

Tri-Com Central Dispatch

FIRE OPERATIONS COMMITTEE

Meeting Minutes from January 27, 2022

Members Present: Deputy Chief Mark Einwich Geneva FD; Deputy Chief Craig Hanson, Batavia FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Mike Klemencic, North Aurora FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Assistant Chief Tony Cavallo, St. Charles FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz. Tri-Com

Members Absent: None

Also Present: Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:02 A.M. The meeting was held virtually.

Update on StarCom:

Director Schelstreet reported the following:

- 10th Street Tower site is live. Good feedback. South St. taken down twice with no issues reported.
- APX4500 & 6500 radios arrived.
- Radio management is going well. Ability to change templates and features is relatively easy.
- Adding DUCOMM agencies may take a while due to permission needed from DuPage ETSB.
- MOUs with Aurora have been approved. They will give us an Open Sky capable radio. We will be able to patch in Aurora.
- Fiber is being installed at 10th Street. This will save over \$2300 a month in phone line costs.
- Metronet is being considered for other sites. Could also save by switching.
- Budget was approved. Only a 1% increase. The Board approved using \$400,000 in reserves as a spend down to cap increases at 10%. A sub-committee of the Board is looking at the finance policy, IGA, and by-laws. They will review cost sharing during this process.
- Requested \$35,000 from ETSB for tower projects.
- Engineering for city water connection is complete. Hoping to start in the spring.

Update on Staffing:

Deputy Director Marz reported the following:

- Melissa released for fire training next Tuesday.
- Laura started fire training.
- There are two more positions open. Testing begins tomorrow.

Director Report:

Director Schelstreet reported the following:

- For Fire Station Alerting, if dispatching from individual stations if of interest, we can form a group to look at options and have only one technology installed at Tri-Com. AC Huneke volunteered. DC Einwich will check. Dir. Schelstreet will send out an email to all.
- Should switch to IFERN while en route and stay on it until cleared from call. Operations will stay as is.
- For Tri-Com member agencies responding to outside agencies, dispatcher will inform of the talk group or dispatch center to switch to.

Deputy Director Report:

Deputy Director Marz reported the following:

- Radio management is going well.
- Regarding a unified call list, would everyone like to see the names assigned to the portables or leave fire and police separate? Any staff changes would require a change. If a unified call list is used, should the updates go out once a month or each time a change is made?
- If you have not confirmed with Lisa about the Fire Channel Guide, please do.

CAD Report:

Tammy Kleveno reported the following:

- Emergency Reporting and ESO merged. This is mostly in ESO's hands. Received FireHouse data from everyone. Will be able to share information with Elgin through Emergency Reporting. She is working with Elburn Fire to get information and create a report. She will be requesting access to ESO to extract information. Will not go live until March 14.
- Please let staff know that if on ESO, information on red tab is not necessarily correct. There is no exchange of changes on both systems.

GIS Report:

Kristina Rohrbach reported the following:

- NG911 ALI database includes landlines.
- She is creating a list for each agency of addresses that need to be reviewed and verified. BC Lopez stated that they have authorized extra time for verifications.

Training Coordinator Report:

Deputy Director Marz relayed for Andrew Kunstler:

- For Code 100, would you like dispatchers to wait for acknowledgment and follow-up if there is no response? All decided that universal precautions should be given out.

St. Charles Items:

BC Mauthe asked if the shared towers were up. He had not heard from Motorola. Dir. Schelstreet stated that they need to test inside buildings. They are not able to check access to see if it is live.

Geneva Items:

None

Batavia Items:

DC Hanson stated that Chief Deicke's last day is tomorrow.

Elburn Items:

None.

Sugar Grove Items:

None

North Aurora Items:

None

Other Items

None

Action Items:

Schelstreet: Will send email regarding committee for Fire Station Alerting.

Schelstreet: Will schedule installation of 4500 radios once received.

Marz: Will let dispatchers know that operations will remain the same for IFERN

Adjournment:

The meeting was adjourned at approximately 10:55 A.M.

Upcoming Meetings:

Tuesday, February 8, 2022 – Joint Police/Fire

Thursday, March 24, 2022 - Fire

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant