

*Tri-Com Central Dispatch*  
**POLICE OPERATIONS COMMITTEE**

**Meeting Minutes from February 2, 2021**

Members Present: Commander Brian Maduzia, Geneva PD; Deputy Chief Chuck Pierce, St. Charles PD; Deputy Chief Shawn Mazza, Batavia PD; Deputy Chief Brian Polkinghorn, South Elgin PD; Deputy Chief Erich Schlachta, Elburn, PD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz, Tri-Com

Members Absent: Sgt. Larry Weiss, Waubonsee PD

Also Present: Sgt. Brett Czechowski, South Elgin PD  
Ofc. Jeffrey Wold, Waubonsee PD  
Tammy Kleveno, CAD Administrator, Tri-Com  
Kristina Rohrbach, GIS Analyst, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. via the GoToMeeting Software

**Update on COVID-19:**

Deputy Director Marz reported the following:

- We are still taking temperatures when entering the building.
- The screening questions remain the same.

**Update on StarCom:**

Deputy Director Marz reported the following:

- The 10<sup>th</sup> Street Tower Project is moving along.
- Fire Station Alerting is being installed.
- The fire microphones are being replaced.
- Consoles will be replaced. This requires electrical work. The improvements may mean that the dispatchers will work from the basement training room during installation.

**Update on the Basement:**

Deputy Director Marz reported the following:

- The new generator is in place on the east side of the building.
- Today, they are hooking up a docking station. The old generator will be removed once the new one is running.
- The training room is complete.

### **Update on Staffing:**

Deputy Director Marz reported the following:

- Training has changed. Trainees are being trained on call taking and police dispatch. They are released and count as manpower. Another trainee will be released at the end of February.
- Two more trainees currently and another will start on February 22.
- Eric is now the evening shift supervisor.

### **KREACH:**

Director Schelstreet reported that Kane County is moving towards going live with StarCom. There is a lot of discussion between KaneComm, Quadcom, Aurora, and Elgin in creating a county based channel similar to IREACH. This would be an encrypted channel for communication within Kane County (KREACH). He asked if that would be of interest to everyone.

DC Pierce asked if this would be a sort of incident tactical channel. Dir. Schelstreet stated that it would be whatever the agencies decide. Chief Rollins stated that this would be difficult if the dedicated channel is not monitored. It would need to be simulcast. DC Mazza asked if there would be a cost for changing the radios. Dir. Schelstreet stated that yes, the radios would need to be reprogrammed.

DC Pierce stated that they want to be sure that it is more than just a response channel and it is a tactical channel for major incidents. He asked if Kane County was adding towers. Dir. Schelstreet stated that Kane County has some coverage concerns without towers. He will relay questions and concerns to the group.

### **Director Report:**

Director Schelstreet reported the following:

- All projects are moving along. Tri-Com received \$695,000 from ETSB reserves. The ETSB audit should be accepted at their April meeting. It is projected to be \$650,000 more in reserves.
- Will be discussing the 10<sup>th</sup> Street Tower and Radio Management Software with Motorola. FGM Architects is almost done with the 10<sup>th</sup> Street Tower plans. Currently working on lease for tower site and Tri-Com building.
- The budget for Fiscal Year 2022 includes repaving the parking lot and adding stalls. There are some lease issues that need to be worked out.
- There is a lighting project to replace the remaining fluorescent lighting with LED.
- The spend down may not be needed due to excess funds at ETSB and decreases in phone line costs.
- There will be a special board meeting on February 10 to approve the final acceptance for StarCom to July and memos of understanding with KaneComm and Aurora.
- The loan for the basement project must be used for capital projects.

- An IMEA grant was received for lighting.
- Flash upgrades are being installed for fire station alerting. North Aurora is having some issues.
- The microphones for fire are being exchanged.

### **Deputy Director Report:**

Deputy Director Marz reported:

- Please pass this on to the sergeants. When Tri-Com dispatchers advise of a fire or ems call, there have been issues with the OIC saying 10-4 or not responding. If “10-4”, it is assumed that they are not responding and the ticket is voided. If “10-4 – en route”, the ticket will remain open.
- Dir. Schelstreet asked about the storage issues when the police statute changes for body camera video. Will the police department or Tri-Com be storing video?

### **CAD Report:**

CAD Administrator Tammy Kleveno reported the following:

- Please remind officers to disposition calls. It is usually self-initiated ones that are not being dispositioned. Disposition is needed to clear the ticket.
- 172.21.12.33//files is the location for the share files that contain training documents (How to Use MCT, Freedom Installation & User Manual)
- Chief Rollins asked if you needed to be signed on to NetMotion to get to One Solution. Tammy replied that you must be signed in. Chief Rollins stated that they could get to One Solution without being in NetMotion. Tammy will check on this.
- DC Pierce asked if “clear” or Code 3 should be used when clearing a building check. Tammy replied that Code 3 should be used. Clear is for a backup unit when another officer is dispositioning it.

### **GIS Report:**

GIS Analyst Kristina Rohrbach reported the following:

- She is designing the dashboard for mobiles and tablets. Currently, it will not format to those sizes.

### **Training Coordinator Report:**

Absent

### **St. Charles:**

Deputy Chief Pierce reported the following:

- They are sending two officers to the academy in March.

### **Geneva:**

Commander Maduzia reported the following:

- Asked if they would need to move the BDA for Wi-Fi programming. Dir. Schelstreet stated that negotiations for the Wi-Fi programming would be at least three months.

#### **Batavia:**

Deputy Chief Mazza reported the following:

- Ofc. Lambert retired.
- They cannot get spots at the academy until next year
- They are doing an RFP for body cameras. They are developing a policy and will not know about storage until they have more information.

#### **Elburn:**

Deputy Chief Schlachta reported the following:

- They have one candidate in backgrounds.

#### **Sugar Grove:**

Chief Rollins reported the following:

- Asked if anyone was doing anything innovative with the IDES Log complaints.
- Thanked Tri-Com for assistance with Vehicle Burglary Task Force.

#### **Waubensee Community College:**

Officer Wold reported the following:

- One officer resigned last week.

#### **South Elgin:**

Deputy Chief Polkinghorn reported the following:

- Asked for input regarding non-patrol taking Kenwood portables. Asked if there was any reason they should not. Chief Rollins stated that they are working fine and are 1/3 the cost.

#### **Other Business:**

Director Schelstreet stated that the UHF Quantars will be gathered and will go on the government auction site.

#### **Summary of Action Items:**

All: Email Dir. Schelstreet any information on body cam storage

All: Email Dir. Schelstreet any feedback on KREACH

#### **Adjournment:**

The meeting was adjourned at approximately 11:25. The next meeting of the Tri-Com Police Operations Committee is Tuesday, April 6, 2021 at 10 a.m.