**Serenity Club of York - New Meeting Request Form**

**Instructions:**

To request a new meeting to be held at Serenity Club of York County, please fill out the questions below and email to MySerenityClub@gmail.com or print and place in the office drop box on site.

**Requestor Information**

* Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Serenity Club Member? Y/N \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Have a Key? Y/N \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Requested Meeting Information:**

* Type of Meeting: AA, CA, NA, Al Anon, Alateen, Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Name of Meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Preferred Day(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Preferred Time(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Preferred Room: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Rent:** Individual Groups at the Serenity Club are required to pay rent in the amount of 70% of their income every Month. New groups are given a grace period of sixty (60) days before having to pay rent. ***During this grace period, it is encouraged to make donations to the club for cleaning supplies, coffee, and building maintenance.***

**Membership:** Keys to the Serenity Club are given out to members of the Club. The dues for membership are $100 for the year. There must be a member of the Club who is part of your “Home Group” to get a key to the building. Keys are allowed to be given off to different people within the group to ensure the building is open for the meeting, but please keep in mind **KEYS CAN NOT BE COPIED**.

**Building Maintenance & Security:** Be respectful to other groups and the building. Clean up after yourself, turn off lights not being used, wash any dishes that were used during your meeting and keep the building nice. Please remember we **do allow more than one group to meet at a time**. If other groups are meeting keep that in mind while in the halls or congregational rooms in the club. Always make sure the doors are locked up at the end of the night. For security purposes, we ask that no one be in the building after midnight and before 6AM. Exceptions can be made by board members only.

**Covid Guidelines:** Your safety is important to us. We closely follow the CDC guidelines and adhere to the York County Ordinance 620. Masks are ENCOURAGED but not mandatory. Masks are available upon entering the building. We encourage social distancing and larger groups to separate into smaller ones. Meetings can also be held outside. Hand sanitizer is located around the building. We also provide disinfectant for groups to clean off tables in between meetings.

**Questions:** For any questions, please reach out to contact us at **myserenityclub@gmail.com**