

Tri-Com Central Dispatch

POLICE OPERATIONS COMMITTEE

Meeting Minutes from June 4, 2019

Members Present: Deputy Chief Steve Bedell, St. Charles PD; Deputy Chief Glenn Autenrieth, Batavia PD; Chief Nick Sikora, Elburn PD; Chief Pat Rollins, Sugar Grove PD; Deputy Director Sarah Stoffa, Tri-Com

Members Absent: Commander Brian Maduzia, Geneva PD
Sgt. Larry Stefanski, Waubensee PD
Deputy Chief Randy Endean, South Elgin PD
Director Nicole Lamela, Tri-Com

Also Present: Chief James Keegan, St Charles PD
Commander Eric Majewski, St Charles PD
Sgt. Brett Czechowski, South Elgin PD
Tammy Kleveno, CAD Administrator, Tri-Com

The meeting was called to order at 10:04 A.M. at St Charles PD.

Update on StarCom:

DD Stoffa passed out the latest version of the StarCom template. There were no recent changes made to the template, but she wanted to make sure everyone had the most recent copy. DD Stoffa reviewed the channels in Zone A and what the purpose of the channels were.

DD Stoffa advised that Motorola was on site today to start programming radios. By the end of the week, each agency should have 5 radios programmed that they can use to test and check the layout to make sure everything is set up ok.

DD Stoffa also advised that there was a hold up with the structure being installed in Sugar Grove. There is still an 8-10 week delivery of the structure. Go live date with StarCom will be pushed back to at least mid-September. The consoles at Tri-Com will be up and ready to go in August.

State Police MOU:

Chief Rollins stated that during the March Board meeting it was approved that Tri-Com would sign an MOU with Illinois State Police to receive access to the State channels. Chief Rollins advised that there are multiple state channels and the agencies will need to decide which channels they would like. Chief Rollins advised that District 15 has a different MOU than District 2, but that Director Lamela will be completing the paperwork to receive the correct channels. Until the paperwork is approved, the channels will be receive only and are unable to transmit on. This would also apply to the DuComm channels.

There was discussion had by the group if the three MOU channels would be enough room. DD Stoffa asked if creating a Zone D for the additional MOU channels would be an option. Chief Rollins advised

that getting to Zone D is complicated while wearing the radio and that the additional room should be in either Zone A, B, or C. Chief Rollins questioned if it was necessary to have six events channels in Zone C or if some of this room could be allocated to additional MOU channels. DD Stoffa advised that Director Lamela has reached out to DuComm to complete the MOU for their channels, including DuPage County Sheriff, 7WEST (West Chicago, Warrenville and Winfield Police) and 1WEST (Bartlett and Carol Stream Police.)

DD Stoffa asked who the agencies would be interested in for their MOUs. Chief Sikora stated that they would be interested in Metra, District 2, and District 15. DC Bedell stated St. Charles was interested in having Elgin PD as one of their MOU channels. DC Autenrieth advised that he would be interested in the same channels as the other Tri-City agencies: Elgin, State, and West Chicago. Chief Rollins stated he was interested in Districts 2 and 15.

Chief Keegan asked if it would be possible to add the Fire channels to Zone A instead of being in Zone B. Chief Keegan stated that at times the FD is toned prior to notification to the PD and updates sometimes given out ahead of the PD notifications as well. DD Stoffa advised that this had been talked about in a previous meeting but that the group majority felt Zone A was prime real estate and they didn't want the Fire channels in there using up space. DC Bedell also stated that they had discussed that the PD didn't need to talk on the FD channel and that they would prefer to monitor all of the police frequencies instead of adding the FD channels to Zone A.

Chief Rollins and Sgt. Czechowski advised that at times, when in scan mode, traffic can be missed on your own agency channel if the radio stops on another channel as there is no channel priority while in scan mode.

Consolidation Update:

DD Stoffa advised that the draft of the consolidation report is complete, but that the report has not been finalized yet. Once the report is finalized, they will be making presentations to the Politicians and then each of the Boards; at this time it is unknown when the final report will be published.

Tri-Com Items:

DD Stoffa stated that Tri-Com started two new hires on 6/3/19 and will be hiring another on 6/24/19. Both candidates come without any experience so they will require the full training time. DC Bedell asked if this would put Tri-Com at the proper staffing levels, DD Stoffa advised that additional employees will still need to be hired.

DD Stoffa handed out a proposal from CAD Admin Kleveno that showed a possible option for the new identifiers. CAD Admin Kleveno advised that she reached out to outside agencies and posed the question of how other multi-agency centers have set up their identifiers. The proposal is the most similar to what we are currently using but adds an additional number that represents the shift that each officer is on. Chief Rollins and Chief Sikora both liked the proposal and think Tri-Com should move forward with it. DC Bedell stated that he would speak with his records personnel and verify if there will be any issues with record keeping if the identifiers change and that maybe a January 1st switch would be a good idea.

Chief Keegan asked CAD Admin Kleveno if she was aware if all CAD systems had issues with identifiers, specifically if New World could support the identifiers that were proposed, CAD Admin Kleveno was not sure how the New World system was set up.

DD Stoffa advised that she will email out a copy of the proposed identifiers to everyone. Discussion will resume at the August meeting regarding identifiers.

St. Charles:

DC Bedell reported that they have been doing a lot of hiring recently. They have added two additional positions this year. They currently have 3 officers in FTO and 1 in the academy with a release date of July 3rd. St Charles will also be adding 2 SROs to both middle schools.

Geneva:

Absent

Batavia:

DC Autenrieth stated that two recruits in field training, both with prior experience and should be solo on July 1st. O'Brien will be retiring the 1st week of August. BPD was authorized for their 41st officer and hope to be back up to the staffing of 45 officers in the next couple years.

Elburn:

Chief Sikora reported that there has been problems with radio static for the last 2 weeks. Chief Sikora advised that they lost 3 more part time officers in the last month. One full time officer is still on medical leave and they will possibly be losing another full time officer to another agency.

Chief Sikora advised that the Village has already been approached by a company that is proposing a marijuana dispensary in Elburn, location is negotiable.

Sugar Grove:

Chief Rollins stated they are down 1 officer and that they will be putting out a lateral list request shortly. Chief Rollins advised that they have been working with Avers on the xml updates for crash reporting imports from the name and vehicle banks. Brazzo's has been working well so far.

Waubonsee:

Absent

South Elgin:

Sgt. Czechowski advised they have a new hire in the academy, should be done on July 3rd and one additional to start on June 24th. Sgt. Doty was promoted to DC and Officer Martinez was promoted to Sgt.

Other Business:

Chief Sikora advised that he was asked to bring a request to the table from EFD Chief Cluchey. Chief Cluchey would like to purchase 3 encrypted radios for his chief officers. Chief Cluchey would incur all the costs associated with this but thinks this would be beneficial for when there is a major event and the FD would be setting up a command post. Chief Rollins and Chief Keegan advised that the Executive Board didn't have any issues with this and that other chiefs had asked about this as well.

Action Items:

- Stoffa: Will email out the new identifier proposal.
- Stoffa: Notification will be made to each agency when the radios are programmed and ready for pick up
- Stoffa: Will notify Director Lamela of the Elburn PD radio issues.
- ALL: Review identifier proposal with staff and records personnel.

Adjournment:

The meeting was adjourned at approximately 11:11 A.M. The next meeting of the Tri-Com Police Operations Committee is Tuesday, August 6, 2019 at 10:00 A.M.

Respectfully submitted,

Sarah Stoffa

Sarah Stoffa
Deputy Director
Tri-Com