

Tri-Com Central Dispatch
FIRE OPERATIONS COMMITTEE
Meeting Minutes from July 9, 2020

Members Present: Deputy Chief Mark Einwich Geneva FD; Assistant Chief Matt Hanson, Elburn FD; Assistant Chief Mike Huneke, Elburn FD; Deputy Chief Craig Hanson, Batavia FD; Battalion Chief Jeremy Mauthe, St. Charles FD; Battalion Chief Joshua Lopez, Sugar Grove FD; Director Joe Schelstreet, Tri-Com; Deputy Director LaToya Marz

Members Absent: Deputy Chief Mike Klemencic, North Aurora FD

Also Present: Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Kristina Rohrbach, GIS Analyst, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

The meeting was called to order at 10:01 A.M. at Tri-Com.

Update on COVID-19:

Director Schelstreet reported the following:

- Will be discussing updated Geneva COVID-19 policies with Chief Antenore.
- Temperature screenings were discontinued; however, will be reinstated soon.
- Screening questions remain the same.
- Reports are arriving sporadically. Numbers of positive screenings are going down.
- The building is being sanitized once a month.
- Vendors will still wear masks when entering.
- Will advise all when new Geneva policy is implemented.

Update on StarCom:

Director Schelstreet reported the following:

- Significant issues in St. Charles. There is a 30 square block area where fire and police are affected. Discussing with Motorola. BC Mauthe stated that coverage is lost anytime you walk inside a building in the valley area. They have an alternative plan for the short term. Vehicle mounted repeaters are available for this sort of problem. BC Mauthe will be testing this.
- A new site may be needed or repeaters for certain buildings.
- Alias changes can be done quickly, approximately five minutes per radio. Reprogramming will take longer.
- There are two bids for fire station alerting. Waiting for one more. ChiComm wants to test on July 16. Please advise if this would be okay at your agency.

- After some discussion regarding fire ground channel assignments, it was decided that the dispatchers will ask command staff if they need a fire ground. Command will request a specific channel on ops or VHF. This will go into effect 07/13/20.
- DC Einwich stated that in, DuComm areas, emergency buttons will not work. Dir. Schelstreet stated that this is a DuPage ETSB decision. They must give permission for reprogramming. Information is needed from the Tri-city agencies to get approval.
- Pheasant Run antenna site may impact Fire Main. Chief Swanson and Chief Antenore have identified the water tower near Fire Station 1 as a temporary site if needed.
- The Sugar Grove generator is now working.
- Testing is being conducted. If there is anything additional, please let him know by tomorrow.

Update on Basement:

Director Schelstreet reported the following:

- The project is moving forward. FGM Architects presented to the Board yesterday. The cost will be \$600-\$800,000. The attorneys are now discussing insurance issues. It should go to bid next week. After the bid, another bid for financing will go out. The project will begin after financing.
- Three sides of the building will be worked on. The east side will not be touched due to all the lines running there. The south wall will have epoxy and waterproofing. The generator will be moved after exterior work is completed. The flooring will be replaced.

Update on Microwave:

Director Schelstreet reported the following:

- The project will begin after the StarCom project.
- Funding will be through the ETSB with KaneComm. There may be grant money available through the state 9-1-1. ETSB Tri-Com reserves and phone line savings will also be used.

Update on Staffing:

Director Schelstreet reported the following:

- Introduction of new Deputy Director, LaToya Marz.
- One full-time dispatcher has moved to part-time.
- Three candidates in backgrounds. Scheduling two to start in August and two more a few weeks later.
- One in training.

St. Charles Sunday Test:

There was discussion regarding the necessity of the Sunday test because it is VHF and all would need to toggle over. BC Mauthe and AC M. Hanson stated that it may be better to test internally. St. Charles will test monthly. They will go on StarCom and advise that they will be running testing on VHF.

CAD Concerns:

Tammy Kleveno stated that she created a PowerPoint training for Freedom. The link for the freedom share file is <http://172.21.33/files>.

She will be working 2-3 half days per week on the radio. If you need anything, she will get back to you or you may call in if it is urgent.

GIS Concerns:

A question regarding the ability to view box cards for a specific address in CAD view. Kristina Rohrbach stated that anyone with a login and password is able to see this view. Due to security, a generic password cannot be assigned.

Kristina Rohrbach showed a demo of the interactive box card map in GIS. Here you are able to view a box card from the map by call type. She stated that, if you need a log in for the portal, let her know.

Training Concerns:

Andrew Kunstler reported that there were still some issues with simulcasting, but they are making it work. If there are any dispatch issues, contact him or DD Marz.

St. Charles Items:

Battalion Chief Mauthe stated that M252 is available from 8am-5pm, Monday-Friday. There was a call where M251 was recommended instead of M252 at this time. Tammy Kleveno will check on this.

Tender 101 will go out of service on July 15 permanently. Box cards will need updating.

They are having reception issues. There may be issues with both police and fire. Dir. Schelstreet suggested that he check with the police and cross reference to make sure both are aware of all issues.

St. Charles is not scanning other ops channels. They are anticipating using ops for internal training. DC Einwich stated that, in the early discussions on talk groups, trainings and events were supposed to be on the training channels and not on ops. BC Mauthe stated that Chief Swanson stated that training would be on ops channel.

DC Einwich stated that if they are unable to scan, they are unable to listen while enroute to see what is happening. BC Mauthe stated that they only scan fire main/ops. They use a nuisance button to ignore testing, hydrant flushing, etc.

BC Mauthe stated that it seems harder to hear dispatchers with StarCom. Andrew Kunstler asked that he advise Tri-Com when there is any issue with sound so they can check the console settings.

Geneva Items:

None

Batavia Items:

Left meeting.

Elburn Items:

Assistant Chief Hanson stated that Assistant Chief Huneke would be attending the Fire Ops Meetings.

Station 3 will have no phone until it is installed at the new building.

They will be going to New York to purchase a new truck. It should be in service around December 1.

Sugar Grove Items:

Left meeting.

North Aurora Items:

Absent

Action Items:

- Everyone let Dir. Schelstreet know if ChiComm is able to test on July 16.
- Update the fire ground white directives. Dispatchers will ask if a fire ground is needed. Command will request a specific channel.
- Contact Tammy Kleveno with feedback on training PowerPoint.

Adjournment:

The meeting was adjourned at approximately 11:40 A.M. The next meeting of the Tri-Com Fire Operations Committee is Thursday, July 23, 2020 at 10:00 A.M.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant