

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from October 28, 2021

Members Present: Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Mike Klemencic, North Aurora FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Assistant Chief Tony Cavallo, St. Charles FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Battalion Chief Jeremy Mauthe, St. Charles FD
Assistant Chief Matt Hanson, Elburn FD

Also Present: Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:02 A.M. at Tri-Com Central Dispatch.

Update on StarCom:

Deputy Director Marz reported the following:

- Flash updates are almost done. Chicago Communications will be working on some fixes on Friday.
- 10th St. Tower – Nicor lines are in. Motorola currently working. Conduit for backhaul was installed in the wrong place.
- Radio Management – APX4500 and APX6500 radios were ordered. A change request form will be ready by the joint operations meeting.
- ITTF Training went well. Will ask for feedback at joint operations meeting.
- 11/02/21 at 10 AM is the Kane County radio management meeting. Encourage everyone to attend if you would like a say in how incident communications occur.
- Will be testing radios and channels.

Update on Staffing:

Deputy Director Marz reported the following:

- New trainee, Stephanie, starting on November 1.
- Two in backgrounds.
- Melissa will be starting fire training in early November.

Director Report:

Director Schelstreet reported the following:

- The original fleet map had errors on it that caused problems. If you have dual head radios, let Dir. Schelstreet or DD Marz know. DD Marz stated that TCA radios are listed with the agency.

- Are TCA radios able to be programmed without agency permission? STC, B, G are asked to check on this.
- Some mobiles are missing Wi-Fi icon. DD Marz will send a list of all radios that are not registered. Follow up to see if Wi-Fi is connecting. If radios are not on Wi-Fi, they will not be able to receive upgrades.
- The first look at the budget will go to the Board in November. There are issues with fluctuating call volumes. This affects costs for all.
- The change in psych call statute will require reporting. This begins January 1. The district is in charge. There will be a meeting with all involved. The statute says that the regional plan should be followed. Not much more information on this.
- Talking about joint projects with KaneComm for cyber security and a radio coverage study. Will be discussed at ETSB.
- Updating personnel manual.
- The ETSB contracts with a service provider who does address updates. They will no longer be used.

Deputy Director Report:

Deputy Director Marz reported the following:

- There is a new technology hack on dam and water system ransom ware. They threaten to kill people through water contamination unless a ransom is paid.
- Will be adding a police portion to storm mode.

CAD Report:

Tammy Kleveno reported the following:

- Emergency Reporting has a fire prevention bureau module and central square interface. Will set up an appointment with each agency to export information. Will collect, review, and standardize.
- Needs most knowledgeable ESO/FireHouse person from each agency. Hoping to have it ready to go by February 1.

GIS Report:

Kristina Rohrbach reported the following:

- Z-axis information comes in from cell phone company. Developer is working on a solution to accurately place Z-axis. Will be ready sometime in 2022.
- NG911 MSAG and ALI information needs to be updated. May be asking for help when needed for verification.

Training Coordinator Report:

Absent/None

St. Charles Items:

None

Geneva Items:

None

Batavia Items:

DC Hanson stated that many St. Charles Fire radio IDs are not showing up for them. If on TAC patched to OPS, only showing StarCom ID. Dir. Schelstreet stated that it is auto aid only if they do not have the TAC channel on radios.

He asked if there is a procedure for when Wi-Fi programming will happen. DD Marz stated that firmware changes would be planned. There will be many changes at first. A procedure will be discussed at the joint operations meeting.

DD Marz stated that the state has changed ITTF to SWIT. There will be three channels for TERT. Templates will be changed for that. St. Charles PD is purchasing SmartConnect for their portables. This will allow Wi-Fi connection inside buildings like schools, etc. Will let everyone know how it goes.

DC Hanson asked if Tri-Com needed to be notified if a radio is pulled from one apparatus and is put in another. Dir. Schelstreet stated that yes; Tri-Com needs to know. If not, when the dispatchers notice they will create a help desk ticket and Mark will make the change.

Elburn Items:

None.

Sugar Grove Items:

None

Dir. Schelstreet advised that once the 10th Street Tower site goes live, the South tower would need to be taken down for

North Aurora Items:

None

Other Items

Dir. Schelstreet advised that once the 10th Street Tower site goes live, the South Street Tower would need to be taken down for about thirty minutes. The voltage regulator went out. It will be done at 3 AM and will be coordinated with everyone.

There will be no meeting on November 18 due to the joint meeting.

Action Items:

ALL:	Check and identify dual head radios and let Dir. Schelstreet or DD Marz know.
STC, B, G:	Check to see if TCA could change radio programming without the agency's permission.
Marz/ALL:	Will send out a list of radios that are not registered. Check to see if Wi-Fi is connecting.

Adjournment:

The meeting was adjourned at approximately 11:30 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, December 16, 2021 at 10:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant