



**TRI-COM BOARD OF DIRECTORS REGULAR MEETING**  
**Regular Meeting Agenda**  
**Wednesday, March 14, 2018**

Location: Tri-Com Central Dispatch, 3823 Karl Madsen Drive, St. Charles, IL 60175

Time: 8:00 AM

Call Meeting to Order: Roll Call

Old Business:

- 1) Consent Agenda.
  - A) Approve the minutes from the January 10, 2018 Regular Board Meeting and the February 14, 2018 Special Board Meeting.
  - B) Approve the General Ledger Distribution Reports of January 2018 and February 2018.
- 2) Update on Consolidation
- 3) Update on Staffing

New Business:

- 1) Pulse Point App
- 2) Approval of FY19 Budget
- 3) Raising Limit on Director's Authorized Spending Limit

Public Comment:

CLOSED SESSION:

- 1) For the purpose of discussing:
  - A) Employment/Appointment Matters
  - B) Legal Matters
  - C) Business Matters
  - D) Security/Criminal Matters
  - E) Miscellaneous Exceptions to the Open Meetings Act

Adjournment:

Next Regular Meeting: Wednesday, May 9, 2018 at 8:00 A.M.

*Tri-Com Central Dispatch*  
**BOARD OF DIRECTORS**

Regular Meeting Minutes from January 10, 2018

Chairman Passarelli called the meeting to order at 8:020 A.M. at the Tri-Com Central Dispatch training room.

**Roll Call:**

Members Present:

St. Charles: Chief Jim Keegan, Chief Joe Schelstreet, Alderman William Turner  
Geneva: Chief Eric Passarelli, Chief Mike Antenore  
Batavia: Chief Dan Eul, Chief Randy Deicke  
South Elgin: Chief Jerry Krawczyk  
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: None  
Geneva: Alderman Mike Bruno  
Batavia: Alderman Susan Stark  
South Elgin: None  
Contract Agencies: None

Others Present:

Nicole Lamela, Director, Tri-Com  
Sarah Stoffa, Deputy Director, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

Others present listed on sign in sheet.

OLD BUSINESS

**Consent Agenda:**

Motion to approve the Board Meeting Minutes from the November 8, 2017 Regular Board Meeting was made by Chief Schelstreet and seconded by Alderman Turner. Motion passed unanimously.

Motion to approve the General Ledger Distribution Reports of November 2017 and December 2017 was made by Alderman Turner and seconded by Chief Eul. The motion passed unanimously by roll call vote.

### **Update on Consolidation:**

Chief Schelstreet reported that Aurora accepted the check from the Kane County ETSB. He sent an email to Roger Fahnestock regarding the consolidation study. He also stated that, due to the percentage increase on phone revenue, the state said they would pay for phone lines. They are now saying Tri-Com has too many lines.

Director Lamela stated that Tri-Com has 3 wireless lines and 6 other lines. The state asked AT&T to do a study. They found that one line had not been receiving calls for at least a year. They want to take down all 3 wireless lines and see if that is enough to handle all wireless and hardwire calls. Jerry Bleck was concerned because the study was being done in winter when call volumes are lower.

Chief Deicke stated the concern is for many calls at one time. Director Lamela stated that she ran reports and it should be enough. The concern would be if Tri-Com grows. Chief Schelstreet stated that this should be discussed at ETSB. In response to questions from Chief Antenore, Director Lamela stated that many calls go to Kane County because of the cell towers they are hitting. Those are transferred. This makes KaneComm's call volume higher.

Chief Schelstreet suggested talking about this at ETSB and suggesting that the state agree that if consolidation occurs, the agency remaining keeps the phone lines from the dissolving agency. Currently, Tri-Com has 11 trunks (3 wireless, 6 at Geneva, 2 at Lombard) and KaneComm has 12.

### **Update on Staffing:**

Director Lamela reported that a new Training Coordinator will be starting on January 16<sup>th</sup>. She should be fully trained by May. One Telecommunicator completed training in December. One of the new trainees resigned and the other is doing well.

### **Update Radio Assessment Study:**

Director Lamela stated that Andy Baumann completed the radio study. There are several faulty antennas. There is a spare at the Tri-Com tower, but another would still need to be purchased at approximately \$2,000 + \$600-\$800 for a tower climb. 2020 is the end of life for the Motorola equipment and each time a repair is needed, it is costing \$1,000-\$2,000.

A lot of the equipment is obsolete and parts for repairs are difficult to find. Andy's recommendation is to not replace equipment at all 14 sites and go to Starcom. In answer to a question by Chief Antenore, Director Lamela stated that antennas can go bad due to weather, lightning, and aging. Chief Eul stated that they have lots of communication issues near the Kirk/Fabyan tower north of Country House. He would like that one replaced soon.

Chief Keegan asked how we knew antennas were bad. Director Lamela replied that we did not. Andy had to test all of them to find that they were not working properly. Much of the equipment is from 1996. Newer equipment includes diagnostic and alerts you via email when there is a failure. When there are issues on the Tri-Com and Sugar Grove towers, you don't know unless you go to the site.

Chief Schelstreet stated that the qantars have end of life. There is no indication of costs, but servicing them is \$1,200-\$1,500. Director Lamela stated that redundancy was built in for St. Charles, Geneva, and Batavia, but not for Sugar Grove and Elburn. Equipment is no longer supported.

Alderman Turner asked how long it would be to implement Starcom. He stated that this is important nad we need to replace it. Chief Eul agreed and stated that we need to have our own infrastructure and repair it until everything is in place. He stated that needs must be prioritized.

Director Lamela stated that we need to have a special meeting for the estimate and prioritizing. The Geneva RFP for auditing also needs to be approved at the special meeting. Chief Passarelli stated that, as a board, if we are going to Starcom, There are also other radios available.

Alderman Turner questioned if other brands of radios would be able to handle Motorola upgrades. He also stated that everyone is used to Motorola. Chief Sikora didn't think it would matter because they would need to learn to use a new radio either way.

Chief Schelstreet stated that he recommends police switching over first and fire later. He is not in favor of building our own system. He stated that we need to solve the issues for our south agencies. The city administrators are concerned with funding and are okay with the police moving first, then fire.

Director Lamela stated that we need a decision for budgeting. There was some discussion regarding building our own system. Chief Lambert stated that Aurora ended up spending three times what they thought they would to build their own system.

Chief Keegan stated that the board voted previously to move the police first and then fire later. We need to pay for infrastructure first. We need to look at call volume, give funds to all, and have each decide how to use those funds. We need to come up with a formula.

Chief Passarelli stated that Ravi from Motorola stated that negotiations take 6-8 months. Chief Deicke asked about paying for air time. The intention is to have one bill to Tri-Com that is billed out to each agency for fees. Chief Keegan stated that ILEAS just put out a grant. Chief Eul will be added to negotiating committee. He asked about calls for service numbers. A 3-year average would be used.

Chief Schelstreet made a motion to allow the negotiating committee to work with Motorola. The motion was seconded by Chief Antenore. The motion passed unanimously.

NEW BUSINESS

**Draft Budget:**

PUBLIC COMMENT

NONE.

**Closed Session:**

A motion was made by Alderman Stark and seconded by Chief Eul to enter into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2).

Motion passed unanimously. The Board entered into closed session at 8:02 A.M.

A motion was made by Alderman Turner and seconded by Chief Schelstreet to return to open session. Motion passed unanimously. Board returned to open session at 8:22 A.M.

**Adjournment:**

With no further business to discuss, Alderman Stark motioned to adjourn the meeting. Chief Rollins seconded the motion, which then passed by unanimous vote. The meeting was adjourned at 9:45 A.M.

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, March 14, 2018 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Tri-Com Administrative Assistant

*Tri-Com Central Dispatch*  
**BOARD OF DIRECTORS**

Special Meeting Minutes from February 14, 2018

Chairman Passarelli called the special meeting to order at 8:03 A.M. at the Tri-Com Central Dispatch training room.

**Roll Call:**

Members Present:

St. Charles: Chief Jim Keegan, Chief Joe Schelstreet, Alderman William Turner  
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno  
Batavia: Chief Dan Eul, Chief Randy Deicke  
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: None  
Geneva: None  
Batavia: Alderman Susan Stark  
South Elgin: Chief Jerry Krawczyk  
Contracted Agencies: None

Others Present:

Nicole Lamela, Director, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

All other attendees listed on sign in sheet.

CLOSED SESSION

**Authorize the establishment of a financial policy that mandates 3-months of operating capital in reserves or 25% of our annual budget:**

Chief Passarelli stated that this is the City of Geneva's policy as stated. Motion to approve the establishment of a financial policy that mandates 3-months of operating capital in reserves or 25% of our annual budget was made by Alderman Turner and seconded by Chief Schelstreet.

Chief Deicke asked where we stood right now. Director Lamela stated that we are a little over that amount.

Motion passed unanimously by roll call vote.

**Authorize a funding rebate from our capital reserves in regards to the Star Com radio platform as follows: Any reserves over and above a 25% minimum balance will be allocated to Tri-Com infrastructure first with the remaining portions being divided amongst those agencies based upon their call volume (3-year average). Police agencies will be distributed upon the execution of their radio invoices; fire department disbursements will be held in escrow (in Tri-Com capital reserves) until the execution of their radio invoices:**

Chief Keegan stated that item number 1 is the result of item number 2. Tentatively, the infrastructure needs will be about \$500-\$600,000. This would consist of consoles, T1, etc. Chief Deicke asked if the infrastructure was only related to StarCom. Director Lamela stated that the logger and consoles would need to be upgraded. 2 additional units for consoles are needed. After this is done, then the radios can be done.

Director Lamela stated that Kane County cannot be the back-up site. Their radio is analog and will not work with StarCom. A fiber and T1 will run to Downers Grove. Tri-Com would need a different back-up center. Public Works at St. Charles would need to build a vault to protect the system. Chief Deicke asked if this would take care of all the necessary infrastructure and problems with South. Director Lamela stated that if everyone goes to StarCom, it would take care of those issues. Chief Deicke asked if there will be money to take care of the radio issues if fire doesn't go to StarCom. Chief Perkins stated that it will take care of IFERN, but they will still need to maintain VHF.

Alderman Turner asked what the problems are now. Director Lamela stated that MABAS paid to upgrade Big Rock for IFERN. To keep the fire ground channels, we need to keep VHF for mutual aid. The grant submitted asked for dual band radios.

Chief Keegan stated that we may be able negotiate with Motorola to include setting up a back-up site. Director Lamela believes that to move to a back-up site would only involve signing it there. She stated that SIP acts like a VOIP line and works with multiple redundancies. Chief Sikora asked if after the infrastructure costs, the numbers given out previously. Director Lamela replied that they are and that none of the costs will be incurred until after May 1, 2018.

Motion by Chief Schelstreet and seconded by Chief Deicke to authorize a funding rebate from our capital reserves in regards to the Star Com radio platform as follows: Any reserves over and above a 25% minimum balance will be allocated to Tri-Com infrastructure first with the remaining portions being divided amongst those agencies based upon their call volume (3-year average). Police agencies will be distributed upon the execution of their radio invoices; fire department disbursements will be held in escrow (in Tri-Com capital reserves) until the execution of their radio invoices

Alderman Turner asked if other radios had been looked at. Director Lamela stated that Kenwood radio estimates were used for the grant submission.

Motion passed unanimously by roll call vote.

**Authorize Director to enter into a 4-year contract with the auditor approved by the City of Geneva for auditing services:**

Motion by Chief Antenore and second by Chief Schelstreet to Authorize Director to enter into a 4-year contract with the auditor approved by the City of Geneva for auditing services.

Director Lamela stated that the City of Geneva is going to Baker Tilly for auditing services. They are slightly higher. The City of Geneva does not use a capital reserve fund, so they will be setting one up for Tri-Com.

The ETSB will be sending Tri-Com 80% of the wireless money and will act more like a pass through. A capital reserve fund will be set up for this. The ETSB estimates that wireless revenue will be \$1.6 million. We will need to reserve funds for the Next Gen 911 phone system in 2020. Baker Tilly has worked with KaneComm in the past.

Chief Keegan said that he would advocate for earmarking base fees to get the capital to where it needs to be.

Motion passed unanimously by roll call vote.

**Closed Session:**

A motion was made by Chief Keegan and seconded by Chief Schelstreet to enter into closed session to for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body 5 ILCS 120/2(c)(1).

Motion passed unanimously by roll call. The Board entered into closed session at 8:35A.M.

A motion was made by Chief Schelstreet and seconded by Alderman Bruno to return to open session. Motion passed unanimously. Board returned to open session at 8:48 A.M.

**Other Business:**

Chief Schelstreet wanted to clarify that the ETSB is estimating that the wireless funds will be \$1.6 million, but Tri-Com is budgeting \$1.3 million because this could be an overestimation. The fee percentage went up and ETSB is now splitting the funds 80/20 instead of 70/30.

Chief Deicke also wanted to ask if the radio equipment repair included the UHF antennas? Director Lamela stated that it did.

**Adjournment:**

With no further business to discuss, Chief Schelstreet motioned to adjourn the meeting. Alderman Turner seconded the motion, which then passed by unanimous vote. The meeting was adjourned at 8:53 A.M.



The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, March 14, 2018 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Tri-Com Administrative Assistant



# Accounts Payable by G/L Distribution Report

Invoice Due Date Range 01/01/18 - 01/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>236 - Tri-Com</b>											
Department <b>85 - Dispatch Services</b>											
Division <b>41 - Administration</b>											
Program <b>00 - General</b>											
Account <b>521.25 - Group Insurance Life</b>											
1062 - STANDARD INSURANCE COMPANY	010118	January 2018 Life Insurance Premiums	Paid by EFT # 9303		01/01/2018	01/16/2018	01/19/2018	12/28/2017	01/19/2018	33.15	
								Account <b>521.25 - Group Insurance Life</b> Totals		Invoice Transactions 1	<u>\$33.15</u>
Account <b>543 - Legal Service</b>											
1013 - CLARK BAIRD SMITH LLP	9323	Legal Service Fees Labor	Paid by Check # 150743		11/30/2017	01/02/2018	01/05/2018	12/11/2017	01/05/2018	81.25	
								Account <b>543 - Legal Service</b> Totals		Invoice Transactions 1	<u>\$81.25</u>
Account <b>562 - Telephone</b>											
1233 - VERIZON WIRELESS	9798506140	December 2017 Wireless Bill	Paid by EFT # 9230		12/21/2017	01/16/2018	12/30/2017	01/04/2018	12/30/2017	52.75	
								Account <b>562 - Telephone</b> Totals		Invoice Transactions 1	<u>\$52.75</u>
Account <b>563.05 - Publishing Legal Notices</b>											
1262 - SHAW MEDIA	249439/113017	Publishing Board Up Notice	Paid by Check # 150808		11/30/2017	01/02/2018	01/05/2018	12/04/2017	01/05/2018	65.16	
								Account <b>563.05 - Publishing Legal Notices</b> Totals		Invoice Transactions 1	<u>\$65.16</u>
Account <b>595.05 - Rentals Copier</b>											
1169 - GORDON FLESCH CO INC	IN12124928	Copier Monthly Fee	Paid by EFT # 9318		12/20/2017	01/16/2018	01/19/2018	12/26/2017	01/19/2018	157.45	
								Account <b>595.05 - Rentals Copier</b> Totals		Invoice Transactions 1	<u>\$157.45</u>
Account <b>599 - Other Contractual Services</b>											
1304 - CITY OF GENEVA	2018-08008011	COG General Fund Wages Chargeable to Tri-Com	Paid by EFT # 9232		12/29/2017	01/16/2018	12/29/2017	12/29/2017	12/29/2017	3,882.65	
								Account <b>599 - Other Contractual Services</b> Totals		Invoice Transactions 1	<u>\$3,882.65</u>
Account <b>631.05 - Clothing Allowance</b>											
1197 - LANDS END BUSINESS OUTFITTERS	SIN5611443	Uniform Order	Paid by EFT # 9321		12/31/2017	01/16/2018	01/19/2018	12/21/2017	01/19/2018	74.54	
								Account <b>631.05 - Clothing Allowance</b> Totals		Invoice Transactions 1	<u>\$74.54</u>
								Program <b>00 - General</b> Totals		Invoice Transactions 7	<u>\$4,346.95</u>
								Division <b>41 - Administration</b> Totals		Invoice Transactions 7	<u>\$4,346.95</u>
Division <b>86 - Operations</b>											
Program <b>00 - General</b>											
Account <b>521.10 - Group Insurance FSA Administration</b>											
1190 - INFINSOURCE BENEFITS SERVICES	90095376	Monthly Adm Fee - December 2017	Paid by EFT # 9213		12/10/2017	01/02/2018	01/05/2018	12/22/2017	01/05/2018	10.00	
1190 - INFINSOURCE BENEFITS SERVICES	90077140	Monthly Adm Fee - November 2017	Paid by EFT # 9213		11/09/2017	01/02/2018	01/05/2018	12/20/2017	01/05/2018	10.00	
								Account <b>521.10 - Group Insurance FSA Administration</b> Totals		Invoice Transactions 2	<u>\$20.00</u>



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<b>Fund 236 - Tri-Com</b>											
Department <b>85 - Dispatch Services</b>											
Division <b>86 - Operations</b>											
Program <b>00 - General</b>											
Account <b>521.25 - Group Insurance Life</b>											
1062 - STANDARD INSURANCE COMPANY	010118	January 2018 Life Insurance Premiums	Paid by EFT # 9303		01/01/2018	01/16/2018	01/19/2018	12/28/2017	01/19/2018	188.36	
								Account <b>521.25 - Group Insurance Life</b> Totals		Invoice Transactions 1	<u>188.36</u>
Account <b>531.05 - Maintenance Service Building</b>											
1531 - SKIRMONT MECHANICAL CONTRACTORS INC	170936	Sump Pump Maintenance	Paid by Check # 150920		12/21/2017	01/16/2018	01/19/2018	12/26/2017	01/19/2018	680.00	
								Account <b>531.05 - Maintenance Service Building</b> Totals		Invoice Transactions 1	<u>680.00</u>
Account <b>531.10 - Maintenance Service Equipment</b>											
2392 - MINER ELECTRONICS CORPORATION	264526	Radio Repair	Paid by Check # 150785		11/30/2017	01/02/2018	01/05/2018	12/04/2017	01/05/2018	390.00	
								Account <b>531.10 - Maintenance Service Equipment</b> Totals		Invoice Transactions 1	<u>390.00</u>
Account <b>531.40 - Maintenance Service Computer Software</b>											
3153 - SENDGRID	P-02932052	Monthly Fee for Emergen Paging	Paid by EFT # 9284		12/02/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	19.95	
3139 - COMLABS INC	12267	EmNet Service Annual Maintenance	Paid by Check # 150857		01/03/2018	01/16/2018	01/19/2018	01/03/2018	01/19/2018	666.00	
4123 - CONDUENT BUSINESS SERVICES LLC	1432335	FireHouse Maintenance	Paid by EFT # 9311		12/21/2017	01/16/2018	01/19/2018	12/26/2017	01/19/2018	490.00	
								Account <b>531.40 - Maintenance Service Computer Software</b> Totals		Invoice Transactions 3	<u>\$1,175.95</u>
Account <b>544 - Medical Service</b>											
1076 - TYLER MEDICAL SERVICES	392757	Pre-Employment Physical & Drug Screen	Paid by EFT # 9222		12/13/2017	01/02/2018	01/05/2018	12/18/2017	01/05/2018	107.00	
								Account <b>544 - Medical Service</b> Totals		Invoice Transactions 1	<u>\$107.00</u>
Account <b>546 - Janitorial Service</b>											
3346 - CITYWIDE BUILDING MAINTENANCE	27724	Monthly Cleaning Charge for City Locations - January 2018	Paid by EFT # 9310		01/01/2018	01/16/2018	01/19/2018	12/29/2017	01/19/2018	1,643.92	
								Account <b>546 - Janitorial Service</b> Totals		Invoice Transactions 1	<u>\$1,643.92</u>
Account <b>559 - Other Professional Services</b>											
4135 - DIRECTV	32926452266	Satellite TV Service	Paid by Check # 150750		11/26/2017	01/02/2018	01/05/2018	11/30/2017	01/05/2018	25.55	
4135 - DIRECTV	33162813066	Satellite TV Service	Paid by Check # 150862		12/26/2017	01/16/2018	01/19/2018	01/02/2018	01/19/2018	25.55	
								Account <b>559 - Other Professional Services</b> Totals		Invoice Transactions 2	<u>\$51.10</u>



# Accounts Payable by G/L Distribution Report

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<b>Fund 236 - Tri-Com</b>											
Department <b>85 - Dispatch Services</b>											
Division <b>86 - Operations</b>											
Program <b>00 - General</b>											
Account <b>562 - Telephone</b>											
1004 - CALL ONE	121517	Monthly Phone Service	Paid by EFT # 9208		12/15/2017	01/02/2018	01/05/2018	12/12/2017	01/05/2018	20,372.18	
								Account <b>562 - Telephone</b> Totals		Invoice Transactions 1	\$20,372.18
Account <b>565 - Internet</b>											
1821 - GODADDY.COM	1231031268	Email Essentials Renewal	Paid by EFT # 9285		12/04/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	2,187.18	
								Account <b>565 - Internet</b> Totals		Invoice Transactions 1	\$2,187.18
Account <b>573 - Training &amp; Professional Development</b>											
1111 - ELBURN & COUNTRYSIDE FIRE PROTECTION	Tricom122017	CPR Class	Paid by Check # 150753		12/20/2017	01/02/2018	01/05/2018	12/20/2017	01/05/2018	45.00	
1605 - APCO INTERNATIONAL	496496	Manuals	Paid by EFT # 9300		12/11/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	253.59	
1605 - APCO INTERNATIONAL	496622	FSC Recertification	Paid by EFT # 9301		12/13/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	30.00	
4331 - THE HEALTHY DISPATCHER	200002801	Training Classes	Paid by EFT # 9302		12/11/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	1,750.00	
								Account <b>573 - Training &amp; Professional Development</b> Totals		Invoice Transactions 4	\$2,078.59
Account <b>581.05 - Utilities Electric</b>											
1005 - CITY OF ST CHARLES	121217	Utilities - Electricity & Sewer	Paid by Check # 150741		12/14/2017	01/02/2018	01/05/2018	12/12/2017	01/05/2018	1,817.29	
								Account <b>581.05 - Utilities Electric</b> Totals		Invoice Transactions 1	\$1,817.29
Account <b>581.10 - Utilities Natural Gas</b>											
1373 - NICOR GAS 0632	9305123193/1117	Monthly Charge - 3823 Karl Madsen Dr	Paid by Check # 150789		11/27/2017	01/02/2018	01/05/2018	12/01/2017	01/05/2018	202.67	
1373 - NICOR GAS 0632	8152828017/1217	Monthly Charge - 1850 South St	Paid by Check # 150904		12/21/2017	01/16/2018	01/19/2018	12/26/2017	01/19/2018	19.70	
1373 - NICOR GAS 0632	9305123193/1217	Monthly Charge - 3823 Karl Madsen Dr	Paid by Check # 150904		12/27/2017	01/16/2018	01/19/2018	01/02/2018	01/19/2018	218.74	
								Account <b>581.10 - Utilities Natural Gas</b> Totals		Invoice Transactions 3	\$441.11
Account <b>581.20 - Utilities Water/Sewer</b>											
1005 - CITY OF ST CHARLES	121217	Utilities - Electricity & Sewer	Paid by Check # 150741		12/14/2017	01/02/2018	01/05/2018	12/12/2017	01/05/2018	51.10	
								Account <b>581.20 - Utilities Water/Sewer</b> Totals		Invoice Transactions 1	\$51.10
Account <b>595.95 - Rentals Miscellaneous</b>											
4227 - TECHNOLOGY MANAGEMENT REV FUND	T1816074	LEADS Line Monthly Fee	Paid by Check # 150931		12/12/2017	01/16/2018	01/19/2018	12/21/2017	01/19/2018	491.45	
								Account <b>595.95 - Rentals Miscellaneous</b> Totals		Invoice Transactions 1	\$491.45



# Accounts Payable by G/L Distribution Report

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<b>Fund 236 - Tri-Com</b>											
Department <b>85 - Dispatch Services</b>											
Division <b>86 - Operations</b>											
Program <b>00 - General</b>											
Account <b>599 - Other Contractual Services</b>											
3614 - KRISTINA ROHRBACH	KR2017-025	CAD GIS Analyst	Paid by Check # 150803		12/01/2017	01/02/2018	01/05/2018	11/30/2017	01/05/2018	850.00	
3614 - KRISTINA ROHRBACH	KR2017-026	CAD GIS Analyst	Paid by Check # 150803		12/15/2017	01/02/2018	01/05/2018	12/18/2017	01/05/2018	900.00	
3614 - KRISTINA ROHRBACH	KR2017-027	CAD GIS Analyst	Paid by Check # 150915		12/29/2017	01/16/2018	01/19/2018	01/02/2018	01/19/2018	725.00	
									Account <b>599 - Other Contractual Services</b> Totals	Invoice Transactions 3	<u>\$2,475.00</u>
Account <b>621 - Office Supplies</b>											
1597 - AMAZON	1126741344847	TriCom Office Supplies	Paid by EFT # 781 9297		12/07/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	7.80	
1597 - AMAZON	1126440652669	TriCom Office Supplies	Paid by EFT # 704 9298		12/07/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	10.57	
1597 - AMAZON	1126440652669	TriCom Office Supplies	Paid by EFT # -2 9299		12/07/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	46.03	
									Account <b>621 - Office Supplies</b> Totals	Invoice Transactions 3	<u>\$64.40</u>
Account <b>624.95 - Operating Supplies Other Operating Supplies</b>											
1956 - HARTFORD BADGES	54252	ID Badge	Paid by EFT # 9286		12/05/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	9.00	
2454 - WALMART # 5352	112817	Employee Recognition Refreshments	Paid by EFT # 9283		11/28/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	69.22	
2454 - WALMART # 5352	6141777-485656	Misc Supplies	Paid by EFT # 9287		12/11/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	40.42	
2454 - WALMART # 5352	6281793-352866	Plastic Utensils	Paid by EFT # 9288		12/24/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	60.27	
3994 - CENTURY SPRINGS	2820169	Water Service	Paid by Check # 150852		12/05/2017	01/16/2018	01/19/2018	01/02/2018	01/19/2018	69.50	
3994 - CENTURY SPRINGS	2826301	Water Service	Paid by Check # 150852		12/22/2017	01/16/2018	01/19/2018	01/02/2018	01/19/2018	90.35	
3994 - CENTURY SPRINGS	2829312	Water Service	Paid by Check # 150852		12/29/2017	01/16/2018	01/19/2018	01/02/2018	01/19/2018	28.50	
									Account <b>624.95 - Operating Supplies Other Operating Supplies</b> Totals	Invoice Transactions 7	<u>\$367.26</u>
Account <b>626 - Janitorial Supplies</b>											
1252 - LOWE'S	909466	Janitorial Supplies	Paid by Check # 150783		11/27/2017	01/02/2018	01/05/2018	12/11/2017	01/05/2018	36.56	
									Account <b>626 - Janitorial Supplies</b> Totals	Invoice Transactions 1	<u>\$36.56</u>
Account <b>631.05 - Clothing Allowance</b>											
1392 - KOHL'S	313069	Uniform Allowance	Paid by Check # 150782		12/07/2017	01/02/2018	01/05/2018	12/12/2017	01/05/2018	59.99	



# Accounts Payable by G/L Distribution Report

Invoice Due Date Range 01/01/18 - 01/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>236 - Tri-Com</b>										
Department <b>85 - Dispatch Services</b>										
Division <b>86 - Operations</b>										
Program <b>00 - General</b>										
Account <b>631.05 - Clothing Allowance</b>										
1392 - KOHL'S	313336	Uniform Allowance	Paid by Check # 150889		12/20/2017	01/16/2018	01/19/2018	12/21/2017	01/19/2018	46.20
								Account <b>631.05 - Clothing Allowance</b> Totals	Invoice Transactions 2	<u>\$106.19</u>
Account <b>663 - Computer Software</b>										
3615 - SHI INTERNATIONAL CORP	B07493596	Firewall Software & License	Paid by EFT # 9219		12/13/2017	01/02/2018	01/05/2018	12/20/2017	01/05/2018	2,533.45
								Account <b>663 - Computer Software</b> Totals	Invoice Transactions 1	<u>\$2,533.45</u>
								Program <b>00 - General</b> Totals	Invoice Transactions 41	<u>\$37,278.09</u>
Program <b>95 - Capital Outlay</b>										
Account <b>820 - Machinery &amp; Equipment</b>										
1597 - AMAZON	1144941424281 302	Headset Parts	Paid by EFT # 9296		12/04/2017	01/16/2018	01/19/2018	12/28/2017	01/19/2018	257.16
								Account <b>820 - Machinery &amp; Equipment</b> Totals	Invoice Transactions 1	<u>\$257.16</u>
								Program <b>95 - Capital Outlay</b> Totals	Invoice Transactions 1	<u>\$257.16</u>
								Division <b>86 - Operations</b> Totals	Invoice Transactions 42	<u>\$37,535.25</u>
								Department <b>85 - Dispatch Services</b> Totals	Invoice Transactions 49	<u>\$41,882.20</u>
								Fund <b>236 - Tri-Com</b> Totals	Invoice Transactions 49	<u>\$41,882.20</u>
								Grand Totals	Invoice Transactions 49	<u>\$41,882.20</u>



# Accounts Payable by G/L Distribution Report

Invoice Due Date Range 02/01/18 - 02/28/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>236 - Tri-Com</b>											
Department <b>85 - Dispatch Services</b>											
Division <b>41 - Administration</b>											
Program <b>00 - General</b>											
Account <b>521.25 - Group Insurance Life</b>											
1062 - STANDARD INSURANCE COMPANY	020118	February 2018 Life Insurance Premiums	Paid by EFT # 9389		02/01/2018	02/20/2018	02/23/2018	02/06/2018	02/23/2018	33.15	
									Account <b>521.25 - Group Insurance Life</b> Totals	Invoice Transactions 1	<u>\$33.15</u>
Account <b>543 - Legal Service</b>											
1013 - CLARK BAIRD SMITH LLP	9370	Legal Service Fees Labor	Paid by Check # 150992		12/31/2017	02/05/2018	02/09/2018	01/08/2018	02/09/2018	243.75	
									Account <b>543 - Legal Service</b> Totals	Invoice Transactions 1	<u>\$243.75</u>
Account <b>562 - Telephone</b>											
1233 - VERIZON WIRELESS	9800306964	Jan 2018 Wireless Bill	Paid by EFT # 9352		01/21/2018	02/05/2018	01/31/2018	01/30/2018	01/31/2018	53.48	
									Account <b>562 - Telephone</b> Totals	Invoice Transactions 1	<u>\$53.48</u>
Account <b>571 - Dues &amp; Subscriptions</b>											
1111 - ELBURN & COUNTRYSIDE FIRE PROTECTION	011718	Membership Dues	Paid by Check # 151005		01/17/2018	02/05/2018	02/09/2018	01/17/2018	02/09/2018	40.00	
									Account <b>571 - Dues &amp; Subscriptions</b> Totals	Invoice Transactions 1	<u>\$40.00</u>
Account <b>572 - Travel &amp; Meals</b>											
2243 - SHEVON SHEROD-RAMIREZ	Ram012518	Reimbursement Training Mileage & Meal	Paid by Check # 151209		01/24/2018	02/20/2018	02/23/2018	01/25/2018	02/23/2018	43.43	
									Account <b>572 - Travel &amp; Meals</b> Totals	Invoice Transactions 1	<u>\$43.43</u>
Account <b>595.05 - Rentals Copier</b>											
1169 - GORDON FLESCH CO INC	IN12152398	Copier Monthly Fee	Paid by EFT # 9409		01/20/2018	02/20/2018	02/23/2018	01/25/2018	02/23/2018	154.20	
									Account <b>595.05 - Rentals Copier</b> Totals	Invoice Transactions 1	<u>\$154.20</u>
Account <b>599 - Other Contractual Services</b>											
1304 - CITY OF GENEVA	2018-08008012	COG General Fund Wages Chargeable to TriCom	Paid by EFT # 9378		02/01/2018	02/20/2018	01/31/2018	02/06/2018	01/31/2018	2,939.90	
									Account <b>599 - Other Contractual Services</b> Totals	Invoice Transactions 1	<u>\$2,939.90</u>
									Program <b>00 - General</b> Totals	Invoice Transactions 7	<u>\$3,507.91</u>
									Division <b>41 - Administration</b> Totals	Invoice Transactions 7	<u>\$3,507.91</u>
Division <b>86 - Operations</b>											
Program <b>00 - General</b>											
Account <b>521.10 - Group Insurance FSA Administration</b>											
1190 - INFINSOURCE BENEFITS SERVICES	90113048	Monthly Adm Fee - January 2018	Paid by EFT # 9363		01/09/2018	02/05/2018	02/09/2018	01/19/2018	02/09/2018	10.00	
									Account <b>521.10 - Group Insurance FSA Administration</b> Totals	Invoice Transactions 1	<u>\$10.00</u>



# Accounts Payable by G/L Distribution Report

Invoice Due Date Range 02/01/18 - 02/28/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>236 - Tri-Com</b>											
Department <b>85 - Dispatch Services</b>											
Division <b>86 - Operations</b>											
Program <b>00 - General</b>											
Account <b>521.25 - Group Insurance Life</b>											
1062 - STANDARD INSURANCE COMPANY	020118	February 2018 Life Insurance Premiums	Paid by EFT # 9389		02/01/2018	02/20/2018	02/23/2018	02/06/2018	02/23/2018	205.36	
								Account <b>521.25 - Group Insurance Life</b> Totals		Invoice Transactions 1	<u>\$205.36</u>
Account <b>531.05 - Maintenance Service Building</b>											
1505 - VALLEY FIRE PROTECTION	149177	Fire Extinguisher & Installation	Paid by Check # 151086		12/30/2017	02/05/2018	02/09/2018	01/08/2018	02/09/2018	139.00	
1271 - FOX VALLEY FIRE & SAFETY	IN00143067	Fire Alarm Monitoring Quarterly	Paid by Check # 151144		01/10/2018	02/20/2018	02/23/2018	01/18/2018	02/23/2018	135.00	
1271 - FOX VALLEY FIRE & SAFETY	IN00143538	Fire Alarm Monitoring Quarterly Tower	Paid by Check # 151144		01/10/2018	02/20/2018	02/23/2018	01/18/2018	02/23/2018	135.00	
								Account <b>531.05 - Maintenance Service Building</b> Totals		Invoice Transactions 3	<u>\$409.00</u>
Account <b>531.10 - Maintenance Service Equipment</b>											
2392 - MINER ELECTRONICS CORPORATION	264809	Repair Alarm Box	Paid by Check # 151047		01/05/2018	02/05/2018	02/09/2018	01/16/2018	02/09/2018	520.00	
1080 - UNITED RADIO COMMUNICATIONS	100000149-1	Radio Study	Paid by Check # 151231		01/22/2018	02/20/2018	02/23/2018	01/29/2018	02/23/2018	3,582.00	
1080 - UNITED RADIO COMMUNICATIONS	103003644-1	Removal of Equipment from Vehicle	Paid by Check # 151231		01/29/2018	02/20/2018	02/23/2018	02/01/2018	02/23/2018	99.50	
								Account <b>531.10 - Maintenance Service Equipment</b> Totals		Invoice Transactions 3	<u>\$4,201.50</u>
Account <b>531.40 - Maintenance Service Computer Software</b>											
3615 - SHI INTERNATIONAL CORP	B07558044	SmartNet Switch Annual Maintenance	Paid by EFT # 9368		12/28/2017	02/05/2018	02/09/2018	01/09/2018	02/09/2018	1,335.00	
								Account <b>531.40 - Maintenance Service Computer Software</b> Totals		Invoice Transactions 1	<u>\$1,335.00</u>
Account <b>544 - Medical Service</b>											
1076 - TYLER MEDICAL SERVICES	393155	Pre-Employment Physical & Drug Screen	Paid by EFT # 9372		01/03/2018	02/05/2018	02/09/2018	01/08/2018	02/09/2018	107.00	
								Account <b>544 - Medical Service</b> Totals		Invoice Transactions 1	<u>\$107.00</u>
Account <b>546 - Janitorial Service</b>											
3346 - CITYWIDE BUILDING MAINTENANCE	27946	Monthly Cleaning Charges - February 2018	Paid by EFT # 9403		02/01/2018	02/20/2018	02/23/2018	01/31/2018	02/23/2018	1,643.92	
								Account <b>546 - Janitorial Service</b> Totals		Invoice Transactions 1	<u>\$1,643.92</u>
Account <b>559 - Other Professional Services</b>											
2166 - CONRAD POLYGRAPH INC	2814	Pre-Employment Polygraph	Paid by Check # 151127		01/30/2018	02/20/2018	02/23/2018	01/30/2018	02/23/2018	130.00	
4135 - DIRECTV	33393238056	Satellite TV Service	Paid by Check # 151132		01/26/2018	02/20/2018	02/23/2018	01/31/2018	02/23/2018	25.55	
								Account <b>559 - Other Professional Services</b> Totals		Invoice Transactions 2	<u>\$155.55</u>





# Accounts Payable by G/L Distribution Report

Invoice Due Date Range 02/01/18 - 02/28/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>236 - Tri-Com</b>										
Department <b>85 - Dispatch Services</b>										
Division <b>86 - Operations</b>										
Program <b>00 - General</b>										
Account <b>562 - Telephone</b>										
1004 - CALL ONE	Tricom011518	Monthly Phone Service	Paid by EFT # 9357		01/15/2018	02/05/2018	02/09/2018	01/16/2018	02/09/2018	20,229.09
							Account <b>562 - Telephone</b> Totals		Invoice Transactions 1	\$20,229.09
Account <b>573 - Training &amp; Professional Development</b>										
4349 - NORTHERN ILLINOIS CISM TEAM	011718	Group Crisis Intervention Training	Paid by Check # 151053		01/17/2018	02/05/2018	02/09/2018	01/17/2018	02/09/2018	30.00
							Account <b>573 - Training &amp; Professional Development</b> Totals		Invoice Transactions 1	\$30.00
Account <b>581.05 - Utilities Electric</b>										
1005 - CITY OF ST CHARLES	Tricom013118	Utilities - Electricity & Sewer	Paid by Check # 150988		01/17/2018	02/05/2018	02/09/2018	01/17/2018	02/09/2018	1,874.81
							Account <b>581.05 - Utilities Electric</b> Totals		Invoice Transactions 1	\$1,874.81
Account <b>581.10 - Utilities Natural Gas</b>										
1373 - NICOR GAS 0632	8152828017/0118	Monthly Charge - 1850 South St	Paid by Check # 151185		01/22/2018	02/20/2018	02/23/2018	01/29/2018	02/23/2018	106.85
1373 - NICOR GAS 0632	9305123193/0118	Monthly Charge - 3823 Karl Madsen Dr	Paid by Check # 151185		01/25/2018	02/20/2018	02/23/2018	01/30/2018	02/23/2018	269.40
							Account <b>581.10 - Utilities Natural Gas</b> Totals		Invoice Transactions 2	\$376.25
Account <b>581.20 - Utilities Water/Sewer</b>										
1005 - CITY OF ST CHARLES	Tricom013118	Utilities - Electricity & Sewer	Paid by Check # 150988		01/17/2018	02/05/2018	02/09/2018	01/17/2018	02/09/2018	51.10
							Account <b>581.20 - Utilities Water/Sewer</b> Totals		Invoice Transactions 1	\$51.10
Account <b>595.95 - Rentals Miscellaneous</b>										
4227 - TECHNOLOGY MANAGEMENT REV FUND	T1819307	LEADS Line Monthly Fee	Paid by Check # 151222		01/16/2018	02/20/2018	02/23/2018	01/25/2018	02/23/2018	491.45
							Account <b>595.95 - Rentals Miscellaneous</b> Totals		Invoice Transactions 1	\$491.45
Account <b>599 - Other Contractual Services</b>										
3614 - KRISTINA ROHRBACH	KR2018-001	CAD GIS Analyst	Paid by Check # 151068		01/12/2018	02/05/2018	02/09/2018	01/10/2018	02/09/2018	750.00
3614 - KRISTINA ROHRBACH	KR2018-002	CAD GIS Analyst 18 Hours	Paid by Check # 151201		01/26/2018	02/20/2018	02/23/2018	01/25/2018	02/23/2018	900.00
							Account <b>599 - Other Contractual Services</b> Totals		Invoice Transactions 2	\$1,650.00
Account <b>621 - Office Supplies</b>										
1401 - SARAH STOFFA	Stof012518	Reimbursement Office Supplies	Paid by Check # 151219		01/24/2018	02/20/2018	02/23/2018	01/25/2018	02/23/2018	37.77
							Account <b>621 - Office Supplies</b> Totals		Invoice Transactions 1	\$37.77
Account <b>624.95 - Operating Supplies Other Operating Supplies</b>										
1252 - LOWE'S	911813	Tile Samples	Paid by Check # 151041		12/21/2017	02/05/2018	02/09/2018	01/10/2018	02/09/2018	4.84



# Accounts Payable by G/L Distribution Report

Invoice Due Date Range 02/01/18 - 02/28/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 236 - Tri-Com</b>											
Department <b>85 - Dispatch Services</b>											
Division <b>86 - Operations</b>											
Program <b>00 - General</b>											
Account <b>624.95 - Operating Supplies Other Operating Supplies</b>											
3994 - CENTURY SPRINGS	2831768	Water Service	Paid by Check # 151119		01/05/2018	02/20/2018	02/23/2018	02/01/2018	02/23/2018	48.65	
3994 - CENTURY SPRINGS	2839309	Water Service	Paid by Check # 151119		01/19/2018	02/20/2018	02/23/2018	02/01/2018	02/23/2018	55.60	
									Account <b>624.95 - Operating Supplies Other Operating Supplies</b> Totals	Invoice Transactions 3	<u>\$109.09</u>
Account <b>631.05 - Clothing Allowance</b>											
1197 - LANDS END BUSINESS OUTFITTERS	SIN5668389	Uniform Order	Paid by EFT # 9411		01/08/2018	02/20/2018	02/23/2018	02/01/2018	02/23/2018	660.92	
									Account <b>631.05 - Clothing Allowance</b> Totals	Invoice Transactions 1	<u>\$660.92</u>
									Program <b>00 - General</b> Totals	Invoice Transactions 27	<u>\$33,577.81</u>
Program <b>95 - Capital Outlay</b>											
Account <b>820 - Machinery &amp; Equipment</b>											
1022 - CDW GOVERNMENT	LJK3465	Overhead Projector	Paid by EFT # 9358		01/10/2018	02/05/2018	02/09/2018	01/17/2018	02/09/2018	913.19	
									Account <b>820 - Machinery &amp; Equipment</b> Totals	Invoice Transactions 1	<u>\$913.19</u>
									Program <b>95 - Capital Outlay</b> Totals	Invoice Transactions 1	<u>\$913.19</u>
									Division <b>86 - Operations</b> Totals	Invoice Transactions 28	<u>\$34,491.00</u>
									Department <b>85 - Dispatch Services</b> Totals	Invoice Transactions 35	<u>\$37,998.91</u>
									Fund <b>236 - Tri-Com</b> Totals	Invoice Transactions 35	<u>\$37,998.91</u>
									Grand Totals	Invoice Transactions 35	<u>\$37,998.91</u>

# Tri-Com Central Dispatch

FY17-18 ANNUAL REPORT

Presented by Tri-Com Staff: Nicole Lamela, Sarah Stoffa



## Board of Directors

- **Chief Eric Passarelli**  
~ Chairman
- **Chief Randy Deicke**  
~ Vice Chairman
- **Chief James Keegan**
- **Chief Joe Schelstreet**
- **Alderman William Turner**
- **Alderman Susan Stark**
- **Chief Daniel Eul**
- **Chief Mike Antenore**
- **Alderman Mike Bruno**

## **Proudly Serving:**

**\*Batavia Police\* Batavia Fire\* Geneva Police\***

**\*Geneva Fire\* St Charles Police\* St Charles Fire\***

**\*Elburn Police\* Elburn Fire\* Sugar Grove Police\***

**\*Sugar Grove Fire\* North Aurora Fire\***

**\*Tri-City Ambulance\* Waubonsee Campus Police\***

**South Elgin Police Department\* MABAS Division 13\***

**Population: 140,000**

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**Quality Assurance**  
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# Our Staff



**In the 9-1-1 center, our employees are our greatest asset. They are the “product” we use to provide 9-1-1 and dispatch services to our communities. Our staff consists of three working supervisors, seventeen dispatchers and six administrative and support staff members.**



**Nicole Lamela**  
**Executive Director**



**Sarah Stoffa**  
**Deputy Director**



**Elizabeth Stewart**  
**Training Coordinator**



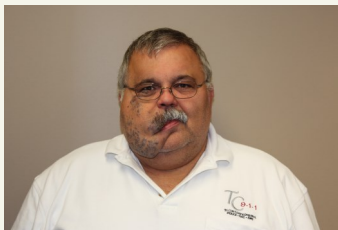
**Shevon Sherod-Ramirez**  
**Administrative Assistant**



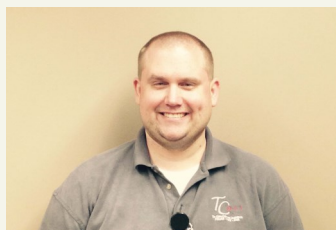
**Tammy Kleveno**  
**CAD Administrator**



**Mark Marzetta**  
**Information Technology  
Manager**



**Kelly Davis**  
**Supervisor**



**Scott Mechowski**  
**Supervisor**



**Andrew Kunstler**  
**Supervisor**

# Our Staff



**David Korf**

**Telecommunicator**



**Mandi Pool**

**Telecommunicator**



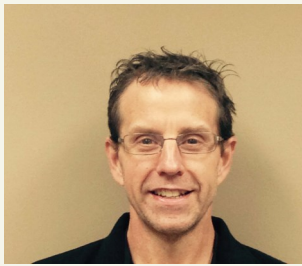
**Alyssa Chudzick**

**Telecommunicator**



**Adrienne Batres**

**Telecommunicator**



**Mike Ryan**

**Telecommunicator**



**Lisa Classen**

**Telecommunicator**



**Signe Thomas**

**Telecommunicator**



**Mary Robertson**

**Telecommunicator**



**Eric Babcock**

**Telecommunicator**



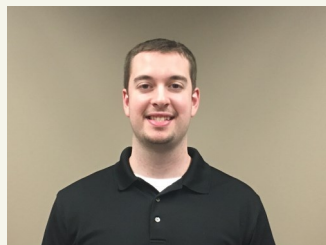
**Emily Beck**

**Telecommunicator**



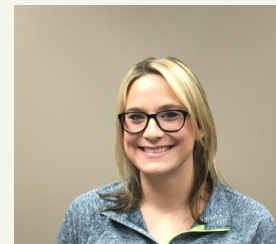
**Alison Patrick**

**Telecommunicator**



**Eric Masini**

**Telecommunicator**



**Elizabeth Bellizzi**

**Telecommunicator**

# Standards of Excellence

**Tri-Com Central Dispatch voluntarily participates in the following standards and programs which certify that our agency and key staff members are meeting or exceeding performance standards.**

## **APCO P33 Training Program**



The APCO Project 33 Training Program Certification is a formal mechanism for public safety agencies to certify that their training programs are meeting APCO American National Standards (ANS).

## **APCO Registered Public-Safety Leader (RPL)**



The APCO Institute Leadership Certificate Program is a comprehensive 12 month online program leading to the professional designation of Registered Public-Safety Leader (RPL). RPL recipients receive a certificate of acceptance into the APCO Institute Registry of Public Safety Leaders, a formal and prestigious acknowledgement of excellence within our industry.

## **National Center for Missing and Exploited Children Readiness Project**



The Missing Kids Readiness Project promotes best practices for responding to calls for missing, abducted and sexually exploited children. Tri-Com Central Dispatch has been recognized by the National Center for Missing & Exploited Children for meeting essential training and policy elements demonstrating preparedness for responding to a missing child incident.

# Standards of Excellence

## NENA Emergency Number Provider (ENP)

**ENP 9-1-1**

ENP certification is a tool of a professional association to establish benchmarks of performance that signify a broad-based competence in the professional field.



**NENA Center  
Manager Certifi-  
cation Program  
(CMCP)**

CMCP is designed to equip current, new, and potential PSAP and 9-1-1 Authority managers and supervisors with the tools needed to effectively manage their agency through a rigorous 40-hour course of lecture and lab-based education.



Tri-Com is a component of ISO inspections across all agencies. On average, Tri-Com has scored 8.28-8.85 out of 10 in communications which is 10% of the overall score. Tri-Com strives to handle 80% of high priority fire and EMS calls in 60 seconds or less and 95% of fire and EMS calls in under 106 seconds.



Tri-Com constantly reviews APCO and NENA operational standards to ensure that we are in compliance with and exceed Best Practices.



## Other Standards Programs



## Employee Awards

### Employee of the Year 2017



**Sarah Stoffa**



### Staff Quality Awards....

- ⇒ Mandi Pool - Highest Average Quality Assurance Award
- ⇒ Signe Thomas—Most recognized for excellent performance
- ⇒ David Korf—Most emergency calls taken

### 2017 Service Awards....

- ⇒ David Korf 25 years



# Employee Morale

**In an industry where change and stress are the norm, it is imperative that Tri-Com be pro-active in creating a strong morale within the center. Tri-Com utilizes several methods to ensure our skilled employees maintain a high level of morale and engagement, ensuring we retain our most important assets.**



Tri-Com utilizes Guardian Tracking Software to track each employee's performance throughout the year. The program provides an accurate picture of an employee's performance by tracking positive and negative patterns. This ensures wins, as well as areas for improvement, are documented and recognized.



Tri-Com uses Bingo as a fun way to create some competition between shifts in Quality Assurance. Each shift receives 1 bingo card with a different fire call on every square. A completed square is awarded when a Call-Taker receives a 100% Quality Assurance Score for that call type. This game encourages team work and adherence to quality assurance standards.

# Employee Morale



Because public service is in the heart of all public safety employees, the 2016 Employee of the Year, Victoria Muller selected Alyssa Alvin Foundation for Hope for her charity. Every employee had the option of one casual day a week for \$1. This money was collected throughout the year and was presented to the foundation. Tri-Com proudly presented \$239.00 to the charity. Sarah Stoffa, the 2017 recipient of Tri-Com's Casual Day, picked the Melanoma Research Foundation for funds to be donated to this year.



Telecommunicators are the unseen first responders. It became an important mission to make sure that our employees were recognized for the daily jobs they perform and the sacrifices they make for public safety 24 hours a day, 7 days a week, 365 days a year. #teamtricom was born! Employees celebrated for a week during TC week in April with daily meals, gifts and raffle prizes.



# Employee Education

**Training is key for organizational development and success. Training is beneficial to employers, employees and the agencies that Tri-Com serves. An employee becomes more efficient and productive if they are trained well.**



## New Employees:

**Tri-Com's Training Program is accredited by APCO's P33 Certification Program. Overseen by the Training Coordinator, Tri-Com has 5 Certified Training Officers who assist the recruits with building their knowledge, skills and abilities. Each new employee receives 6 months of one-on-one training including:**

- **80 hours of classroom instruction**
- **An average of 960 hours of on the job training**
- **40 hour APCO Basic Public Safety Telecommunicator Certification Course**
- **32 hour APCO Basic Fire Communications Certification Course**
- **32 hour APCO Meds EMD Certification Course**
- **FEMA NIMS ICS100 and ICS700 Certification**
- **CPR Certification**
- **TTY and ADA Basics for 911**
- **4 hour National Center for Missing and Exploited Children Course**
- **LEADS Full Access Certification**
- **Ride-alongs with various agencies**

# Employee Education

## Continuing Education:

In addition to rigorous new hire training and onboarding, Tri-Com is committed to ensuring that Telecommunicators deliver the highest standard of service by providing opportunities for knowledge acquisition and retention.

Tri-Com provides monthly continuing education in the form of alarm escalation worksheets, EMD articles and agency specific newsletters. Based on individual needs assessments, Telecommunicators are given opportunities to attend specific courses and conferences to improve job performance.

Per Tri-Com Policy, Telecommunicators receive a minimum of 40 hours of continuing education and Supervisors receive a minimum of 50 hours of continuing education per evaluation year.

## In the 2017-2018 Fiscal Year:

- Telecommunicators averaged 50 hours of continuing education.
- Certified Training Officers averaged 70 hours of continuing education.
- Supervisors averaged 65 hours of continuing education.

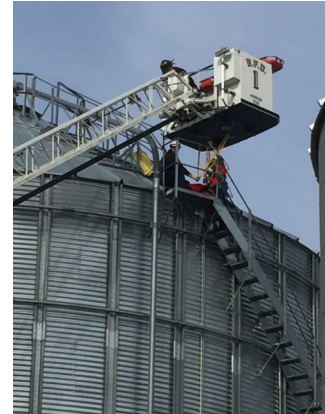


# Training in the Field

Whenever possible, Tri-Com attends training with the Fire and Police Departments in the field. It gives the Telecommunicators a chance to see the other side of the radio and allows them to make more proactive decisions while dispatching the calls for service.



April 14, 2017 Grain bin training



May 4, 2017 Operation Prom with BFD



February 13, 2018 CDH Mobile Stroke unit visits Tri-Com



## Our Commitment to Excellence



*The mission of Tri-Com Central Dispatch is to get the right resources to the right location and to protect the lives, property, and safety of our communities and our first responders.*

### *Values*

*PRIDE - We take pride in ourselves, our profession and our colleges.*

*SERVICE - We strive to meet the needs of our community and agencies we serve.*

*INTEGRITY - We are honest and consistent with colleagues and citizens and committed to the highest level of professional and ethical conduct.*

*TEAM WORK - Working together to achieve a common goal for the betterment of the individuals we serve and the future of our center.*

*ACCOUNTABILITY - Taking responsibility for our decisions and actions.*

# Text to 9-1-1

## Text to 9-1-1

Tri-Com has now been answering text to 9-1-1 calls for almost two years. The public is encouraged to call if they can, text if they can't.

Text to 9-1-1 is intended primarily for three emergency scenarios:

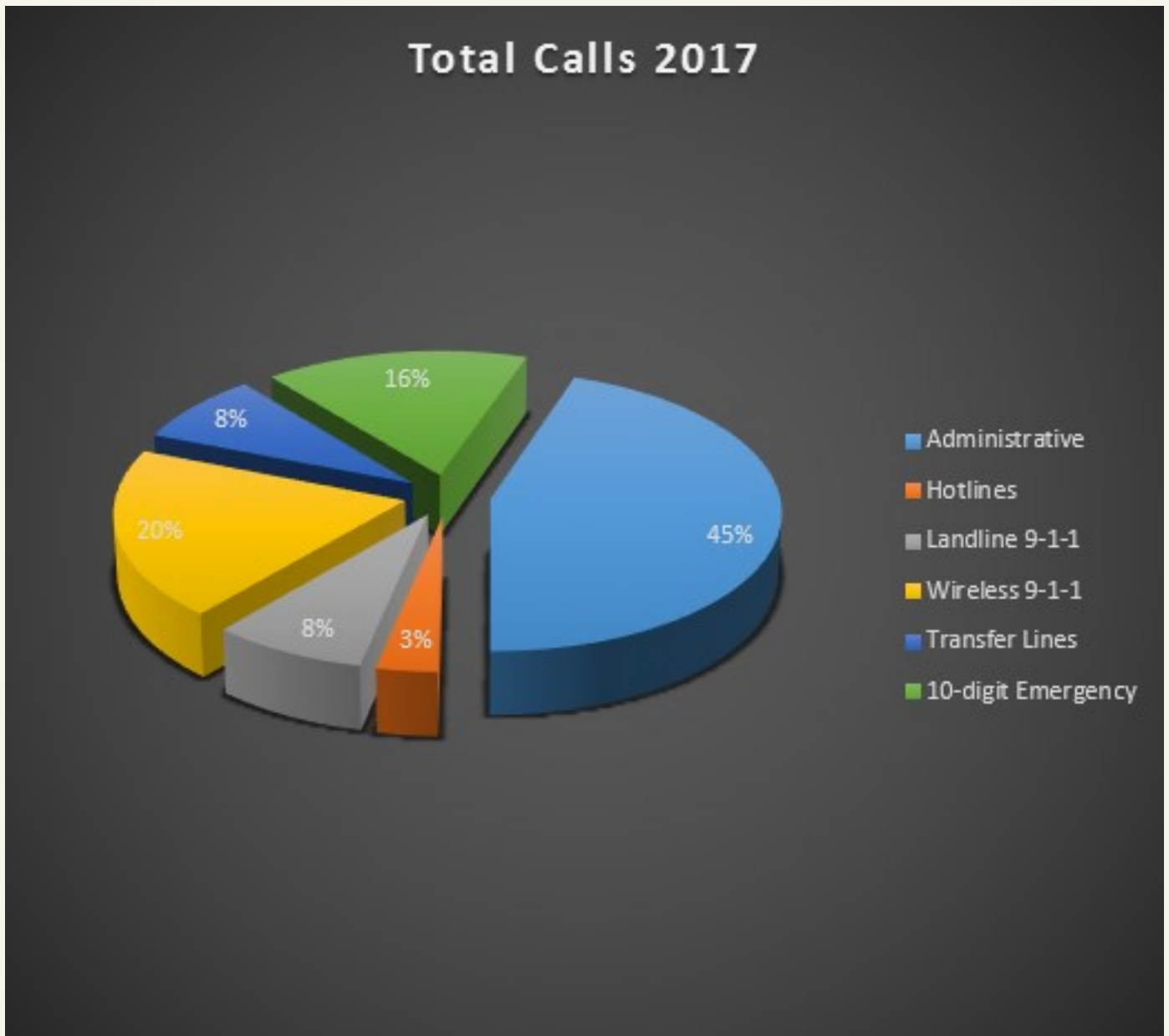
- ⇒ For hearing impaired callers
- ⇒ For a person who is unable, for medical reasons, to use speech
- ⇒ When a person is unable to speak because of imminent danger

	Call for assistance	Accidental Dial	Test Call
January	1	4	0
February	2	5	0
March	2	3	0
April	0	0	0
May	1	0	0
June	0	6	1
July	1	2	0
August	1	4	0
September	2	5	0
October	0	3	0
November	1	2	0
December	0	0	0



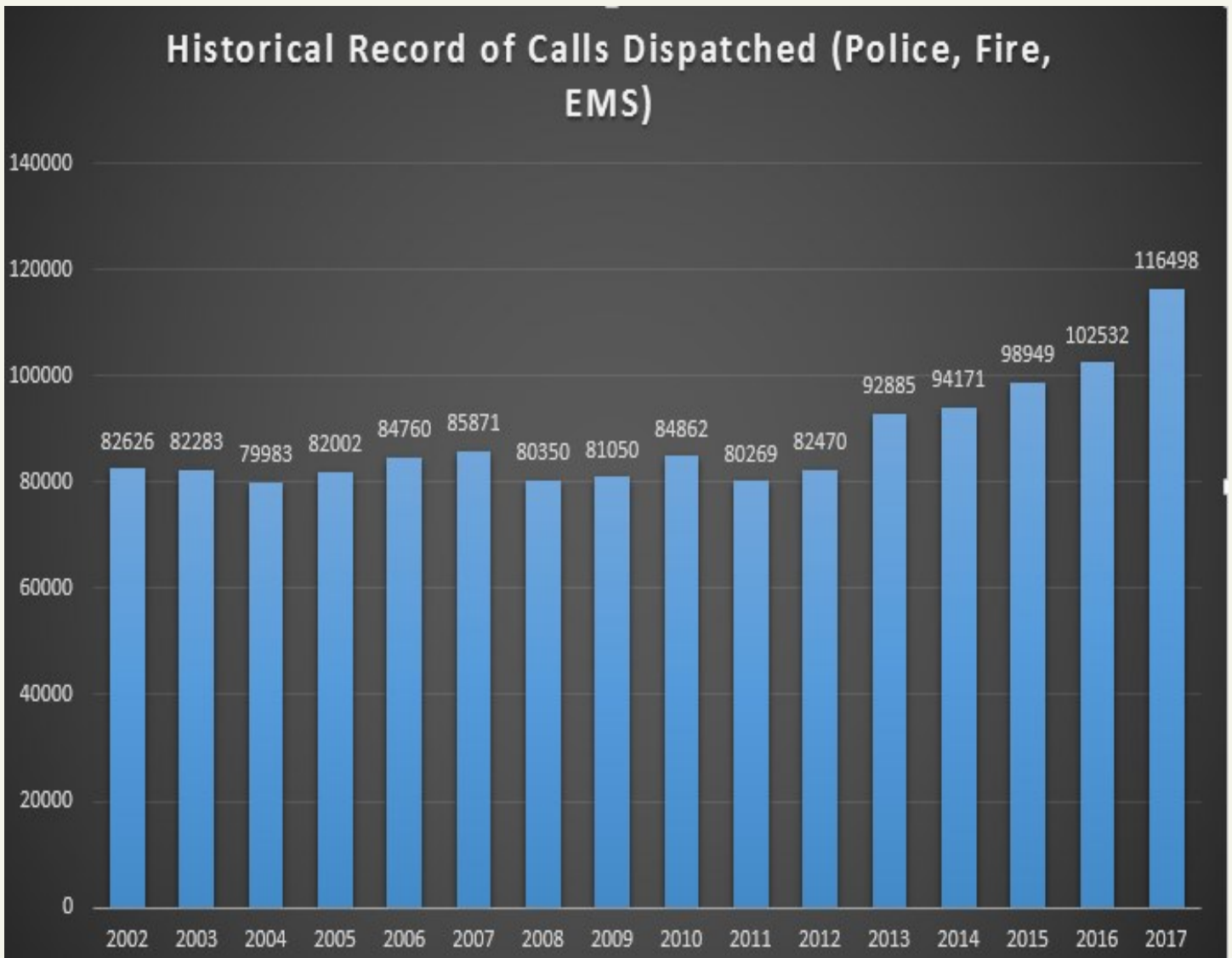
# Telephone Stats

During 2015 Tri-Com processed 129,531 inbound and outbound telephone calls which resulted in 98,949 calls for dispatch. Out of the total calls, 41,760 were calls received via the 9-1-1 emergency number. 65.82% of Tri-Com's 9-1-1 calls are received from wireless devices.



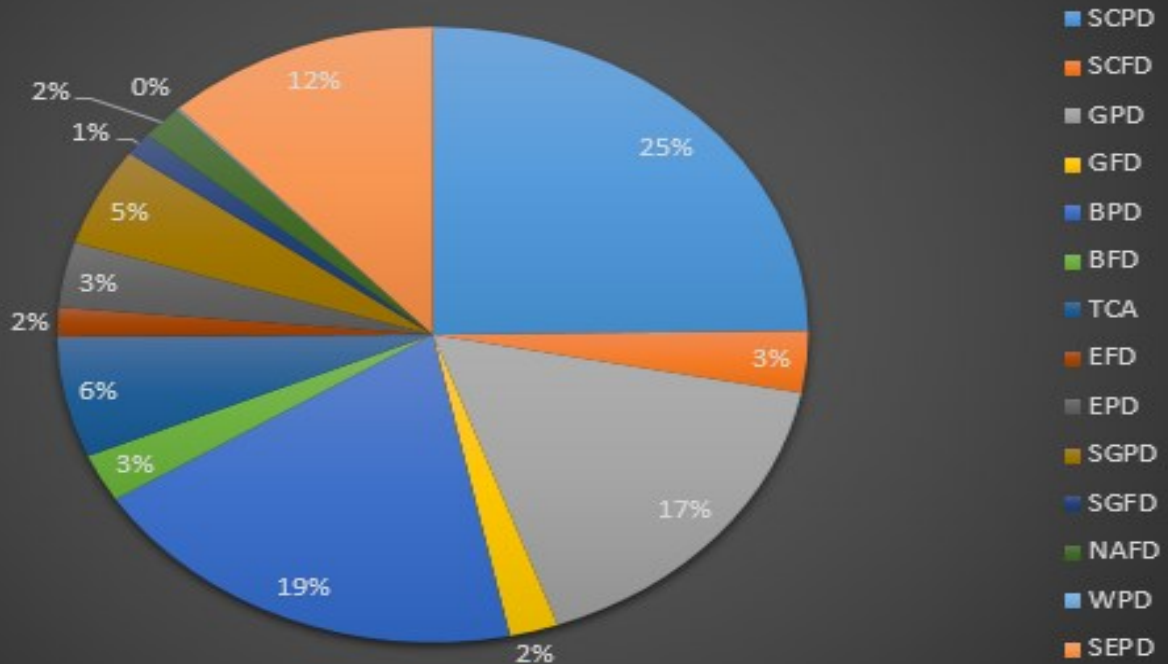
# Dispatched Calls for Service Stats

## *Historical Record of Calls Dispatched (Police, Fire, EMS)*

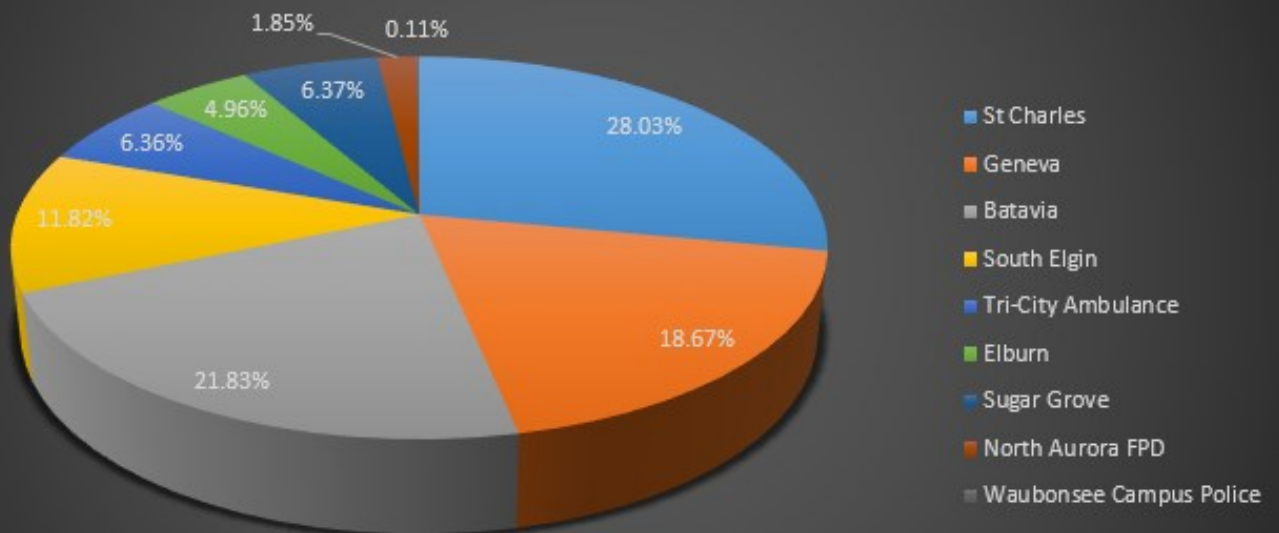


# Dispatched Calls for Service Stats

## Calls for Service by Agency 2017

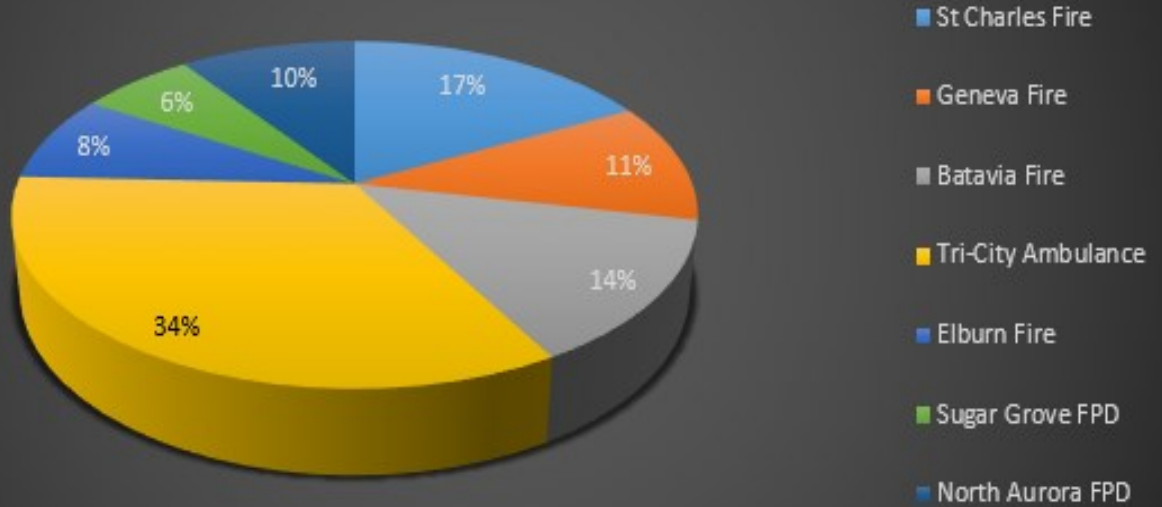


## Tri-Com Usage by City/Agency 2017

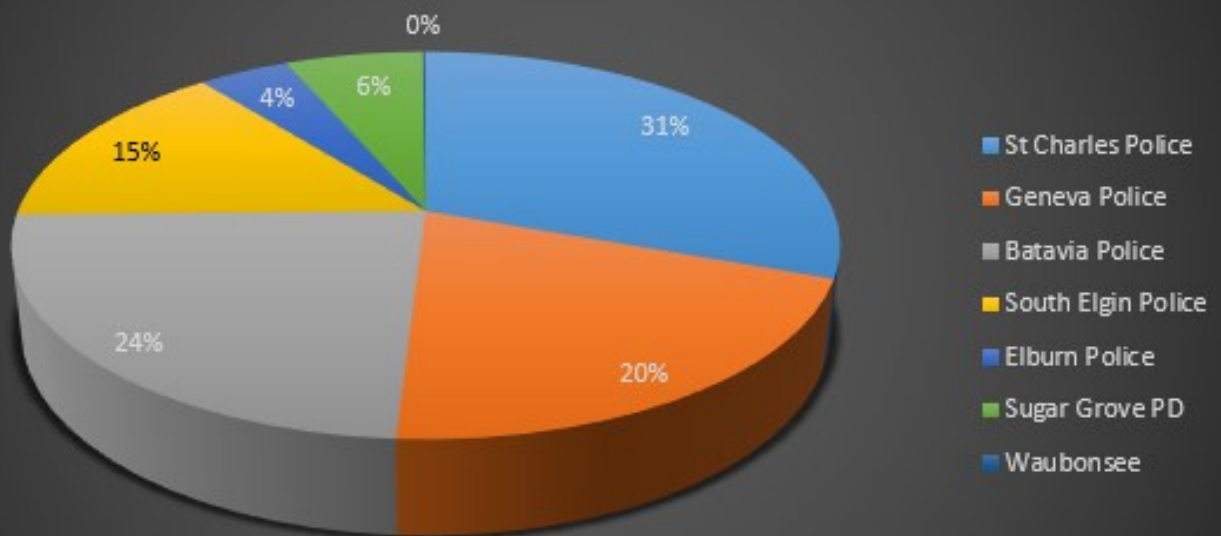


# Dispatched Calls for Service Stats

## Fire/EMS Calls by Agency 2017



## Police Calls by Agency 2017



# FY 17-18 Cost Formula

## Budget: FY 17-18

\$3,184,892 Total Operating Expenses

\$1,027,940 Less Revenue

\$2,156,952 Net Operating Expenses FY 17-18

\$407,187 Less Total Base Fees

\$1,749,765 Total Share

Subscriber	CFS	Base Fee (1% Operating Budget)	Usage Fee	Total Annual Dispatch Fee	Comparison FY16-17
St Charles PD	22.51%	\$31,849	\$393,872	\$425,721	\$391,507
St Charles FD	3.33%	\$31,849	\$58,267	\$90,116	\$81,985
Batavia PD	20.36%	\$31,849	\$356,252	\$388,101	\$361,996
Batavia FD	2.50%	\$31,849	\$43,744	\$75,593	\$67,585
Geneva PD	16.01%	\$31,849	\$280,137	\$311,986	\$285,909
Geneva FD	1.83%	\$31,849	\$32,021	\$63,870	\$57,928
Elburn PD	3.86%	\$31,849	\$67,593	\$99,442	\$87,160
Elburn FPD	1.44%	\$31,849	\$25,197	\$57,046	\$52,333
Tri-City Ambulance	6.03%	\$31,849	\$105,511	\$137,360	\$124,784
Sugar Grove PD	6.21%	\$31,849	\$108,660	\$140,509	\$112,196
Sugar Grove FD	0.96%	\$15,000	\$16,798	\$31,798	\$43,801
North Aurora FD	1.83%	\$31,849	\$32,021	\$63,870	\$54,991
Waubonsee College	0.08%	\$10,000	\$1,400	\$11,400	\$12,098
South Elgin PD	13.04%	\$31,849	\$228,169	\$260,018	N/A
<b>Totals:</b>	<b>100%</b>	<b>\$407,187</b>	<b>\$1,749,765</b>	<b>\$2,156,830</b>	

**Tri-Com Draft Budget FY 17-18  
Budget Worksheet Report**

Account Number	Description	2015 Actual Amount	2016 Actual Amount	2017 Budget Amount	2017 Actual Amount (est)	2018 DRAFT Budget	2019 DRAFT Budget	Percentage
<b>Fund Category - Governmental Funds</b>								
<b>Fund Type - Special Revenue Fund</b>								
Fund: 236 - Tri-Com								
<b>Revenues</b>								
<b>Department: 00 - Revenues</b>								
<b>44 - Intergovernmental Revenues</b>								
449	Wireless 911	923,640	815,773	980,000	980,000	976,300	1,355,524	139%
<b>Account Classification Total: Intergovernmental Revenues</b>		<b>923,640</b>	<b>815,773</b>	<b>980,000</b>	<b>980,000</b>	<b>976,300</b>	<b>1,355,524</b>	<b>139%</b>
<b>46 - Service Charges</b>								
467	Dispatch Services	1,867,120	1,870,789	1,852,545	1,852,545	2,156,952	2,030,382	94%
<b>Account Classification Total: Service Charges</b>		<b>1,867,120</b>	<b>1,870,789</b>	<b>1,852,545</b>	<b>1,852,545</b>	<b>2,156,952</b>	<b>2,030,382</b>	<b>94%</b>
<b>48 - Other Revenues</b>								
481.05	Interest Income Interest on Investments	2,966	4,446	1,200	1,200	1,200	12,000	1000%
482	Rental Income	3,695	0	0	0	0	0	0%
	Insurance and Property Damage	379,470	0	0	0	0	0	0%
485	Reimbursed Expenditures	48,052	1,212,598	0	0	3,000	5,250	0%
489.95	Miscellaneous Other Miscellaneous Income	100	0	0	0	47,440	47,400	0%
<b>Account Classification Total: Other Revenues</b>		<b>434,283</b>	<b>1,217,044</b>	<b>1,200</b>	<b>1,200</b>	<b>51,640</b>	<b>64,650</b>	<b>125%</b>
<b>49 - Other Financing Sources</b>								
499		0	0	680,000	680,000	132,677	65,000	49%
<b>Account Classification Total: 49 - Other Financing Sources</b>		<b>0</b>	<b>0</b>	<b>680,000</b>	<b>680,000</b>	<b>132,677</b>	<b>65,000</b>	<b>49%</b>
<b>Department Total: 00 - Revenues</b>		<b>0</b>	<b>3,903,606</b>	<b>3,513,745</b>	<b>3,513,745</b>	<b>3,317,569</b>	<b>3,515,556</b>	<b>106%</b>
<b>Revenue TOTALS</b>		<b>0</b>	<b>3,903,606</b>	<b>3,513,745</b>	<b>3,513,745</b>	<b>3,317,569</b>	<b>3,515,556</b>	<b>106%</b>
<b>Expenditures</b>								
<b>Department: 85 - Dispatch Services</b>								
<b>Division: 41 - Administration</b>								
<b>Program: 00 - General</b>								
<b>Salaries</b>								
501	Wages - Regular	214,008	186,584	205,533	205,533	307,852	336,381	109%
502	Wages - Part-Time/Seasonal	70,608	73,477	73,450	73,450	30,706	30,273	99%
<b>Positions Budget Wages TOTAL</b>		<b>284,616</b>	<b>260,061</b>	<b>278,983</b>	<b>278,983</b>	<b>338,558</b>	<b>366,654</b>	<b>108%</b>
<b>Salaries Totals</b>		<b>284,616</b>	<b>260,061</b>	<b>278,983</b>	<b>278,983</b>	<b>338,558</b>	<b>366,654</b>	<b>108%</b>
<b>Benefits</b>								
521	Group Insurance	31,295	33,656	30,975	30,975	53,108	62,605	118%
522	Medicare	4,020	3,432	4,030	4,030	4,909	5,403	110%
523	Social Security	17,190	14,677	17,230	17,230	20,869	23,104	111%
524	IMRF	35,254	36,624	32,293	32,293	38,493	42,935	112%
521.10	Group Insurance FSA Administration	0	5	0	5	0	20	#DIV/0!

521.15	Group Insurance EAP	82	90	90	90	90	90	90	100%
521.20	Group Insurance Wellness	0	200	0	0	0	0	0	0%
521.25	Group Insurance Life	384	375	435	445	410	410	410	92%
521.3	Group Dental Insurance	1,807	1,580	1,794	2,757	2,957	2,957	2,957	107%
521.35	Group Insurance Workmans Compens	361	312	361	4,149	4,087	4,087	4,087	99%
527	Car Allowance					6,000			

<b>Benefits Total</b>		<b>88,225</b>	<b>90,951</b>	<b>87,208</b>	<b>124,820</b>	<b>147,611</b>	<b>147,611</b>	<b>147,611</b>	<b>118%</b>
<b>Benefits Total</b>		<b>88,225</b>	<b>90,951</b>	<b>87,208</b>	<b>124,820</b>	<b>147,611</b>	<b>147,611</b>	<b>147,611</b>	<b>118%</b>

**Maintenance Services**

531.15	Maintenance Service Vehicle	8	300	150	300	300	300	300	0%
<b>Maintenance Services Totals</b>		<b>8</b>	<b>300</b>	<b>150</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>0%</b>

**Professional Services**

541	Accounting & Auditing Service	1,180	9,950	9,265	8,500	9,240	12,000	12,000	130%
543	Legal Service	74,587	15,000	10,200	15,000	20,000	12,500	12,500	63%
547	Banking Service	0	100	100	100	100	100	100	100%
<b>Professional Services Totals</b>		<b>75,767</b>	<b>25,050</b>	<b>19,565</b>	<b>23,600</b>	<b>29,340</b>	<b>24,600</b>	<b>24,600</b>	<b>84%</b>

**Communications**

561.05	Postage General	167	300	300	300	300	300	300	100%
562	Telephone	720	720	720	720	0	1,500	1,500	#DIV/0!
563.05	Publishing Legal Notices	59	0	0	0	100	100	100	100%
563.15	Publishing Employment	718	400	1,400	400	1,000	100	100	10%
564.05	Printing Office Forms	0	300	300	300	300	0	0	0%
<b>Communications Totals</b>		<b>1,665</b>	<b>1,720</b>	<b>2,720</b>	<b>1,720</b>	<b>1,700</b>	<b>2,000</b>	<b>2,000</b>	<b>118%</b>

**Professional Development**

571	Dues & Subscriptions	908	368	1,860	1,860	1,500	1,250	1,250	83%
572	Travel	3,630	1,656	5,400	5,400	2,500	3,000	3,000	120%
573	Training	810	1,125	2,000	2,000	4,100	4,305	4,305	105%
<b>Professional Development Totals</b>		<b>5,348</b>	<b>3,149</b>	<b>9,260</b>	<b>9,260</b>	<b>8,100</b>	<b>8,555</b>	<b>8,555</b>	<b>106%</b>

**Other Contractual Services**

591	Liability Insurance	24,476	25,595	26,875	27,788	29,180	29,000	29,000	99%
595.05	Rentals Copier	816	0	0	0	700	2,220	2,220	0%
599	Other Contractual Services	0	26,950	33,500	33,500	50,050	37,000	37,000	74%
<b>Other Contractual Services Totals</b>		<b>25,292</b>	<b>52,545</b>	<b>60,375</b>	<b>61,288</b>	<b>79,930</b>	<b>68,220</b>	<b>68,220</b>	<b>130%</b>

**General Supplies**

623	Office Furniture	0	0	500	500	500	750	750	150%
627.05	Motor Fuel & Lubricants Gasoline	1,945	1,080	1,300	1,000	1,000	0	0	0%
631.05	Clothing Allowance	860	600	900	900	1,000	1,750	1,750	175%
<b>General Supplies Totals</b>		<b>2,805</b>	<b>1,680</b>	<b>2,700</b>	<b>2,400</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>100%</b>
<b>Program 00 - Totals</b>		<b>483,726.41</b>	<b>435,456.00</b>	<b>460,961.00</b>	<b>464,779.00</b>	<b>585,248.00</b>	<b>620,140.00</b>	<b>620,140.00</b>	<b>106%</b>
<b>Division 41 - Administration Totals</b>		<b>483,726.41</b>	<b>435,456.00</b>	<b>460,961.00</b>	<b>464,779.00</b>	<b>585,248.00</b>	<b>620,140.00</b>	<b>620,140.00</b>	<b>106%</b>

Division: 86 - Operations  
Program: 00 - General  
Salaries

501	Wages - Regular	1,108,153	995,510	1,211,050	1,211,050	1,399,263	1,426,315	102%
	<b>Position Budget Wages Totals</b>	<b>1,108,153</b>	<b>995,510</b>	<b>1,211,050</b>	<b>1,211,050</b>	<b>1,399,263</b>	<b>1,426,315</b>	<b>102%</b>
	<i>Other</i>							
503	Overtime	90,406	105,178	67,800	67,800	56,600	65,000	115%
518	Training Premium Pay	4,458	5,537	7,205	7,205	6,000	3,107	52%
519	TIC Premium Pay	7,382	7,365	10,795	10,795	8,000	8,400	105%
	<b>Other Totals</b>	<b>102,245</b>	<b>118,080</b>	<b>85,800</b>	<b>85,800</b>	<b>70,600</b>	<b>76,507</b>	<b>108%</b>
	<b>Salaries Totals</b>	<b>1,022,245</b>	<b>1,118,080</b>	<b>1,211,050</b>	<b>1,211,050</b>	<b>1,399,263</b>	<b>1,426,315</b>	<b>108%</b>
	<i>Benefits</i>							
521	Group Insurance	165,869	159,495	225,953	225,953	281,641	294,028	104%
522	Medicare	16,822	15,460	17,561	17,561	20,289	20,896	103%
523	Social Security	71,930	66,104	75,085	75,085	86,757	89,347	103%
524	IMRF	151,218	158,001	140,725	140,725	159,095	162,075	102%
521.10	Group Insurance FSA Administration	766	665	865	865	630	540	86%
521.15	Group Insurance EAP	823	864	865	865	885	885	100%
521.20	Group Insurance Wellness	0	0	0	0	0	0	0%
521.25	Group Insurance Life	2,018	1,951	2,520	2,520	3,035	2,960	98%
521.3	Group Dental Insurance	11,919	10,560	14,543	14,543	17,274	15,590	90%
521.35	Workmans Compensation	1,446	1,368	1,572	1,572	1,962	2,006	102%
528	Unemployment Compensation	0	0	0	0	0	0	0%
	<b>Benefits Totals</b>	<b>422,812</b>	<b>414,468</b>	<b>479,689</b>	<b>479,689</b>	<b>571,568</b>	<b>588,327</b>	<b>103%</b>
	<b>Benefits Totals</b>	<b>422,812</b>	<b>414,468</b>	<b>479,689</b>	<b>479,689</b>	<b>571,568</b>	<b>588,327</b>	<b>103%</b>
	<i>Maintenance Services</i>							
531.05	Maintenance Service Building	10,037	12,355	10,000	10,000	15,000	17,000	113%
531.10	Maintenance Service Equipment	11,248	9,900	10,000	10,000	10,000	12,000	120%
531.30	Maintenance Service Snow Removal	2,890	1,114	2,000	2,000	2,000	2,500	125%
531.35	Maintenance Service Landscape	0	1,658	2,000	2,000	2,000	2,500	125%
531.40	Maintenance Service Computer Software	85,574	96,000	86,050	45,305	87,800	92,190	105%
531.45	Maintenance Service Computer Hardware	0	0	0	0	30,000	59,077	197%
531.95	Maintenance Service Other Maintenance Service	0	0	10,000	10,000	10,000	10,000	100%
	<b>Maintenance Services Totals</b>	<b>109,749</b>	<b>121,027</b>	<b>120,050</b>	<b>79,305</b>	<b>156,800</b>	<b>195,267</b>	<b>125%</b>
	<i>Professional Services</i>							
544	Medical Service	775	829	1,260	1,260	1,000	1,000	100%
546	Janitorial Service	5,535	18,083	19,730	19,730	19,730	17,600	89%
559	Other Professional Services	5,037	3,880	6,000	6,000	6,000	6,800	113%
	<b>Professional Services Totals</b>	<b>11,347</b>	<b>22,792</b>	<b>26,990</b>	<b>26,990</b>	<b>26,730</b>	<b>25,400</b>	<b>95%</b>
	<i>Communications</i>							
562	Telephone	135,509	143,906	190,800	190,800	228,960	274,752	120%
563.05	Publishing Legal Notices	0	0	0	0	0	0	0%
563.15	Publishing Employment	0	0	0	0	0	1,000	0%
565	Internet	3,110	165	1,300	1,300	3,500	12,000	343%
	<b>Communications Totals</b>	<b>138,619</b>	<b>144,071</b>	<b>192,100</b>	<b>192,100</b>	<b>232,460</b>	<b>287,752</b>	<b>134%</b>



<i>Professional Development</i>									
571	Dues	1,309	1,500	1,500	1,500	1,500	1,500	1,500	100%
572	Travel	7,286	7,400	7,400	7,400	7,400	7,400	7,400	110%
573	Training	5,800	10,000	10,000	10,000	10,000	10,000	10,000	100%
<b>Professional Development Totals</b>		<b>10,149</b>	<b>14,395</b>	<b>18,900</b>	<b>18,900</b>	<b>18,900</b>	<b>15,000</b>	<b>15,350</b>	<b>102%</b>
<i>Service Charges</i>									
581.05	Utilities Electric	29,124	29,000	29,000	29,000	29,000	30,450	31,973	105%
581.10	Utilities Natural Gas	2,808	1,828	6,950	6,950	6,950	2,000	2,100	105%
581.20	Utilities Water/Sewer	490	400	580	580	580	500	525	105%
581.25	Utilities/Cable						400		
<b>Service Charges Totals</b>		<b>32,422</b>	<b>26,568</b>	<b>36,550</b>	<b>36,550</b>	<b>36,550</b>	<b>32,950</b>	<b>34,998</b>	<b>106%</b>
<i>Other Contractual Services</i>									
595.95	Rentals Miscellaneous	6,783	4,637	6,500	6,500	6,500	11,100	11,100	100%
599	Other Contractual Services	155	0	0	0	0	0	0	0%
<b>Other Contractual Services Totals</b>		<b>6,938</b>	<b>4,637</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>11,100</b>	<b>11,100</b>	<b>100%</b>
<i>Maintenance Supplies</i>									
601.05	Maintenance Supplies Buildings	139	35	500	500	500	500	500	100%
601.10	Maintenance Supplies Equipment	122	0	0	0	0	0	0	0%
<b>Maintenance Supplies Totals</b>		<b>261</b>	<b>35</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>100%</b>
<i>General Supplies</i>									
621	Office Supplies	5,450	1,400	4,000	4,000	4,000	4,000	4,000	100%
622	Office Equipment	109	492	0	0	0	0	700	0%
623	Office Furniture	70	0	500	500	500	500	1,000	200%
624	Operating Supplies - Public Education	0	0	0	0	0	0	1,100	
624.95	Operating Supplies Other Operating Supplies	2,017	1,457	2,500	2,500	2,500	2,500	3,000	120%
625	Small Tools	49	0	0	0	0	0	0	0%
626	Janitorial Supplies	544	295	300	300	300	300	300	100%
631.05	Clothing Allowance	4,168	2,709	4,250	4,250	4,250	5,350	7,900	148%
<b>General Supplies Totals</b>		<b>12,406</b>	<b>6,353</b>	<b>11,550</b>	<b>11,550</b>	<b>11,550</b>	<b>12,650</b>	<b>18,000</b>	<b>142%</b>
<i>Non-Print Materials</i>									
663	Computer Software	8,165	5,000	7,343	12,000	12,000	12,000	10,000	83%
<b>Non-Print Materials Totals</b>		<b>8,165</b>	<b>5,000</b>	<b>7,343</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>10,000</b>	<b>83%</b>
<i>Other Expenditures</i>									
914	State/Federal Permit Fees	2,500	0	0	0	0	0	0	0%
917	Employee Awards	467	1,000	1,000	1,000	1,000	1,000	1,200	120%
<b>Other Expenditures Totals</b>		<b>2,967</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,200</b>	<b>120%</b>
<i>Capital Outlay</i>									
<i>Capital Outlay</i>									
805	Land	0	0	0	0	0	0	0	0%
810	Buildings & Improvements	0	0	65,000	65,000	65,000	10,000	25,000	250%
820	Machinery & Equipment	26,455	404,202	813,000	813,000	813,000	10,000	10,000	100%

830	Office Furniture	0	500	500	500	500	500	100%
835	Computer Equipment	10,502	4,260	15,000	10,000	10,000	10,000	100%
	<b>Capital Outlay Totals</b>	<b>36,957</b>	<b>408,462</b>	<b>893,500</b>	<b>30,500</b>	<b>45,500</b>		<b>100%</b>

*Other Financing Uses Totals*

999	Source of Reserves	71,129	125,399	125,399	159,200	159,200	159,200	100%
	<b>Other Financing Uses Totals</b>	<b>71,129</b>	<b>125,399</b>	<b>124,325</b>	<b>159,200</b>	<b>159,200</b>		<b>100%</b>

	<b>Program Total: 95 - Capital Outlay</b>	<b>36,957</b>	<b>408,462</b>	<b>893,500</b>	<b>30,500</b>	<b>45,500</b>		<b>100%</b>
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	<b>Division Total: 86 - Operations</b>	<b>1,966,233</b>	<b>1,873,936</b>	<b>2,198,002</b>	<b>2,161,814</b>	<b>2,542,621</b>		<b>106%</b>
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	<b>Department Total: 85 - Dispatch Services</b>	<b>483,726</b>	<b>435,456</b>	<b>460,961</b>	<b>464,779</b>	<b>585,248</b>	<b>620,140</b>	<b>106%</b>
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	<b>EXPENSE TOTALS</b>	<b>2,486,916</b>	<b>2,717,854</b>	<b>3,552,463</b>	<b>3,520,193</b>	<b>3,317,569</b>	<b>3,515,556</b>	<b>106%</b>
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*Fund Revenue Total: 236 - Tri-Com Totals*

	<b>REVENUE TOTALS</b>	<b>3,225,043</b>	<b>3,903,606</b>	<b>3,513,745</b>	<b>3,317,569</b>	<b>3,317,569</b>	<b>3,515,556</b>	<b>106%</b>
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	<b>EXPENSE TOTALS</b>	<b>2,486,916</b>	<b>2,717,854</b>	<b>3,552,463</b>	<b>3,520,193</b>	<b>3,317,569</b>	<b>3,515,556</b>	<b>106%</b>
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	<b>Fund 236 - Tri-Com Net Gain (Loss)</b>	<b>738,127</b>	<b>1,185,752</b>	<b>-38,718</b>	<b>-6,448</b>	<b>0</b>	<b>1</b>	<b>0</b>
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**Budget: FY 18-19**

**\$3,450,556** Total Operating Expenses less reappropriated CAD fund: \$65,000  
**(\$1,420,174)** Less Revenue (does not include re-appropriated CAD project contribution)  
**\$2,030,382** Net Operating Expenses FY18-19  
**(\$439,067)** Less Total Base Fees  
**\$1,591,315** Total Share

Subscriber	CFS	Base Fee (1% Operating Budget)	Usage Fee	Total Annual Dispatch Fee	Comparison FY17-18	Difference	% Change
St Charles PD	24.80%	\$34,506	\$394,699	\$429,205	\$425,721	\$3,484	101%
St Charles FD	3.23%	\$34,506	\$51,399	\$85,905	\$90,116	(\$4,211)	95%
Batavia PD	19.30%	\$34,506	\$307,124	\$341,629	\$388,101	(\$46,472)	88%
Batavia FD	2.53%	\$34,506	\$40,260	\$74,766	\$75,593	(\$827)	99%
Geneva PD	16.58%	\$34,506	\$263,840	\$298,346	\$311,986	(\$13,641)	96%
Geneva FD	2.09%	\$34,506	\$33,258	\$67,764	\$63,870	\$3,894	106%
Elburn PD	3.44%	\$34,506	\$54,741	\$89,247	\$99,442	(\$10,196)	90%
Elburn FPD	1.52%	\$34,506	\$24,188	\$58,694	\$57,046	\$1,648	103%
Tri-City Ambulance	6.36%	\$34,506	\$101,208	\$135,713	\$137,360	(\$1,647)	99%
Sugar Grove PD	5.17%	\$34,506	\$82,271	\$116,777	\$140,509	(\$23,733)	83%
Sugar Grove FD	1.20%	\$15,000	\$19,096	\$34,096	\$31,798	\$2,298	107%
North Aurora FD	1.85%	\$34,506	\$29,439	\$63,945	\$63,870	\$75	100%
Waubensee College PD	0.11%	\$10,000	\$1,798	\$11,798	\$11,400	\$398	103%
South Elgin PD**	11.82%	\$34,506	\$188,093	\$222,599	\$260,018	NA	NA

\*\*Calibrated to get as close to contract quote as possible.

	Year 2
South Elgin Reserve Contribution	\$47,440.00