



# *Tri-Com Central Dispatch*

## **BOARD OF DIRECTORS**

### **Regular Meeting Minutes from March 13, 2024**

Chairman Passarelli called the meeting to order at 8:02 A.M. in the Tri-Com Training Room.

#### **Roll Call:**

##### **Members Present:**

St. Charles: Chief Scott Swanson, Alderman Steve Weber  
Geneva: Chief Eric Passarelli, Chief Mike Antenore  
Batavia: Chief Shawn Mazza, Chief Craig Hanson, Alderman Dan Chanzit (8:14)  
Contracted Agencies: Chief Pat Rollins  
South Elgin: Chief Jerry Krawczyk

##### **Members Absent:**

Geneva: Alderman Mike Bruno  
St. Charles: Chief James Keegan

##### **Others Present:**

Chief Nick Sikora, Elburn Police  
Deputy Chief Matt Hanson, Elburn Fire  
Rita Kruse, Finance Director, City of Geneva  
Aaron Reinke, Attorney, Tri-Com  
Joe Schelstreet, Director, Tri-Com  
LaToya Marz, Deputy Director, Tri-Com  
Mark Marzetta, IT Manager, Tri-Com  
Andrew Kunstler, Training Manager, Tri-Com  
Tammy Kleveno, CAD Administrator, Tri-Com  
Kristina Rohrbach, GIS Administrator, Tri-Com  
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

#### **OLD BUSINESS**

##### **Consent Agenda:**

Motion to approve the Board Meeting Minutes from the January 24, 2024 Regular Board Meeting was made by Chief Antenore and seconded by Chief Hanson.

The motion passed unanimously.

Motion to approve the financial reports from January 31, 2024 and February 29, 2024 - No Investment Report was made by Alderman Weber and seconded by Chief Mazza.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

A motion to approve the total aggregate bills for January 2024 of \$57,829.34 (Fifty-Seven Thousand Eight Hundred Twenty-Nine Dollars and Thirty-Four Cents) was made by Chief Antenore and seconded by Chief Swanson.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

A motion to approve the total aggregate bills for February 2024 of \$50,329.81 (Fifty Thousand Three Hundred Twenty-Nine Dollars and Eighty-One Cents) was made by Chief Antenore and seconded by Chief Krawczyk.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

**Update from Director Schelstreet:**

Director Schelstreet reported that one trainee will be on soft release in March. Starting another new dispatcher on March 25. Interviews on March 21<sup>st</sup> and 22<sup>nd</sup>.

The South Street tower will need a new flood server. It has been ordered. The notifications are working well.

There is a leak in the outside faucet on the west side of the building. The plumbers will go through the kitchen wall to fix. The property lease has been approved.

Meeting with the vendors for the cameras/card readers soon.

Motorola completed the simulcast upgrade. New AIS server and firewall allows recording of all channels. Thank you to Mark Marzetta for coordinating this.

AT&T is working on installations. They will be at Elburn Fire to install internal switches tomorrow. If you have AT&T fiber already installed, it is somewhat easier. Chief Sikora asked what items were going to this fiber. Director Schelstreet stated that it will include all access to Tri-Com and replace the VPNs.

The Montgomery water tower will be painted soon. The equipment there will be removed. The transmitter will move to Prestbury. Will try to replace with new equipment when painting is completed.

Met with the U.S. Digital engineer yesterday. Tammy Kleveno will be working on aliasing for the project.

**Update from Structural Document Committee:**

Chief Antenore reported that the committee is reviewing the by-laws. They will be meeting again soon.

## NEW BUSINESS

### **Approval of Outside Training and Travel for NENA Conference – Training Manager:**

Alderman Chanzit arrived at 8:14 A.M.

A motion to approve overnight travel to the NENA Conference for Training Manager, Andrew Kunstler, was made by Chief Krawczyk and seconded by Chief Mazza.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

### **Approval of Outside Training and Travel for APCO Conference:**

A motion to approve overnight travel to the APCO Conference for Deputy Director, LaToya Marz, was made by Chief Antenore and seconded by Chief Krawczyk.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

### **Approval of Central Square Quote or CAD Rebuild Project:**

Director Schelstreet thanked all the staff who worked on this. The CAD rebuild will be an opportunity to make things better with the CAD system. The quotes for hardware are to create back-ups at the South Street tower.

Mark Marzetta stated that there is fiber connection at South Street and Tri-Com now. He will replicate a live environment at South Street. This will allow for recovery and rebuild in the event of an emergency.

The quote from Central Square for the rebuild is \$39, 935. This is reimbursable from the ETSB. The project will be about 5 months long. Tammy may not be available for any special projects during this time.

Motion to approve the quote from Central Square for the CAD Rebuild Project in the amount of \$39,935 was made by Alderman Weber and seconded by Chief Mazza.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

### **Approval of Cloudpoint Geospatial Quote for ARC GIS Upgrade and Deployment Mitigation:**

A motion to approve the quote from Cloudpoint Geospatial to move the GIS information for the CAD upgrade for \$18,720 was made by Chief Antenore and seconded by Chie Swanson.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

### **Approval of CAD GIS Hardware Rebuild Quote:**

The quote in the amount of \$131,109.40 is for the servers and hardware for the CAD/GIS upgrade and the duplicate environment at the South Street location.

A motion to approve the quote for the CAD GIS Hardware for the CAD upgrade in the amount of \$131,109.40 was made by Chief Krawczyk and seconded by Chief Hanson.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

EXECUTIVE SESSION

None

PUBLIC COMMENT

None

**Adjournment:**

With no further business to discuss, Chief Antenore motioned to adjourn the meeting and Chief Rollins seconded. The meeting adjourned at 8:26 A.M.

**Next Meeting:**

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, May 8, 2024 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Assistant