

***Tri-Com Central Dispatch***  
**FIRE OPERATIONS COMMITTEE**  
**Meeting Minutes from August 27, 2020**

Members Present: Deputy Chief Mark Einwich Geneva FD; Assistant Chief Matt Hanson, Elburn FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Craig Hanson, Batavia FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Deputy Chief Mike Klemencic, North Aurora FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz

Members Absent: None

Also Present: Kristina Rohrbach, GIS Analyst, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. at Tri-Com.

**Update on COVID-19:**

Director Schelstreet reported the following:

- Lists from the county are coming in sporadically. They are being entered when they are received.
- Temperatures are being taken upon entry to building.
- Tammy Kleveno is running reports on COVID-19 related calls to show expenses. The county is not currently allowing payroll expenses.

**Update on StarCom:**

Director Schelstreet reported the following:

- Work is being done at 10<sup>th</sup> Street. Motorola engineers looked at the site as a possibility for a tower. It would need a shelter building. There should be a plan soon. The FCC approval will take a while.
- St. Charles Fire has the DVRS. St. Charles Police is next followed by Geneva Fire.
- Mike from Chicago Communications is doing updates to settings.
- Feedback is needed, on paper, regarding settings (Motorola settings, South Elgin settings). Objective feedback is need. Please send him any information on how it is working.
- Friday, 08/28/20, is the Zoom meeting for over-the-air programming.
- Chicago Communications changed the audio inputs for Batavia Fire and it worked for their fire station alerting system.
- Assistant Chief Hanson stated that they ordered a relay that allows the system to switch to/from StarCom and VHF.
- Once everyone is ready on StarCom and the Board approves it, there will be no more simulcasting.

### **Update on Basement:**

Director Schelstreet reported the following:

- Reef Contractors were awarded the bid for a total of \$592,000. The load will be for \$725,000. This includes contingency funds. The financing will be approved at the Special Board Meeting. The generator will be ordered soon due to anticipated delays.

### **Update on Staffing:**

Director Schelstreet reported the following:

- One trainee resigned. Andrew and Tammy have been working on the radio.
- A trainee started recently. Two more will start on September 21.
- Looking at making changes to training.

### **Bike Path and Trail Markers:**

Deputy Director Marz stated that some bike paths have trail markers that are not in CAD. She wanted to ask that they identify access points and trail markers.

GIS Analyst Rohrbach stated that the trail markers are addressed with numbers like 37W000. The CAD does not allow the use of 000. She can add a program to an iPad or tablet that can assist in collecting signs and access points. Please let her or Deputy Director Marz know if you would be able to gather this information.

### **Emergency Procedures for Technology Failures:**

Director Schelstreet stated that AT&T had a large failure. Both StarCom and the South Street tower were down. Only portables could be used to talk to Tri-Com. Deputy Director Marz will work on a contingency plan and notify all when ready.

### **CAD Concerns:**

None

### **GIS Concerns:**

A question regarding the ability to view box cards for a specific address in CAD view. Kristina Rohrbach stated that anyone with a login and password is able to see this view. Due to security, a generic password cannot be assigned.

Kristina Rohrbach showed a demo of the interactive box card map in GIS. Here you are able to view a box card from the map by call type. She stated that, if you need a log in for the portal, let her know.

### **Training Concerns:**

Director Schelstreet reported that Training Coordinator Kunstler is looking at options to change the training phases.

### **St. Charles Items:**

Battalion Chief Mauthe stated that the DVRS needs 20 amp AC or DC. They have four radios that were programmed. They needed to do all radios within a company. They need to reprogram frontline radios.

### **Geneva Items:**

Deputy Chief Einwich stated that the last couple of days their station alerting has had the VHF audio coming through the ceiling. They had the same issue when it was working through the back-up transmitter. He will try to find specific calls to send over.

### **Batavia Items:**

Deputy Chief Hanson stated that they tried flash and regular programming. CAD can be set up to add Ring doorbells.

### **Elburn Items:**

Assistant Chief Hanson stated that they purchased a ladder truck. It will be a jump company at Station 2 used for full stills and above. They hope to have it available by December. It will go with 352.

Assistant Chief Huneke stated that Station 3 should be open by January.

### **Sugar Grove Items:**

Battalion Chief Lopez stated that the training facility is going out to bid.

### **North Aurora Items:**

Deputy Chief Klemencic asked if Miner was still programming pagers. Other company options were given.

### **Other Items:**

Director Schelstreet stated that the 10th St. site is probably the best option for a St. Charles tower site. Equipment will be moved out of the water tower and into a shelter building. Quantars need to be replaced.

The CARES Act funds received by the county are not being passed down to the municipalities for payroll expenses. There is some friction between all.

### **Action Items:**

- DD Marz will follow up on Geneva FD station alerting

### **Adjournment:**

The meeting was adjourned at approximately 10:55 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, September 24, 2020 at 10:00 A.M.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Assistant