



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Special Meeting Minutes from June 20, 2024

Chairman Hanson called the meeting to order at 8:01 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Chief Scott Swanson, Alderman Steve Weber
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Craig Hanson, Deputy Chief Eric Blowers (for Chief Mazza)
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: Chief James Keegan
Batavia: Chief Shawn Mazza, Alderman Dan Chanzit

Others Present:

Chief Nick Sikora, Elburn Police
Chief Mike Huneke, Elburn Fire
Rita Kruse, Finance Director, City of Geneva
Aaron Reinke, Attorney
Anthony Bryant, WBK Engineering
Greg Chismark, WBK Engineering
Joe Schelstreet, Director, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

NEW BUSINESS

Chief Hanson advised that Chief Shawn Mazza has announced his retirement in January of 2025. Deputy Chief Blowers is attending for Chief Mazza today. Alderman Tony Malay will be replacing Alderman Dan Chanzit as the Batavia representative. This will be on the regular meeting agenda in July. Director Schelstreet thanked everyone for making time for this special meeting.

Approval of Water Heater Replacement:

Director Schelstreet reported that well water has left heavy rust sediment in the water heater. It needs to be replaced. Three quotes were received for piping and new water heater. DCS Mechanical was the lowest at \$12,500.

A motion to approve the quote from DCS Mechanical for the water heater replacement and pipe work in the amount of \$12,500 was made by Chief Antenore and seconded by Chief Rollins.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Cooling Units:

Director Schelstreet stated that there is an ongoing heat issue in the basement radio room due to the equipment. There is a portable AC unit in the room, but it cannot keep up. This quote is for the same type of split system used at the South Street tower location. No upgrades to electricity are needed.

A motion to approve the quote from DCS Mechanical for the equipment and installation of a split AC system in the amount of \$10,575 was made by Chief Antenore and seconded by Chief Passarelli.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Microwave Improvements at Tri-Com:

Director Schelstreet stated that improvements are needed to the microwave connection between Tri-Com and the South Street tower. The quote is for replacement and modernization of microwave equipment. Using Scientel for the work since this is the vendor KaneComm is using and it allows us to partner with them. This is ETSB reimbursable.

A motion to approve the quote from Scientel Solutions for the microwave improvements between Tri-Com and South Street tower in the amount of \$39,150 was made by Alderman Bruno and seconded by Chief Krawczyk.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Microwave Improvements for Fire South:

Director Schelstreet stated that there is a need to upgrade the equipment for Fire South. The Princeton tower is being torn down. The microwave equipment is obsolete and in need of replacement. This is ETSB reimbursable.

A motion to approve the quote from Scientel Solutions for the replacement of the Fire South microwave links in the amount of \$98,500 was made by Alderman Weber and seconded by Chief Krawczyk.

Chief Rollins asked if they are removing the equipment. Director Schelstreet stated that the Montgomery equipment was removed. The North Aurora tower equipment has been removed. The tower is being taken down.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Quote for Soil Testing:

Director Schelstreet stated that the radio study recommended replacing the Tri-Com tower. A soil study must be done to determine the type of foundation needed for a new tower.

A motion to approve the quote from Rubino Engineering for soil testing in the amount of \$7,700 was made by Alderman Weber and seconded by Chief Passarelli. This is ETSB reimbursable.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Quote for South Elgin Re-host:

Director Schelstreet stated that, in preparing for the CAD/GIS update, there is an opportunity to correct a connection problem with South Elgin PD RMS. South Elgin will need to update their RMS and hardware with Central Square. Tri-Com will pay for the software. This is ETSB reimbursable.

A motion to approve the quote from Central Square to upgrade the connection to South Elgin PD in the amount of \$8,385 was made by Chief Swanson and seconded by Chief Passarelli. This is ETSB reimbursable.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Security Project Design Costs:

Director Schelstreet stated that permits are needed for building, parking lot, and storm water project. WBK Engineering will pay for them and Tri-Com will reimburse them. Additional hours are needed for design work.

Presentation on Security Project:

Anthony Bryant and Greg Chismark of WBK Engineering presented a PowerPoint on the project.

Approval of Security Project Design Costs – (continued):

Chief Antenore asked if the engineer who did the water mitigation was consulted. Director Schelstreet will talk to them.

Met with multiple security vendors. Gates will be large enough for truck access to tower. Landscape plans were done for permits. May be able to get ETSB funds for security.

Director Schelstreet wanted everyone to be aware that an approval also means that we are proceeding with the project.

A motion to approve the quote from WBK Engineering for the permit fees and additional construction coordination hours in the amount of \$12,500 was made by Alderman Weber and seconded by Chief Passarelli.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

EXECUTIVE SESSION

Alderman Bruno made a motion to enter into Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. Chief Antenore seconded the motion. The motion passed unanimously by voice vote and the Board entered into Executive Session at 8:47 A.M.

Alderman Bruno made a motion to return to Open Session. Alderman Weber seconded the motion. The motion passed unanimously by voice vote.

Board returned to Open Session at 8:55 A.M.

Director Schelstreet stated that they are reviewing a patch logo design. This will be voted on at the next regular meeting.

PUBLIC COMMENT

None

Adjournment:

With no further business to discuss, Alderman Bruno motioned to adjourn the meeting. Chief Krawczyk seconded the motion. The meeting adjourned at 8:58 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, July 10, 2024 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Tri-Com Administrative Coordinator