

Tri-Com Central Dispatch
POLICE OPERATIONS COMMITTEE

Meeting Minutes from October 6, 2020

Members Present: Commander Brian Maduzia, Geneva PD; Deputy Chief Shawn Mazza, Batavia PD; Deputy Chief Brian Polkinghorn, South Elgin PD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz, Tri-Com

Members Absent: Deputy Chief Chuck Pierce, St. Charles PD
Chief Nick Sikora, Elburn PD
Deputy Director LaToya Marz, Tri-Com

Also Present: Commander Eric Majewski, St. Charles PD
Deputy Chief Erik Schlachta, Elburn PD
Sgt. Brett Czechowski, South Elgin PD
Tammy Kleveno, CAD Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. via the GoToMeeting Software

Update on COVID-19:

Director Schelstreet reported the following:

- Haven't been getting information from the health department recently.
- Addresses are dropping from the list after 60 days.
- We are still taking temperatures when entering the building.
- The screening questions remain the same.

Update on StarCom:

Director Schelstreet reported the following:

- A meeting was held to discuss the requirements for the 10th St. Tower Site with Motorola. St. Charles fire and building departments also attended. No cost estimate yet. A new generator is needed.
- If anyone would like to see the DVRS, contact St. Charles fire.
- The frequencies needed for the DVRS are hard to get. Considering dividing by north and south. We were only given two frequencies. Motorola cost is \$500 parts and \$1500 in fees.
- The board would need to approve Wi-Fi programming.
- South Elgin PD and St. Charles Fire are using the wav app. Elburn Fire is working on getting it. If interested, let him know.

- The audio setting problems seem to be due to the microphones. Sugar Grove PD has their audio settings changed and all is fine. The fire side mics are not working even with the audio setting changes. The problem with the mics will be discussed with Motorola.

Update on the Basement:

Director Schelstreet reported the following:

- They are digging right now. They are adding the new pumps. The work will be outside until October 19. After that, work will continue inside.
- The generator will be moved outside and floor drain tiles added to the generator room.
- All work should be done by January 1st. Landscaping will be done in the spring.
- Operations meetings will be held at Geneva Fire Station 1 once the work begins inside.
- Change Order due to inaccurate GIS location of electric service.
- The generator location has been moved. Added charges for a necessary retaining wall.
- The area where pumps discharge needs to be cleared again.
- State Bank of Geneva will do funding.
- St. Charles water treatment facility upgrade will be next year.

Update on Microwave:

Director Schelstreet reported the following:

- Discussions with Kane County. They are getting a new tower at the new building at the government center.
- They may run fiber. Possibility of adding to the fiber network and running to towers. This could be a savings. The estimate for the microwave in 2017 was \$700,000.
- We are working together with KaneComm on operational items. There is no consolidation discussion due to the political climate.
- Completed a drill with KaneComm on back-up systems. Drill was successful.
- Chief Rollins asked if there was a dedicated space for Tri-Com at KaneComm. Tri-Com takes crash bags and there are consoles there. There are some difference in systems. New key pads will be ordered.
- The Pheasant Run site was lost. All equipment was removed and brought to Tri-Com. The water tower behind Geneva Fire Station 1 will get an added repeater.

Update on Staffing:

Director Schelstreet reported the following:

- There are three trainees. Caiti is furthest ahead and will be done with call taking and police. She will come off training to get experience and gain confidence. She will count as manpower. Before her 18-month probation ends, she will be trained on fire.
- The fourth trainee will be hire in late October/early November.
- Kelly Davis will retire on November 29. He will work part-time.
- Supervisor list will be done soon for his replacement.

Post Meeting Critiques:

Director Schelstreet stated that Deputy Director Marz is reviewing calls. After the police operations meetings, we would like to review these with all involved. All agreed this would be beneficial.

Accreditation Meeting:

Director Schelstreet stated that accredited agencies have similar requirements. Tri-Com would like to have representatives from these agencies to meet. From this meeting, we can determine needs and the information can be gathered on a continuous basis instead of rushing to put together the information.

Deputy Director Report:

Absent

CAD Report:

CAD Administrator Tammy Kleveno reported the following:

- She will begin the CAD Hazard audit. She would like all information returned by mid-January. There is an 18-month retention on premise alerts. There is a template that can be sent out to everyone if needed. There may be flags on your list that were entered by your agency.
- The mupdates need to be done annually. IT people will get the information on a thumb drive and will update.
- There were some issues with the Freedom App for Android users. When 2021 updates come out, will update all.
- The soundex issues should be okay.
- As soon as a new officer is hired, please send her their name, date of hire, and badge number. Also, let her know if someone leaves.

GIS Report:

Absent

- Tammy Kleveno stated that there is a jurisdictional issue with Batavia/North Aurora at Mooseheart/Randall. DC Mazza will check on this.

Training Coordinator Report:

Absent

St. Charles:

Commander Majewski reported the following:

- They have five lateral hires. Another new officer and one retiring. They are doing backgrounds on another lateral and another new officer.

Geneva:

Commander Maduzia reported the following:

- They have one officer out of the academy and one in backgrounds. Van Dorn will retire in May 2021.

Batavia:

No items to report.

Elburn:

Deputy Chief Schlachta reported the following:

- They are hiring one full-time to replace an officer. Another will be hired in November and one more in May 2021. They are continuously hiring part-time officers.

Sugar Grove:

Chief Rollins reported the following:

- Brought up moving from 10-codes to plain language. The directive has been to use plain language for about ten years. 10-codes are different in different areas. Now that radios are encrypted, plain language can be used.
- DC Mazza stated that they discussed it at their staff meeting and they were indifferent.
- Cmdr. Maduzia stated that 10-codes are cleaner. Plain language can be different.
- Dir. Schelstreet stated that fire has been using plain language for a long time. The only issue has been people keying up and then thinking about what they are going to say causing a delay.
- DC Polkinghorn stated that South Elgin would support some type of hybrid.
- This will be discussed at the next meeting.
- Chief Rollins stated that Kane County is moving to StarCom. Talk groups 3 & 4 were built in to be used. Dir. Schelstreet stated that they are not building any towers right now. They do have funds for towers. The sheriff wants to move quickly. Michelle Guthrie is aware of all issues Tri-Com has experienced and wants to make sure everything is done correctly.
- Chief Rollins asked if there would be any degradation to our system by adding them on. Dir. Schelstreet stated that we would need to discuss how much the system could support.
- Cmdr. Maduzia asked if they would be on the same tower system and how would the system be affected by adding Kane County. Motorola will need to advise on how this will work.

Waubensee Community College:

Absent

South Elgin:

Deputy Chief Polkinghorn reported the following:

- One in arbitration.
- They are having trick-or-treating.

- The downtown fire station will be demolished.

Other Business:

None

Summary of Action Items:

All: 10-code discussion on next agenda

Shevon: Send out records retention to all.

Joe: Discuss capacity limits by adding Kane County with Motorola

Adjournment:

The meeting was adjourned at approximately 11:25. The next meeting of the Tri-Com Police Operations Committee is Tuesday, December 1, 2020 at 10 a.m. The meeting will be held at Geneva Fire Station 1, 200 East Side Drive.