

Virginia Trappers Association (VTA) Board of Directors (BOD) Meeting

09 March 2024

12:30-2:00 PM

After VTA Annual Eastern Fur Sale Isaac Walton League Spotsylvania VA

Meeting called to order by Travis Bandy. 10 VTA executive board members present providing a quorum. Minutes and action items from previous BOD meeting were reviewed by Tim Neel. Updates provided below.

Previous Action Items:

- AI-20231021-#1. Kurt Butler will cancel the missing checks associated with the VTA bank account, move money from the General Fund to the Education Fund, and open an account for the Scholarship Fund. **In Process**
- AI-20231021-#2. Travis Bandy will call Kurt Butler to discuss the checkbook for the VTA Scholarship and will get the email password to the Membership Secretary Derrick Langway. **Completed**
- AI-20231021-#3. Tim Neel will create a document to better define the roles and responsibilities of VTA BOD positions, coordinate with the Bylaws documentation as needed, and will send his draft document to Travis Bandy for approval before distributing to the BOD. **Document drafted for review with Travis. In process.**
- AI-20231021-#4. Brian Byers will work on the process for correlating members' names, contact information, payment status, etc. **Derrick Langway is working this and submitting a FOIA.**
- AI-20231021-#5. Travis Bandy will talk to Kurt Butler about options for a separate VTA debit card account to reduce risk of hacking into the General Fund. **Completed**
- AI-20231021-#6. Travis Bandy will contact the VTA insurance agent at State Farm to get both himself and Kurt Butler bonded. **In process Due in one week.**
- AI-20231021-#7. Travis will meet with Art Foltz to coordinate the VTA financial audit (and use of the previously used auditor), to be completed by the end of calendar year 2023. **In process. Auditor has been contacted and ready to begin.**
- AI-20231021-#8. Peter Dalton will draft and Michael Meisberger will post updated information on the website about the VTA Education Fund. **In process**
- AI-20231021-#9. Travis Bandy and Peter Dalton will discuss and provide content on the VTA Scholarship Fund to webmaster Michael Meisberger to post. **In process.**
- AI-20231021-#10. Travis Bandy will call Mike Fies to get information about membership rosters in support of a potential mass-mailing membership drive for the VTA. **Completed with Lia Carr**
- AI-20231021-#11. Tim Neel will inventory the salvageable VTA merchandise in the water-damaged VTA trailer and provide that inventory listing to Dustin Marshall who will then develop a comprehensive list of all current VTA merchandise. **Completed and provided a comprehensive list of materials to Travis Bandy.**
- AI-20231021-#12. Travis Bandy will go to the Department of Motor Vehicles (DMV) and transfer both VTA trailer registrations from the current holder (Ed Crebbs) to himself. **In Process**
- AI-20231021-#13. Tim Neel will track and report donor information for the canoe raffle (e.g., donors of trapping-related accoutrements to go with the canoe) for display on tickets or fliers. **Travis has taking over the canoe raffle contributions and ticket printing.**
- AI-20231021-#14. Travis Bandy and Dustin Marshall will contact Randy Boardwine to discuss the format, artwork, and printing of tickets for the canoe raffle. **Completed 5,000 tickets being printed due shortly.**

AI-20231021-#15. Travis will schedule a Harrisonburg on-site planning meeting and tour on 3/3/2024 in preparation for the 2024 FTA Convention. Fix verbiage in “details” section. **Completed at this meeting set for 06 April 2024.**

AI-20231021-#16. Dustin Marshall asked all BOD members to be on the lookout for auctioneers who have a better price structure than the one used for last year’s Eastern Fur Sale. J.R. Simmons offered to contact a couple people he knows. **Completed Kurt Butler identified auctioneer used.**

AI-20231021-#17. Travis Bandy will contact the Maine Bear Trap/Hunt point of contact (Brian) to ensure it is still valid, and will get tickets and fliers. **In Process**

ATTENDEES:

Bandy, Travis – VTA President

Art Foltz – VTA Past President

Neel, Tim – VTA Vice-President

Butler, Kurt – VTA Treasurer (information provided to Travis Bandy as proxy)

Langway, Derrick – New VTA Membership Secretary

Simmons, J. R. – VTA Training Coordinator

Kunkel, Craig – District 5

Martin, Bernie – District 8

MEETING DETAILS:

FOLLOWED the scheduled VTA Board of Directors Meeting Agenda. Highlights provided below:

Financial Report: \$1100 in training fund. \$23K in General Fund, 4 CD’s totaling ~\$35K

Membership Report: 348 Confirmed members (Life-187 and Annual-157 plus Junior) 21 in Progress

General Organizer Report: Not present

NTA Report: July 2025 NTA Convention in Harrisonburg. 2024 Convention in Sioux Falls, SD

FTA Report: Todd Lange is stepping down on FTA College leadership position

Training Report: 42 students in class held JAN 2024 plus 9 instructors. May 25th class in Bland VA

Communications Director: Not Present

Awards: No pending awards

Old Business:

Liability Insurance: Travis is getting a quote from Virginia Farm Bureau. **Anyone holding ANY VTA related events, needs to first contact Travis to ensure it will be covered under our current State Farm insurance policy.**

2024 FTA Convention Group Leader Assignments:

Grounds: D2, D3 and D4

Gates: D3

Demos: Robert Waddell schedules and instructors. Brian Nelson handles demo space

Convention Booklet: Art Foltz

Local Advertising: Travis to contact James Patterson (D3)

Banquet Coordinator: Brian Nelson

Entertainment: Charles Jenkins to contact a Bluegrass band

New Business:

Tim Acord will be stepping into District 2 director position

Art Foltz made motion to raise the current scholarship fund from \$1K to \$2K. Motion was voted for unanimously.

New Action Items:

AI-20240309-#1 Travis to get canoe raffle information to Kurt and Art after revising the flier

AI-20240309-#2 Kurt Butler to get a price on a new VTA trailer (for 06 APR 2024 meeting) to replace the one at Tim's house that has a leaky roof

AI-20240309-#3 Dustin Marshall to produce new VTA Banners for table and large wall size for 2024 convention

AI-20240309-#4 Travis to follow up with Michael (website manager) on why website donations are not working

AI-20240309-#5 Travis to send out information on Articles of Incorporation for review to be voted on by general membership at 2024 convention in Harrisonburg or Bland.

AI-20240309-#6 Kurt to move \$4K into VTA scholarship fund.

AI-20240309-#7 Travis to get James Patterson to take the lead on Local sponsorship for FTA Convention in Harrisonburg

AI-20240309-#8 Charles Jenkins to contact a Bluegrass band for schedule and price for FTA Convention in Harrisonburg