



# *Tri-Com Central Dispatch*

## **BOARD OF DIRECTORS**

### Regular Meeting Minutes from July 10, 2024

Chairman Hanson called the meeting to order at 8:01 A.M. in the Tri-Com Training Room.

#### **Roll Call:**

##### Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson  
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno  
Batavia: Chief Shawn Mazza, Chief Craig Hanson, Alderman Tony Malay

##### Members Absent:

St. Charles: Alderman Steve Weber  
Contracted Agencies: Chief Pat Rollins  
South Elgin: Chief Jerry Krawczyk

##### Others Present:

Chief Nick Sikora, Elburn Police  
Deputy Chief Matt Hanson, Elburn Fire  
Rita Kruse, Finance Director, City of Geneva  
Aaron Reinke, Attorney, Tri-Com  
Joe Schelstreet, Director, Tri-Com  
LaToya Marz, Deputy Director, Tri-Com  
Andrew Kunstler, Training Manager, Tri-Com  
Tammy Kleveno, CAD Administrator, Tri-Com  
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

#### **OLD BUSINESS**

#### **Consent Agenda:**

Motion to approve the Board Meeting Minutes from the May 8, 2024 Regular Board Meeting and Executive Session, the June 20, 2024 Special Board Meeting and Executive Session, the April 30, 2024 Financial Report, and the May 31, 2024 Financial Report was made by Alderman Bruno and seconded by Chief Antenore.

The motion passed unanimously by voice vote.

A motion to approve the total aggregate bills for April 2024 of \$198,827.39 (One Hundred Ninety-Eight Thousand Eight Hundred Twenty-Seven Dollars and Thirty-Nine Cents) was made by Alderman Bruno and seconded by Chief Passarelli.

The motion passed by roll call vote. (7 yea, 0 nay, 3 absent)

A motion to approve the total aggregate bills for May 2024 of \$92,893.13 (Ninety-Two Thousand Eight Hundred Ninety-Three Dollars and Thirteen Cents) was made by Alderman Bruno and seconded by Chief Passarelli.

The motion passed by roll call vote. (7 yea, 0 nay, 3 absent)

**Update from Director Schelstreet:**

Director Schelstreet reported that there are currently 20 dispatchers. Another will start on July 22.

Capital projects will begin soon. The bid package for the parking lot and security will go out tomorrow.

Motorola is working on South Elgin's radio issues.

The GIS rebuild is complete. CAD Administrator Kleveno is working additional hours for the CAD upgrade.

The internal network is complete except for North Aurora Fire Station 2 and St. Charles Police. North Aurora will be moved to the new station once complete. St. Charles PD is laying new fiber.

The Princeton tower will be replaced. Initial information was that it was being removed and not replaced.

Requesting approximately \$200,000 in reimbursements from the ETSB. Expecting a supplementary wireless fund check possibly \$300,000+.

VFIS is coming out to do an in-depth inspection for insurance.

**Update from Structural Document Committee:**

Attorney Reinke suggested meeting to review the first draft of the Intergovernmental Agreement. He will send out the draft. The financing formula will be untouched. Chief Antenore will send an invitation for the meeting.

NEW BUSINESS
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**Approval of and Welcome to Batavia Alderman Tony Malay to the Board of Directors:**

Alderman Tony Malay was appointed to replace Alderman Chanzit. The Board of Directors approved and welcomed Alderman Malay.

**Approval of a Quote from Xybix for Office Furniture for Four Offices:**

Director Schelstreet stated that there are phone positions in all four of these offices. It is ETSB reimbursable.

Chief Passarelli motioned to approve the quote of \$86,626.09 for the replacement of furniture in four offices. Chief Mazza seconded the motion.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

**Approval of a Quote from A Beep LLC for IP Data Cards:**

Alderman Bruno motioned to approve the quote from A Beep LLC for \$24,626 to purchase IP Network Interface Cards. Chief Passarelli seconded the motion.

Director Schelstreet stated that these would choose the strongest signal to use.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

**Approval of Tri-Com Patch:**

Chief Keegan motioned to the Tri-Com logo patch to be used on a Class B uniform. Alderman Bruno seconded the motion.

The motion passed unanimously by voice vote.

**Presentation of Fiscal Year 2024 – Year End Financial Report:**

Geneva Finance Director Rita Kruse presented the year- end financial report for FY24. Due to surplus wireless revenue, the spend down that was initially approved was not used. Personnel expenses were lower than expected at 70%. The fund balance for the last six years has been at 77%. The policy requires 25%. Projects were completed without an increase in fees.

The Motorola lease will end in two years. The State Bank of Geneva loan will be paid in four years.

Director Schelstreet stated that we are in a solid position. The CAD rebuild will allow for five more years until the CAD will need replacing. The upgrade is costing about \$200,000. A new CAD is about \$2 million currently. We may have another lease to replace the MCC7500 radio. Wireless revenue is always a concern due to the State of Illinois. The have continuously canceled meetings regarding wireless funds.

**EXECUTIVE SESSION**

None

**PUBLIC COMMENT**

Chief Sikora stated that they have started meetings on the expansion of the police department. Contractors have been selected. He may reach out if he is need of any assistance.

**Adjournment:**

With no further business to discuss, Alderman Bruno motioned to adjourn the meeting. Alderman Malay seconded the motion. The meeting adjourned at 8:54 A.M.

**Next Meeting:**

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, September 4, 2024 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Coordinator