

# *Tri-Com Central Dispatch*

## **POLICE OPERATIONS COMMITTEE**

### **Meeting Minutes from February 4, 2020**

Members Present: Commander Brian Maduzia, Geneva PD; Deputy Chief Randy Endean, South Elgin PD; Deputy Chief Chuck Pierce, St. Charles, PD; Deputy Chief Glenn Autenrieth, Batavia PD; Chief Pat Rollins, Sugar Grove PD; Chief Nick Sikora, Elburn PD; Sergeant Larry Stefanski, Waubensee PD; Interim Director Joe Schelstreet, Tri-Com

Members Absent: None

Also Present: Tammy Kleveno, CAD Administrator, Tri-Com  
Kristina Rohrbach, GIS Analyst, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. at Tri-Com.

### **Update on StarCom:**

Interim Director Schelstreet reported the following:

- Console access manager is being updates. When you key up, it goes to cam and shows up as the alias.
- During reprogramming, the cam needs to be included and it must be done properly by Motorola.
- Testing will be done after reprogramming.
- The estimate for reprogramming is \$1750 and it is expected to take 14 days.
- “Bible sheets” for aliases and air time will be validated and charges will be paired. There may be credits.
- Motorola (Ravi) provided an estimate for over air programming. This can be done ala carte (aliases only) or for everything including firmware. There is a setup fee and subscription. All changes can be made over air. As new features come out from Motorola, they can be programmed over air.
- For larger buildings, code may require Bi-directional antennas (BDA). Motorola will have a new feature where radios can key up and use Wi-Fi in the buildings.
- The board will make the decision to use over air programming and how it will be paid for.
- Consolettes are being installed at KaneComm today.
- Thank you to Chief Rollins for assisting Nicor with meter location. The pipe from the meter to the generator needs to be installed.
- Training will be on February 16 & 17.
- Dispatch training is being created.
- Fire station alerting is having some issues with talking due to simulcasting. This is being worked on.
- Anticipated go live could be as early as the first week of March depending on Nicor, training, and testing.

### **Update on Consolidation:**

Interim Director Schelstreet reported the following:

- County Board Chairman is not running for re-election. Believes county will hold off on any consolidation decisions until after election.
- Kane County radio study is not done yet.

### **Update on Staffing:**

Interim Director Schelstreet reported the following:

- Andrew Kunstler is the new Interim Training Coordinator. He will still be able to work overtime shifts. The interim position will be for 90 days.
- One dispatcher resigned and took a position paying \$10,000 more. Will be looking at competition and comparables.
- Two trainees should be done at the end of March.

### **Occupancy & Address Changes/Additions:**

Kristina Rohrbach, GIS Analyst, asked that everyone assist with updates to business names, new businesses, new developments, and new addresses. Tammy Kleveno stated that the key holder information comes from fire inspections.

Chief Rollins asked that a form be created for changes and sent to all.

### **Tri-Com Items:**

Interim Director Schelstreet reported that Slaten Construction fixed window leaks and drywall. One of the board up companies came and took care of the mold on the generator room wall. Repairs were made to the fire suppression system. The 55-gallon oil tanks were removed from the generator room.

The phone system project is moving along. Internal training will be on February 25. The new phone system will be in place on April 1.

We are seeing an increase in citizens calling Tri-Com to request police reports. Please remind your staff that Tri-Com does not have police reports. FOIA is available and all notes in the tickets are accessible to the public.

### **St. Charles:**

Deputy Chief Pierce stated that they are hiring one officer in February.

### **Geneva:**

Commander Maduzia stated that they have two officers in training and are hiring one in March.

### **Batavia:**

Deputy Chief Autenrieth stated that they hired two officers. The one in FTO has five years of experience.

### **Elburn:**

Chief Sikora stated that they have one in the academy. They are doing backgrounds on a part-time candidate. The village will be doing a space needs analysis.

### **Sugar Grove:**

Chief Rollins stated that they added one part-time officer.

Chief Rollins and Chief Sikora would like all those on PD 2 to use the same radio call signs. Deputy Chief Endean stated that he has no problem changing. He asked that he would like to start earlier than March 1, so his officers can get used to it.

### **Waubensee:**

Sergeant Stefanski stated that they hired three people.

### **South Elgin:**

Deputy Chief Endean stated that they have two officers at the academy. They have five in backgrounds and one has been released from the FTO program. They are hiring a full-time CSO to do evidence and work on the street. They have asked to increase their staffing level by one officer.

### **Other Business:**

Interim Director Schelstreet stated that some agencies did not get all their StarCom equipment. There are extra chargers and antennas. He is ordering extra equipment tomorrow.

Discussion on combined incidents led to a proposed combined fire and police ops meeting. A meeting will be scheduled. Agenda items may be suggested.

If there is any other channel to add to your radios (public works, park district, etc.), it needs to be programmed in. North Aurora PD has purchased 30 StarCom radios. They do not have any channels, but will be able to communicate. Chief Rollins stated that he would check on talk group procedures and possibly bring someone in to discuss.

### **Action Items:**

Rohrbach/Kleveno:	Create form for occupancy changes.
Kleveno:	South Elgin beats
Rollins:	Talk group procedure for state. May bring someone in to discuss.
All:	Advise records staff, public may request FOIA from Tri-Com, not police reports

Schelstreet:

Schedule joint operations meeting

**Adjournment:**

The meeting was adjourned at approximately 11:10 A.M. The next meeting of the Tri-Com Police Operations Committee is Tuesday, April 7, 2020 at 10:00 A.M.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Shevon Sherod-Ramirez  
Administrative Assistant  
Tri-Com