total OPEB liability	\$ 556,313	\$ 474,484	\$ 409,903

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates. The following presents the total OPEB liability of the Tri-Com, as well as what the Tri-Com's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (varies for HMO and PPO) or 1-percentage-point higher (varies for HMO and PPO) than the current healthcare cost trend rates:

	1% Decrease (varies)	Discount Rate (varies)	1% Increase (varies)
Total OPEB liability	\$ 399,149	\$ 474,484	\$ 572,391

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 7 – OTHER POSTEMPLOYMENT BENEFITS (cont.)

OPEB expense and deferred outflows of resources and deferred inflows of resources related to OPEB.
For the year ended April 30, 2019, Tri-Com recognized OPEB expense of \$32,152. Tri-Com reported deferred outflows and inflows of resources related to pension from the following sources:

	<u>Deferred Inflows of Resources</u>
Change in assumptions	\$ 11,400
Total	\$ <u>11,400</u>

The amounts reported as deferred inflows of resources related to OPEB (\$11,400) will be recognized in OPEB expense as follows:

<u>Year Ending April 30,</u>	<u>Amount</u>
2020	\$ 1,354
2021	1,354
2022	1,354
2023	1,354
2024	1,354
Thereafter	<u>4,630</u>
Total	\$ <u>11,400</u>

NOTE 8 – RESTATEMENT OF NET POSITION

Net position has been restated due to the implementation of GASB No. 75

Net Position – April 30, 2018 (as reported)	\$ 5,313,383
Less: Total OPEB liability at April 30, 2018	<u>(423,817)</u>
Net Position – April 30, 2018 (as restated)	\$ <u>4,889,566</u>

**TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS**

NOTES TO FINANCIAL STATEMENTS
As of and for the Year Ended April 30, 2019

NOTE 9 – EFFECT OF NEW ACCOUNTING STANDARDS ON CURRENT-PERIOD FINANCIAL STATEMENTS

The Governmental Accounting Standards Board (GASB) has approved the following:

- Statement No. 83, *Certain Asset Retirement Obligations*
- Statement No. 84, *Fiduciary Activities*
- Statement No. 87, *Leases*
- Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*
- Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*
- Statement No. 90, *Majority Equity Interests, An Amendment of GASB Statements No. 14 and No. 61)*
- Statement No. 91, *Conduit Debt Obligations*

When they become effective, application of these standards may restate portions of these financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

TRI-COM CENTRAL DISPATCH
ILLINOIS MUNICIPAL RETIREMENT FUND
SCHEDULE OF TRI-COM'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY AND TRI-COM'S EMPLOYER CONTRIBUTIONS
Four Most Recent Fiscal Years

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Tri-Com's proportion of the net pension liability	17.81%	17.81%	12.81%	19.67%
Tri-Com's proportionate share of the net pension liability	\$ 1,173,441	\$ 1,185,563	\$ 185,997	\$ 1,761,407
City's proportionate share of the net pension liability	<u>5,345,678</u>	<u>5,469,895</u>	<u>1,265,816</u>	<u>7,192,240</u>
Total net pension liability	<u>\$ 6,519,119</u>	<u>\$ 6,655,458</u>	<u>\$ 1,451,813</u>	<u>\$ 8,953,647</u>
Covered payroll	\$ 1,488,633	\$ 1,514,292	\$ 1,133,195	\$ 1,893,116
Tri-Com's proportionate share of the net pension liability as a percentage of covered payroll	78.83%	78.29%	16.41%	93.04%
Plan fiduciary net position as a percentage of the total pension liability	86.21%	86.63%	97.09%	83.65%
Contractually required contribution	\$ 179,445	\$ 174,648	\$ 193,196	\$ 236,647
Contributions in relation to the contractually required contribution	<u>(179,445)</u>	<u>(174,648)</u>	<u>(193,195)</u>	<u>(236,647)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ -</u>
Contributions as a percentage of covered payroll	12.05%	11.53%	17.05%	12.50%

Notes to Schedule:

Amounts reported in 2019 reflect an investment rate of return of 7.50 percent, an inflation rate of 2.75 percent and real return of 4.5 percent, and salary increase assumption of 3.75 percent to 14.5 percent including inflation.

Tri-Com implemented GASB 68 in 2016. Information for fiscal years prior to 2016 is not applicable.

TRI-COM CENTRAL DISPATCH
OTHER POSTEMPLOYMENT BENEFIT PLAN
SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY
AND RELATED RATIOS

Most Recent Fiscal Year

	<u>2019</u>
Total OPEB liability	
Service cost	\$ 13,405
Interest	17,393
Changes of benefit terms	-
Other Changes	-
Changes of assumptions	34,230
Benefit payments, including refunds of member contributions	<u>(14,361)</u>
Net change in total OPEB liability	50,667
Total OPEB liability - beginning	<u>423,817</u>
Total OPEB liability - ending	<u><u>\$ 474,484</u></u>
Plan fiduciary net position	
Employer contributions	\$ -
Employee contributions	-
Net investment income	-
Benefit payments, including refunds of member contributions	-
Administration	-
Other (net transfer)	<u>-</u>
Net change in plan fiduciary net position	-
Plan fiduciary net position - beginning	<u>-</u>
Plan fiduciary net position - ending (b)	<u><u>\$ -</u></u>
Tri-Com's total OPEB liability - ending (a) - (b)	<u><u>\$ 474,484</u></u>
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%
Covered payroll	\$ 1,540,187
Tri-Com's total OPEB liability as a percentage of covered payroll	30.81%

Notes to Schedule:

Tri-Com implemented GASB Statement No. 75 in fiscal year 2019. Information prior to fiscal year 2019 is not available.

SUPPLEMENTARY INFORMATION

TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS

Schedule of Revenues, Expenses, and
Changes in Net Position - Budget and Actual - Non GAAP Budgetary Basis
For the year ended April 30, 2019

	2019		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
OPERATING REVENUES			
Wireless 911	\$ 1,355,524	\$ 1,355,524	\$ 2,566,187
Dispatch Services	2,030,382	2,030,382	2,030,484
Miscellaneous revenues	47,440	47,440	47,685
Reimbursed Expenditures	5,250	5,250	4,441
Total operating revenues	<u>3,438,596</u>	<u>3,438,596</u>	<u>4,648,797</u>
OPERATING EXPENSES EXCLUDING DEPRECIATION			
Administration			
Personal services			
Wages - Regular	340,473	340,473	380,437
Wages - Part-Time/Seasonal	31,020	31,020	14,813
Medicare	5,474	5,474	5,657
Group insurance	70,239	70,239	56,527
Social Security	23,404	23,404	24,189
IMRF	43,501	43,501	42,564
Car Allowance	6,000	6,000	5,769
Total personal services	<u>520,111</u>	<u>520,111</u>	<u>529,956</u>
Contractual Services			
Accounting & Auditing Service	12,000	12,000	8,000
Legal Service	12,500	12,500	25,462
Dues & Subscriptions	1,250	1,250	1,299
Banking service	100	100	-
Travel & Meals	3,000	3,000	1,741
Training & Professional Development	4,305	4,305	3,812
Liability Insurance	29,000	29,000	15,044
Other Contractual Services	37,000	37,000	333,961
Printing Outside Printing Services	-	-	50
Total contractual services	<u>99,155</u>	<u>99,155</u>	<u>389,369</u>
Commodities			
Telephone	1,500	1,500	1,183
Office Furniture	750	750	184
Postage General	300	300	125
Publishing	200	200	1,399
Rentals Copier	2,220	2,220	2,247
Books	-	-	14
Clothing Allowance	1,750	1,750	2,063
Total commodities	<u>6,720</u>	<u>6,720</u>	<u>7,215</u>
Total administration	<u>625,986</u>	<u>625,986</u>	<u>926,540</u>

TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS

Schedule of Revenues, Expenses, and
Changes in Net Position - Budget and Actual - Non GAAP Budgetary Basis
For the year ended April 30, 2019

	2019		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Operations			
Personal services			
Wages - Regular	\$ 1,377,955	\$ 1,377,955	\$ 1,234,993
Wages - Part-Time/Seasonal	-	-	11,246
Overtime	113,360	113,360	464,815
Training Premium Pay	3,107	3,107	340
TIC Premium Pay	8,400	8,400	4,727
Medicare	21,569	21,569	24,185
Social Security	92,227	92,227	101,080
IMRF	160,915	160,915	182,652
Unemployment Compensation	-	-	5,725
Group Insurance Health Insurance	293,497	293,497	215,856
Pension expense	-	-	20,372
Group Insurance - OPEB	-	-	39,267
Total personal services	<u>2,071,030</u>	<u>2,071,030</u>	<u>2,305,258</u>
Contractual Services			
Medical Service	1,000	1,000	1,667
Janitorial Service	17,600	17,600	17,790
Other Professional Services	6,800	6,800	10,433
Dues & Subscriptions	1,500	1,500	92
Travel & Meals	3,850	3,850	2,413
Training & Professional Development	10,000	10,000	11,039
Other Contractual Services	-	-	3,011
Total contractual services	<u>40,750</u>	<u>40,750</u>	<u>46,445</u>
Commodities			
Telephone	274,752	274,752	351,070
Internet	12,000	12,000	12,358
Office Supplies	4,000	4,000	4,088
Office Equipment	700	700	98
Office Furniture	1,000	1,000	2,547
Janitorial Supplies	300	300	766
Computer Software	10,000	10,000	5,978
Employee Awards	1,200	1,200	1,239
Maintenance Service Building	195,267	195,267	215,061
Publishing	1,000	1,000	362
Utilities	34,998	34,998	36,325
Rentals Miscellaneous	11,100	11,100	6,864
Maintenance Supplies Buildings	500	500	712
Operating Supplies Other Operating Supplies	3,000	3,000	2,784
Operating Supplies Public Education	1,100	1,100	938
Clothing Allowance	7,900	7,900	5,478
Total commodities	<u>558,817</u>	<u>558,817</u>	<u>646,668</u>

TRI-COM CENTRAL DISPATCH
ST. CHARLES, ILLINOIS

Schedule of Revenues, Expenses, and
Changes in Net Position - Budget and Actual - Non GAAP Budgetary Basis
For the year ended April 30, 2019

	2019		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Capital			
Machinery & Equipment	\$ 10,000	\$ 1,897,430	\$ 1,017,177
Buildings & Improvements	25,000	25,000	20,738
Improvements Other than Buildings Improvement	-	-	5,625
Office Furniture	500	500	-
Computer Equipment	<u>10,000</u>	<u>10,000</u>	<u>6,080</u>
Total capital	<u>45,500</u>	<u>1,932,930</u>	<u>1,049,620</u>
Total operations	<u>2,716,097</u>	<u>4,603,527</u>	<u>4,047,991</u>
Total operating expenses	<u>3,342,083</u>	<u>5,229,513</u>	<u>4,974,531</u>
OPERATING INCOME	<u>96,513</u>	<u>(1,790,917)</u>	<u>(325,734)</u>
NON-OPERATING REVENUES (EXPENSES)			
Prior year budgeted surplus	(94,200)	\$ 1,793,230	-
Investment income	12,000	12,000	48,918
Interest expense	<u>-</u>	<u>-</u>	<u>(22,504)</u>
Total non-operating revenues (expenses)	<u>(82,200)</u>	<u>1,805,230</u>	<u>26,414</u>
CHANGE IN NET POSITION - Budgetary Basis	<u>\$ 14,313</u>	<u>\$ 14,313</u>	<u>(299,320)</u>
Adjustments to GAAP Basis			
Capitalize assets			1,000,000
Depreciation expense			<u>(318,506)</u>
CHANGE IN NET POSITION - GAAP Basis			382,174
NET POSITION, MAY 1 (AS RESTATED)			<u>4,889,566</u>
NET POSITION, APRIL 30			<u><u>\$ 5,271,740</u></u>

Tri-Com Central Dispatch Change Order 1 Completion

Customer Name: Tri-Com Central Dispatch

Contract Number: The Communications System and Services Agreement between Motorola Solutions, Inc. and Tri-Com Central Dispatch dated September 25, 2018.

Contract Date: September 25, 2018

Project Name: STARCOM21 Conversion Project

Project Number: IL-14I123A

DESCRIPTION OF WORK COMPLETED:

This certificate signature indicates that the work at the Sugar Grove Water Tank per Change Order 1 has been completed. Signature on this completion certificate confirms the work above has been reviewed and found to be complete as delivered in accordance with the contract.

Authorized Customer Signature

MICHAEL W. ANTENORE
Print Name
[Signature] 10-8-2019
Signature Date

VICE CHAIRMAN
Title TRI-COM CENTRAL
DISPATCH

Authorized Motorola Signature

Debra Brown
Print Name
[Signature] 10/9/19
Signature Date

Project Manager
Title



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Annual Financial Report for the year ended April 30, 2019		
Presenter & Title:	Rita Kruse, Finance Manager, City of Geneva		
Date:	November 13, 2019		
<i>Please Check Appropriate Box:</i>			
<input type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting _____
<input type="checkbox"/>	Other -	<input type="checkbox"/>	
Estimated Cost: N/A		Budgeted?	YES NO
<i>If NO, please explain how the item will be funded: N/A</i>			
Executive Summary:			
The audited Annual Financial Report for the Tri-Com Central Dispatch for the fiscal year ended April 30, 2019 and the auditor's letter to management is attached. Jason Coyle from the auditing firm Baker Tilly Virchow Krause, LLP will be in attendance to present the report and answer any questions.			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> Communication to Those Charged with Governance and Management Annual Financial Report (AFR) 			
Recommendation / Suggested Action: (briefly explain)			
Staff recommends the Board of Directors acceptance of the FY 2019 AFR and other reports listed above.			



City of Geneva

Budget Transfers

Item	Account Number	Budget Transfer Amount
Airtime for all member	236.85.86.00-599	(134,065.00)
	236.85.86.00-567	134,065.00
Motorola SUA Eventide Recorder	236.85.86.00-599	(23,884.00)
	236.85.86.95-835	23,884.00
Motorola SUA MCC7500	236.85.86.00-599	(16,122.00)
	236.85.86.95-835	16,122.00
Motorola SUA MCC7500	236.85.86.00-599	(16,996.00)
	236.85.86.95-835	16,996.00
T1 Line from Tri-Com to Downers Grove	236.85.86.00-599	(10,000.00)
	236.85.86.95-835	10,000.00
Typing Test	236.85.86.00-599	(98.00)
	236.85.86.00-559	98.00
Property Insurance	236.85.41.00-591	(9,640.00)
	236.85.41.00-592	9,640.00
Per Copy Charge	236.85.41.00-595.05	(540.00)
	236.85.41.00-632	540.00
Computer Subscriptions	236.85.86.00-663	(10,000.00)
	236.85.86.00-663.10	10,000.00
Maintenance	236.85.86.95-810	(25,000.00)
	236.85.86.00-531.05	12,500.00
	236.85.86.00-531.10	12,500.00
Total (must equal zero)		0

Reasons for Request:

Approval Requested by: _____ Date: _____

Department Head Approval: _____ Date: _____

Transfers in 100 accounts and all others greater than 25% require City Administrator Approval.

City Administrator Approval: _____ Date: _____

Clear

Print



Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
Federal Tax ID: 36-1115800

ORIGINAL INVOICE			
Transaction Number 41276122		Transaction Date 23-OCT-2019	Transaction Total 25,571.00 USD
P.O. Number CONTRACT CO 001		P.O. Date	Customer Account No 1000271734
Payment Terms LARGE CONTRACT			Payment Due Date PER CONTRACT
Bill To Address TRI-COM CENTRAL DISPATCH ACCTS PAYABLE 3823 KARL MADSEN DR SAINT CHARLES IL 60175 United States			

Visit our website at www.motorolasolutions.com

IMPORTANT INFORMATION

Sales Order(s): 0958330080330

For questions concerning this Invoice please contact
 Motorola at: 1-888-567-7347

SPECIAL INSTRUCTIONS / COMMENTS

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1		BILLING PER THE TERMS OF THE CONTRACT & CHANGE ORDER 1:	1	0.00	0.00
2		COMPLETION OF CHANGE ORDER 1	1	25,571.00	25,571.00
3		FOR ANY QUESTIONS REGARDING THIS INVOICE PLEASE CONTACT CHRISTINE SAMAGALSKY	1	0.00	0.00
4		CHRISTINE.SAMAGALSKY@MOTOROLASOLUTIONS.COM	1	0.00	0.00
5		847-306-8171	1	0.00	0.00
				USD Subtotal	25,571.00
				USD Total	25,571.00

Please detach here and return the bottom portion with your payment

Payment Coupon

Transaction Number 41276122	Customer Account No 1000271734	Payment Due Date PER CONTRACT	Transaction Total 25,571.00 USD	Amount Paid
---------------------------------------	--	---	--	--------------------

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

TRI-COM CENTRAL DISPATCH
 ACCTS PAYABLE
 3823 KARL MADSEN DR
 SAINT CHARLES IL 60175
 United States

Send Payments To:



Motorola Solutions, Inc.
 13108 Collections Center Drive
 Chicago, IL 60693
 United States



ILLINOIS STATE POLICE
Office of the Statewide 9-1-1 Administrator

JB Pritzker
Governor

Brendan F. Kelly
Acting Director

Memorandum of Understanding

The Illinois State Police hereinafter referred to as "ISP" and the Tri-Com Central Dispatch, hereinafter referred to as "Agency" recognize the need for interagency communications, interoperability, and cooperation between the departments. The current public safety communications environment has reinforced the need for agencies to work together to establish communications interoperability and mutual aid plans that cross over jurisdictional boundaries.

To remedy the intra-discipline communication void, the ISP and Agency have worked together to develop an improved interoperability solution as outlined in this Memorandum of Understanding, hereinafter referred to as "MOU". This solution establishes dedicated radio talk groups with procedures that are accessible on the STARCOM21 radio system used by ISP, Agency, and numerous other local, municipal, county, and state agencies and entities statewide. This MOU does not include any entities that have a dispatch agreement with Agency.

The following STARCOM21 talk groups utilized by ISP may be used for interoperability between ISP and the Agency in those areas of mutual jurisdiction and/or response.

The ISP agrees to share the following talk groups with the Agency:

CHG-PRIO, 02-A, 02-B, 02-LOCAL, 02-C2C, 05-A, 05-Local

The agency agrees to share the following talk groups with the ISP:

PD-1, PD-2, TC TAC-1, TC TAC-2

Upon execution of this MOU, these eleven (11) shared STARCOM21 talk groups will be available for use only on portable and mobile radios, not on any Agency radio dispatch consoles. The use of these talk groups will follow the guidelines of the State/Region/Urban Area Tactical Communications Plan (State TIC Plan), Agency's Standard Operating Procedures, and ISP Standard Operating Procedures. Interoperability is limited to Officer to Officer communication. Agency Officer to ISP Station communication is prohibited in all instances **except** for ISP Priority talk group use, and **except** MEG's and Task Forces during operational necessity situations. Communication Supervisors and Shift Commanders from each department will be responsible for the daily operations and routine use of talk groups of their respective department, as well as, the procedures regarding special incidents. All personnel are to abide by the above-referenced rules and procedures and to cooperate fully with the instructions on the use of said talk groups.

Should any problems arise from the sharing of these talk groups, the communications personnel of the respective departments should be contacted immediately and the situation documented. If the problem is not resolved, the situation should be taken up the chain of command of both departments for resolution.

Any future modifications to this MOU shall be in writing and included as an appendix to this MOU. Both

Subject
Date

Page 2

departments reserve the right to terminate this MOU at any time for any reason. Modifications or termination of this MOU shall be in writing with the proper signature authority from the respective department(s) as applicable. This MOU will expire five years from date of signature, if not cancelled prior to expiration, and must be renewed to continue in force. If not renewed, use of the talk groups will cease immediately. If this MOU is cancelled/terminated, both ISP and Agency must certify in writing to the other party that talk groups previously authorized for use have been removed from all radios within 30 days of cancellation/termination of this MOU.

Director Joe Schelstreet
Tri-Com Central Dispatch

Date

Acting Director Brendan F. Kelly
Illinois State Police

Date

TALKGROUP ACCESS AGREEMENT

This agreement is hereby made and entered into this ____ day of _____, 20__ by and between the City of Elgin, Illinois, a municipal corporation (hereinafter referred to as "City") and Tri Com Central Dispatch (hereinafter referred to as "Agency").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the sufficiency of which is hereby mutually acknowledged, the parties hereto hereby agree as follows:

Grant of Access. City hereby authorizes the Agency and only those personnel members whose names the Agency provides to the City to access the following (hereinafter referred to collectively as "Talkgroups"):

PD 1, PD 2, PD 3

FD Main, FD OPS 2, FD OPS 3, FD OPS 4, FD OPS 5

Scope of Use. Recognizing the need to control the use of these Talkgroups and in accordance with the State of Illinois Starcom21 policies and procedures, the Agency agrees to limit the use of the Talkgroups to Emergency Notifications (serious incidents, serious traffic crashes, and active fires), Coordination of Joint Operations and Mutual Aide Responses (Natural and Man-Made Disasters, Mass Casualty Incidents, Police, Fire, EMS, HAZMAT, Rescue Operations, and Training).

The Agency shall, at all times, ensure that its personnel utilize its access to Talkgroups in strict conformance with the provisions of this agreement, its application to the City, and such rules and policies as the City or its subordinate entities may from time to time establish. The Agency shall not permit its personnel to utilize the Agency's access to Talkgroups in any manner that exceeds this scope of use or in violation of law.

Termination. The Agency may terminate its access to Talkgroups at any time by providing written notice to the City. The City may terminate the Agency's access to Talkgroups at any time for any reason with or without written notice.

Indemnification.

(a) The Agency shall, at all times, fully indemnify, hold harmless, and defend the City and their officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of use of Talkgroup by the Agency and its employees, or because of any act or omission, neglect or misconduct of the Agency, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Agency's violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.). The foregoing obligation of the Agency to indemnify shall not be limited by reason of insurance or immunity.

(b) Nothing contained herein shall be construed as prohibiting the City and their officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Agency shall likewise be liable for the costs, fees and expenses incurred in defense of any such claims, actions, or suits.

(c) The Agency shall be liable for any damages incurred as a result of its errors, omissions or negligent acts.

Duty to Contract for Access, Costs. The Agency shall contract with the applicable entity for access to the system on which the Talkgroup operates. The Agency shall be solely responsible for all costs associated with its access to the Talkgroup. The Agency shall be solely responsible for the acquisition of any equipment it requires to access Talkgroup.

Notices. All notices required to be given pursuant to this agreement shall be in writing and addressed to the parties at their respective addresses set forth below:

If to the City:
Michael Bayard
Elgin Police Department
151 Douglas Avenue
Elgin, Illinois 60120

If to the Agency:
Joe Schelstreet Interim Director
Tri Com Central Dispatch
3823 Karl Madsen
St. Charles, IL 60175

Covenant Not to Sue. In consideration of the City's grant of access to Talkgroups, the Agency covenants and agrees that it shall not sue, institute, cause to be instituted or permit to be instituted on its behalf, or by or on behalf of its past, present or future officials, officers, employees, attorneys, agents or assigns, any proceeding or other action with or before any local, state and/or federal agency, court or other tribunal, against the City, its council members, officers, commissioners, employees, attorneys, agents or assigns, arising out of, or from, or otherwise relating, directly or indirectly, to this agreement to the extent authorized by law. In no event shall the City be liable to the Agency for monetary damages for any reason whatsoever.

Representations. The Agency represents that it has the authority to enter into this agreement and undertake the duties and obligations contemplated by this agreement and that it has taken or caused to be taken all necessary action to authorize the execution. Further, the Agency represents that the signatory of this agreement has the authority to bind the Agency to all obligations herein contained.

Survival. The Agency's obligations pursuant to the sections herein under the headings entitled "Indemnification" and "Covenant Not to Sue" shall survive the termination of this agreement.

Assignment. Neither the Agency nor any of its personnel may assign or transfer any rights afforded to it under this agreement to any third party for any purpose without the express written permission of the City.

Venue. This agreement shall be subject to the laws of the State of Illinois. Venue for the resolution of any disputes or the enforcement of any rights arising out of or in connection with this agreement shall be in the Circuit Court of Kane County, Illinois.

Severability. The terms of this agreement shall be severable. In the event any of the terms or provisions of this agreement are deemed to be void or otherwise enforceable for any reason, the remainder of this agreement shall remain in full force and effect.

CITY OF ELGIN:

AGENCY:

By: _____
City Manager

By: _____

Name/Print: _____

Attest:

Title: _____

City Clerk

Tri Com Central Dispatch Talk Group Access Agreement

This Talk Group Access Agreement is between The Commuter Rail Division of the Regional Transportation Authority, the Northeast Illinois Regional Commuter Railroad Corporation, an Illinois municipal corporation (METRA "Agency") having its principal business address at 547 W. Jackson, Chicago, IL 60661 and Tri Com Central Dispatch (Tri Com), a cooperative venture voluntarily established by its members pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois and pursuant to the Intergovernmental Cooperation Act, 5, ILCS 220/1 et seq. of the Illinois Compiled Statutes, having its principal business address at 3823 Karl Madsen Drive, St. Charles, IL 601755.

Section 1- Definitions. [Intentionally Left Blank]

Section 2 - Grant of Access. Tri Com authorizes the Agency and only those personnel members whose names it provides to Tri Com to access the Tri Com Central Dispatch radio system.

Section 3 - Scope of Use. The Agency shall, at all times, ensure that its personnel utilize its access to the Tri Com Central Dispatch radio system in strict conformance with the provisions of this Agreement, its application to Tri Com, and such rules and policies as Tri Com or its subordinate entities may from time to time establish. The Agency shall not permit its personnel to utilize the Agency's access to the Tri Com Central Dispatch radio system in any manner that exceeds this scope of use or in violation of law.

Section 4 - Termination. The Agency may terminate its access to the Tri Com Central Dispatch radio system at any time by providing written notice to Tri com. Tri Com may terminate the Agency's access to the Tri Com Central Dispatch radio system at any time and for any reason with or without written notice.

Section 5 - Indemnification. (a) The Agency shall, at all times, fully indemnify, hold harmless, and defend Tri Com and their officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of use of the Tri Com Central Dispatch radio system by the Agency and its employees, or because of any act or omission, neglect or misconduct of the Agency, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Agency's violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.). The foregoing obligation of the Agency to indemnify shall not be limited by reason of insurance or immunity.

(b) Nothing contained herein shall be construed as prohibiting Tri Com and their officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Agency shall likewise be liable for the cost, fees and expenses incurred in defense of any such claims, actions, or suits. (c) The Agency shall be responsible for any damages incurred as a result of its errors, omissions or negligent acts.

(d) Tri Com waives any defense or immunity which may be available to it, including those provided by the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1et seq. or by reason of indemnification or insurance.

Section 6- Duty to Contract for Access, Costs. The Agency shall contract with Motorola Solutions, Inc. for access to its STARCOM2i System on which the Tri Com Central Dispatch radio system operates. The Agency shall be solely responsible for all costs associated with its access to the Tri Com Central Dispatch radio system. The Agency shall be solely responsible for the acquisition of any equipment it requires to access the Tri Com Central Dispatch radio system.

Section 7- Notices. All notices required to be given pursuant to this Agreement shall be in writing and addressed to the parties at their respective addresses set forth below

If to Tri Com: Executive Director Tri Com Central Dispatch 3823 Karl Madsen St. Charles, IL 60175	If to the Agency: Police Chief METRA 547 W Jackson Chicago, IL 60661
--	---

Section 8 - Covenant Not to Sue. In consideration of Tri Com's grant of access to its radio system, the Agency covenants and agrees that it shall not sue, institute, cause to be instituted or permit to be instituted on its behalf, or by or on behalf of its past, present or future officials, officers, employees, attorneys, agents or assigns, any proceeding or other action with or before any local, state and/or federal agency, court or other tribunal, against Tri Com, their board members, officers, commissioners, employees, attorneys, agents or assigns, arising out of, or from, or otherwise relating, directly or indirectly, to this Agreement to the extent authorized by law.

Section 9 - Representations. The Agency represents that it has the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution. Further, the Agency represents that the signatory of this Agreement has the authority to bind the Agency to all obligations herein contained .

Section 10 - Survival. The Agency's obligations under Section 5 and Section 8 shall survive the termination of this Agreement.

Section 11-Assignment. Neither the Agency nor any of its personnel may assign or transfer any rights afforded to it under this Agreement to any third party for any purpose without the express written permission of the Tri Com Board .

Title: Executive Director – Tri Com

Date:_____

Title: Police Chief - Metra

Date:_____

Tri Com Central Dispatch Talk Group Access Application

AGENCY INFORMATION	
NAME OF AGENCY:	METRA
POINT OF CONTACT:	Brian Windle
BUSINESS ADDRESS	547 W Jackson Chicago, IL 60661
EMAIL ADDRESS:	Brian Windle
BUSINESS TELEPHONE:	312-322-2800
MOBILE TELEPHONE:	312-877-2678
Tri Com Information	
NAME OF AGENCY:	Tri Com Central Dispatch
POINT OF CONTACT:	Joe Schelstreet
BUSINESS ADDRESS	3823 Karl Madsen St. Charles IL, 60175
EMAIL ADDRESS:	jschelstreet@tri-com911.org
BUSINESS TELEPHONE:	630.584.8169
MOBILE TELEPHONE:	

APPLICATION INFORMATION		
Please complete the following information	YES	NO
The Applicant is a unit of local government	X	
The Applicant is requesting access to the Tri Com Central Dispatch radio system for certified sworn police personnel or certified fire service personnel.	X	
The Applicant is requesting monitoring capabilities only		X
The Applicant has submitted a completed STARCOM21 System Access Application (attach completed application)	X	
The Applicant has submitted a statement on how the applicant's access to the Tri com Central Dispatch radio system will enhance the mission of the sponsoring agency	X	
The Applicant understands and accepts that any fees or cost incurred by Tri Com will be paid by the applicant	X	



3823 Karl Madsen Drive
St. Charles, Illinois 60175
Phone: (630) 232-4739
Fax: (630) 262-1911
www.tri-com911.org

Director
Joe Schelstreet

Deputy Director

Board of Directors
Chief James Keegan
~Chairman

Chief Michael Antenore
~Vice Chairman

Alderman Mike Bruno
Chief Randy Deicke
Chief Dan Eul
Chief Jerry Krawczyk
Chief Eric Passarelli
Alderman Mike Russotto
Chief Pat Rollins
Chief Scott Swanson
Alderman William Turner

Date: October 23, 2019
To: DuPage County ETSB
From: Joe Schelstreet
Tri-Com Central Dispatch Interim Executive Director
Subject: Modification to StarCom Access Agreement

The Tri-Com Central Dispatch Center is requesting a modification to the existing StarCom access agreement. The previously submitted request inadvertently omitted the North Aurora Fire Protection District and they are requesting access to the same talk groups as previously submitted. They are requesting the main talk channels as well as the StarCom fireground talk groups. This request is based upon a similar need for fire interoperability on mutual aid and MABAS incidents. These talk groups would only be used for responses to calls in neighboring jurisdictions and not on a daily basis

We are requesting access for the North Aurora FPD to the following talk groups:

- a. FD OPS1 Any DuPage FD
- b. FD OPS3 Fire NORTH
- c. FD OPS5 Fire West
- d. FD North
- e. FD West
- f. 7WEST
- g. 1WEST

Thank you very much for your consideration.

DuPage ETSB DEDIRS Access Application

AGENCY INFORMATION	
Type of Application:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Modification
NAME OF AGENCY:	Tri-Com Central Dispatch
POINT OF CONTACT:	Joe Schelstreet
BUSINESS ADDRESS	3823 Karl Madsen Dr., St. Charles, Illinois 60175
EMAIL ADDRESS:	jschelstreet@tri-com911.org
BUSINESS TELEPHONE:	630-584-8169
MOBILE TELEPHONE:	

APPLICATION INFORMATION		
Please complete the following information	YES	NO
The Applicant is a unit of local government	x	
If no, explain: (use a separate sheet if necessary)		
The Applicant is requesting access to DEDIRS for certified sworn police personnel or certified fire service personnel.	x	
The Applicant is requesting monitoring capabilities only		x
The Applicant is a member of STARCOM21	x	
The Applicant understands and accepts that any fees or cost incurred for programming will be the responsibility of the Applicant.	x	

Applicant Equipment Information	
The total number of portable radios (portable and mobile) covered under this request is:	38
The total number of radios which will be affiliated during any daily operational shift is:	N/A
Do the portable radios have encryption: <input checked="" type="checkbox"/> No <input type="checkbox"/> hardware encryption <input type="checkbox"/> software encryption	
Type of radios to be programmed with a DEDIRS talk group: APX6000, APX6500, APX8000, APX4500, APX7000, APX8500	
The Applicant is requesting use of: <input checked="" type="checkbox"/> Access Talk Groups 1-8 <input checked="" type="checkbox"/> Any additional talk groups. List on a separate sheet include an explanation as to the need (ie: daily mutual aid etc.)	
The Applicant radios are TDMA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, is there a plan to move to TDMA? Please provide the tentative date:	

Committee/ETSB Board Review Process Checklist:	
Applicant has submitted proper paperwork	<input type="checkbox"/> Yes <input type="checkbox"/> No
Vendor Technical Review of Application Complete	
14 Day Notice to Members via PSAPs is complete	<input type="checkbox"/> Yes <input type="checkbox"/> No
Posted on Committee Agenda Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Vote of Committee: Ayes_____ Opposed_____ Abstain_____ Absent_____	Approved
Action or Direction Based on Vote: [ie TOT ETSB, request additional information, denied]	<input type="checkbox"/> Yes <input type="checkbox"/> No
Posted on ETSB Agenda Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Vote of ETSB Board: Ayes_____ Opposed_____ Abstain_____ Absent_____ Resolution No:	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No
Additional Information or Action from ETS Board:	

ETSB Resolution

ETS-R-0041-19

RESOLUTION TO APPROVE ACCESS TO THE DU PAGE EMERGENCY DISPATCH
INTEROPERABLE RADIO SYSTEM TALK GROUPS PURSUANT TO POLICY 911-005.2:
ACCESS TO THE DU PAGE EMERGENCY DISPATCH INTEROPERABLE RADIO
SYSTEM (DEDIRS), AS REQUESTED BY TRI-COM CENTRAL DISPATCH

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB DuPage Emergency Dispatch Interoperable Radio System ("DEDIRS") was implemented to provide Emergency 9-1-1 radio communication services through STARCOM21 Site 1 for secure and accessible communications for its member users; and

WHEREAS, Tri-Com Central Dispatch has requested access to certain talk groups of DEDIRS pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS), and in the spirit of public safety and first responder interoperability; and

WHEREAS, Tri-Com Central Dispatch's application has been recommended for approval by the DU PAGE ETSB Policy Advisory Committee ("PAC") in accordance with policy; and

WHEREAS, the DU PAGE ETS Board has received and reviewed the application of Tri-Com Central Dispatch detailed in Attachment A of this resolution.

NOW, THEREFORE BE IT RESOLVED, that DuPage ETSB hereby grants access to DEDIRS by Tri-Com Central Dispatch according to ETS-R-0013-18, Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS), by this resolution.

Enacted and approved this 11th day of June, 2019 at Wheaton, Illinois.


SEAN T. NOONAN, CHAIRMAN

Attest: 
JEAN KACZMAREK, COUNTY CLERK

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Erik Kramer, Deputy Chief Addison FPD
SECONDER:	Anthony Romanelli, DuPage Sheriff's Office
AYES:	Timothy Hayden, Matt Baarman, Erik Kramer, Anthony Romanelli
ABSENT:	Steven Gorsky



3823 Karl Madsen Drive
St. Charles, Illinois 60175
Phone: (630) 232-4739
Fax: (630) 262-1911
www.tricom911.org

Director

Nicole Lamela

Deputy Director

Sarah Stoffa

Board of Directors

Chief James Keegan
~Chairman

Chief Mike Antenore
~Vice Chairman

Chief Eric Passarelli
Alderman Mike Bruno
Chief Dan Eul
Chief Randy Deicke
Chief Joe Schelstreet
Alderman William Turner
Chief Pat Rollins
Chief Jerry Krawcsyk

05-28-2019

To: DuPage County ETSB

From: Nicole Lamela, Executive Director Tri-Com Central Dispatch

Ref: Access to StarCom Talkgroups for interoperability

Tri-Com Central Dispatch Center is requesting access to Talkgroups on behalf of the following agencies:

- *St Charles Police/Fire Departments
- *Geneva Police/Fire Departments
- *Batavia Police/Fire Departments
- *Elburn Police/Fire Departments
- *Sugar Grove Police/Fire Departments
- *South Elgin Police Department
- *Waubonsee Community College Police

We are requesting access to the following talkgroups:

- a. FD OPS1- Any DuPage FD
- b. FD OPS2 - Fire EAST
- c. FD OPS3 - Fire NORTH
- d. FD OPS4 - Fire SOUTH
- e. FD OPS5 - Fire WEST
- f. FD OPS6 - FD ACDC1
- g. FD OPS7 - FD ACDC2
- h. FD North
- i. FD West
- j. FD South
- k. FD East
- l. DPSO F1
- m. 7WEST
- n. 1WEST
- o. UNIFIED 1 - 5

Nicole Lamela, Executive Director



3823 Karl Madsen Drive
St. Charles, Illinois 60175
Phone: (630) 232-4739
Fax: (630) 262-1911
www.tricom911.org

Director

Nicole Lamela

Deputy Director

Sarah Stoffa

Board of Directors

Chief James Keegan
~Chairman

Chief Mike Antenore
~Vice Chairman

Chief Eric Passarelli
Alderman Mike Bruno
Chief Dan Eul
Chief Randy Deicke
Chief Joe Schelstreet
Alderman William Turner
Chief Pat Rollins
Chief Jerry Krawcsyk

05-28-2019

To: DuPage County ETSB

From: Nicole Lamela, Executive Director Tri-Com Central Dispatch

Ref: Access to StarCom Talkgroups for interoperability

Tri-Com Central Dispatch Center is requesting access to Talkgroups on behalf of the following agencies:

- *St Charles Police/Fire Departments
- *Geneva Police/Fire Departments
- *Batavia Police/Fire Departments
- *Elburn Police/Fire Departments
- *Sugar Grove Police/Fire Departments
- *South Elgin Police Department
- *Waubensee Community College Police

Police would like access to the Talkgroups that West Chicago and Bartlett Police currently operate on. The Fire Agencies would like the Talkgroups that fire currently operates on for interoperability on mutual aid and MABAS. They have requested the main talk channels as well as fire ground Talkgroups that may be on StarCom.

These Talkgroups would only be used for responses to calls in neighboring jurisdictions and not on a daily basis.

We look forward to collaboratively working together in the new future.

Nicole Lamela, Executive Director

DuPage ETSB DEDIRS Access Application

AGENCY INFORMATION		
Type of Application:	[X] New [] Modification	
NAME OF AGENCY:	Tri-Com Central Dispatch	
POINT OF CONTACT:	Nicole Lamela	
BUSINESS ADDRESS	3823 Karl Madsen Dr, St Charles, Illinois 60175	
EMAIL ADDRESS:	nlamela@tri-com911.org	
BUSINESS TELEPHONE:	630-584-9057	
MOBILE TELEPHONE:		
APPLICATION INFORMATION		
Please complete the following information	YES	NO
The Applicant is a unit of local government	X	
If no, explain: (use a separate sheet if necessary)		
The Applicant is requesting access to DEDIRS for certified sworn police personnel or certified fire service personnel.	X	
The Applicant is requesting monitoring capabilities only		X
The Applicant is a member of STARCOM21	X	
The Applicant understands and accepts that any fees or cost incurred for programming will be the responsibility of the Applicant.	X	
Applicant Equipment Information		
The total number of portable radios (portable and mobile) covered under this request is:	562	
The total number of radios which will be affiliated during any daily operational shift is:	N/A	
Do the portable radios have encryption: [] No [X] hardware encryption [X] software encryption		
Type of radios to be programmed with a DEDIRS talk group: APX6000, APX6500, APX8000, APX4500, APX7000, APX8500		
The Applicant is requesting use of: [X] Access Talk Groups 1-8 [X] Any additional talk groups. List on a separate sheet include an explanation as to the need (ie: daily mutual aid etc.)		
The Applicant radios are TDMA: [X] Yes [] No If no, is there a plan to move to TDMA? Please provide the tentative date:		

Committee/ETS Board Review Process Checklist:

Applicant has submitted proper paperwork	[] Yes [] No
Vendor Technical Review of Application Complete	
14 Day Notice to Members via PSAPs is complete	[] Yes [] No
Posted on Committee Agenda Date: _____	[] Yes [] No
Vote of Committee: Ayes _____ Opposed _____ Abstain _____ Absent _____	Approved
Action or Direction Based on Vote: [ie TOT ETSB, request additional information, denied]	[] Yes [] No
Posted on ETSB Agenda Date: _____	[] Yes [] No
Vote of ETSB Board: Ayes _____ Opposed _____ Abstain _____ Absent _____ Resolution No: _____	Approved
	[] Yes [] No
Additional Information or Action from ETS Board:	

DuPage Emergency Dispatch Interoperable Radio System Access Talk Group Agreement

This Talk Group Access Agreement is between Tri-Com Central Dispatch, an [Illinois] [not-for profit][business] corporation (Agency), having its principal business address at 3823 Karl Madsen Dr, St Charles, Illinois 60175 and the Emergency Telephone System Board of DuPage County ("DUPAGE ETSB"), an Emergency Telephone System Board established pursuant to 50 ILCS 750/et. seq., having its principal business address at 421 N. County Farm Rd., Wheaton, Illinois 60187.

Section 1 - Definitions. [Intentionally Left Blank]

Section 2 – Grant of Access. Pursuant to DUPAGE ETSB Resolution, a copy of which is attached to and incorporated in this Agreement as if fully set forth herein, DUPAGE ETSB authorizes the Agency and only those personnel members whose names it provides to DUPAGE ETSB to access the DuPage Emergency Dispatch Interoperable Radio System ("DEDIRS").

Section 3 – Scope of Use. The Agency shall, at all times, ensure that its personnel utilize its access to DEDIRS in strict conformance with the provisions of this Agreement, its application to DUPAGE ETSB, and such rules and policies as DUPAGE ETSB or its subordinate entities may from time to time establish. The Agency shall not permit its personnel to utilize the Agency's access to DEDIRS in any manner that exceeds this scope of use or in violation of law.

Section 4 – Termination. The Agency may terminate its access to DEDIRS at any time by providing written notice to DUPAGE ETSB. DUPAGE ETSB may terminate the Agency's access to DEDIRS at any time and for any reason with or without written notice.

Section 5 – Indemnification.

(a) The Agency shall, at all times, fully indemnify, hold harmless, and defend DUPAGE ETSB and the County of DuPage and their officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of use of DEDIRS by the Agency and its employees, or because of any act or omission, neglect or misconduct of the Agency, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Agency's violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.). The forgoing obligation of the Agency to indemnify shall not be limited by reason of insurance or immunity.

(b) Nothing contained herein shall be construed as prohibiting DUPAGE ETSB or the County and their officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Agency shall likewise be liable for the cost, fees and expenses incurred in defense of any such claims, actions, or suits.

(c) The Agency shall be responsible for any damages incurred as a result of its errors, omissions or negligent acts.

(d) Neither DUPAGE ETSB nor the County waives any defense or immunity which may be available to it, including those provided by the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. or by reason of indemnification or insurance.

Section 6 – Duty to Contract for Access, Costs. The Agency shall contract with Motorola Solutions, Inc. for access to its STARCOM21 System on which DEDIRS operates. The Agency shall be solely responsible for all costs associated with its access to DEDIRS. The Agency shall be solely responsible for the acquisition any equipment it requires to access DEDIRS.

Section 7 – Notices. All notices required to be given pursuant to this Agreement shall be in writing and addressed to the parties at their respective addresses set forth below

If to the DUPAGE ETSB: 9-1-1 System Coordinator Emergency Telephone System Board of DuPage County 421 N. County Farm Rd. Wheaton, IL 60187	If to the Agency: Tri-Com Central Dispatch 3823 Karl Madsen Dr. St. Charles, IL 60175
--	--

Section 8 – Covenant Not to Sue. In consideration of the DUPAGE ETSB's grant of access to DEDIRS, the Agency covenants and agrees that it shall not sue, institute, cause to be instituted or permit to be instituted on its behalf, or by or on behalf of its past, present or future officials, officers, employees, attorneys, agents or assigns, any proceeding or other action with or before any local, state and/or federal agency, court or other tribunal, against the DUPAGE ETSB or the County of DuPage, their board members, officers, commissioners, employees, attorneys, agents or assigns, arising out of, or from, or otherwise relating, directly or indirectly, to this Agreement to the extent authorized by law.

Section 9 – Representations. The Agency represents that it has the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution. Further, the Agency represents that the signatory of this Agreement has the authority to bind the Agency to all obligations herein contained.

Section 10 – Survival. The Agency's obligations under Section 5 and Section 8 shall survive the termination of this Agreement.

Section 11 – Assignment. Neither the Agency nor any of its personnel may assign or transfer any rights afforded to it under this Agreement to any third party for any purpose without the express written permission of DUPAGE ETSB Board.



Title: Executive Director

Date:

5-29-19

Agenda Item:	Approval of Outside Training and Travel for the CAD Administrator		
Presenter & Title:	Interim Executive Director Joe Schelstreet		
Date:	November 13, 2019		
Please Check Appropriate Box:			
x	Regular Meeting		Special Meeting
	Other -		
Estimated Cost: \$ 2,315		Budgeted?	YES x NO
<i>If NO, please explain how the item will be funded:</i>			
Executive Summary:			
<p>The CAD administrator has requested the approval of her attendance at the Central Square 2020 Conference Event. This conference would provide her the opportunity to stay informed of the latest technologies and maintain contacts important to the maintenance of this critical software within the Center. The seminar is scheduled for March of 2020 however; a significant discount is offered if registration is received by December 31. The requested expenses would not exceed \$2,100 + \$213.50 meal per diem and this is a budgeted expense. Board approval is required for travel expenses.</p>			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> • Memorandum of explanation from the CAD Administrator • COG Request for Overnight Travel Policy Form 			
Recommendation / Suggested Action: (briefly explain)			
<p>Staff requests that the Board of Directors approve the registration costs and travel fees, an amount not to exceed \$2,315 for the CAD Administrators attendance at the Central Square 2020 Conference Event.</p>			

TO: Joe Schelstreet, Interim Director

FROM: Tammy Kleveno, CAD System Administrator

RE: CentralSquare 2020 Conference Event

October 22, 2019

I'm writing to request approval to attend the CentralSquare 2020 customer event, March 17-20, in Las Vegas, NV. This event represents a critical opportunity for us to ensure we get the most from our software investment, make industry and peer connections and stay informed of the latest technologies to help us serve our citizens and community.

Attending this event is important to maintaining our existing contacts and information while updating our agency about the new solutions, ideas and expertise that CentralSquare brings to the table. As we are a valued client and partner of CentralSquare, the opportunities that this event brings cannot be understated. Early Bird registration is being offered until December 31, 2019 at a significant savings.

CentralSquare 2020 offers four full days of highly praised training opportunities, including intensive learning labs, expert-led breakout sessions and user-oriented presentations. I will be able to engage directly with CentralSquare developers and experts to ask comprehensive technical questions and outline our specific needs.

Previous user events were filled with exciting new public-sector technology that I'll be able to experience first-hand this year. Because our communities demand more than ever, we need to maximize our capabilities and resources, so I'll be focused on solutions for these initiatives:

- Interface & Implementation of Rapid SOS
- NextGen911 specific interfaces in development
- Maintaining and Expanding use of our current system and how to better ourselves every year

Below is an approximate, cost-sensitive breakdown for attending the full summit:

Registration

Super Early Bird Rate	Register by 12/31/19	\$499
Early Bird Rates	Register by 1/17/20	\$699
Regular Rate	Register between 1/18/20 – 3/3/20	\$899

Airfare	Not to exceed \$500/round trip
Transportation	Approximately \$100 (shuttle, parking & mileage)
Hotel	\$796/ with tax & hotel fees
Total	*Not to exceed \$2100.00 + meal per diem *(if registered by 12/31/19)

Throughout the conference, I'll be taking useful notes and gaining best practices that I will bring back to our agency. I'll have an overview of the next steps we should take with our CentralSquare software, and will pass on knowledge gained to the staff through training, newsletters or other means.

Thank you for your consideration. I look forward to the opportunity.



**CITY OF GENEVA REQUEST
FOR OVERNIGHT TRAVEL
Administrative Policy 2012-01**

This form is required for all overnight travel related activities lasting more than one day.

Employee Name: Tammy M. Kleveno Date of Request: 10/23/19
Department: Tri-Com Division: _____
Proposed Event: Central Square 2020 Conference Event
Name of Organization Sponsoring the Event: Central Square Technologies
Location of Event: Las Vegas, NV
Dates Away from Work: March 17-20
Contact number while away: 630-669-0281

Estimated Expenses (please estimate the costs below):

Registration: \$499
Travel (Airfare, Car Rental, Bus, Gasoline, etc.): \$600
Lodging: \$1115 aprx
Meals: per diem
Other (Please Specify _____): _____
Total: TBD

Purpose/Need to Attend: Total Cost not to exceed \$2100 + per diem

(Please see attached letter for further explanation and
breakdown)

Budgeted? ☒ Yes ☐ No


Will you be using a City-issued Credit card? ☐ Yes ☒ No

Was a City vehicle available for your use? ☐ Yes ☒ No

Last four (4) digits of the credit card account number(s): _____

Names of other employees or guests (please note relationship) attending (if applicable):

Notes:

Employee Signature:  Date: 10.23.19

Supervisor Approval: _____ Date: _____

Department Head Approval: _____ Date: _____

City Administrator Approval: _____ Date: _____

Mayor's Approval: _____ Date: _____

Print

Save As

Clear

Agenda Item:	Approval of Temporary Hourly Wage Adjustment for the Training Coordinator		
Presenter & Title:	Interim Executive Director Joe Schelstreet		
Date:	November 13, 2019		
Please Check Appropriate Box:			
<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting
<input type="checkbox"/>	Other -	<input type="checkbox"/>	
Estimated Cost: \$ 2,280		Budgeted?	YES x NO
<i>If NO, please explain how the item will be funded:</i>			
Executive Summary:			
<p>Due to the absence of a Deputy Director, the Training Coordinator has been regularly called upon to perform duties that are outside of her current job description. Upon request from the Training Coordinator, notification was made to the City of Geneva Human Resources Department. A review of the job descriptions for the Training Coordinator and the Deputy Director was conducted and, per Geneva City Policy, the Training Coordinator is eligible for a 5% upward adjustment to her hourly rate. This adjustment would begin retro-active to October 7 and would end upon the hiring of a new Deputy Director. This action requires approval by the Board of Directors.</p>			
Voting Requirements:			
<i>This motion requires a simple majority vote.</i>			
Attachments: (please list)			
<ul style="list-style-type: none"> • COG Personnel Action Request Form 			
Recommendation / Suggested Action: (briefly explain)			
<p>Staff requests that the Board of Directors approve the temporary hourly rate adjustment for the Training Coordinator from \$35.58/hour to \$37.36/hour until such time as a Deputy Director has been hired.</p>			



PERSONNEL ACTION REQUEST FORM

*Required information

Tiffany Meyers

137

10/07/2019

*Name

*Employee Number

*Effective Date

278 Morgan Valley Drive

Oswego

IL

60543

Street

City

State

Zip

Tri Com

Training Coordinator

*Department

Position

*Budget number

New Hire

☐ Position Status

Starting Hourly Salary \$ _____

☐ Full Time

☐ Part Time

☐ Seasonal/Temporary

Appointment Type ☐ Exempt ☐ Non-Exempt

Personnel Change

☐ Position Change

☐ Evaluation (attached)

☒ Payroll Change

From \$ 35.58 to \$ 37.36

☐ Promotion

☐ Demotion

☐ Dept. Transfer

☐ Reclassification

☐ New Position Title _____

☐ Address change

Leave of Absence

Start date _____

Type of Leave

☐ FMLA

☐ Work Comp

☐ Military Leave

☐ Administrative

☐ Other (explain)

End date _____

Terms of Separation – Last day worked *

☐ Resignation

☐ Discharge

☐ Retirement

☐ Lay Off

☐ Other (explain)

Explanation of Action

Temporary Act Up Pay

Authorization

Signature of Reviewer/Supervisor

Date

Department Head

Date

Human Resource Representative

Date

Print

Clear