

# *Tri-Com Central Dispatch*

## **FIRE OPERATIONS COMMITTEE**

### **Meeting Minutes from January 26, 2023**

Members Present: Assistant Chief Tony Cavallo, St. Charles FD; Deputy Chief John Lucas, Batavia FD; Chief Brendan Moran, Sugar Grove FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Chief Michael Antenore, Geneva FD

Also Present: Andre Kunstler, Training Coordinator, Tri-Com  
Tammy Kleveno, CAD Administrator, Tri-Com  
Kristina Rohrbach, GIS Analyst, Tri-Com  
Alexis Capas, Telecommunicator, Tri-Com  
Keegan, Intern, St. Charles FD  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. in the Tri-Com Training Room.

### **Update on Fire Station Alerting:**

AC Cavallo has not received any quotes yet. AC Huneke stated that Elburn received quotes back. Dir. Schelstreet suggested contacting ChiComm and letting them know that you are requesting quotes from other vendors due to no response.

### **Director's Report:**

Director Schelstreet reported the following:

- There is some water coming into the sprinkler room in the basement. Painting was completed. Some electrical work is being done to separate light switches in GIS area. The parking lot paving project and the FY24 budget were approved by the Board. Will be replacing chairs in the training room. Sub-committee working on structural documents and a new funding formula.
- No new information on the StarCom master agreement. Air time costs will go up. The amount is unknown at this time.
- One of nineteen agencies live on the EsiNet. All are functioning off of one switch. This left no back up during maintenance. Met with AT&T and IL Statewide Administrator. AT&T will be working on making Tri-Com and KaneCom geodiverse.
- The radio study will begin soon. There are concerns with VHF Fire South. The intention of the study is to look at current, end of life, replacement, short and long term.
- MCC7500 radio end of life is now 2028. Need a plan by 2026. Loan for basement project will be paid in 2027.
- Working to get copper switched to digital at Logan and Main St.

- ETSB reimbursement of \$144,000 and wireless surcharge of \$177,000 received. We receive about \$2 million in surcharge funds. Hoping this will increase. This will be determined at the end of 2023.
- CESSA will be changing questions on some calls.

### **Deputy Director's Report:**

LaToya Marz reported the following:

- Radio Management – when you order new radios, please check with her. Some have incorrect flash codes, etc.
- APX radios have a feature to automatically update names.
- Sugar Grove and Elburn are due for firmware updates.
- North Aurora and Batavia have accreditation coming up. Please let us know so we can be prepared.
- A Shift Supervisor and the MABAS Coordinator will be at the MABAS Conference.

### **CAD Analyst Report:**

Tammy Kleveno reported the following:

- For Emergency Reporting in ESO, she created a report for all contacts and occupancies with a specific date range.
- She will send out an update when CAD update 22.4 is complete. Will need to shut down and restart app.
- Geneva, Elburn, St. Charles, and Sugar Grove need to complete CAD hazards. They were due last week.
- Looking at other CAD systems. Still believes Central Square upgrade is the best option. If you have a NewWorld RMS, it does not mean all access would be available through a NewWorld CAD. The information would need to reside on the same server, etc. All options need to be explored.

### **GIS Report:**

Kristina Rohrbach reported the following:

- RapidSOS is getting closer to implementing Z-axis.
- ALI needs 76 more verifications from AT&T. Waiting for providers.

### **Training Coordinator Report:**

Andrew Kunstler reported the following:

- There are 16 fully trained dispatchers. One is on a shadow phase and will be on his own on Sunday for call taking and police dispatch. He will start fire training in March. One from KaneCom has started and another with experience will start on 02/21/23.
- He would like to have more opportunities to provide information and answer questions to agencies. He has a PowerPoint with information to pass on.
- DD Marz asked that all let her and TC Kunstler know about any upcoming training, public education opportunities, etc.

### **St. Charles Items:**

Assistant Chief Cavallo reported the following:

- At 97 Hunt Club, medics arrived, keys did not work, breached door and it was the wrong address. The alarm company provided the wrong address. Before breaching, agencies will contact Tri-Com and ask to verify address.

### **Geneva Items:**

Absent

### **Batavia Items:**

Deputy Chief Lucas reported the following:

- They had two debriefings. Chief Hanson wanted to apologize for not inviting Tri-Com.

### **Elburn Items:**

Assistant Chief Huneke reported the following:

- Updated box cards.
- After some discussion on prompting an automatic upgrade when “working fire” is used, all agreed to discuss with their agencies. TC Kunstler asked if the caller says it is “on fire”, does that mean an automatic upgrade. It should be requested by first on scene or command staff. Changes will be discussed at the next meeting on March 23<sup>rd</sup>.

### **Sugar Grove Items:**

Chief Brendan Moran reported the following:

- There is a grant for fire station alerting. It is due on February 10<sup>th</sup>. He will send the information to Dir. Schelstreet.
- He and Chief Rollins attended a command joint training class. He would like to see about bringing the class to the area.

### **North Aurora Items:**

Deputy Chief Klemencic reported the following:

- They will be having a summer kids academy with the police.
- On January 23<sup>rd</sup> at 11:58 pm, they had an unknown medical on I-88 & Fox River with ISP on scene. The Engine should go on that. Only medic was sent. Ms. Kleveno will check on it.

### **Other Items**

None

### **Action Items:**

Kunstler/Marz: Verification of addresses with alarm companies.  
Schelstreet: Grant for fire station alerting.  
Kleveno: Check on calls for EFD and NAFD.  
All: Box cards updates.  
All: Discuss policy change for upgrade on “working fire”.

**Adjournment:**

The meeting was adjourned at approximately 11:41 A.M.

Upcoming Meeting:

Thursday, March 23, 2022 - Fire

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Assistant