

## *Tri-Com Central Dispatch*

# **POLICE OPERATIONS COMMITTEE**

### **Meeting Minutes from September 30, 2021**

Members Present: Commander Brian Maduzia, Geneva PD; Deputy Chief Chuck Pierce, St. Charles PD; Deputy Chief Shawn Mazza, Batavia PD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz, Tri-Com

Members Absent: Deputy Chief Erich Schlachta, Elburn PD  
Deputy Chief Brian Polkinghorn, South Elgin PD  
Chief Pat Rollins, Sugar Grove PD  
Sgt. Larry Weiss, Waubonsee PD

Also Present: Chief Nick Sikora, Elburn PD  
Commander Mike Frieders, Geneva PD  
Tammy Kleveno, CAD Administrator, Tri-Com

The meeting was called to order at 10:00 A.M.

### **Update on StarCom:**

Director Schelstreet reported the following:

- 10th St Tower: Motorola is at a standstill -- all their racks are in; awaiting the internet connection backhaul which is now being provided by Metro Net. Joe has been following up with them to get a timeline. New meter being installed by Nicor next week. Chief Sikora will follow up with someone at Metro Net since they have been MIA.
- Radio Management: PLEASE don't turn off your device programmer computers; radios are beginning to roll in to our server daily for auto-read (233); if Windows updates are coming out, you may need to ensure the computer is still alive post-update
- Kane Co User Group: We are encouraging all our member agencies to reach out to the Sheriff about this STARCOM21 group and some of the ideas that are being formed within it reference radio templates and incident operations. Agencies need to be involved with the update that is coming to the TICP. Cmdr. Frieders noted with Aurora's capabilities on OpenSky, they can access the KTAC channels now. KTAC1 is North, KTAC2 is Central, and KTAC3 is South -- it's suggested this may not be a best practice for incident assignments. Cmdr. Frieders also noted that it's similar to IREACH and should be used as such; but it appears that we've gotten away from the normal uses of IREACH and the best practices associated with it. Testing is scheduled for 11/2 -- where we will be testing the KTAC and KCALL channels between ECCs and road units.
- ITTF Template Training @ Waubonsee CC on 10/22 (0800-1000, 1000-1200, 1300-1500, 1500-1700)

- Talk Group monitoring & Reservation:  
If you need a talk group reserved, please contact me, Joe, or the on-duty Supervisor. We are just ensuring that no one else is going to be on that channel during your operational period. Please note that we are NOT actively monitoring those channels when you are using them. If you need a channel to be actively monitored, we need at least a two week warning so we can put out OT to cover it.
  - Talk group assignments for Events channels
    - Events1 (SCPD)
    - Events2 (GPD)
    - Events3 (BPD)
    - Events4 (SELG)
    - Events5 (EPD)
    - Events6 (SGPD/WCC)
- IAPs/ICS205: If you have a large scale event where you have an IAP created or have a communications plan, please let us know so we can let staff know the talk groups that are going to be used. Please keep in mind that your Zone A Channel 3 may not be the same as another agency. Encourage agencies to work with your other involved agencies on large events and create a shared communications plan.

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**Update on the Basement:**

Director Schelstreet reported the following:

- Certificate for Substantial Completion was signed off by the Board.
- Project is completed and moved to City of Geneva Finance.

**Update on Staffing:**

Director Schelstreet reported the following:

- Caiti is on her own for all disciplines.
- Shelley will be completing Fire mid-October and will then be on her own for all disciplines.
- Melissa has moved to Days where she will start Fire training.
- Laura & Brenna continue to work phones/Police and will not start Fire training until the beginning of 2022.
- Alex is returning to us from ACDC; he starts 10/18 and will be in an abbreviated version of training; he is anticipated to be released to the floor under all disciplines by January.
- Currently testing candidates and will prepare for interviews to keep our list updated.
- Board voted unanimously on the newly negotiated CBA.

**Director Report:**

Director Schelstreet reported:

- Discussion about a joint PD/FD Ops meeting; everyone very much in favor.

**Deputy Director Report:**

Deputy Director Marz reported:

- Police Call Signs (PD2) -- this may have been carried over from the last agenda; this will be up to the Chiefs of PD2 to talk about and determine what works best for them.
- We've moved to PowerDMS for document/policy management and will be implementing it over the course of the next month

### **CAD Report:**

CAD Administrator Tammy Kleveno reported the following:

- Interface for Emergency Reporting (Fire RMS program) was approved; this means that keyholders will still exist for PD agencies and will be maintained by FD agencies. This was selected because a new RMS system was selected by FD that is not supported by our CAD system and no API currently exists.
- Tammy polled the group about new hire officers coming to spend time with her and learn the MCTs and best practices for creating calls and using the program and the capabilities therein. Discussion about address validations and the importance of using the verbiage that exists in the CAD.
- SCPD & BPD advised they can block out Thursdays for two-hour trainings to cover the MCT issues. All agencies would be invited to join.
- Requested a hi-res patch from Geneva PD.

### **GIS Report:**

Director Schelstreet reported the following for Kristina Rohrbach:

- Discussion about MSAG maintenance and how that will impact GIS and the importance of validating addresses in calls for service.
- At the next ETSB meeting, we will cease our contract with the current MSAG maintenance group.

### **Training Coordinator Report:**

Deputy Director Marz reported the following for Andrew Kunstler:

- Please remind your new officers and FTOs to do double-phrasing on 10-29s.

### **St. Charles:**

Deputy Chief Pierce reported the following:

- 3 new officers (2 through Academy & 1 lateral in FTO)
- Will be hiring another lateral
- ILETSB: next round of academy cadets will need either a COVID vaccination or weekly testing
- Scarecrow Fest: October 9 & 10
- Justice for Ludwig boat rally occurring the weekend of Scarecrow Fest

### **Geneva:**

Commanders Maduzia and Frieders reported the following:

- 2 coming out on their own in Mid-October
- 1 in FTO
- 1 started Academy last week
- 2 leaving and will be looking to fill those spots in January
- AID did a site visit at Geneva Motel, returned covered in urine. This begs the question, what are our AID people doing/where are they at, and what's important for their safety. Discussion about HB2784 and mental health responses for our agencies. SELG is already undergoing training in response to this and updating their policies to reflect the changes. SCPD will go with AID worker if there is a follow up that requires it.

### **Batavia:**

Deputy Chief Mazza reported the following:

- 1 in Academy
- 1 hopefully in Academy in January
- 1 more they might start background on
- Down 3 right now; a couple retirements may be in the works

### **Elburn:**

Chief Sikora reported the following:

- October 10 - Toy Run (about 1,500 motorcyclists in town)
- 1 finishing up FTO at end of October
- 1 at PTI, graduating in December
- 1 CSO in part-time police academy and graduates in January
- Discussion about building an actual police department building
- Interviewing a Records Specialist today

### **Sugar Grove:**

Absent.

### **Waubonsee Community College:**

Absent.

### **South Elgin:**

Absent

### **Other Business:**

- Enhancement request was put in for Central Square for DACRA interface. Product development is looking at it and we are awaiting cost information.

### **Summary of Action Items:**

- Send TICP to PD Ops members/Chiefs
- Work on a procedure for ICS205/Region Channel Requests
- Add KTAC 1, 2 & 3 to MCC7500s

- PD agencies will need to start developing a plan for when an officer hits their emergency buttons and they are on a different talk group like the KTACs
- Push 11/2 Kane County User Group calendar invite to PD Ops
- SGPD pursuing ILEAP accreditation
- Memo to Tri-Com staff about validating addresses

**Adjournment:**

The meeting was adjourned at approximately 11:30. The next meeting of the Tri-Com Police Operations Committee is Tuesday, October 5, 2021 at 10:00 a.m.