



# *Tri-Com Central Dispatch*

## **BOARD OF DIRECTORS**

### Regular Meeting Minutes from January 8, 2020

Chairman Keegan called the meeting to order at 8:00 A.M. at the Tri-Com Central Dispatch training room.

#### **Roll Call:**

#### **Members Present:**

St. Charles: Chief James Keegan, Chief Scott Swanson, Alderman William Turner  
Geneva: Chief Eric Passarelli, Alderman Mike Bruno  
Batavia: Chief Dan Eul, Chief Randy Deicke, Alderman Mike Russotto  
South Elgin: Chief Jerry Krawczyk  
Contracted Agencies: Chief Pat Rollins

#### **Members Absent:**

St. Charles: None  
Geneva: Chief Mike Antenore  
Batavia: None  
South Elgin: None  
Contracted Agencies: None

#### **Others Present:**

Joe Schelstreet, Interim Director, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

Others present listed on attached sign in sheet.

OLD BUSINESS

#### **Consent Agenda:**

Motion to approve the Board Meeting Minutes from the November 13, 2019 Regular Board Meeting and the December 4, 2019 Special Board Meeting was made by Alderman Bruno and seconded by Chief Passarelli. The motion passed unanimously.

Motion to approve the October 31, 2019 and November 30, 2019 Financial Reports was made by Alderman Turner and seconded by Chief Passarelli. Motion passed unanimously by roll call vote.

### **Update on StarCom:**

Director Schelstreet stated that the new key loader arrived. The last key loader broke twice. These are used to program the radios. In addition, when the radios were programmed the serial numbers did not match the identifiers. He and the Motorola Project Manager will review mistakes by ChiComm and requested changes.

The South Elgin South St. tower connection at AT&T is on the wrong VPN when the port was opened. All South Elgin radios went out of range. The backup consolettes received the same alarm. South Elgin was out for about 20 minutes. Motorola will take about a week to fix this.

A quote for over air programming was requested. It was just received, but not reviewed yet. Maintaining aliases may be more complicated. Over air programming will be a real benefit for police.

Chief Rollins stated that currently the call sign shows when you key up with badge number. With StarCom, you will no longer see this. Only dispatchers can see it. If someone asks for help, you will not know who is calling. In addition, the voice is digitalized and will sound different. Over air programming will be helpful when adding new officers, etc.

Director Schelstreet stated that the consolettes are at KaneComm and if we need to go there, we have two consoles available. Motorola will program them.

The issue with ISP, District 2, MOU should be resolved. There is a new master list, but he has not received it yet. Each agency needs to reach out to the ISP representative again.

The Nicor application for Sugar Grove is still in the process. They have 4-6 weeks to process. The subcontractor did not get a permit to run the lines. Motorola has started installing racks there.

Training will be on February 16 and 17.

Chief Deicke asked if there was an update on warranties. Director Schelstreet will check on this. He has not received anything in writing.

Chief Krawczyk asked if there was a go-live date. Director Schelstreet answered that there was not a date yet, but he does want to do a lot of testing and makes sure the aliases are correct. Chief Sikora asked if we want to set up a schedule for testing. Director Schelstreet answered that we should, and the issue of reprogramming might require time.

Chief Cluchey stated that they have found some issues with radio identifiers. He also stated that they should not be billed for the monthly test. Chief Rollins asked if the FCC has already approved the use of channels. Director Schelstreet stated that there is a verbal approval, but he has not received the written.

Director Schelstreet asked that everyone check their inventory. He has microphones and batteries that have not been claimed and he is missing a single station desk charger.

**Update on Basement:**

Director Schelstreet stated that the seepage has started when it got warmer. The tiles are damaged and mold is growing. The water is not stopping. It dries and then comes back.

Valley Plumbing completed the tank work. There was not a lot of scale, but a lot of sediment. New valve replacement will be done. It passed the test.

The outlets on the outside of the building were fixed. Tomorrow the contractor will be here to fix the drywall inside, seal and caulk outside around windows. The generators at South St. and Logan were serviced.

Chief Keegan stated that the City of St. Charles will be doing the water main up to the street. Tri-Com would need to get the water from the street to the building.

**Update on Staffing:**

Director Schelstreet reported that the interviews for the Interim Training Coordinator will be on January 15. There are five candidates. The start date will be January 27. The writing exercise is complete. The KaneComm Director will sit in on interviews.

Director Schelstreet reported on recent Telecommunicator testing. Chief Deicke asked if the typing test was necessary. Director Schelstreet stated that he feels the orientation needs to be reinstated and the 2-week classroom portion needs to be extended. The trainees are not ready and this causes stress on both the trainer and trainee.

Chief Keegan stated that an email will go out with updates on the Director search. The selection process is closed with GovHR. He will be asking for volunteers to review the pool of candidates. There will be opportunities for the staff to interact with the candidates.

**Update by Consolidation Sub-Committee:**

No update.

**Update by Intergovernmental Agreement Sub-Committee:**

No update.

PUBLIC COMMENT

None

NEW BUSINESS

**Approval of Resolution No. 2020-01: Adopting the Tri-Com Central Dispatch Fiscal year 2020-2021 Budget:**

Director Schesltreet stated that there were no material changes. There was one update to propose the use of reserve funds. Alderman Turner asked if there was money to have a study done to look at the administrative staffing. Chief Keegan stated that the consolidation study might have some information regarding this. Director Schelstreet stated that consolidation could take 5-years from a decision to consolidate. Other items like a phone system and training can be done sooner.

Alderman Turner motioned to approve the Tri-Com FY21 Budget as presented. Chief Krawczyk seconded the motion which then passed unanimously by roll call vote.

Chief Keegan thanked Director Schelstreet and Rita Kruse for all their work on the budget.

**Request by LEFTA Systems to Display Tri-Com Logo on Web Page:**

Director Schelstreet stated that LEFTA Solutions requested that the Tri-Com logo be used on their website. All agreed that it was fine. Chief Swanson suggested that the logo be displayed only as long as Tri-Com continues using the product.

**Adjournment:**

With no further business to discuss, Alderman Bruno motioned to adjourn the meeting. Alderman Turner seconded the motion, which then passed by unanimous vote. The meeting was adjourned at 9:02 A.M.

**Next Meeting:**

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, March 11, 2020 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

*Shevon Sherod-Ramirez*  
Tri-Com Administrative Assistant

# TRI-COM BOARD OF DIRECTORS

## SIGN IN SHEET

MEETING DATE: 1/8/20

If you are not on the roll call, please sign in below.

NAME	AGENCY
RITA KRUSE	CITY OF GENEVA
JOE CLUCHEY	ELBURN FIRE
NICK STORA	ELBURN PD