

Tri-Com Central Dispatch

POLICE OPERATIONS COMMITTEE

Meeting Minutes from August 2, 2022

Members Present: Deputy Chief Chuck Pierce, St. Charles PD; Deputy Chief Shawn Mazza, Batavia PD; Deputy Chief Erich Schlachta, Elburn PD; Sgt. Roy Hanold, Sugar Grove PD; Sgt. Brett Czechowski, South Elgin PD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz, Tri-Com.

Members Absent: Commander Brian Maduzia, Geneva PD
Chief Nick Sikora, Elburn PD
Chief Pat Rollins, Sugar Grove PD
Sgt. Steve Collins, Waubensee PD

Also Present: Anna Duvall, Chicago Communications
Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:02 A.M.

Transfer Call Announcements:

Deputy Director Marz reported the following:

- All desks are using 377-0911 to transfer calls.
- Please remind the desks to stay on the line and announce transfer calls.

Alarm Dispositions:

Training Coordinator Kunstler reported the following:

- The alarm companies have stated that the cancelations are employee errors. If an officer is not responding to an alarm, they need to cancel it. The cancelation does not change it. He will send out an email to all.

Emailing LEADS Request & Sex Offenders in LEADS:

Training Coordinator Kunstler reported the following:

- Use of the fax machine will be discontinued. Please have all staff email items to the lineups email.
- In LEADS 3.0, sex offenders start with X instead of E.

CAD/Freedom/MCT Updates:

CAD Administrator Kleveno reported the following:

- There has been an update to CAD. She will send a PDF with information. Let her know if there are any issues.

Director Report:

Director Schelstreet reported:

- Anna Duvall was introduced to all as the new representative for Chicago Communications.
- The LIV Golf Tournament in Sugar Grove is at the same time in September as the scheduled ORT for NG911. Tri-Com is working with KaneComm for communications.
- ATT & Intrado will be replacing POTS lines with SIP lines. The order has been placed.
- New trainee is working online due to COVID. Next trainee starts on August 22. There are 16 fully trained dispatchers. Used Indeed.com to get more applicants.
- Sprinkler plans approved for water project.
- Construction on new wall for GIS area will start on August 22.
- Upcoming projects include console cleaning and painting.
- The microwave issue was resolved with a new vendor. Fire South for North Aurora and Sugar Grove is reconnected.
- HVAC ductwork needs to be reworked.
- Training at WCC was successful.
- Fire is working on G2 automated dispatch.
- The stated refunded \$353,000 from the Next Generation 911 wireless funds that were diverted. The Board requested looking at capital projects. This may include upgrading the CAD. Security is another project. Mission Critical Partners was selected for the project to include fencing, rerouting the roadway, cameras, polices, protocol.
- Board is looking at compensation and compression issues for non-union positions. City of Geneva will be doing a compensation study. The Board agreed to separate from Geneva in regards to compensation. This will go into the structural documents.

Deputy Director Report:

Deputy Director Marz reported:

- There are firmware updates for radio management. She will send out the information.

CAD Report:

CAD Administrator Kleveno reported:

- There will be a CAD update on August 4 at 1PM. It will last about 30 minutes.

GIS Report:

GIS Analyst Kristina Rohrbach reported:

- Working on post types for NG911 project. The vendor is writing a script to fix some issues. Intrado is currently reviewing data submitted for errors.

Training Coordinator Report:

Training Coordinator Kunstler reported:

- With many new trainees and staff, he will be reaching out to set up ride alongs.

St. Charles:

Deputy Chief Pierce reported the following:

- Trying to keep with 988 information. AID will not be serving St. Charles and north of. At the Kane County Fire Chiefs meeting, it was brought up. According to the statute, EMS regions are responsible for writing plans. AID said they would be responding to calls.

Geneva:

Absent

Batavia:

Deputy Chief Mazza reported the following:

- They are trying to hire one more officer. They are starting a lateral list and a regular hire list. Two retiring in September. Chief Eul retiring September 12.

Elburn:

Deputy Chief Schlachta reported the following:

- Lost one officer to another department. One starting at the academy. Another full-time candidate will be hired in the spring. Struggling to get candidates with successful backgrounds.
- National Night Out is tonight.

Sugar Grove:

Sgt. Hanold reported the following:

- Thanks to Tri-Com for attending Corn Boil. All went smoothly.
- New officer should be on own in October. One part-time officers starting. Having issues with finding qualified candidates.
- LIV Tournament will mostly involve Kane County. Have not had too many issues in the past. There is a concert to follow.

Waubonsee Community College:

Absent.

South Elgin:

Deputy Chief Czechowski reported the following:

- He has been promoted to Deputy Chief.
- They have been visiting other departments to plan for their new department construction.
- Hiring two to start on August 15. Approving one more, possibly two.
- They are not doing National Night Out. They are having Village Day Out on September 10 at the park across from the village hall.

Other Business:

- No updates on KTAC vs IREACH. This has been postponed since Elgin is down to eight dispatchers.

Summary of Action Items:

- All will discontinue use of FAX and use lineups email.

- Kleveno will send out CAD update information.
- Marz will send out firmware update information.

Adjournment:

The meeting was adjourned at approximately 11:03.

Upcoming Meetings:

Tuesday, October 4, 2022 – Police

Tuesday, October 11, 2022 – Joint Police/Fire