

# *Tri-Com Central Dispatch*

## **FIRE OPERATIONS COMMITTEE**

### **Meeting Minutes from February 7, 2018**

Members Present: Assistant Chief Scott Swanson, St Charles FD; Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Assistant Chief Tate Haley, Elburn FD; Battalion Chief Brendan Moran, Sugar Grove FPD; Deputy Director Sarah Stoffa, Tri-Com

Members Absent: Assistant Chief Eric Ekstrom, North Aurora FPD

Also Present: Nicole Lamela, Director, Tri-Com  
Shevon Sherod-Ramirez, Admin. Asst., Tri-Com

The meeting was called to order at 9:40 A.M. at Tri-Com.

### **Emergency Medical Information:**

DD Stoffa advised that information for emergency medical information forms was sent out to everyone via email. Please have them returned by 02/19/18.

### **Tri-Com Items:**

DD Stoffa stated that the annual audit of the Fire Channel Guide be completed by 02/19/18.

Dir. Lamela said that the AFG Grant was sent in for fire agencies on 02/02/18. She is waiting for signatures of 2 chiefs who were out of town on the MOU. Requested \$1.5 million. The request included pagers as follows: St. Charles 34, Batavia 23/24, North Aurora 18, Geneva 3, Elburn 32, and Sugar Grove 19. The Kenwood radio costs were used for the grant.

Dir. Lamela stated that on 02/16/18 there will be a meeting with Motorola to begin negotiations for Starcom. The goal is to have no expenses in FY2018. The estimate of \$112,000 per year for air time is still less than the cost of phone lines. For air time, we want to ensure that a spare radio that is not being used is not charged for air time. There are representatives from both fire and police on the committee. She will have more information next month.

The infrastructure for Tri-Com will need to be completed first. The 2 new sites will be at Geneva Public Works and Sugar Grove railroad. DC Einwich heard that South Elgin will be putting in a StarCom tower at Rt. 25 & Red Gate.

Dir. Lamela stated that all current StarCom consolettes were configured on DuComm. That will be fixed and we will see if that helps with South Elgin's coverage.

Dir. Lamela stated that ETSB funding has changed. ETSB funds used to be held at the ETSB and reimbursed. Now ETSB is acting as a pass through and all funds will go to Tri-Com. Phones will need to be upgraded for Next Gen 911 and will need new hardware and software.

The phones were originally purchased with the county, so we need to find out if we have to upgrade with them or if it can be done separately. The board has approved maintaining the radio system for now.

A new Training Coordinator has been hired and we have one dispatcher trainee that will complete training in June. We have 2 in backgrounds and interviews scheduled for 02/21/18. Elburn has renumbered their vehicles.

### **St. Charles Items:**

AC Swanson stated that the chiefs are supposed to be discussing change of quarters. He also asked if the dispatchers get a business name for any West Chicago mutual aid calls. DD Stoffa said she will have them ask DuComm on these calls.

AC Swanson stated that on 2 coroner notifications, they called and were told that there was no one available. They may have Tri-Com call for the coroner.

### **Geneva Items:**

DC Einwich stated that there will be changes to the standby system next week. They will not be acknowledging calls at all. If they need standbys, the chief, duty chief, or OIC will ask for recalls.

He asked if it would be confusing for dispatchers if a rig replaced another and they put themselves en route. DD Stoffa asked that they let them know because it would be confusing.

### **Batavia Items:**

DC Hanson needed some items for ISO. Dir. Lamela will send them to him. He asked if fire dispatch was a lot of points for ISO. DC Swanson stated that they were not.

### **Elburn Items:**

AC Haley stated that they have new numbering on apparatus.

### **Sugar Grove Items:**

BC Moran stated that the system is asking for more information regarding times on strokes and cardiac. They will need patient contact and hospital times. He stated that they will not be using the stroke ambulance out of CDH because they are further away and closer to I-88. They will take stroke patients straight to CDH. DC Einwich stated that even taking a little longer to get there, they are saying it is faster than the wait at the ER for CT scan.

Dir. Lamela stated that they will be bringing the stroke ambulance to Tri-Com on 02/13/18 from 1430-1530.

**North Aurora Items:**

Absent

**Action Items:**

Stoffa: Will advise dispatchers to get business name for West Chicago mutual aid calls.

Stoffa: Will advise dispatchers to give patient contact times when medics ask for times.

**Adjournment:**

The meeting was adjourned at approximately 10:30A.M. The next meeting of the Tri-Com Fire Operations Committee is scheduled for Wednesday, March 7, 2018 at 10:00 A.M.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Assistant

Tri-Com