

Citizens for Backus/AB



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Citizens for Backus/AB Job Description

Job Title: COOK

Reports to: Business Manager

Duties and Responsibilities:

Prepare meals for:

- Community Café on Tuesdays and Thursdays
- Catering luncheon and dinner as needed
- Summer Foods Service Program as needed
- Other Backus events as needed

Keep track of food inventory and order food/kitchen supplies as needed

Plan monthly menu for Community Café and other menu as needed

Qualifications:

- Food Manager Certification from MN Department of Health is required. Kitchen manager experience, excellent food preparation and presentation skills. Extensive cooking and production experience. Ability to work and lead under pressure. Commitment to quality service. Awareness of local, state and federal health and sanitation laws and regulations. Excellent attendance is required with schedule flexibility determined by business needs. Basic computer skills, excellent communication skills and a positive attitude.

Required Availability:

- 10 hours per week and as needed