



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from May 8, 2024

Chairman Passarelli called the meeting to order at 8:00 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Chief Scott Swanson, Alderman Steve Weber
Geneva: Chief Eric Passarelli, Chief Mike Antenore
Batavia: Chief Craig Hanson, Deputy Chief Eric Blowers (for Chief Mazza)
Contracted Agencies: Chief Pat Rollins
South Elgin: Chief Jerry Krawczyk

Members Absent:

Batavia: Alderman Dan Chanzit

Others Present:

Chief Nick Sikora, Elburn Police
Deputy Chief Matt Hanson, Elburn Fire
Rita Kruse, Finance Director, City of Geneva
Aaron Reinke, Attorney, Tri-Com
Joe Schelstreet, Director, Tri-Com
LaToya Marz, Deputy Director, Tri-Com
Andrew Kunstler, Training Manager, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

OLD BUSINESS

Consent Agenda:

Motion to approve the Board Meeting Minutes from the March 4, 2024 Special Board Meeting and Executive Session and the March 13, 2024 Regular Board Meeting was made by Chief Antenore and seconded by Alderman Weber.

The motion passed unanimously.

Motion to approve the financial reports from February 29, 2024 – Investment Report Only and March 31, 2024, 2024 was made by Alderman Weber and seconded by Chief Krawczyk.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

A motion to approve the total aggregate bills for March 2024 of \$146,393.40 (One Hundred Forty-Six Thousand Three Hundred Ninety-Three Dollars and Forty Cents) was made by Chief Antenore and seconded by Chief Hanson.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Update from Director Schelstreet:

Director Schelstreet reported that there are currently 20 dispatchers. Currently, testing candidates. The hot water heater is leaking we are waiting for quotes. Thank you to St. Charles Fire for allowing Tri-Com staff to use their facilities when water was shut off for outside faucet repair. Air purifiers are ordered. Permits for the fence and parking lot are received. Plan is being worked on.

Working with Rita Kruse for a year-end wrap up for the next board meeting.

Received the permits for the fence and parking lot. The plan is being worked on.

Mark Marzetta is preparing the servers for the CAD/GIS upgrade.

The fiber is complete at most fire departments. North Aurora Station 2 still needs fiber. Their new firehouse is being set up prior to move in. St. Charles PD still needs to be set up.

The radio study stated that Fire South is a priority

DuPage County ETSB will not allow any equipment in West Chicago. Fermilab is agreeable to host equipment on tower.

Regarding wireless fund disbursement, the state has canceled another advisory board meeting. The last disbursement was wrong and needs to be adjusted.

Update from Structural Document Committee:

Chief Antenore stated that they would meet twice a month for the next few months. The goal is to be done by September.

NEW BUSINESS

New Tri-Com Board of Directors Officers for FY2025:

Chief Passarelli stated that they accomplished a lot over the past year. He thanked the Board and staff for their work. Chief Hanson thanked Chief Passarelli for his leadership over the year.

A motion to approve Chief Hanson as the Chairman and Chief Keegan as the Vice Chairman for FY2025 was made by Alderman Bruno and seconded by Chief Antenore.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Contracted Agencies' Board of Directors Designee for FY2025:

A motion to approve the contract agencies' designee to the Board, Chief Rollins, was made by Chief Antenore and seconded by Chief Krawczyk.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Discuss Change of September Meeting Date:

Due to conflicts with September 11 remembrance events, it was suggested that the next meeting date be changed.

A motion was made by Chief Keegan and seconded by Chief Passarelli to move the September meeting to the fourth.

Motion passed unanimously by voice vote.

Approval of Tri-Com By-Laws:

Attorney Reinke stated that the by-laws were updated to be in line with the Intergovernmental Agreement. Chief Hanson thanked Attorney Reinke for his work.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Talk Group Access Agreement with DuPage ETSB:

Director Schelstreet stated that they needed an updated agreement with DuPage ETSB because they replaced all 3500 radios.

A motion to approve the talk group access agreement with DuPage ETSB was made by Chief Keegan and seconded by Chief Passarelli.

Chief Rollins asked if we could get access to their channels. They are probably encrypted now. Chief Keegan stated that he appreciates the interoperability.

The motion passed unanimously by voice vote.

EXECUTIVE SESSION

Alderman Bruno made a motion to enter into Executive Session for the purpose of discussing pending or probable litigation against, affecting, or on behalf of the public body. Chief Krawczyk seconded the motion. The motion passed unanimously by voice vote and the Board entered into Executive Session at 8:25 A.M.

Chief Swanson made a motion to return to Open Session. The motion was seconded by Alderman Bruno. The motion passed unanimously by voice vote.

Board returned to Open Session at 8:36 A.M.

PUBLIC COMMENT

Adjournment:

With no further business to discuss, Chief Antenore motioned to adjourn the meeting. The meeting adjourned at 8:37 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, July 10, 2024 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Coordinator