

**MINUTES OF REGULAR MEETING
EMERGENCY SERVICES DISTRICT NO. 2
REGULAR MEETING MINUTES – JANUARY 19, 2021**

- 1. Call to Order and establish quorum**
 - This meeting is available for public participation via conference call. Call-in information has been posted in the meeting notice on the District’s website and on the door of the meeting place for at least 72 hours prior to the meeting time. This meeting is being recorded electronically and a copy of the recording can be made available to anyone requesting such under the Public Information Act
 - Called to order at 5:30pm
 - Quorum established; all commissioners present in person with exception of Kevin Bragg, who is present via conference call

- 2. Invocation**

- 3. Pledges to U.S. and Texas flags**

- 4. Public Comments on Non-Agenda Items**
 - There were no public comments

- 5. Consent Agenda: Minutes, Treasurer’s Report, Pay Bills**
 - A motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Bob Stahl and the motion passed unanimously

- 6. Receive and file Quarterly Investment Report**
 - No action taken; for informational purposes only

- 7. Receive monthly report from CareFlite**
 - Reports were presented by CareFlite personnel
 - No action was taken; for informational purposes only

- 8. Receive monthly report from AEL**
 - Report was presented by AEL personnel
 - Not action was taken; for informational purposes only

- 9. Discuss with possible action air dispatch guidelines**
 - Prior to this regular meeting, two commissioners discussed with representatives from CareFlite and AEL the order in which helicopters are dispatched. Last month a PHI helicopter from Temple made one flight within our district, and we no longer have a membership agreement with them. The purpose of the prior meeting was to readjust the order in which carriers are dispatched. The list is based on which precinct the call originates from
 - James with Careflite mentioned the call list matrix was put together in 2014, so it does need to be updated. He will continue to work on the project and report back to the board
 - It was suggested going by the nautical miles from the station to the different parts of the county

- No action was taken; more information is being gathered

10. Report on facilities. Discuss with possible action

- Hubbard – nothing to report
- Whitney – Bob will follow up to make sure septic work is complete
- Itasca – melted snow seeped into the living quarters, so it's being discussed how to make sure the moisture dries completely and prevent this issues from happening again; also one door does not automatically close completely, but the installer will repair the problem
- Hillsboro – Geotechnical/Soils report and foundation plans
 - The geotechnical/soil report has been completed so the foundation plans should be completed by next week
 - Prep work is being done on the RFP

11. Discuss and take action regarding compensation for 4th quarter EMS calls by FRO VFDs

- Eight FROs made a total of 92 calls in the first quarter, and the checks will be mailed
- A motion to approve 4th quarter EMS calls by FRO VFDs was made by Bob Stahl, seconded by Dan Giles and the motion passed unanimously

12. Discuss possibility of placing Automatic Chest Compression device in Air Evac helicopter

- An agreement has been drawn up and will be forwarded to Air Evac for review
- Once it's determined a legal agreement can be reached, a motion will be presented for approval

13. Discuss possibility of placing AED units in Sheriff's Department patrol vehicles

- Sheriff Watson previously said the AED units would be welcome in the patrol vehicles
- Chief Deputy Robinson attended via conference call; he said the department actually discussed purchasing the units in the past; they have 20 vehicles on patrol, with five on every shift
- Our attorney confirmed this purchase would be a good use of ESD #2 funds because it does benefit residents of the county. An interlocal agreement needs to be drawn up
- Each unit costs approximately \$1,500
- A motion to move forward with examining the possibility of placing the AED units in each patrol vehicle in the county was made by Dan Giles, seconded by Bob Stahl and the motion passed unanimously

14. Authorize filing of Special Purpose District Report with State of Texas Comptroller's office

- A motion to authorize Tad Duncan to file the Special Purpose District Report to the State Comptroller's office was made Jimmy Lehmann, seconded by Bob Stahl and the motion passed unanimously

15. **Approve publication of notice of address of administrative office**
 - A motion to approve the publication of notice of the address of the administrative office was made by Bob Stahl, seconded by Jimmy Lehmann and the motion passed unanimously

16. **Approve and accept statements and oaths of office for appointed/reappointed Commissioners**
 - Tad Duncan and Bob Stahl are up for reappointment
 - Appointment/Reappointments will be next Tuesday
 - No action was taken at this time

17. **Discuss with possible action election of officers for 2021**
 - Item was tabled until the appointment/reappointment of commissioners

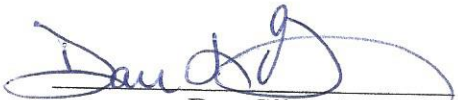
18. **Action regarding obtaining or renewing Treasurer's bond**
 - ESD #2 has a bond on our treasurer, Bob Stahl
 - A motion to approve renewing the treasurer's bond was made by Dan Giles, seconded by Jimmy Lehmann and the motion passed unanimously

19. **Review training requirements and compliance status for each Commissioner**
 - Safe-D will be offering online CEUs
 - It was discussed that the commissioners take the class as a board during a special meeting

20. **Set date, location, and time of next meeting or workshops**
 - The next regular meeting is February 18th at 5:30pm with the location to be announced

21. **Adjourn**
 - 6:07pm

Dated this the 19th day of January, 2021.


Dan Giles, Secretary
Emergency Services District No. 2
Hill County, Texas