



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from September 10, 2025

Vice Chairman Antenore called the meeting to order at 8:00 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Deputy Chief Jason Peterson, Alderman Steve Weber
Geneva: Chief Eric Passarelli, Chief Mike Antenore
Batavia: Chief Eric Blowers, Chief Craig Hanson, Alderman Tony Malay
South Elgin: Deputy Chief Anthony Martinez
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: Chief Jeremy Mauthe
South Elgin: Chief Jerry Krawczyk

Others Present:

Chief Nick Sikora, Elburn Police
Jennifer Milewski, Finance Director, Geneva
Aaron Reinke, Attorney, Tri-Com
Joe Schelstreet, Director, Tri-Com
LaToya Marz, Deputy Director, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

OLD BUSINESS

Consent Agenda:

A motion to approve the Board Meeting Minutes from the July 9, 2025 Regular Board Meeting was made by Alderman Malay and seconded by Alderman Weber.

The motion passed unanimously by voice vote. (9 yea, 0 nay, 0 absent)

A motion to approve the financial reports for June 30, 2025 – No Investment Report and July 31 – No Investment Report was made by Alderman Malay and seconded by Alderman Weber.

The motion passed unanimously by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of Aggregate Bills:

A motion to approve the total aggregate bills for June 2025 of \$106,955.69 (One Hundred Six Thousand Nine Hundred Fifty-Five Dollars and Sixty-Nine Cents) was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

A motion to approve the total revised aggregate bills for July 2025 of \$255,745.51 (Two Hundred Fifty-Five Thousand Seven Hundred Forty-Five Dollars and Fifty-One Cents) was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Update from Director Schelstreet:

Director Schelstreet reported that we have one new trainee. Two trainees will complete training on fire in mid to late October. Another new hire will start on September 29. There is not a lot of overtime. One full-time Telecommunicator is now working part-time.

Only had one applicant for the PT Radio Technician position. The candidate did not pass the background. Received a quote from ChiComm. The cost for radio programming would be \$68,000 a year for one hour a week.

DECO grant is in final review for the security grant.

The criphna board for the elevator was not functioning when the technician replace it. They have ordered a new part.

FCC licensing is changing for the microwave. They are requiring Tri-Com to have its own FEIN. They do not seem to understand the IGA terms. Aaron will look into this.

Draft documents for the audit have been submitted to Sikich. There is a sizable change in net position, but it does not affect the cash balance.

There has been a pause in the implementation of CESSA. Fox Valley EMS has formed a hyper local committee. The state is looking at the EMD card use. The committee will need to approve the EMD cards.

There was an ETSB meeting yesterday. There is a continuing loss of surcharge funds.

Update from Structural Document Committee:

Chief Antenore stated that he sent out a meeting notice. Last meeting was interrupted by accreditation.

NEW BUSINESS

Approval of CAD Maintenance Quote:

Director Schelstreet stated that the CAD maintenance quote has been combined with various interfaces into one bill. This eliminates multiple bills. All items are budgeted.

A motion to approve Central Square quote for CAD Maintenance of \$130,614.85 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of CAD Monitor Replacement Quote:

Director Schelstreet stated that this is to replace four monitors at each console that are at end of life.

A motion to approve the quote from Data Center Warehouse for 12 replacement monitors at a cost of \$15,504.00 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of CAD Site License Quote:

Director Schelstreet stated that this is for MCT licenses. We were exceeding the number of licenses. The site license will allow for expansion.

A motion to approve the quote from Central Square for the CAD and MCT site license quote for \$7,672.53 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of Fire Station Alerting Back-Up Radio Quote:

Director Schelstreet stated that this is for installation of back-up radios for Fire Station Alerting. This is ETSB reimbursable.

A motion to approve the quote from S.K. Electronics quote for installation of back-up radios not to exceed \$10,945.61 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of Addendum to StarCom User Agreement:

Director Schelstreet stated that Motorola discovered that they were not billing us for the connection to the StarCom core since 2018. They are not requesting payment for missing years. This is ETSB reimbursable.

A motion to approve the addendum to the StarCom master agreement and the invoice in the amount of \$1,650 annually was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of ArcGIS Two Server Enterprise Upgrade:

Director Schelstreet stated that this is to upgrade to the latest GIS software version. The consultant advised against jumping versions. The most up-to-date release of the GIS program was requested.

A motion to approve the quote from Cloudpoint Geospatial in the amount of \$8,750 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of Overnight Travel – CAD Engage Conference – CAD Administrator:

A motion to approve overnight travel for the CAD Administrator to the CAD Engage Conference at an estimated cost of \$2,999 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of Overnight Travel – IPSTA Conference – Deputy Director:

Director Schelstreet stated that the Deputy Director’s costs do not include registration and hotel due to her service on the IL APCO Executive Board.

A motion to approve overnight travel for the Deputy Director to the IPSTA Conference at an estimated cost of \$587.40 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of Overnight Travel – IPSTA Conference – Training Manager:

A motion to approve overnight travel for the Training Manager to the IPSTA Conference at an estimated cost of \$905.00 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of Overnight Travel – IPSTA Conference – Supervisor:

A motion to approve overnight travel for the Training Manager to the IPSTA Conference at an estimated cost of \$1121.90 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

Approval of Overnight Travel – IPSTA Conference – Public Education Coordinator:

A motion to approve overnight travel for the Training Manager to the IPSTA Conference at an estimated cost of \$1121.90 was made by Alderman Malay and seconded by Alderman Weber.

The motion passed by roll call vote. (9 yea, 0 nay, 0 absent)

EXECUTIVE SESSION

None

PUBLIC COMMENT

None

Adjournment:

With no further business to discuss, Alderman Malay motioned to adjourn the meeting and Alderman Weber seconded. The meeting adjourned at 8:32 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, November 12, 2025 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Coordinator