

**MINUTES OF REGULAR MEETING  
EMERGENCY SERVICES DISTRICT NO. 2  
REGULAR MEETING MINUTES – JANUARY 19, 2023**

**1. Call to Order and establish quorum**

This meeting is being recorded electronically, and a copy of the recording can be made available to anyone requesting such, under the Public Information Act.

- The meeting was called to order at 5:30pm.
- A quorum was established; all commissioners present except Commissioner Duncan.

**2. Invocation**

**3. Pledges to U.S. and Texas flags**

**4. Public Comments on Non-Agenda Items**

- There were no public comments.

**5. Consent Agenda: Minutes, Treasurer's Report, Pay Bills**

- A motion to approve the Consent Agenda was made by Alan Nisbet, seconded by Kevin Bragg and the motion passed unanimously.

**6. Receive and file Quarterly Investment Report**

- A motion to approve the Quarterly Investment Report was made by Kevin Bragg, seconded by Alan Nisbet and the motion passed unanimously.

**7. Receive monthly report from CareFlite**

- Reports were presented by CareFlite personnel.
- A motion to approve the CareFlite reports was made by Alan Nisbet, seconded by Bob Stahl and the motion passed unanimously.

**8. Receive monthly report from AEL**

- Reports were presented by AEL personnel.
- A motion to approve the AEL reports was made by Kevin Bragg, seconded by Bob Stahl and the motion passed unanimously.

**9. Review training requirements and compliance status for each commissioner**

- Commissioners will be able to fulfill their requirements at the Safe-D conference next month.

**10. Discuss and take action regarding compensation for 4<sup>th</sup> quarter EMS calls by FRO VFDs**

- A motion to approve the compensation for 4<sup>th</sup> quarter EMS calls by FRO VFDs was made by Alan Nisbet, seconded by Kevin Bragg and the motion passed unanimously.

**11. Discuss with possible action Interlocal Agreement between ESD#2 and City of Abbott for sharing sales tax revenue generated from Main Street Market**

- A motion to approve the Interlocal Agreement between ESD #2 and the City of Abbott for sharing sales tax revenue generated from Main Street Market was made by Kevin Bragg, seconded by Alan Nisbet and the motion passed unanimously.

**12. Report on facilities. Discuss with possible action**

- Hubbard – No issues to report
- Whitney – CareFlite will look into an exposed wire between the building and gate. They will also work on gathering bids for the a/c
- Itasca – No issues to report
- Abbott – approval to seek estimates for constructing lighted helipad and extending electrical service to same
  - A motion to approve seeking estimates for constructing a lighted helipad and extending electrical service was made by Bob Stahl, seconded by Kevin Bragg and the motion passed unanimously.
- FM 67, Covington – the water meter will be installed as time allows
- Hillsboro
  - Discuss with possible action estimate for laying Bermuda sod and planting shrubs around building
    - A motion to approve the estimate for laying Bermuda sod and planting shrubs around the building was made by Kevin Bragg, seconded by Alan Nisbet and the motion passed unanimously.
  - Items needing to be completed by general contractor
    - Tad is working with our attorney on possible solutions. Further discussion was tabled until more information is available.
  - Other items that need to be addressed regarding building including outside lighting, signage above bay doors
    - Further discussion was tabled until more information is available.

**13. Authorize review and update of insurance policy with VFIS**

- The policy will renew in March. The Hillsboro location needs to be added to the policy.
- Jimmy Lehmann has contacted VFIS and is waiting on a return call.

**14. Approve publication of notice of address of administrative office**

- A motion to approve the publication of notice of address of the administrative office was made by Alan Nisbet, seconded by Bob Stahl and the motion passed unanimously.

**15. Action regarding obtaining or renewing Treasurer's bond**

- A motion to approve renewing the Treasurer's Bond was made by Kevin Bragg, seconded by Alan Nisbet and the motion passed unanimously.

**16. Authorize filing of Special Purpose District Report with State of Texas Comptroller's office**

- A motion to approve filing the Special Purpose District Report was made by Bob Stahl, seconded by Alan Nisbet and the motion passed unanimously.

**17. Update resolutions regarding disbursements and signature authorization**

- Bob with check with the bank and see if there is still anyone needing to be added to the signature card.

**18. Set date, location, and time of next meeting and/or workshops**

- The next meeting is February 16<sup>th</sup> at 5:30pm at the current location.
- A motion to approve the date and time of the next meeting was made by Bob Stahl, seconded by Alan Nisbet and the motion passed unanimously.

**19. Adjourn**

- A motion to adjourn the meeting was made by Alan Nisbet, seconded by Bob Stahl and the motion passed unanimously. The meeting was adjourned at 5:58pm.

Dated this the 19th day of January, 2023.

  
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Kevin Bragg, Secretary  
Emergency Services District No. 2  
Hill County, Texas  
