

## MINUTES OF REGULAR MEETING

### EMERGENCY SERVICES DISTRICT NO. 2

#### REGULAR MEETING MINUTES – OCTOBER 20, 2022

1. **Call to Order and establish quorum**

This meeting is being recorded electronically, and a copy of the recording can be made available to anyone requesting such, under the Public Information Act.

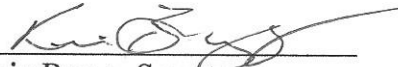
  - The meeting was called to order at 5:30pm.
  - A quorum was established; all commissioners present
2. **Invocation**
3. **Pledges of Allegiance, U.S. and Texas.**
4. **Public Comments on Non-Agenda Items**
  - Clint, the Assistant Chief of White Bluff, mentioned that their department was approached several months ago to assist with calls in the 2604 area. However, a few weeks ago they were questioned as to why they were running calls in the area. The board informed him they would take the discussion under advisement and speak with him after the meeting.
5. **Consent Agenda: Minutes, Financial Report, Pay Bills**
  - A motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.
6. **Receive and file Third Quarter Investment Report**
  - The report was presented
  - No action was taken; for informational purposes only
7. **Receive monthly report from CareFlite**
  - Reports were presented by CareFlite personnel
  - No action was taken, for informational purposes only
8. **Receive monthly report from AEL**
  - Reports were presented by AEL personnel
  - No action was taken for informational purposes only
9. **Facilities Report: Discuss with possible action**
  - Whitney – there are still issues with the a/c; an alternate service company was called, and they identified several issues; bids are being taken to possibly replace the entire unit
  - Hubbard – no issues to report
  - Itasca – no issues to report
  - Hillsboro – construction and move-in update: We are still waiting on the Certificate of Occupancy from the city of Hillsboro. Hydromulch must first be installed. The entrance for the other driveway must also be poured. We are also waiting on several other interior items to be installed. The office area for CareFlite is complete.

- Final contractor's draw
  - Discuss with possible action authorizing the purchase of computers for office
    - A motion to approve up to \$3500 for the purchase of two computers for the office was made by Kevin Bragg, seconded by Bob Stahl and the motion passed unanimously.
  - IH 35 Abbott – Invoice from BT Russell for installation for water meter
    - A motion to approve the invoice for the installation of the water meter was made by Bob Stahl, seconded by Alan Nisbet and the motion passed unanimously.
  - 1460 FM67 Covington
    - Sales contract between ESD2 and James Teague has been terminated for the time being. He requests that the ESD #2 keep him in mind if they decide to sell.
    - Survey and invoice from Blackland Surveying LLC. The survey was done before the contract was terminated.
      - A motion to approve the invoice from Blackland Surveying LLC was made by Bob Stahl, seconded by Jimmy Lehmann and the motion passed unanimously.
      - There is a water meter available. The total is \$8,375 for membership, installation; price is pending if they must bore under the road.
        - A motion to approve up to \$15,000 for the water meter, installation and possible road boring at the Covington station through Woodrow-Osceola Water Supply Corporation was made by Alan Nisbet, seconded by Kevin Bragg and the motion passed unanimously.
- 11. Receive 3<sup>rd</sup> quarter call reports from FROs and consider approval of compensation for EMS calls.**
- A motion to approve the compensation checks for the seven FRO compliant fire departments was made by Jimmy Lehman, seconded by Kevin Bragg and the motion passed unanimously.
- 12. Discuss with possible action engaging auditor for FY 2022 audit**
- A motion to approve engaging William Sanders as our auditor for FY 2022 was made by Bob Stahl, seconded by Kevin Bragg and the motion passed unanimously.
- 13. Discuss required training hours for Commissioners**
- Each Commissioner is required to have six hours of training every two years.
- 14. Consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in 1<sup>st</sup> Quarter of next year**
- The conference will be held in Round Rock again.
  - A motion to approve sending the board the annual Safe-D Conference was made by Bob Stahl, seconded by Alan Nisbet and the motion passed unanimously.
- 15. Set date, location, and time of next meeting or workshops**
- The next meeting is November 17<sup>th</sup> at 5:30pm at the current location.

**14. Adjourn**

- 6:00pm

Dated this the 20th day of October 2022.



Kevin Bragg, Secretary  
Emergency Services District No. 2  
Hill County, Texas