



Tri-Com Central Dispatch (DRAFT)

BOARD OF DIRECTORS

Regular Meeting Minutes from August 7, 2024

Chairman Hanson called the meeting to order at 8:01 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson, Alderman Steve Weber
Geneva: Chief Eric Passarelli, Chief Mike Antenore
Batavia: Chief Craig Hanson, Alderman Tony Malay
Contracted Agencies: Chief Pat Rollins
South Elgin: Chief Jerry Krawczyk

Members Absent:

Geneva: Alderman Mike Bruno
Batavia: Chief Shawn Mazza

Others Present:

Chief Nick Sikora, Elburn Police
Deputy Chief Matt Hanson, Elburn Fire
Rita Kruse, Finance Director, City of Geneva
Aaron Reinke, Attorney, Tri-Com
Joe Schelstreet, Director, Tri-Com
Andrew Kunstler, Training Manager, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Coordinator, Tri-Com

OLD BUSINESS

Consent Agenda:

A motion to approve the Board Meeting Minutes from the July 10, 2024 Regular Board Meeting was made by Alderman Malay and seconded by Chief Passarelli.

The motion passed unanimously by voice vote.

A motion to approve the Financial Report for June 30, 2024 – No Investment Report was made by Alderman Malay and seconded by Chief Passarelli.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Approval of Aggregate Bills:

A motion to approve the total aggregate bills for June 2024 of \$54,718.68 (Fifty-Four Thousand Seven Hundred Eighteen Dollars and Sixty-Eight Cents) was made by Chief Antenore and seconded by Chief Keegan.

The motion passed by roll call vote. (7 yea, 0 nay, 3 absent)

Update from Director Schelstreet:

Director Schelstreet reported that we received 8 bid packets for the parking lot/security project. The winner came in below the engineer's estimate. Received \$100,000 for project.

Received a supplemental check from the ETSB for \$349,169.

The grants for the HUB with RED Center and the APCO EMD card integration were approved.

The AT&T installation at North Aurora Fire Station 2 is complete.

Ms. Kleveno is progressing well with CAD rebuild. Should be done in early September.

On July 30, there was a 20 minute failure on the 7-digit lines. May be a firewall issue.

The air purifiers are working well.

There was an issue at the ETSB meeting. Only one of the reimbursements was approved. The others will need to be done at the next meeting.

VFIS came in for a 4-hour long inspection. The only recommendation was to test grounding annually.

Chief Hanson stated that they will wait until the CAD is done to work on fire station alerting.

Update from Structural Document Committee:

Chief Antenore stated that the draft IGA would be presented under New Business. The working group is getting feedback. It would go to the city attorneys after that.

NEW BUSINESS

Approval of the Attendance of Supervisor Mechowski at IPSTA:

A motion to approve Supervisor Scott Mechowski to attend the IPSTA Conference was made by Chief Rollins and seconded by Alderman Malay.

The motion passed by roll call vote. (7 yea, 0 nay, 3 absent)

Chief Swanson asked why the costs were different for the three IPSTA attendees. There were discounts based on positions with the IPSTA organization.

Approval of the Attendance of Training Manager Kunstler at IPSTA:

A motion to approve Training Manager Kunstler to attend the IPSTA Conference was made by Alderman Malay and seconded by Chief Passarelli.

The motion passed by roll call vote. (7 yea, 0 nay, 3 absent)

Approval of the Attendance of Deputy Director Marz at IPSTA:

A motion to approve Deputy Director Marz to attend the IPSTA Conference was made by Chief Keegan Malay and seconded by Chief Rollins.

The motion passed by roll call vote. (7 yea, 0 nay, 3 absent)

Approval of the Purchase of Switches and Cables for the Off-Site Storage Location:

Director Schelstreet stated that the purchase of switches and cables is reimbursable by the ETSB.

A motion to approve the purchase of switches and cables for the off-site storage location in the amount of \$9,540 was made by Chief Keegan and seconded by Alderman Weber.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

Approval of the Purchase of Switches and Cables for Tri-Com Location:

Director Schelstreet stated that the purchase of switches and cables is reimbursable by the ETSB.

A motion to approve the purchase of switches and cables for Tri-Com location in the amount of \$8,772 was made by Chief Keegan and seconded by Chief Antenore.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

Approval of the Quote from APCO for EMD Card Integration:

Director Schelstreet stated that the grant would cover \$60,000 of the cost. We would need to pay APCO for integration, a set of guide cards, and shipping. This would be reimbursable by the ETSB.

A motion to approve the quote from APCO for EMD card integration in the amount of \$21,824.66 was made by Chief Passarelli and seconded by Alderman Malay.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

Approval of the Quote from Central Square for the CAD to CAD Hub:

Director Schelstreet stated that the grant would cover \$38,220 of the cost. We would need to pay \$29,900. This would be reimbursable by the ETSB.

A motion to approve the quote from Central Square for the CAD to CAD Hub in the amount of \$68,120 was made by Alderman Weber and seconded by Alderman Malay.

The motion passed by roll call vote. (8 yea, 0 nay, 3 absent)

IGA Discussion:

Attorney Reinke presented the draft of the Intergovernmental Agreement. It would start May 1, 2025, have a 4-year term, and automatically renew. The City of Geneva would serve in the same role as the lead agency. This would not affect the Collective Bargaining Agreement with MAP.

The funding formula was removed. The Board would decide on the funding formula. The current formula would remain in effect for the current year.

In answer to a question from Chief Rollins, Attorney Reinke stated that the contract agencies would have amended contracts after the IGA is approved.

Director Schelstreet stated that there is language regarding voting was clarified. The term allows revision to avoid amendments.

Chief Keegan stated that removing the funding formula allows for review and adjustments.

Alderman Malay supports removing the financing. Chief Passarelli stated that each agency would still be responsible and accountable to their own city.

Attorney Reinke will send out the draft IGA to the city attorneys for review and feedback. The draft has been sent to the city administrators.

The IGA draft will be sent to the city attorneys. Attorney Reinke stated that if they would like a new IGA, it could take up to two years to complete. Chief Swanson stated that he believes it should go as a revision. The term allows for revision and time to produce a new document in the future. He also thanked Attorney Reinke for his work on the IGA.

EXECUTIVE SESSION

None

PUBLIC COMMENT

None

Adjournment:

With no further business to discuss, Chief Swanson motioned to adjourn the meeting. The meeting adjourned at 8:44 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, November 13, 2024 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Coordinator