

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from January 28, 2021

Members Present: Deputy Chief Mark Einwich Geneva FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Craig Hanson, Batavia FD; Deputy Chief Mike Klemencic, North Aurora FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Assistant Chief Matt Hanson, Elburn FD

Also Present: Tammy Kleveno, CAD Systems Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. virtually via GoToMeeting.

Update on COVID-19:

Deputy Director Marz reported the following:

- Still taking temperatures and everyone is wearing a mask inside.

Update on StarCom:

Deputy Director Marz reported the following:

- The microphones will be exchanged soon.
- Flash upgrades are being worked on.
- Two upgrades in basement. Adding two new positions. They should be installed next month.
- Console replacement has been moved to April due to the electrical work needed.
- P25 issues with Elburn have been resolved.

Update on Basement Project:

Deputy Director Marz reported the following:

- The training room floors and painting are complete.
- Outdoor generator arrived. It will be hooked up when weather permits. The old generator will be removed in three parts.

Update on Staffing:

Deputy Director Marz reported the following:

- Caiti is now working as call taker and police dispatch. Shelley should be done at the end of February.
- New trainee starts on Monday.
- Another trainee returned after medical issues.

- Another trainee will start on February 22.

Director Report:

Director Schelstreet stated that the ETSB fiscal year ended on 11/30/20. An audit will be done soon. We are aggressively trying to use reserve funds for capital projects. We are currently trending about \$300,000 above the budget for wireless revenue. This could mean that less or all of the approved \$350,000 for FY2022 spend down would not be used.

We are also trying to get fiber lines to replace more copper lines. There is an issue with Kane County's access to the easement for the lines in St. Charles. This would eliminate about \$1,800 per month in phone costs. We are trending \$100,000 under budget for phone line costs this year due to the cancellation of phone lines.

DC Hanson asked if this would resolve the Peck Road to Tri-Com connection. Director Schelstreet responded that it could possibly, but we would not be sure until the fiber connection was done. We will look at fiber maps after connection.

Lease agreements are being updated. We are looking to extend parking. The current lease has limits on parking and the garbage enclosure is not included.

Director Schelstreet wanted to commend Andrew Kunstler, Training Coordinator, on changes made to the training program that have improved staffing.

StarCom final acceptance will be moved to July. KaneComm is going to StarCom. North Aurora PD has installed mobiles. There will be MOUs with KaneComm and Aurora Dispatch.

There is a rumor that Open Sky is going away. If so, Aurora will need to look at different radio options.

Deputy Director Report:

Deputy Director Marz stated that Flight for Life has changed its name to LifeNet with a new phone of 800-995-5862.

Please return annual fire channel validations.

CAD Report:

Tammy Kleveno stated that Freedom stopped working at the beginning of the year due to an Apple issue. We need to come up with a way to let all users know. Last year, a group was set up of those to advise when there was an issue. If a message goes to this committee's member, could it be forwarded to all chiefs who are working? After discussion, everyone will email Tammy the information on who should receive the notification.

There are training videos on Freedom, Storm Mode, etc. available on the share file site.
172.21.12.33/file

GIS Report:

Kristina Rohrbach asked if she could get unit numbers for Geneva retirement and assisted living complexes. DC Einwich will request the information.

She has set up the users for Sugar Grove and North Aurora to do address verification.

The dashboard being used is not viewable on tablets or cell phones. She is working on a tablet and cell phone compatible dashboard.

Training Coordinator Report:

None.

St. Charles Items:

BC Mauthe stated that they would be installing the DVRS soon. They are going to simplex. He will send out the channel information to everyone.

St. Charles and Geneva were experiencing bleed over on Fire Ground White. When patching Fire Ground White, mutual aid seems to be earlier. Deputy Director Marz stated that the patching would be done when the chief officer asks. It is not automatic.

Geneva Items:

DC Einwich asked if any changes were made because the volume in rigs on dispatch tones was very loud. Director Schelstreet stated that no changes were made at Tri-Com.

Batavia Items:

DC Hanson stated that there is a new senior complex opening March 1. There are tours available on February 8, 9, and 10. This would be beneficial for anyone providing mutual aid. It was 2401 Hawks, but will now be 2450 Fabyan. It will be assisted living and memory care. Box cards will change on February 1,

Elburn Items:

AC Huneke the tower is up and running, but out of service for now. In service February 5.

Sugar Grove Items:

None

North Aurora Items:

DC Klemencic asked about upgrades. Tammy Kleveno stated that when upgraded or with nature code changes, the CAD is supposed to re-page. The host agency is not getting the upgraded page. A fix released last December was supposed to include this. This is still not working. She has contacted Central Square. They gave her a work around that leaves a lot of room for error. She is still trying to work with them and fine a timeline for the fix.

Other Items:

Tammy Kleveno stated that the Division 13 Hazmat Coordinator asked to be notified of Hazmat incidents. Tri-Com does not have the ability to do this for MABAS calls. DC Hanson stated that we should table this and discuss it at the MABAS 13 meeting.

Action Items:

- Everyone will send Tammy the contact information for Freedom issues.
- Microphone exchange schedule notification will be sent out.

- North Aurora will change to the south general tone.
- DC Hanson will discuss Hazmat notification at MABAS

Adjournment:

The meeting was adjourned at approximately 11:20 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, February 25, 2021 at 10:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant