

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from March 24, 2022

Members Present: Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Assistant Chief Mike Huneke, Elburn FD; Chief Brendan Moran, Sugar Grove FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: Deputy Chief Mike Klemencic, North Aurora FD
Battalion Chief Joshua Lopez, Sugar Grove FD
Assistant Chief Tony Cavallo, St. Charles FD
Battalion Chief Jeremy Mauthe, St. Charles FD

Also Present: Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:00 A.M. The meeting was held virtually.

Update on StarCom:

Director Schelstreet reported the following:

- 10th Street Tower site is going well. Switching to fiber for phone lines is saving \$2,500 per month.
- Working with City of St. Charles on generator training for alert system on generator
- Delays with Motorola due to products being delayed from Poland
- 6500s are still being rolled out. Some issues with portable vs mobile
- DD Marz stated that there was a wifi error that NAFD noticed, seems to be a police coding error. Motorola is working on a firmware update that seems to work. SCPD is testing. Release should be in April.
- Radio Centrals I used for APX next radios. SCFD is the only one currently using this.
- DD Marz stated that ITTF template has been overhauled. It is moving to SWIT – Statewide Interoperability Template. Will need to update once ready.
- DC Pierce is working on one SSID. It will be pushed out when ready.

Update on Staffing:

Training Coordinator Kunstler reported the following:

- One trainee was let go.
- Currently, no one in initial training. Staffing is stable, but more marketing is being done.
- Two in fire training. One will be done at the end of April. Another still needs to be trained on fire.
- Supervisor McMeen resigned to take an Operations Manager position at KaneComm. Will not be promoting anyone at this time.

Fire Station Alerting:

Dir. Schelstreet stated that they are looking into issues with Phoenix integration with CAD. With apparatus located in stations on CAD, it may not work with Phoenix. May look at upgrading CAD.

Apparatus Awareness Training/Jog Revival:

Dir. Schelstreet stated that there was a recent request for a cascade system. Newer dispatchers would not be aware of this terminology. JOG used to have a “show and tell” for apparatus. He would like dispatchers to know and be familiar with apparatus. All agreed that this is needed.

IFERN Usage:

DD Marz asked that newer staff be reminded to use IFERN. Will remind dispatchers to tell fire personnel to switch to IFERN.

Emergency Button Activation Programming – Outside Tri-Com Talk Groups:

DD Marx stated that St. Charles was doing testing on DuComm talk group. Emergency buttons were disable on all outside channels. Changed on all St. Charles radios. Will be pushing out to all radios soon.

Host PSAP has to be willing to take on responsibility. That was the initial Motorola rule. All agencies are fine with this.

Let her know if you would like to test which tower a radio is affiliated with. Should be able to hit off any tower in adjoining jurisdictions.

Director Report:

Director Schelstreet reported the following:

- The estimate for water connection to the building is at almost \$100,000. Hydro excavating is necessary due to all utilities in ground. For main connection to outside building is \$64,000. Also need inside connection, fire suppression, and well cap.
- The generator failed in February due to the wrong vent on regulator. This was fixed.
- Portable generator installed at South Street tower. Working on connection.
- Janitorial contract bid going out. New areas to clean and additional specialized cleaning for consoles.
- \$35,000 from ETSB for additional tower work.
- State is anticipating an \$8M reduction in surcharge money statewide.
- Hardware and software upgrade for NG911.
- Will try and set up another StarCom training at Waubensee after May 15.
- NG911 issues with rural fire numbers. Will be speaking with ETSB. State is asking the county to change rural addressing.
- Kristina went to ESRI Conference. Tammy going to Central Square Conference. ESO Training canceled.
- On Trouble Breathing calls, do COVID questions still need to be asked? Everyone will check.

Deputy Director Report:

Deputy Director Marz reported the following:

- Will be working remotely the first week of April.
- South Elgin Police will be automatically sending police info for level of intoxication. Police will not be sent on all alcohol related calls unless needed. She will send out an email with the draft change.
- Some smart watches are not sending auto fall detection notices. How should these be dispatched? Police check welfare first and then send fire.

CAD Report:

Tammy Kleveno reported the following:

- Will be at CAD Conference Sunday to Wednesday.
- Meeting with Central Square staff regarding upgrade.
- Reminder that severe weather information is on the Freedom App.
- Went to EFD to do a Freedom refresher course. If anyone else would like this as a shift training, let her know.
- Emergency activations all coming from medic iPads. May be due to moving in and out of mount.
- Batavia landing zone reference sheet. Chief Hanson will send her the information.
- ESO Conference attendance canceled due to event vaccination policy.

GIS Report:

Kristina Rohrbach reported the following:

- NG911 status. There are issues with the fire grids. Data has been sent to Intrado. Any rural address starting with 0, drops the 0, and searches with next number. No alpha, only numeric may be entered. Will discuss with Intrado.
- The first agencies will go live with NG911 in July.
- Tri-Com's current go live date is September 29. This could change.
- Everyone should have ALI results.

Training Coordinator Report:

Andrew Kunstler reported the following:

- Please let him know if you are conducting any training or burns that dispatchers are able to attend.
- He will be reaching out soon to set up ride alongs for new dispatchers.

St. Charles Items:

BC Mauthe asked if the shared towers were up. He had not heard from Motorola. Dir. Schelstreet stated that they need to test inside buildings. They are not able to check access to see if it is live.

Geneva Items:

Deputy Chief Einwich reported:

- Preliminary dates for burns off Pek Road are May 20-22.

Batavia Items:

None

Elburn Items:

Assistant Chief Huneke reported:

- The tower is back in service. Please check radios.
- Lieutenants now qualified to run as duty chiefs.
- For rural fires will start saying “stacking” a driveway for fire attack. He will send out information to everyone. Tammy will see if she can add a time stamp and add a message to send stating “stacking driveway”.

Sugar Grove Items:

Interim Chief Brendan Moran reported:

- Chief Perkins is no longer with SGFD. He is now Interim Chief.

North Aurora Items:

Absent

Other Items

Telecommunicator Week is April 10-16, 2022.

Action Items:

Huneke:	Send out stacking information.
Schelstreet:	Will follow up with Andy regarding IFERN Division 24
Schelstreet/C. Hanson:	Follow-up with JOG touch a truck

Adjournment:

The meeting was adjourned at approximately 11:20 A.M.

Upcoming Meetings:

Thursday, April 28, 2022 - Fire

Tuesday, May 10, 2022 – Joint Police/Fire

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant