

Tri-Com Central Dispatch
POLICE OPERATIONS COMMITTEE

Meeting Minutes from August 4, 2020

Members Present: Commander Brian Maduzia, Geneva PD; Deputy Chief Chuck Pierce, St. Charles PD; Deputy Chief Glenn Autenrieth, Batavia PD; Chief Nick Sikora, Elburn PD; Deputy Chief Brian Polkinghorn, South Elgin PD; Sgt. Larry Stefanski, Waubensee PD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz, Tri-Com

Members Absent: Chief Pat Rollins, Sugar Grove PD

Also Present: Deputy Chief Sean Mazza, Batavia PD
Sgt. Larry Wiess, Waubensee PD
Ofc. Roy Hanold, Sugar Grove PD
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. via the GoToMeeting Software

Update on COVID-19:

Director Schelstreet reported the following:

- We are taking temperatures upon entry to the facility for employees and vendors
- Employees that go out of state are either getting tested or wearing a mask for 2 weeks
- We have one person out due to the exposure of a child in the household
- Haven't been getting information from the health department recently
- Dispatchers are asking callers to have everyone in the household wear masks. Trying to leave patient mask use determination to the paramedics

Update on StarCom:

Director Schelstreet reported the following:

- Reprogramming is complete and will be signed off on
- The final acceptance date will be pushed back
- There are significant problems with St. Charles coverage
- If you have reception problems, please forward the information with specifics (time/date/place) to forward to Motorola

- Buildings that are block, tip up, steel, new buildings are causing problems

Another tower site may be necessary. Possibly, at the 10th St. tower

- Fire is also having issues.
- Coverage that was fine during initial testing is no longer working well
- Mobile repeaters are used by Elgin, Bloomington, and ISP. They enhance signals. They are not intended to replace a tower site.
- They are going to test with someone knowledgeable in APEX radios so they can assist with features and flash upgrade
- No one was aware of flash upgrades.
- APEX software is needed to read files
- DC Autenrieth asked about tapping into Wi-Fi to act as a BDA. Director Schelstreet stated there is a limit of 20 Wi-Fi locations that can be added.
- Wescom is using this the over air programming and are very happy with it.
- Chief Sikora asked about new development. Director Schelstreet stated that building codes require that new buildings provide for public safety; however, this is a high cost to owners with little return.
- There is still \$62,000 left of ETSB money that was for the radio project. There is also \$1 million in Tri-Com reserves at ETSB.
- DC Pierce asked if the repeaters could only be used with six radios. Director Schelstreet stated that they are testing them with six radios, but we will need to clarify how many can be used. Also, need to test how they will communicate with other radios on repeaters.

Update on the Basement:

Director Schelstreet reported the following:

- There are seven bidders on the project. Hopefully, this will give some competitive bids.
- Drain tile will be installed on three sides of the building. The east side has too many wires running through it including some direct bury lines with no conduit or concrete.
- Bids are due on August 11. There will be a special board meeting to approve and another to approve the financials.
- St. Charles will be expanding the water treatment facility. Tri-Com can tap in to city water. When completed the fire suppression tank will need to be removed.

Update on Microwave:

Director Schelstreet reported the following:

- The Pheasant Run tower site could be lost at any time. The Q Center site, at one time, had the antenna removed and left on the roof. Only found out after reception issues.
- Use of private businesses for tower sites is not optimal. Our own property or a water tower are better options.
- We may be able to collaborate with KaneComm for the microwave.
- Will be discussing possibility of grant money with the state 9-1-1 Director.

- Some Quantars on the VHF are from the 1970s.

Update on Staffing:

Director Schelstreet reported the following:

- A trainee is starting on August 19. Three more are in backgrounds.
- Kelly Davis is extending his retirement to December and may be able to work part-time
- Tammy and Andrew are helping on the radio.
- Two trainees left for other employment. We need to look at competition, not just comparable.

Field Unit Radio Operation/Training:

Deputy Director Marz asked that everyone remind their newer officers to repeat licenses, dates of birth, and names.

Police Telephone Reports:

Director Schelstreet asked if officers could let the dispatchers know when they are doing a report by phone to avoid status checks.

CAD Report:

CAD Administrator Tammy Kleveno reported the following:

- The newest version of Freedom was released. She is currently testing it.
- Five commanders came in for Freedom training last week. The training side of the app was used. If anyone would like Freedom training, let her know.
- Central Square (CAD) took on two other CAD companies last year. They have about 2,000 customers on this CAD system. They will continue to support and update it.
- In 2021, our maintenance contract ends. We will need to decide to stay or look for another system before then.

GIS Report:

GIS Coordinator Kristina Rohrbach reported the following:

- Let her know when there are any new developments, new addresses, new buildings, annexations, de-annexations, etc.

Training Coordinator Report:

Absent

St. Charles:

Deputy Chief Pierce reported the following:

- They have five candidates going to the psychological assessment. They will start in September or November.
- Two Saturdays ago, there was a large Trump/Back the Blue car parade. There were many cars in a parade through St. Charles.
- He suggested that the Kane County Chiefs of Police be discussing resources for the election. Chief Sikora stated that it was an agenda item for September.

Geneva:

Commander Maduzia reported the following:

- They have one officer in training and one at the academy.
- He asked if anyone had issues with getting COVID-19 tested with no symptoms. All offered suggestions for different providers.

Batavia:

DC Autenrieth reported the following:

- Deputy Chief Mazza will be coming to this operations meeting.
- BDAs were installed at the police department. They worked with Comm Direct. The Nextel BDA in the building is still good. They added an extra antenna and changed one. No deficiencies in the building anymore.

Elburn:

Chief Sikora reported the following:

- Two part-time officers resigned. Other part-time officers will be leaving. One full-time at the academy was let go.
- They have had a few issues with garbled transmissions. They could not understand Sugar Grove calls. He will get specifics.
- Deputy Chief Schlachta will be coming to this operations meeting.
- They are testing on August 29.

Sugar Grove:

Officer Hanold reported the following:

- They lost two part-time officers.
- Brought up moving from 10 codes to plain language. Chief Sikora said he was not opposed to it. DC Autenrieth stated that when busy they do go to that now. Everyone will speak to the chiefs. Tammy Kleveno stated that they would need a list of commonly used items and it would take some time to learn. This will be table until the next meeting.

Waubensee Community College:

Sergeant Stefanski reported the following:

- He will be retiring on September 3. His last day working will be August 15. Sergeant Larry Wiess will be coming to this operations meeting.
- He stated that he appreciated the professionalism of Tri-Com.

South Elgin:

Deputy Chief Polkinghorn reported the following:

- Three new hires were just released from FTO. Tammy Kleveno asked that the new officers' names, badge numbers, and information be sent to her.
- An officer who has been in the schools for eight years will be going to FTO before returning to patrol.
- In answer to a question regarding pinging cell phones, Deputy Director Marz stated that it depends on the carrier. Typically, the phone needs to be on. Usually, allowed if police request. Needs to be re-requested after 24 hours. Some carriers are easier than others are. Tri-Com has a form for this.

Other Business:

Deputy Director Marz asked that when sending over sex offender registrations, please state what has changed or if this is just a renewal. If not, they need to be compared to the old one.

Summary of Action Items:

All: Discuss 10 codes with chiefs

All: Any special requests for November election

Adjournment:

The meeting was adjourned at approximately 11:15. The next meeting of the Tri-Com Police Operations Committee is Tuesday, October 6, 2020 at 10 a.m. The meeting will be held at Tri Com.